

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
OPEN MINUTES
JANUARY 7, 2015
FORSGATE COUNTRY CLUB, JAMESBURG, NJ
11:15 AM**

ROLL CALL OF 2014 BOARD OF FUND COMMISSIONERS

Thomas Nolan, Chair	Borough of Brielle - Monmouth JIF	Present
Jon Rheinhardt, Secretary	Borough of Wharton – Morris JIF	Present
Joseph Wolk	Borough of Mount Ephraim- Camden JIF	Present
Meghan Jack	Township of Riverside - Burlco JIF	Present
Paul Shives	Township of Toms River – Ocean JIF	Present
Robert Landolfi	Township of Piscataway- Central JIF	Present
Charles Cuccia	Borough of Maywood –S. Bergen JIF	Present
Richard Hirsch	Borough of Longport - Atlantic JIF	Present
Scott Carew	Township of Moorestown - PMM JIF	Present
Carol Byrne	Borough of Tenaflly -Bergen JIF	Present
Reno Wilkins	Plainfield MUA – NJUA JIF	Present
Andrew Brannen	Township of Ocean – Mid-Jersey JIF	Present
Robert Law	Woodbury City - Trico JIF	Present
James Gildea	Town of Westfield – Suburban JIF	Present
William Cottman	Pleasantville Housing Authority- PHA JIF	Present
Mauro Tucci	Township of Nutley – Sub Essex JIF	Present
Joseph D’Arco	Borough of Paramus - NJMSI JIF	Absent
Cynthia Ege	Lambertville – PAIC JIF	Absent
Roger Butler	Cinnaminson BOFC - FRESP JIF	Present

APPOINTED OFFICIALS PRESENT:

Executive Director/Adm	Perma Risk Management Services David N. Grubb, James J. Kickham Joseph Hrubash, Cate Kiernan
Attorney	Dorsey & Semrau Fred Semrau, Esquire
Public Officials Claims Service & Ex Worker’s Comp	Qual-Lynx Kathleen Tyler-Schohl, Chris Healy
Excess Liability Claims	CB Claims LLC Christopher Botta
Excess Property Claims	Vanguard Claims Brian Gilliam, Adam Foster
Safety Consultant	JA Montgomery Risk Control Services Joanne Hall, Dave McHale
Underwriting Manager	Conner Strong & Buckelew Edward Scioli

Managed Care

QualCare

Donna Setzer

Producer

Arthur J. Gallagher

Paul Miola, Paul Forlenza

Actuary

The Actuarial Advantage

Dennis Henry, Eric Bause

Lobbyist

Pathways

Paul Bent

Strategic Planning

LaMendola Associates

Clark LaMendola

Treasurer

Mike Zambito

ALSO PRESENT:

Ezio Altamura, GJEM Otterstedt

Cindy Lisa, Danskin Insurance Agency

Zach Edelman, Fairview Insurance

Amy Pieroni, NAIMC

Jehan Nisar, Concentra Medical

Patrick O'Hagan, RCF Commissioner & Alternate MEL Commissioner - Bergen JIF

Michael Avalone, Conner Strong & Buckelew

Francis Kelly, BGIA

Barbara Murphy, RLM Inc

Joyce Newman, Rapid Recovery Services

Frank Covelli, PIA

Mary Louise Donor, PERMA Risk Management Services

Pauline Kontomanolis, PERMA Risk Management Services

Stephen Sacco, PERMA Risk Management Services

Bradford Stokes, PERMA Risk Management Services

Nancy Ghani, PERMA Risk Management Services

Jason Thorpe, PERMA Risk Management Services

Joen Ciannella, PERMA Risk Management Services

MOTION TO APPROVE NOVEMBER 19, 2014 MINUTES:

Moved: Commissioner Cottman

Second: Commissioner Butler

Vote: Unanimous

CORRESPONDENCE: Included in the agenda was a copy of correspondence from the Borough of Watchung thanking the MEL and the Suburban Municipal JIF for the recent efforts and assistance in agreeing to cover Watchung Borough's indemnification of Weldon Materials, Inc.

MOTION TO ADJOURN SINE DINE MEETING:

Moved: Commissioner Shives

Second: Commissioner Cottman

Roll Call Vote: Unanimous

ROLL CALL OF 2015 BOARD OF FUND COMMISSIONERS

Thomas Nolan	Borough of Brielle - Monmouth JIF	Present
Jon Rheinhardt	Borough of Wharton – Morris JIF	Present
Joseph Wolk	Borough of Mount Ephraim- Camden JIF	Present
Meghan Jack	Township of Riverside - Burlco JIF	Present
Paul Shives	Township of Toms River – Ocean JIF	Present
Robert Landolfi	Township of Piscataway- Central JIF	Present
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Reno Wilkins	Plainfield MUA – NJUA JIF	Present
Andrew Brannen	Township of Ocean – Mid-Jersey JIF	Present
Robert Law	Woodbury City - Trico JIF	Present
James Gildea	Town of Westfield – Suburban JIF	Present
William Cottman	Pleasantville Housing Authority- PHA JIF	Present
Mauro Tucci	Township of Nutley – Sub Essex JIF	Present
Joseph D’Arco	Borough of Paramus - NJMSI JIF	Absent
Cynthia Ege	Lambertville – PAIC JIF	Absent
Roger Butler	Cinnaminson BOFC - FRESP JIF	Present

ELECTION OF CHAIRMAN, SECRETARY, FIVE MEMBER EXECUTIVE COMMITTEE AND EXECUTIVE ALTERNATES. Executive Director said the MEL JIF conducts meeting as a Board of Fund Commissioners rather than Executive Committee when quorum of Board is achieved.

NOMINATIONS OPENED FOR CHAIRMAN, SECRETARY, FIVE MEMBER EXECUTIVE COMMITTEE AND SEVEN ALTERNATES.

Nominating Committee presented its slate in the following motion:

JON RHEINHARDT AS CHAIR, ROBERT LANDOLFI AS SECRETARY, COMMISSIONERS RICHARD HIRSCH, JOSEPH WOLK, ROGER BUTLER, ANDREW BRANNEN AND TOM NOLAN AS FIVE MEMBER EXECUTIVE COMMITTEE AND; COMMISSIONERS WILLIAM COTTMAN, MAURO TUCCI, PAUL SHIVES, CHUCK CUCCIA, JAMES GILDEA, ROBERT LAW AND CAROL BYRNE AS SEVEN ALTERNATES AND; COMMISSIONERS MEGHAN JACK, CYNTHIA EGE, SCOTT CAREW, RENO WILKINS AND JOSEPH D’ARCO AS REMAINING ALTERNATES FOR FUND YEAR 2015:

Moved:	Commissioner Cuccia
Second:	Commissioner Nolan
Vote:	Unanimous

Hearing no other nominations

MOTION TO CLOSE NOMINATIONS AND CONFIRM ELECTIONS:

Moved:	Commissioner Cottman
Second:	Commissioner Tucci
Vote:	Unanimous

FUND ATTORNEY ADMINISTERED OATH OF OFFICE

PRESENTATION: Chairman Rheinhardt said Commissioner Nolan started with the Monmouth JIF in 1998, has served on the MEL board since 2007 and as Chairman for the last two years. Chairman Rheinhardt presented Commissioner Nolan with a small gift on behalf of the MEL for his time and service as MEL Chairman.

2015 REORGANIZATION

RESOLUTION 1-15 FUND PROFESSIONAL APPOINTMENT AND PROFESSIONAL SERVICE AGREEMENTS: Resolution 1-15 was included in the agenda to confirm appointments of Fund Professionals and approval of Professional Service Agreements; the Resolution reflected professional fees and appointments as recommended by the MEL's Rules & Contracts Review Committee and Claims Review Committee. Executive Director distributed a corrected resolution which was highlighted to reflect the appointment of Vanguard Claims as the Excess Property Claims Administrator, a fee change to JA Montgomery for Safety Consultant, a fee change to FirstNet Learning for the online learning management system and a fee change to VCS Video for producing webinars. The MEL board awarded professional service agreements in accordance with a fair and open process for Fund years 2015, 2016 & 2017 unless otherwise noted in the resolution.

TITLE	PROFESSIONAL
ACTUARY	The Actuarial Advantage
DEPUTY ATTORNEY	Russell Huntington
ASSET MANAGER	Wells Capital Management
ATTORNEY	Fred Semrau, Esq.
EXCESS LIABILITY CLAIMS	CB Claims LLC
AUDITOR	Nisivoccia LLP
EXECUTIVE DIRECTOR	PERMA Risk Management Services
INTERNAL AUDITOR – Financial Services	Carr, Riggs & Ingram
LOBBYIST	Pathways Government Relations
MANAGED CARE PROVIDER	QualCare
POL & EXCESS WC CLAIMS ADMINISTRATOR	Qual-Lynx
EXCESS PROPERTY CLAIMS ADMINISTRATOR	Vanguard
PRODUCER	Arthur J. Gallagher Risk Management Services
SAFETY CONSULTANT/TRAINING CONSULTANT	JA Montgomery Risk Control
STRATEGIC PLANNING/ COMMUNICATIONS CONSULTANT	LaMendola Associates
TECHNICAL WRITER	Kathleen D. Wilkinson, Esq
TREASURER	Michael Zambito
UNDERWRITING MGR	Conner Strong & Buckelew
GRAPHIC DESIGNER	E. Fitz Art
WEBSITE MANAGER	NewTech Inc.
INTERNAL AUDITOR – Insurance Services	ParenteBeard
LEARNING MANAGEMENT SYSTEM	FirstNet Learning, Inc.
ONLINE AND WEBINAR TRAINING PRODUCER	VCS Video
INFORMATION & TRAINING TOOLS	Andrus Group
ONLINE UNDERWRITING DATABASE	Exigis

RESOLUTION 2-15 ESTABLISHING A FISCAL MANAGEMENT PLAN: Resolution submitted designating Official Depositories and approving a Cash Management Plan; authorizing Signatories on Administrative Accounts; and authorizing Signatories on Claim Accounts; establishing a rate of interest for delinquent assessments; and certifying Approval Officer for all

Fund expenses. Commissioner Charles Cuccia was designated as the additional MEL Commissioner signatory.

RESOLUTION 3-15 ESTABLISHING PUBLIC MEETING PROCEDURES: Resolution submitted to establish that the FUND shall hold public meetings during the year 2015 as follows:

2015 Meeting Schedule		
March 4, 2015	Forsgate Country Club	11:15 am
June 3, 2015	Forsgate Country Club	11:15 am
September 2, 2015	Forsgate Country Club	11:15 am
October 21, 2015	Forsgate Country Club	11:15 am
November 18, 2015	Convention Center	5:00 pm
January 6, 2016	Forsgate Country Club	11:15 am

The MEL Claims Committee will meet on the same day as the Executive Committee at the above listed locations immediately following the Fund meeting. The MEL Claims Committee will not be meeting in November.

The Fund newspapers are the Atlantic City Press (Pleasantville), the Star Ledger (Newark), the Asbury Park Press (Neptune) and the Courier Post (Cherry Hill). In addition, the MEL's webpage is designated for official notices – www.njmel.org.

RESOLUTION 4-15 ESTABLISHING A FUNDS RECORDS PROGRAM: Resolution submitted to establish a Fund Records program appointing the Fund Secretary as custodian of records and Account Manager as Assistant Secretary.

RESOLUTION 5-15 FOR EXCESS LIABILITY, EXCESS WORKER'S COMPENSATION AND PROPERTY COVERAGE FOR FUND YEAR 2015: Resolution submitted authorizing and confirming the purchase of Excess Liability, Excess Workers' Compensation and Property Coverages for Fund Year 2015. The MEL commercial carrier for excess workers' compensation is Safety National, Genesis is the excess liability and optional pol/epl carrier, Munich Reinsurance provides the optional excess liability; Caitlin provides the non-owned aircraft and the commercial carrier for excess property and boiler/machinery is Zurich. Underwriting Manager's memorandum on the renewal was included with the report.

2015 RISK MANAGEMENT PLAN: 2015 Risk Management Plan prepared by the MEL Underwriting Manager was included in the agenda for review. MEL Underwriting Manager said changes to the plan, including JIF retentions and rates, for Fund year 2015 have been highlighted.

MOTION TO ADOPT THE 2015 REORGANIZATION RESOLUTIONS 1-15 THROUGH 5-15:

Moved:	Commissioner Cottman
Second:	Commissioner Shives
Vote:	17 Ayes – 0 Nays

2015 COMMITTEE APPOINTMENTS: Chairman Rheinhardt named himself as the Strategic Planning Committee Chair and Robert Landolfi as the Coverage Committee Chair. All other chairs from 2014 to continue to serve on the MEL's sub-committees as follows:

Strategic Planning Committee	Jon Rheinhardt
Coverage Committee	Robert Landolfi
Investment Committee	Jon Rheinhardt

Legislative Committee
Rules And Contracts Committee
Nominating Committee
Safety And Education Committee
Audit Committee
Police Accreditation Committee
Claims Review Committee

Richard Hirsch
Robert Landolfi
Charles Cuccia
Carol Byrne
Christopher Marion
Charles Cuccia
Richard Hirsh

Chairman Rheinhardt said he recently met with Dave Grubb, Joe Hrubash and Cate Kiernan to discuss and review the current MEL sub-committees and their respective charters. Chairman Rheinhardt said a retreat, as suggested by Commissioner Cottman, would be held as both a strategic planning and educational session in the early part of the year. Commissioner Cottman said the last MEL retreat was an informative session among professional peers.

EXECUTIVE DIRECTOR REPORT:

FINANCIAL UPDATE: Enclosed in the agenda was the Financial Fast Track as of September 30, 2014. Executive Director said the year to date the statutory surplus increased \$1,627,000 and now stands at \$17,366,000.

SANDY UPDATE: Fund Attorney provided the Board with an update on outstanding Super Storm Sandy claims. Pursuant to the Dispute Resolution Procedure and agreement between the Super Storm Sandy Committee and Zurich Insurance, a meeting was held on January 5th with the Arbitrator, Judge Alexander Carver. Fund Attorney said ninety-six of the 110 members with flood claims have completed their claims filing but can not complete their submissions with FEMA until the MEL resolves all the outstanding flood claims. Fund Attorney said all 110 members were notified of the January 5th arbitration meeting and a portion of the meeting was designated to handle the Business Interruption (BI) claims. Fund Attorney said the BI claims are a smaller component to resolve since there are approximately 10-12 claims and the policy carries a \$5,000,000 sub-limit for this coverage. Fund Attorney said these claims need to be resolved first before members with property claims can complete their submissions to FEMA. Fund Attorney said Judge Carver set forth deadlines through the first half of the year to move the process forward. Fund Attorney said Judge Carver has experience with this protocol and has always had a reputation of resolve. Executive Director said some states that are still dealing with Katrina claims and the MEL's process instituted for Sandy has been noted to be "land speed record pace". Executive Director said there is a possibility the MEL will resolve all the outstanding claims by mid-year, but emphasized the importance that all procedures are followed correctly.

EMERGENCY CLEANUP AND RESTORATION SERVICES: Ms. Kiernan, Assistant Executive Director, said in October the Board adopted a Resolution authorizing the MEL to re-advertise to develop a list of vendors qualified to perform emergency cleanup and restoration services.

Assistant Executive Director said Marc Pfeiffer has been asked to review the original RFQ and provide revisions; once completed the revised RFQ will be distributed and results reported at the next available meeting. Assistant Executive Director requested authorization to process Mr. Pfeiffer's fee associated with this project at his government hourly rate of \$150 not to exceed \$1,500.

MOTION TO AUTHORIZE PAYMENT TO MARC PFEIFFER AT A FEE NOT TO EXCEED \$1,500 TO REVISE THE EMERGENCY CLEANUP AND RESTORATION SERVICES RFQ:

Moved: Commissioner Cottman
Second: Commissioner Nolan
Vote: Unanimous

CLAIMS ADMINISTRATORS MEETING: A meeting of all JIF and MEL third party administrators has been scheduled for February 6th at the Forsgate Country Club. The primary purpose is to introduce the MEL's new excess TPA – Vanguard. Also invited: excess carriers and MEL/RCF Claims Review Committee.

QUAL-LYNX OUTSTANDING CAT LOSSES: PERMA presented a proposal to the Claims Committee from Qual-Lynx regarding handling approximately 40 open catastrophic (CAT) losses and not transferring same to the new MEL property third-party claims administrator which takes effect on January 1, 2015. Qual-Lynx proposal was for a flat amount of \$7,500 to handle all of these losses to conclusion.

MOTION TO APPROVE THE PAYMENT TO QUAL-LYNX IN THE AMOUNT OF \$7,500 TO ADJUST OPEN CAT LOSSES:

Moved: Commissioner Hirsch
Second: Commissioner Shives
Vote: 17 Ayes- 0 Nays

COVERAGE COMMITTEE: Committee met on December 23rd and discussed New Jersey Housing & Mortgage Finance Agency Insurance Requirements; Employees as Additional Insureds Endorsement for Harding Township; Genesis Cyber Exclusionary Endorsement; Terrorism Risk Insurance Act (TRIA); Genesis Review of JIF Policy Document; Excess Flood & Quake Renewal; Parameters for Appraising Certain Outdoor Property. Enclosed in the agenda were the minutes from the December 23rd and October 14th meetings for information.

Committee recommends: 1) approving Medical Payments Endorsement and Per Location Endorsement to the liability policies for Cooks Pond & Middletown Senior Housing (members of NJPHA) to meet these NJHMFA requirements.

MOTION TO ACCEPT THE RECOMMENDATIONS OF THE COVERAGE COMMITTEE:

Moved: Commissioner Shives
Second: Commissioner Gildea
Vote: Unanimous

REINSURANCE COMMITTEE: Enclosed in the agenda was a memorandum to the Reinsurance Committee concerning the 2015 excess renewals. Underwriting Manager highlighted the following items with respect to the renewal program:

- **Excess Flood & Earthquake** – coverage was purchased at limits of \$25 million excess of the \$50 million annual aggregate for \$450,000 which is \$50,000 less than the expiring premium. Underwriting Manager said the insurance intermediary completed a CAT modeling analysis on the MEL and the results of the model showed that the Probable Maximum Loss (PML) for the perils of named storm and wind for

the MEL portfolio based on the Risk Management Solutions (RMS) model and 250 year return period is \$91,473,221. The MEL currently purchases \$125 million limit per occurrence for named storm and wind which is sufficient to cover the MEL's PML based on the results of the study.

- **Excess Liability & Optional Excess POL/EPL** - negotiate an increase in the reinsurance per occurrence aggregate as respects all member entities involved in one occurrence for "*other than* an Act of Terrorism" from \$25 million to \$35 million
- **Property/BM** – this coverage was bound with Zurich at a premium rate increase of 5% and one change is an increase in the sub-limit for Wind Turbines to \$1 million per occurrence.

EPL COMPLIANCE: Executive Director said MEL members must update their employment practices risk control programs every two years to remain eligible for deductible incentives. The mid-year deadline is proving difficult for XL Insurance in issuing policies. Executive Director recommended that the MEL, as lead agency for this incentive program, extend the compliance time frame so deadline precedes effective date of coverage.

MOTION TO ACCEPT THE RECOMMENDATION AND EXTEND THE EPL COMPLIANCE TIME FRAME SO THE DEADLINE PRECEDES THE EFFECTIVE DATE OF COVERAGE:

Moved:	Commissioner Cuccia
Second:	Commissioner Shives
Vote:	Unanimous

SAFETY AND EDUCATION COMMITTEE: The committee met on December 19, 2014; enclosed in the agenda were the minutes of that meeting. Committee Chair Commissioner Byrne said the Joanne Hall would be servicing the MEL on a part-time basis effective 1/1/15 and would still manage the JIF Risk Control Unit of JA Montgomery.

Ms. Hall referred to the committee's last meeting minutes and said an important issue discussed was the frequency of firefighter heart attacks. Ms. Hall said the committee will continue to discuss this issue as well as the potential to form an ad-hoc committee to develop and education materials to better manage this risk.

ELECTED OFFICIALS SEMINARS: Executive Director said VCS is in the process of converting this year's Elected Officials Seminar to an "online" version, pursuant to the MEL's contract for the preparation of "online" courses. Executive Director said it is expected the program would be available in February and also requested an authorization to extend the MEL's Elected Officials seminar credit to Elected Officials and Chief Operating Officers that complete the online course.

MOTION TO EXTEND THE MEL'S ELECTED OFFICIALS SEMINAR CREDIT TO ELECTED OFFICIALS AND CHIEF OPERATING OFFICERS THAT COMPLETE THE ONLINE ELECTED OFFICIALS SEMINAR TRAINING:

Moved:	Commissioner Shives
Second:	Commissioner Cottman
Vote:	Unanimous

LEGISLATIVE COMMITTEE: The committee met on November 19, 2014: enclosed were the minutes of that meeting. Committee Chairman Hirsch said A-3403 concerning

attorney fees for workers' compensation awards and S-2768 which extends whistleblower protections to employee disclosure of governmental mismanagement were both released and await floor votes.

RCF: The Residual Claims Fund scheduled its 2015 Reorganization meeting for Wednesday, January 7, 2015 at 10:30 am in the Forsgate Country Club located in Jamesburg, NJ. Executive Director said the fund should elect its representative to the Residual Claims Fund for the 2015 Fund Year.

MOTION TO ELECT WILLIAM COTTMAN AS THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S 2015 REPRESENTATIVE TO THE MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND:

Moved: Chairman Rheinhardt
Second: Commissioner Tucci
Vote: Unanimous

CLAIMS COMMITTEE: The Claims Review Committee met on December 10, 2014 and is scheduled to meet immediately following the Board meeting. Minutes of the December meeting were enclosed under separate cover.

TREASURER:

CONFIRMATION OF PAYMENTS

November 2014	\$555,701.10
December 2014	\$438,237.40
December 2014 #2	\$28,887.20

RESOLUTION 6-15 FOR JANUARY VOUCHERS:

Resolution 6-15	January 2015	\$13,504,908.76
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Confirmation Of October 2014 Claims Payments/Certification Of Claims Transfers:

1988 WC	23,465.33
2010	0.00
2011	85,704.36
2012	79,155.16
2013	34,266.08
2014	303,054.64
TOTAL	525,645.57

Confirmation Of November 2014 Claims Payments/Certification Of Claims Transfers:

1988 WC	24,544.60
2010	0.00
2011	476,645.01
2012	11,427.80
2013	249,653.40
2014	236,869.09
TOTAL	999,139.90

MOTION TO CONFIRM PAYMENTS OF NOVEMBER 2014, NOVEMBER #2, DECEMBER 2014, APPROVE JANUARY 2015 BILLS LIST RESOLUTION 6-15 AND TO APPROVE TREASURER'S REPORT; CURRENT AND CONFIRMING EXPENSES AS PRESENTED:

Moved:	Commissioner Butler
Second:	Commissioner Shives
Roll Call Vote:	17 Ayes – 0 Nays

CLAIMS:

REPORT: Ms. Schohl said there would be a MEL Claims Committee following this meeting.

ATTORNEY:

REPORT: Fund Attorney said he and Kathy Tyler- Schohl continue to work towards closing the remaining approximate 50 EPL/POL claims.

MANAGED CARE:

REPORT: A report was included in the agenda showing the Savings and Penetration report as of November 2014 and report as of December 2014 was distributed for information. For 2014, the total billed was \$7.1 million with approved bills of \$3.4 million for a total savings of 51%.

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

PUBLIC COMMENT:

NONE

CLOSED SESSION: There was no need for Closed Session.

MOTION TO ADJOURN:

Moved:	Commissioner Shives
Second:	Commissioner Cuccia
Vote:	Unanimous

MEETING ADJOURNED: 12:10 PM

NEXT MEETING: March 4, 2015
Forsgate Country Club
11:15 AM

Nancy A. Ghani, Assisting Secretary
for

ROBERT LANDOLFI, SECRETARY

Resolution No. 01-15
of the
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
CONCERNING CERTAIN PROFESSIONALS AND SERVICE ORGANIZATIONS

WHEREAS, the Municipal Excess Liability Joint Insurance Fund (hereinafter the Fund) requires the services of certain professionals and service organizations for the 2015, 2016 & 2017 Fund years; and,

WHEREAS, NJSA 40a11-15 (6) allows for a contract duration of three (3) years; and,

WHEREAS, the Fund resolved to award Professional Service Agreements in accordance with a fair and open process pursuant to NJSA 19:44A-20.4 et. seq.; and,

WHEREAS, a notice soliciting proposals was published in the Star Ledger , 2014 issue of the June 19th edition and posted on the MEL website www.njmel.org under the Public Bids section; and,

WHEREAS, responses were received from professional service providers and service organizations as listed below on July 15, 2014 at 2 pm; and,

WHEREAS, the Fund's Rules & Contract Committee and Claims Review Committee recommends the award of contracts to the below listed Professional Service Providers and service organizations based on a review of their; responses, experience and prior service provided at the rates established by the Board of Fund Commissioners; and,

WHEREAS, the Fund Treasurer has issued a certificate of available funds indicating sufficient funds exist for the award of these contracts in the usual and customary accounts.

WHEREAS, the Municipal Excess Liability Joint Insurance Fund resolve to appoint the Fund Professionals – noted below – to three year terms commencing on January 1, 2015 and ending on December 31, 2017 (unless otherwise noted) at its January 2015 Reorganization Meeting in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. Seq.;

- 1) PERMA Risk Management Services as **Administrator**, David N. Grubb is appointed as **Executive Director**, Joseph P. Hrubash and James J. Kickham as **Deputy Executive Directors** & Cathleen Kiernan as **Assistant Executive Director** and as **agents for process of service** at a fee of \$1,021,726.47.
- 2) Fred Semrau as **General Counsel** and **Fund Attorney** at a fee of \$41,860.95.
- 3) Christopher Botta, CB Claims LLC - as **Administrator of Excess Liability Claims** at a fee of \$367,865 for excess liability and hourly rate of \$182 for excess property.
- 4) Russell R. Huntington, Esquire as **Deputy Fund Attorney** at a fee of \$1,390.52.
- 5) Michael Zambito as **Fund Treasurer** at a fee of \$23,709.95.
- 6) The Actuarial Advantage as **Fund Actuary** at a fee of \$47,224.44.
- 7) Nisivoccia LLP as **Fund Auditor** at a fee of \$27,199.15

- 8) Conner Strong & Buckelew Companies as **Underwriting Manager** at a fee of \$498,502.
- 9) Arthur J. Gallagher Risk Management Services, Inc as **Producer** at a fee of \$287,864.
- 10) JA Montgomery Risk Control as **Fund Safety Consultant** at a fee of \$58,140.21 & **\$16.50 per Video for Video Library and Training Consultant** at a fee of \$95,392.58 for Administration of MSI; \$2.27 per participant for the 1st 25,000 enrollees; \$1.13 for the next \$25,000 and \$.86 per over 50,000; \$45.07 per class administration fee and \$244.44 per class cancellation fee; class fees ranging from \$363.03 for one-hour class to \$1,314.38 for eight-hour class; and a \$10.20 per participant for on-line training.
- 11) Qual-Lynx as the **Claims Administrator for Public Officials/Employment Practices Liability** at an annual fee of \$50,000; and **Excess Workers Compensation Claims Administrator** at an annual fee of \$575,000.
- 12) Wells Capital Management as the **Banking & Asset Manager** - fee of .15% for the first \$75 million invested and .10% for investments in excess of \$75 million.
- 13) Pathways Government Relations, LLC as the **Lobbyist** at an annual fee of \$25,136.63
- 14) Kathleen Wilkinson, Esquire of Wilson, Esler, Moskowitz, Edelson, & Dicker as the **Technical Writer** at an hourly rate of \$226.46 not to exceed \$34,816.68.
- 15) LaMendola Associates as **Strategic Planning/Communications Consultant** at an hourly rate of \$157.10 not to exceed \$29,796.86 and to assist with Information and Training Material an hourly rate of \$150 not to exceed \$19,500 to develop and conduct 3-day training programs (training contract term 6/1/2013 through 12/31/2015).
- 16) QualCare as **Managed Care Provider** at a fee of \$500,000.
- 17) Carr, Riggs & Ingram LLC as **Internal Auditor for Financial Services** at a fee of \$10,500 per Internal Audit for: Electronic Data Process, Treasury & Investment, and Accounting & Reporting over the term of the contract.
- 18) E.Fitz Art for **Graphics Design** at an hourly rate of \$110 not to exceed \$3,974 for the annual report and \$1,324.90 for newsletters plus 17% of the agency fee to manage printing of report for the Annual Report.
- 19) ParenteBeard as **Internal Auditor of Insurance Services** for a fee not to exceed \$17,238 for Underwriting; \$14,586 for Actuarial Pricing Analysis; \$12,597 for Actuarial Second Opinion; \$37,700 for Claims Management Review; \$25,500 for Reinsurance Audit and \$4,080 for Critical Checklist – over the term of the contract.
- 20) NewTech as **Website Manager** at an hourly rate of \$138.

- 21) FirstNet Learning, Inc for the **Learning Management System** at a fee of \$8,280 Annual License Operating & Maintenance, \$30,000 Annual Hosting & Customer Support Costs for up to 60,000 users, \$500 Annual Resource Management Hosting, \$250 Online Custom Course, per course to upload or make available
- 22) VCS as **Online and Webinar Training Producers** at a fee not to exceed \$7,907.50 per course for Online Training and a fee not to exceed \$7,213.75 for Webinar Producer. (contract term 6/1/2013 through 12/31/2015).
- 23) Andrus Group to provide **Information & Training Tools** at a fee not to exceed \$16,080 based on \$2,200 each for 5 on-site sessions, \$315/hour for 12 conference calls, and \$65 per hour for travel time. (contract term 6/1/2013 through 12/31/2015).
- 24) Exigis for **Online Underwriting Database** at an annual fee of 108,834.50 (contract term 1/1/2014 through 12/31/2016).
- 25) Vanguard as **Excess Property Adjuster** at an annual fee of \$135,000 plus \$5,000 for “run-in” claims and \$1,500 for data conversion.

NOW, THEREFORE, BE IT RESOLVED that the Board of Fund Commissioners does hereby increase service fee compensation by 2% for the period of January 1, 2015 through December 31, 2015, except where specifically requested and approved otherwise, as noted.

BE IT FURTHER RESOLVED, all Professional Service Providers and Service Organizations appointed pursuant to this Resolution shall service the Fund in accordance with the terms and conditions of the Professional Service contracts attached to this Resolution.

BE IT FURTHER RESOLVED, that in accordance with NJSA 19:44A-20.7, the decision of the Fund’s Board of Fund Commissioners that the procurement process utilized, constitutes a fair and open process, shall be final.

ADOPTED:

this day before the Governing Body:

RESOLUTION NO: 02-15
MUNICIPAL EXCESS LIABILITY MUNICIPAL JOINT INSURANCE FUND
(hereafter referred to as "THE FUND")
ESTABLISHING A FISCAL MANAGEMENT PLAN
FOR THE 2015 FUND YEAR

WHEREAS, THE FUND is duly constituted as a Municipal Joint Insurance Fund, as permitted under the laws promulgated by the State of New Jersey, (N.J.S.A. 40A-36, et.seq.); and

WHEREAS, THE FUND is subject to the requirements contained within the Local Fiscal Affairs Law (N.J.S.A. 40A-5, et.seq.) ; and

NOW, THEREFORE BE IT RESOLVED, THE FUND's Governing Body hereby appoints the following professionals for the 2015 Fund Year:

I. All funds for Administrative Expenses, Reinsurance, Dividends and Miscellaneous Expenses, shall be withdrawn from the official named Depository (ies) by check for Wells Fargo Bank account, which shall bear the signatures of at least two (2) of the following persons, duly authorized pursuant to this resolution.

Jon Rheinhardt, CHAIRMAN

Robert Landolfi, SECRETARY

Michael Zambito, TREASURER

Charles Cuccia, MEL FUND COMMISSIONER

II. All funds for Claims payments handled by Qual Lynx shall be withdrawn from the Official Depository(ies) by check, which shall bear the signatures of at least two (2) of the following persons, duly authorized pursuant to this Resolution.

Ann L. Noble, Qual-Lynx

Dave S. Ruber, Qual-Lynx

Alice Lihou, Qual-Lynx

Joy DiPatri, Qual-Lynx

Janet Buggle, Qual-Lynx

Michael Zambito, Fund Treasurer

III. All funds for Claims payments handled by CB Claims shall be withdrawn from the Official Depository(ies) by check, which shall bear the signatures of at least two (2) of the following persons, duly authorized pursuant to this Resolution.

Christopher Botta, Esquire

Georgeanne Jussel

Robert Fisher, Esquire

Michael Zambito, Fund Treasurer

Charles Cuccia, MEL Fund Commissioner

IV. All funds for Claims payments handled by Vanguard Claims shall be withdrawn from the Official Depository(ies) by check, which shall bear the signatures of at least two (2) of the following persons, duly authorized pursuant to this Resolution.

Robert Gilliam, Vanguard

Martha Gilliam, Vanguard

Brian Gilliam, Vanguard

Michael Zambito, Fund Treasurer

FOR WIRE TRANSFERS - that the FUND does hereby require that Wells Fargo obtain voice confirmation prior to executing wire transfers to external accounts from one of the following representatives of the Executive Director's office:

Cathleen Kiernan, Account Manager

Pauline Kontomanolis, PERMA Controller

V. The Cash and Investment Policy attached herewith, shall be adopted.

VI. The rate of interest assessed by the Fund, for delinquent assessments shall be ten (10) percent per annum, from the due date for any such assessment.

VII. Certifying and Approval Officer for all FUND expenses shall be the FUND's Executive Director and/or the Account Manager so designated by the Executive Director.

ADOPTED:

this day before the Governing Body

RESOLUTION NO: 03-15

**MUNICIPAL EXCESS LIABILITY MUNICIPAL JOINT INSURANCE FUND
(hereafter the "FUND")**

ESTABLISHING PUBLIC MEETING PROCEDURES

WHEREAS, the FUND must establish meeting procedures for Fund Year 2015, and

NOW, THEREFORE BE IT RESOLVED BY the Fund's Governing Body

- I.** That the FUND shall hold public meetings during the year 2015 at 11:15 am in the Forsgate Country Club, Jamesburg NJ on Wednesday, March 4, 2015, Wednesday June 3, 2015, September 2, 2015 and October 21, 2015, as well as, on Wednesday November 18, 2015 at 5:00 p.m. at the Atlantic City Convention Center, Atlantic City, NJ and January 6, 2016 at 11:15 am at the Forsgate Country Club, Jamesburg NJ.
- II.** The MEL Claims Committee will meet on the same day as the Executive Committee at the above listed locations immediately following the Fund meeting. The MEL Claims Committee will not be meeting in November.
- III.** The following is hereby designated the official newspaper (s) of the FUND:
The Star Ledger, Newark, NJ; the Asbury Press, Neptune NJ; the Courier Post, Cherry Hill, NJ; and the Atlantic City Press; Atlantic City, NJ. In addition, the MEL's webpage is designated for official notices – www.njmel.org.
- IV.** The FUND Secretary or designated assistant shall provide notice of any and all meetings, including special or emergency meetings, to each official newspaper and shall issue all official notices required to be published in at least one of the official newspapers.

ADOPTED this day

RESOLUTION NO: 04-15

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
(Hereinafter the "FUND")

ESTABLISHING A FUND RECORDS PROGRAM

WHEREAS: The FUND must establish a formal record retention program for the 2015 fund year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Fund Commissioners that:

- I.** Robert Landolfi, **Fund Secretary**, is hereby designated as custodian of the FUND records, which shall be kept at the office of the Fund Administrator, located at 9 Campus Drive, Suite 16, Parsippany, NJ 07054.
- II.** The Account Manager designated by the Executive Director is hereby appointed as **Assistant Fund Secretary**.
- III.** The records of the FUND shall be retained in accordance with the municipal records retention schedule as promulgated by the New Jersey Division of Archives and Records Management, and/or otherwise specified by the New Jersey Department of Insurance and Community Affairs.
- IV.** Each fund professional and service organization shall have the duty and obligation to maintain such records as are entrusted to him/her and to relinquish such records to the Fund Secretary upon termination of services or otherwise upon request.

Records and files not required to support current operations, but which must otherwise be retained, shall be stored in the record retention facility, located at Allstate Archives, 24 Beckwith Avenue, Paterson, New Jersey. The FUND's Executive Director shall coordinate the archive process and shall insure that all records are properly indexed and accessible.

ADOPTED:

this day by the Board of Fund Commissioners

RESOLUTION NO. 05-15
RESOLUTION OF THE MUNICIPAL EXCESS LIABILITY
JOINT INSURANCE FUND
FOR EXCESS LIABILITY, EXCESS WORKERS' COMPENSATION
AND PROPERTY COVERAGES
FOR FUND YEAR 2015

WHEREAS, the Board of Fund Commissioners of the Municipal Excess Liability Joint Insurance Fund has determined that it is necessary to purchase commercial policies for excess liability, excess property, excess workers' compensation and excess public officials/employment practices liability; and

WHEREAS, the Board of Fund Commissioners of the Municipal Excess Liability Joint Insurance Fund, at its November 2014 meeting had authorized the Reinsurance Committee to negotiate certain insurances; and this being completed;

NOW, THEREFORE BE IT RESOLVED that the Board of Fund Commissioners ratifies and confirms the purchase of the coverages and rates as noted below:

Coverage	Insurer				
3.25 x 1.75 - Excess Lial	General Reinsurance				Per Entity
Member ID	Type of Entity	Exposure Basis	Rate		Minimum Premium
	Municipality	Per Capita	1.08301154		\$1,249
	Housing Authority	Per Unit	4.19596866		\$2,092
	Fire/1st Aid	Sq Ft / Autos	25.06	129.4	1,404
494	MUA	Per \$1,000 Payroll	7.0942		\$1,570
584	Cherry Hill FD	NA	Flat Min Premium		\$32,165
565	Camden Parking Authority				\$5,346
454	North Hudson Regl Fire & Rescue Squad				\$25,105
593	Essex Regional Health Comm	NA	Flat Min Premium		\$1,393
580	Hudson Regional Health Comm	NA	Flat Min Premium		\$1,393
502	Hunterdon County	NA	Flat Min Premium		\$107,826
	CLASH		255,822		\$271,171

Opt - Excess Liability	Munich Reinsurance				
2x5	Municipality	Per Capita	0.1650		
3x7	Municipality	Per Capita	0.1677		
5x10	Municipality	Per Capita	0.1651		780
10x10	Municipality	Per Capita	0.2563		519
2x5	Housing Authority	Per Unit	8.0537		760
3x7	Housing Authority	Per Unit	3.7691		253
5x10	Housing Authority	Per Unit	1.2110		253
10x10	Housing Authority	Per Unit	1.8924		253
2x5	Fire/1st Aid	Sq Ft / Autos	6.0300	46.0000	1,014
3x7	Fire/1st Aid	Sq Ft / Autos	4.0200	36.0000	507
5x10	Fire/1st Aid	Sq Ft / Autos	4.0100	26.0000	507
10x10	Fire/1st Aid	Sq Ft / Autos	6.0200	36.0000	710
584	Cherry Hill FD		Flat Min Premium		848.82
565	Camden Parking Authority		Flat Min Premium		7,678.47
454	NORTH HUDSON REGL FIRE&RESCUE SQUAD		Flat Min Premium		7,852.67
Opt - Excess POL/EPL	General Reinsurance				
1x2	Municipality	Per Capita	0.0559572		\$588
2x2	Municipality	Per Capita	0.0927654		\$881
3x2	Municipality	Per Capita	0.1193092		\$1,175
4x2	Municipality	Per Capita	0.1407852		\$1,469
8x2	Municipality	Per Capita	0.2815612		\$4,876
1x2	Housing Authority	Per Unit	2.00983232		\$588
2x2	Housing Authority	Per Unit	3.33836558		\$1,175
3x2	Housing Authority	Per Unit	4.30353932		\$1,762
4x2	Housing Authority	Per Unit	5.0756783		\$2,350
8x2	Housing Authority	Per Unit	10.15135657		\$5,757
8x2	Hunterdon County	Flat - Min Premium	N/A		\$20,377
Excess Workers Compe Safety National					
	All	Per \$100 of Payroll	0.09890000		N/A
Property/BM Zurich					
	All	Per \$100 of TIV	0.0693776466		N/A
Property Cape May Convention Center				\$	21,214

ADOPTED:

this day before the Governing Body

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND BILLS LIST

Resolution No. 6-15

JANUARY 2015

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2014

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000520			
000520	CB CLAIMS LLC	CLAIMS ADMIN - 12/2014	30,958.92
			30,958.92
000521			
000521	FORSGATE COUNTRY CLUB	MEETING - 12/19/2014	789.60
			789.60
000522			
000522	EXIGIS LLC	ONLINE UNDERWRITING DATABASE 4TH QTR'14	20,912.75
000522	EXIGIS LLC	ONLINE UNDERWRITING DATABASE 3RD QTR'14	20,912.75
			41,825.50

Total Payments FY 2014 73,574.02

FUND YEAR 2015

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000523			
000523	CONNER STRONG & BUCKELEW	EXCESS FLOOD & EARTHQUAKE - 01/2015	450,000.00
000523	CONNER STRONG & BUCKELEW	PROPERTY PREMIUM - 01/2015	8,363,073.00
			8,813,073.00
000524			
000524	CONNER STRONG & BUCKELEW	OPT LMT EXCESS LIABILITY - 01/2015	1,822,409.00
000524	CONNER STRONG & BUCKELEW	EXCESS LIABILITY - 1 OF 4 INSTALL - 1/15	1,354,655.00
000524	CONNER STRONG & BUCKELEW	EXCESS LIABILITY ANNUAL PREMIUM - 1/15	41,576.00
			3,218,640.00
000525			
000525	CONNER STRONG & BUCKELEW	EXCESS WC - 1 OF 3 INSTALLMENT - 1/2015	936,571.00
			936,571.00
000526			
000526	QUALCARE, INC.	MANAGED CARE FEE 01/2015	40,591.21
			40,591.21
000527			
000527	CONNER STRONG & BUCKELEW	OPT POL/EPL 1 OF 4 INSTALLMENT - 01/2015	219,636.75
			219,636.75
000528			
000528	QUAL-LYNX	CLAIMS - POL - 01/2015	4,166.66
000528	QUAL-LYNX	CLAIMS - EX WC - 01/2015	47,916.67
			52,083.33
000529			
000529	PERMA	EXECUTIVE DIRECTOR FEE 01/2015	85,143.87
			85,143.87
000530			

000530	ARTHUR J. GALLAGHER RMS, INC.	REINSURANCE MANAGER FEE 01/2015	23,988.75
			23,988.75
000531			
000531	TROPHY KING OF PARSIPPANY	CLOCK/PLAQUE - 12/22/14	65.00
			65.00
000532			
000532	CONNER STRONG & BUCKELEW	UNDERWRITING MANAGER FEE 01/2015	41,541.83
			41,541.83
		Total Payments FY 2015	13,431,334.74

TOTAL PAYMENTS ALL FUND YEARS \$ \$ 13,504,908.76

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND BILLS LIST

CONFIRMATION OF PAYMENTS

NOVEMBER 2014

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2012

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000461			
000461	DORSEY & SEMRAU ESQ.	LITIGATION MANAGEMENT - 9/14 - SS SANDY	2,709.61
			2,709.61
		Total Payments FY 2012	2,709.61

FUND YEAR 2014

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000462			
000462	QUALCARE, INC.	MANAGED CARE FEE - 11/2014	40,591.21
			40,591.21
000463			
000463	QUAL-LYNX	CLAIMS - PROPERTY - 11/2014	13,189.96
000463	QUAL-LYNX	CLAIMS - EX WC - 11/2014	46,521.58
000463	QUAL-LYNX	CLAIMS - POL - 11/2014	7,000.00
000463	QUAL-LYNX	COMPUTER ACCESS FEE 11/2014	1,377.00
			68,088.54
000464			
000464	CB CLAIMS LLC	CLAIMS ADMIN - 10/2014	29,211.72
			29,211.72
000465			
000465	J. A. MONTGOMERY RISK CONTROL	MSI - 11/2014	68,949.99
000465	J. A. MONTGOMERY RISK CONTROL	MSI - RCONCILED BALANCE - JAN - SEPT	30,000.00
000465	J. A. MONTGOMERY RISK CONTROL	SAFETY & EDUCATION: - VIDEO 11/2014	1,500.00
000465	J. A. MONTGOMERY RISK CONTROL	SAFETY & EDUCATION: CONSULTING 11/2014	7,793.51
000465	J. A. MONTGOMERY RISK CONTROL	EL LEADERSHIP TRNG CATERING 10/31/14	258.79
000465	J. A. MONTGOMERY RISK CONTROL	MEL LEADERSHIP TRNG CATERING 10/28/14	258.79
			108,761.08
000466			
000466	PERMA	POSTAGE FEE 10/2014	115.07
000466	PERMA	POSTAGE FEE 08/2014	110.56
000466	PERMA	EXECUTIVE DIRECTOR FEE 11/2014	79,526.56
000466	PERMA	POSTAGE FEE 02/2014	140.10
000466	PERMA	POSTAGE FEE 03/2014	62.47
			79,954.76
000467			
000467	MERCURY MAIL, MESSANGER,	PICK UP/DELIVERY/RETURN OF BOOTH	600.00
			600.00
000468			
000468	NEWTECH SERVICES, INC.	MONTHLY WEBSITE MAINTENANCE/HOSTNG 11/14	212.30

			212.30
000469			
000469	WILSON ELSEER MOSKOWITZ EDELMAN	PROFESSIONAL SERVICES - 10/14/2014	4,514.89
			4,514.89
000470			
000470	THE PRESS OF ATLANTIC CITY	2013 AUDIT SYNOPSIS CERTIFICATION - 7/14	26.00
			26.00
000471			
000471	NJ ADVANCE MEDIA	ACCT XMUNI0555792 - 10/31/14 - BUDGET	64.96
000471	NJ ADVANCE MEDIA	ACCT XMUNI0555792 - 10/16/14 - NOTICE	26.68
			91.64
000472			
000472	E, FITZ ART, INC.	DESIGN COMM. SAFETY LEADERSHIP & PRINTNG	11,440.00
			11,440.00
000473			
000473	VERIZON	ACCT 201587055538006Y - OCT-NOV 2014	239.94
			239.94
000474-000482			
000474-000482	VOIDED CHECKS	MISSING 000474 - MIS-NUMBERED	
000483			
000483	FORSGATE COUNTRY CLUB	MEL RULES & CONTRACTS - 10/10/14	791.88
000483	FORSGATE COUNTRY CLUB	MEETING - 10/15/14	2,336.90
000483	FORSGATE COUNTRY CLUB	MEL COVERAGE - 10/14/14	640.00
			3,768.78
000484			
000484	ALLSTATE INFORMATION MANAGEMNT	DEPT: 224 - ACT & STOR 10/31/2014	164.05
000484	ALLSTATE INFORMATION MANAGEMNT	DEPT: 224 - ACT & STOR 09/30/2014	164.04
			328.09
000485			
000485	ARTHUR J. GALLAGHER RMS, INC.	REINSURANCE MANAGER - 11/2014	23,518.37
			23,518.37
000486			
000486	RUTGERS THE STATE UNIVERSITY	RESEARCH & ANALYSIS-11/7/14-43680009500	29,175.00
			29,175.00
000487			
000487	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING FEE 11/2014	3,858.21
			3,858.21
000488			
000488	CONNER STRONG COMPANIES	RMC FEE 2ND INSTALLMENT 2014	96,548.03
			96,548.03
000489			
000489	LaMENDOLA ASSOCIATES, INC.	CONSULTANT SUPPORT - 11/2014	5,175.00
			5,175.00
000490			
000490	CONNER STRONG & BUCKELEW	UNDERWRITING MANAGER - 11/2014	40,727.00
			40,727.00
000491			
000491	PATHWAYS GOVERNMENT RELATIONS	PROFESSIONAL SERIVCES - 4TH QTR 2014	6,160.93
			6,160.93
Total Payments FY 2014		552,991.49	

CONFIRMING TOTAL PAYMENTS ALL FUND YEARS \$555,701.10

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND

BILLS LIST

CONFIRMATION OF PAYMENT

DECEMBER 2014

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2012

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000492			
000492	DORSEY & SEMRAU ESQ.	LITIGATION MANAGEMENT - 09/14 - SS SANDY	7,348.75
000492	DORSEY & SEMRAU ESQ.	LITIGATION MANAGEMENT - 10/14 - SS SANDY	4,656.89
			12,005.64
Total Payments FY 2012			12,005.64

FUND YEAR 2014

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000493			
000493	QUALCARE, INC.	MANAGED CARE FEE 12/2014	40,591.21
			40,591.21
000494			
000494	QUAL-LYNX	CLAIMS - PROPERTY - 12/2014	13,189.94
000494	QUAL-LYNX	CLAIMS - EXWC - 12/2014	46,521.62
000494	QUAL-LYNX	CLAIMS - POL - 12/2014	7,000.00
000494	QUAL-LYNX	COMUPTER ACCESS FEE 12/2014	1,377.00
			68,088.56
000495			
000495	DREW AND ROGERS, INC	SMART PHONE WALLETS - 11/14/14	4,300.00
000495	DREW AND ROGERS, INC	2 ECONOMY PLUS RETRACTOR DISPLAY	852.00
			5,152.00
000496			
000496	CB CLAIMS LLC	CLAIMS ADMIN - 11/2014	29,211.72
			29,211.72
000497			
000497	J. A. MONTGOMERY RISK CONTROL	SAFETY & EDUCATION: VIDEO - 12/2014	1,500.00
000497	J. A. MONTGOMERY RISK CONTROL	MSI ADMIN - 12/2014	68,949.99
000497	J. A. MONTGOMERY RISK CONTROL	SAFETY & EDUCATION: CONSULTING - 12/14	7,793.51
000497	J. A. MONTGOMERY RISK CONTROL	MSI RECONCILED AMOUNT DUE JAN-NOV 14	30,000.00
			108,243.50
000498			
000498	FIRSTNET LEARNING, INC.	UPLOAD OF 2015 TRAINING CALENDAR	750.00
000498	FIRSTNET LEARNING, INC.	MSI COURSE CREDIT & CUSTOMIZATION	11,100.00
			11,850.00
000499			
000499	PERMA	POSTAGE FEE 11/2014	140.10
000499	PERMA	EXECUTIVE DIRECTOR FEE 12/2014	79,526.56
			79,666.66
000500			
000500	MICHAEL S. ZAMBITO	TREASURER FEE 4TH QTR 2014	5,811.27
000500	MICHAEL S. ZAMBITO	POSTAGE FEE 2014	98.00
			5,909.27
000501			
000501	VISTA CONVENTION SERVICES	ADDITIONAL FREIGHT -11/18/14- BOOTH 1145	85.00

000502			85.00
000502	NEWTECH SERVICES, INC.	MONTHLY WEBSITE MAINTENANCE - 12/2014	212.30
000502	NEWTECH SERVICES, INC.	WEBSITE SERVICES - 11/2014	283.68
			495.98
000503			
000503	WILSON ELSEER MOSKOWITZ EDELMAN	PROFESSIONAL SERVICES - 11/11/2014	1,356.78
			1,356.78
000504			
000504	VERIZON	ACT NO. 201 587-0555 380 06Y - 11/28/20	246.98
			246.98
000505			
000505	ARTHUR J. GALLAGHER RMS, INC.	REINSURANCE MANAGER - 12/2014	23,518.44
			23,518.44
000506			
000506	VIDEO COMMUNICATION SERVICES	SMART MOVES - 11/18/14	4,390.00
000506	VIDEO COMMUNICATION SERVICES	MEL SMART MOVES PKG DESIGN & PKG CPYWRTE	2,687.50
			7,077.50
000507			
000507	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING FEE 12/2014	3,858.16
			3,858.16
000508			
000508	LaMENDOLA ASSOCIATES, INC.	CONSULTANT SUPPORT - 12/2014	150.00
			150.00
000509			
000509	CONNER STRONG & BUCKELEW	UNDERWRITING MANAGER - 12/2014	40,730.00
			40,730.00
		Total Payments FY 2014	426,231.76

CONFIRMING TOTAL PAYMENTS ALL FUND YEARS \$438,237.40