

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND  
OPEN MINUTES  
JUNE 3, 2015  
FORSGATE COUNTRY CLUB, JAMESBURG, NJ  
11:15 AM**

Meeting of Fund Commissioners called to order by Acting Chair Robert Landolfi. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE** – Acting Chair Robert Landolfi led Commissioners in the Pledge of Allegiance.

**ROLL CALL OF 2015 BOARD OF FUND COMMISSIONERS**

Jon Rheinhardt, Chair	Borough of Wharton – Morris JIF	Absent
Robert Landolfi, Secretary	Township of Piscataway- Central JIF	Present
Richard Hirsch	Borough of Longport - Atlantic JIF	Present
Joseph Wolk	Borough of Mount Ephraim- Camden JIF	Present
Roger Butler	Cinnaminson BOFC - FRESP JIF	Present
Andrew Brannen	Township of Ocean – Mid-Jersey JIF	Present
Thomas Nolan	Borough of Brielle - Monmouth JIF	Present
William Cottman	Pleasantville Housing Authority- PHA JIF	Present
Mauro Tucci	Township of Nutley – Sub Essex JIF	Present
Paul Shives	Township of Toms River – Ocean JIF	Present
Charles Cuccia	Borough of Maywood –S. Bergen JIF	Present
James Gildea	Town of Westfield – Suburban JIF	Present
Robert Law	Woodbury City - Trico JIF	Present
Patrick O’Hagan, Alternate	Borough of Midland Park -Bergen JIF	Present
Meghan Jack	Township of Riverside - Burlco JIF	Absent
Cynthia Ege	Lambertville – PAIC JIF	Absent
Scott Carew	Township of Moorestown - PMM JIF	Present
Reno Wilkins	Plainfield MUA – NJUA JIF	Present
Joseph D’Arco	Borough of Paramus - NJMSI JIF	Present
William Close, Alternate to Chair	Township of Sparta – Morris JIF	Present

**APPOINTED OFFICIALS PRESENT:**

Executive Director/Adm	Perma Risk Management Services <b>David N. Grubb</b>
Attorney	Dorsey & Semrau <b>Fred Semrau, Esquire</b>
Public Officials Claims Service & Ex Worker’s Comp	Qual-Lynx <b>Kathleen Tyler-Schohl, Chris Healey</b>
Excess Liability Claims	CB Claims LLC <b>Chris Botta</b>
Excess Property Claims	Vanguard Claims <b>Brian Gilliam, Robert Gilliam</b>
Safety Director	JA Montgomery Risk Control Services <b>Dave McHale</b>

Managed Care

QualCare

**Donna Setzer**

Actuary

The Actuarial Advantage

**Dennis Henry, Eric Bause**

Lobbyist

Pathways

**Paul Bent**

Auditor

Nisivoccia LLP

**Bud Jones**

Treasurer

**Mike Zambito**

Underwriting Manager

Conner Strong & Buckelew

**Ed Scioli**

Asset Manager

Wells Fargo

**Jeffrey Lange, Karen DiMiglio, Arnold Alston**

**ALSO PRESENT:**

Michael Avalone, Conner Strong & Buckelew

Paul Miola, FJGRMS

Paul Forlenza, AJGRMS

Charles Casagrande, Danskin Insurance Agency

Pauline Kontomanolis, PERMA Risk Management Services

Bradford Stokes, PERMA Risk Management Services

Chuck Hartsoe, PEGAS

Jay McManus, NAIMC

Amy Pieroni, NAIMC

Barbara Murphy, RLM Inc

James Kickham, PERMA Risk Management Services

Joseph Hrubash, PERMA Risk Management Services

Cate Kiernan, PERMA Risk Management Services

Mary Louise Doner, PERMA Risk Management Services

Robyn Walcoff, PERMA Risk Management Services

Stephen Sacco, PERMA Risk Management Services

Nancy Ghani, PERMA Risk Management Services

Jason Thorpe, PERMA Risk Management Services

Joen Ciannella, PERMA Risk Management Services

**MOTION TO APPROVE MARCH 4, 2015 MINUTES:**

Moved: Commissioner Cottman

Second: Commissioner Butler

Vote: Unanimous

**CORRESPONDENCE:**

NONE

**RECOGNITION OF MARY LOUISE DONER:** Executive Director said he would like to take a moment to recognize Mary Louise Doner on behalf of all professionals that have worked on MEL program for the past 28 years. Executive Director said the 1987 June MEL meeting was the first

meeting attended by Mary Lou; she was recently hired by Vozza Administration Services later to be known as PERMA.

Executive Director said at that time, joint insurance funds formed 2.5 years prior and membership had grown to account for 20% of municipalities. Executive Director said one of the smartest things that Joe Vozza did was to bring Mary Lou on board because she brought her unique talent and skills to the organization.

Executive Director said as the former Director of Insurance and Risk Management for the County of Morris, Mary Lou brought significant claims handling experience and was a substantial contribution to the firm.

Executive Director said that he and James Kickham took over the firm in 1990 and identified four invaluable individuals that would take the organization forward: Emalee Cronwell, Cate Kieran, Joy Kirk and Mary Lou. With the exception of Joy Kirk and now Mary Lou, these individuals are presently still employed by Perma.

Executive Director said in addition to mentoring new hires over the years, third party administrators are far better organizations with Mary Lou's oversight. Executive Director said sentiments about Mary Lou can simply be made with this statement "We are what we are today in large part because of what Mary Lou has brought to the MEL."

Commissioner Landolfi said Dave Grubb and Jim Kickham may be the face of Perma, but Mary Lou is the brains of the operation. Commissioner Landolfi said Mary Lou was critical to claims management as she conducted the statistical analysis of claims, established criteria to evaluate third party administrators as well as holding them to those criteria; additionally Mary Lou drafted request for proposals for claims positions and evaluated several responses while also making it learning process for others. Commissioner Landolfi thanked Mary Lou Doner and presented her with a bouquet of flowers as a small gesture of appreciation.

Ms. Doner thanked the commissioners and professionals for their kind words and said it will be difficult to leave, but that it was time. Ms. Doner said her first order of business will be to "pay it forward" as many people - including strangers - were helpful to her during Superstorm Sandy. Ms. Doner said she has already taken the position as Chairman of the insurance committee within her housing community and added that she will not be retiring from life, but will be enjoying life.

Ms. Ghani read the following resolution into the record:

RESOLUTION HONORING  
MARY LOUISE DONER  
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND  
MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND

WHEREAS, MARY LOUISE DONER (aka MLD) is retiring on July 1st after almost 30 years of service to the Municipal Excess Liability Joint Insurance Fund, the Municipal Excess Liability Residual Claims Funds and the affiliated local funds and;

WHEREAS, Ms. Doner played an instrumental role in creating several of the joint insurance funds and was one of the early professionals that contributed to the establishment of the MEL and;

WHEREAS, Mary Lou is especially noted for providing strong management and oversight of the MEL's claims function and;

WHEREAS, Mary Lou is a strong advocate for loss control measures and was instrumental in developing the FOCUS program and;

WHEREAS, Mary Lou is a dedicated consummate professional who is always courteous, responsive and respectful with a strong institutional knowledge of the joint insurance funds and;

NOW, THEREFORE BE IT RESOLVED by the Commissioners of the Municipal Excess Liability Joint Insurance Fund and the Municipal Excess Liability Residual Claims Fund that they honor MARY LOUISE DONER and pay tribute to her years of selfless service and expresses best wishes for continued success in all her future endeavors; and

BE IT FURTHER RESOLVED, that a duly authenticated copy of this resolution, signed by the Fund Chairperson, Fund Executive Director and attested by the Fund Secretary, be transmitted to MARY LOUISE DONER.

We will all greatly miss working with Mary Lou!

The resolution was moved by Commissioner Hirsch and seconded by Commissioner Shives with a unanimous voice vote.

**AUDITOR YEAR-END REPORT:**

Fund Auditor submitted and reviewed the Audit Report as of December 31, 2014 and reported that the Fund's statutory surplus stands at \$17,158,279. Auditor noted there were no comments – only a note on the impact of the economic conditions on the Fund's earned investment income and a suggestion to monitor the position of the Residual Claims Fund. Auditor said the Fund is in excellent financial condition and added that he was pleased with the cooperation of Fund Professionals. Fund Auditor also thanked Ms. Doner and said she made his job easier throughout the years.

Acting Chair thanked the Fund Auditor for his report. Acting Chair said it is gratifying to see an audit with no comments and credits that to the efforts of the Fund Treasurer and Perma staff; Acting Chair added that it is rare to see an organization of this size with a clean audit and also credited the management.

**MOTION TO APPROVE YEAR-END FINANCIALS, ADOPT RESOLUTION NO. 9-15 AND EXECUTE GROUP AFFIDAVIT INDICATING THAT MEMBERS OF THE EXECUTIVE COMMITTEE HAVE READ THE GENERAL COMMENTS SECTION OF THE AUDIT REPORT.**

Moved:	Commissioner Cuccia
Second:	Commissioner Shives
Roll Call Vote:	17 Ayes – 0 Nays

**ACTUARY YEAR-END REPORT:**

Fund Actuary submitted and reviewed the Valuation Report as of December 31, 2014 and said the total reserves at year-end were \$58 million comprised of \$40 million in IBNR and \$18 million in in case reserves. Fund Actuary said for the 1<sup>st</sup> time in the MEL's history the reserves have decreased from \$58 million to \$50 million primarily because the MEL transferred all open POLEPL claims to the Residual Claims Fund. Fund Actuary said the results continue to be strong for workers' compensation and liability is still problematic, however, the MEL is and continues to operate strongly.

**ASSET MANAGER REPORT:**

Jeffrey Lang and Karen DiMeglio from Wells Fargo provided a summary report on the Financial Assets and Performance of the MEL, which was included in the agenda for information. Mr. Lang reported the MEL has \$63.9 million in assets. Asset Manager said portfolio duration is below benchmarks since interest rates are expected to increase shortly. Interest income year to date is \$113,118 and \$732,950 since Wells Fargo became Asset Manager.

**EXECUTIVE DIRECTOR REPORT:**

**INVESTMENT COMMITTEE:** The Investment Committee met on May 7<sup>th</sup>; enclosed in the agenda were the minutes of the meeting for information. Commissioner Gildea said the MEL last sought proposals for Banking & Asset Management Services in 2011 and the committee recommends that the MEL issue a Request for Proposal (RFQ) for Banking and Investment Services.

**MOTION TO AUTHORIZE THE RELEASE OF A REQUEST FOR PROPOSALS FOR BANKING & ASSET MANAGEMENT SERVICES:**

Moved: Commissioner Butler  
Second: Commissioner Wilkins  
Vote: Unanimous

**COVERAGE COMMITTEE:** The Committee had a video/conference call on May 18<sup>th</sup>; minutes were enclosed in the agenda for information. Deputy Underwriting Manager said the Committee reviewed and recommends approval of a language change to the Public Officials/Employment Practices Liability Policy – specifically the Exclusion 4 (J) as proposed by XL Insurance. Enclosed in the agenda was a copy of the revised language, with the changes tracked for reference.

Additionally, in 2014 the MEL asked its excess liability carrier to review JIF & MEL coverage documents. A sub-committee of the MEL Coverage Committee had its first meeting to review GenRe’s comments and will continue to meet until it has completed reviewing all of GenRe’s comments.

**MOTION TO ACCEPT THE RECOMMENDATION OF THE COVERAGE COMMITTEE AND APPROVE THE LANGUAGE CHANGE TO THE PUBLIC OFFICIALS/EMPLOYMENT PRACTICES LIABILITY POLICY EXCLUSION 4 (J) AS PROPOSED BY XL INSURANCE:**

Moved: Commissioner Cottman  
Second: Commissioner Nolan  
Roll Call Vote: 17 Ayes – 0 Nays

**MANAGEMENT COMMITTEE:** Executive Director said a meeting of the Management Committee to review 2016 MEL assessment allocations will be scheduled within the next coming months.

**SAFETY AND EDUCATION COMMITTEE:** The Safety and Education Committee met on March 27<sup>th</sup> and May 29<sup>th</sup>; enclosed in the agenda were the minutes of the March 27<sup>th</sup> meeting. Safety Director said at the May 29<sup>th</sup> meeting, the committee reviewed the usage hits to the recently released Camp Counselor online training and recommended additional purchase of 1,500 user credits at a cost of \$9,375. In addition, the committee discussed the

usage of the online training courses developed by the MEL and recommended additional purchase of 10,000 credits at a cost of \$12,500.

Safety Director said a training program geared towards Patient Lifting for First Responders will be used as a grant submission to Safety National. Additionally, Mr. McHale would be attending the MEL/RCF Claims Committees and report back to the Safety & Education Committee on any trending injuries or unique exposures.

Executive Director said the cost per unit of the MEL online training is less than the camp counselor training because the MEL owns the copyrights on all of its online training. Safety Director said in addition to the advantages of a copyright, the programs developed by the MEL are specific to members' exposure.

**MOTION TO ACCEPT THE RECOMMENDATION OF THE SAFETY AND EDUCATION COMMITTEE AND APPROVE THE PURCHASE OF ADDITIONAL 1,500 USAGE CREDITS AT A COST OF \$9,375 FOR THE ONLINE CAMP COUNSELOR TRAINING AND THE PURCHASE OF ADDITIONAL 10,000 USAGE CREDITS AT A COST OF \$12,500 FOR THE ONLINE MEL TRAINING:**

Moved: Commissioner Cottman  
Second: Commissioner Nolan  
Roll Call Vote: 17 Ayes – 0 Nays

Executive Director said another emergent matter from the Safety & Education initiatives was the Fund's Management and Supervisor Training Consultant contract. Executive Director said the number of MEL Leadership Institute-Management Skills Training sessions to be held in 2015 was expanded from three (3) to six (6). Executive Director said the consultant indicated the additional services would be at a cost of \$9,000. Executive Director said it would be appropriate to amend the current contract to reflect the additional services.

**MOTION TO ACCEPT THE RECOMMENDATION OF THE SAFETY AND EDUCATION COMMITTEE AND APPROVE THE ADDITIONAL COST OF SERVICES BY THE MANAGEMENT & SUPERVISOR TRAINING CONSULTANT FOR A COST OF \$9,000:**

Moved: Commissioner Cuccia  
Second: Commissioner Wolk  
Roll Call Vote: 17 Ayes – 0 Nays

**LEGISLATIVE COMMITTEE:** The committee met on May 29<sup>th</sup>. Committee Chairman provided a verbal report and said 3 bills opposed by the MEL have been scheduled for hearings in the first week of June:

- A-1347 (Stender) / S-264 (Greenstein) which the MEL strongly opposes. This legislation establishes the "Thomas P. Canzanella Twenty First Century First Responders Protection Act"; concerns workers' compensation for public safety workers. Being heard by the Assembly Labor Committee on June 4th.
- S-781 (Weinberg) Makes various changes to law addressing meetings of public bodies to provide public with greater access to meetings and information about meetings. Being heard by the Senate Budget & Appropriations Committee on June 8th.
- S-782 (Weinberg) Makes certain access changes to open public records act; establishes State public finance website and creates program for development of local

websites; makes appropriation. Being heard by the Senate Budget & Appropriations Committee on June 8th.

Committee Chairman added that A-4444, the "Out-of-network Consumer Protection, Transparency, Cost Containment and Accountability Act.", was heard before the Assembly Financial Institutions Committee yesterday as discussion only so no vote was taken or changes adopted. Fund Lobbyist said this bill is being monitored to ensure the exemption for workers' compensation is not removed from the bill.

**PERMA STAFF ANNOUNCEMENT:** After 30 years of service to the MEL and its affiliated JIFs Mary Lou Doner, Vice President of Claims, is retiring on July 1, 2015. Executive Director said that Robyn Walcoff will join the operation as the Vice President of Claims. Ms. Walcoff said she is looking forward to working with everyone.

**PUBLIC OFFICIALS/ELECTED ONLINE TRAINING SEMINARS:** To supplement live presentations of this year's Elected Officials seminar, the MEL placed an on-line version on NJMEL.ORG. Executive Director said that to date, 400 officials have used this option.

**RCF REPORT:** The RCF met the morning of June 3, 2015 and adopted a resolution accepting local member transfers of Fund year 2011 liabilities. Enclosed in the agenda was Resolution 10-15 authorizing the transfer of the Municipal Excess Liability JIF's Fund year 2011 to the Residual Claims. In addition, enclosed in the agenda was a copy of Commissioner Cottman's report on the RCF Board's March meeting, for information.

**MOTION TO ADOPT RESOLUTION 10-15 AUTHORIZING THE TRANSFER OF FUND YEAR 2011 LIABILITIES TO THE RESIDUAL CLAIMS:**

Moved:	Commissioner Hirsch
Second:	Commissioner Shives
Roll Call Vote:	17 Ayes – 0 Nays

**MEL/MRHIF EDUCATIONAL SEMINAR:** Executive Director said 175 people attended the MEL/MRHIF Educational Seminar on April 17<sup>th</sup>. Executive Director said it would be appropriate to schedule the 2016 seminar in advance to avoid scheduling conflicts and said the fund office was able to reserve the same venue for Friday May 13, 2016.

**MOTION TO SCHEDULE THE 2016 MEL/MRHIF EDUCATIONAL SEMINAR FOR FRIDAY MAY 13, 2016:**

Moved:	Commissioner Hirsch
Second:	Commissioner Shives
Vote:	Unanimous

**ON-LINE EPL TRAINING:** The fund has a contract with VCS to produce on-line training courses not to exceed \$7,907.50 per course. Executive Director said VCS's cost to produce the most recent Employment Practices Liability Training exceeded this amount by \$1,732 due to significant rewriting of the content, additional formatting effort to accommodate & synchronize the slide titles to the narrative, the purchase of 4 stock images and the purchase of 2 external drives to store the program's project files. Executive Director said it would be appropriate to authorize payment of the additional expense.

**MOTION TO AUTHORIZE THE ADDITIONAL PAYMENT OF \$1,732 TO VCS:**

Moved:	Commissioner Butler
Second:	Commissioner Gildea
Vote:	Unanimous

**OPRA:** Executive Director distributed a memorandum which included a proposed addendum to the Fund Attorney Contract recommending a change to the handling of OPRA requests for MEL and MEL member JIFs in light of Mary Lou Doner retiring on July 1, 2015 and due to the evolving complexity of OPRA, the function should involve legal counsel going forward. Commissioner Shives requested that this matter be discussed in Executive Session; the discussion and motion on the table was held.

**LEAGUE MAGAZINE:** Enclosed in the agenda was the 2<sup>nd</sup> and 3<sup>rd</sup> of a series of MEL advertisements to appear in the League magazine. Each advertisement in the “Power of Collaboration” series will be different and will highlight activities of the MEL and JIFs as well as people who have rendered significant service.

**CLAIMS COMMITTEE:** The Claims Review Committee is scheduled to met immediately following the Board meeting. Minutes of the March and May meetings were distributed for information.

**2015 FINANCIAL DISCLOSURE FORMS:** Last year, the Division of Local Government Services developed an online program for financial disclosure filings. All Commissioners & Fund Professionals completed their filings by the April 30<sup>th</sup> deadline.

**PERMA OFFICE LOCATION:** PERMA has moved offices within its current building and has an updated suite number. While all other contact information remains the same, the new address is:

PERMA Risk Management Services  
9 Campus Drive, **Suite 216**  
Parsippany, NJ 07054-4412

**TREASURER:**

**CONFIRMATION OF PAYMENTS**

March 2015	\$2,548,858.81
April 2015	\$397,708.09
April #2 2015	\$84,496.92
May 2015	\$472,220.42

**RESOLUTION 11-15 FOR JUNE VOUCHERS:**

June 2015	\$2,107,918.79
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**Confirmation Of January 2015 Claims Payments/Certification Of Claims Transfers:**

<b>1988 WC</b>	24,668.40
<b>2010</b>	0.00
<b>2011</b>	893,648.68
<b>2012</b>	2,160.00
<b>2013</b>	74,137.51
<b>2014</b>	40,154.22
<b>2015</b>	0.00
<b>TOTAL</b>	<b>1,034,768.81</b>



**Confirmation Of February 2015 Claims Payments/Certification Of Claims Transfers:**

<b>1988 WC</b>	24,382.52
<b>2010</b>	0.00
<b>2011</b>	419,480.74
<b>2012</b>	767,524.10
<b>2013</b>	50,645.74
<b>2014</b>	283,793.16
<b>2015</b>	200,000.00
<b>TOTAL</b>	<b>1,745,826.26</b>

**Confirmation Of March 2015 Claims Payments/Certification Of Claims Transfers:**

<b>1988 WC</b>	2,592.96
<b>2010</b>	0.00
<b>2011</b>	128,971.71
<b>2012</b>	151,998.69
<b>2013</b>	842,484.31
<b>2014</b>	168,704.86
<b>2015</b>	1,530,239.94
<b>TOTAL</b>	<b>2,824,992.47</b>

**Confirmation Of April 2015 Claims Payments/Certification Of Claims Transfers:**

<b>1988 WC</b>	25,005.78
<b>2010</b>	0.00
<b>2011</b>	14,329.99
<b>2012</b>	3,864.12
<b>2013</b>	191,200.47
<b>2014</b>	275,498.32
<b>2015</b>	532,564.15
<b>TOTAL</b>	<b>1,042,462.83</b>

**MOTION TO CONFIRM PAYMENTS OF MARCH, APRIL, APRIL #2 AND MAY AND TO APPROVE JUNE 2015 BILLS LIST RESOLUTION 11-15 AND TO APPROVE TREASURER'S REPORT; CURRENT AND CONFIRMING EXPENSES AS PRESENTED:**

Moved: Commissioner Shives  
 Second: Commissioner Nolan  
 Roll Call Vote: 17 Ayes – 0 Nays

**UNDERWRITING MANAGER:**

**REINSURANCE:** The 2015 Reinsurance documentation has been filed with the Department of Banking and Insurance and enclosed in the agenda was correspondence dated June 3, 2015 from Conner Strong & Buckelew to Department of Banking & Insurance.

**CLAIMS:**

Ms. Schohl said on behalf of Qual-Lynx she wishes Ms. Doner much success on her upcoming retirement. Ms. Schohl said she has worked with Ms. Doner for the last 25 years and it has been a privilege and an honor.

**REPORT:** Ms. Schohl said there would be a MEL Claims Committee following this meeting.

**ATTORNEY:**

Mr. Semrau said on behalf of the firm, he would like to thanks Ms. Doner on her years of service and congratulate Ms. Doner on her retirement.

**REPORT:** Fund Attorney said only 35 POL/EPL claims remain open from when the MEL retained Public Officials/Employment Practices Liability coverage.

Fund Attorney referred to the Coverage Committee minutes of May 18<sup>th</sup> and said the committee's discussion on the possibility of eliminating the POLEPL policy's arbitration clause was constructive.

Lastly, Fund Attorney said the Super Storm Sandy open claims are moving through the "claims management conference" and "mediation" process and is expected to conclude by July 1, 2015.

**MANAGED CARE:**

**REPORT:** A report was included in the agenda showing the Savings and Penetration report as of April 2015; the total billed was 1,722,575.25 million with approved bills of \$853,908.68 for a total savings of 50%.

Managed Care Provider distributed a Savings and Penetration Report as of May 2015; the total billed was \$2,687,704.53 with approved bills of \$1,247,430.76 for a total savings of 52%.

A 2<sup>nd</sup> report was distributed which detailed the charges by specialty; Managed Care Provider said the Facility and Ortho/Neuro charges were the two highest. In addition, a 2<sup>nd</sup> report detailed seven claimant changes vs. payments and the resulting savings.

**OLD BUSINESS:**

NONE

**NEW BUSINESS:**

NONE

**PUBLIC COMMENT:**

NONE

**CLOSED SESSION:** Acting Chairman Landolfi said there was a need to enter into closed session to discuss a contractual matter and once concluded the meeting would resume in open session.

**MOTION TO ENTER INTO CLOSED SESSION:**

Moved: Commissioner Shives  
Second: Commissioner Cuccia  
Vote: Unanimous

*Fund Commissioners and professionals were asked to stay in the room and all others were asked to leave until Closed Session was adjourned.*

**MOTION TO RETURN TO OPEN SESSION:**

Moved: Commissioner Shives  
Second: Commissioner Cuccia  
Vote: Unanimous

**OPRA:** A memorandum which included a proposed addendum to the Fund Attorney Contract recommending a change to the handling of OPRA requests for MEL and MEL member JIFs in light of Mary Lou Doner retiring on July 1, 2015 and due to the evolving complexity of OPRA, the function should involve legal counsel going forward.

Acting Chairman said based on contractual discussion held in Closed Session, the recommendation is to authorize the Fund Attorney and amend the current contract to provide legal counsel for OPRA requests for the MEL and local JIFs effective July 1, 2015 for an amount not to exceed \$16,000; amendment to the motion is that the cost will be offset by reduction in payments to Perma and the expenses will be monitored.

**MOTION TO ACCEPT THE RECOMMENDATION AS AMENDED AND AUTHORIZE THE MEL FUND ATTORNEY VIA AN ADDENDUM TO THE EXISTING CONTRACT WITH MEL TO MANAGE THE OPRA REQUESTS FOR THE MEL AND LOCAL JIFS EFFECTIVE 7/1/15 FOR AN ANNUAL FEE OF \$16,000; COST TO BE OFFSET BY REDUCTION IN PAYMENTS TO PERMA:**

Moved: Commissioner Shives  
Second: Commissioner Tucci  
Roll Call Vote: 17 Ayes – 0 Nays

**MOTION TO ADJOURN:**

Moved: Commissioner Cottman  
Second: Commissioner Cuccia  
Vote: Unanimous

**MEETING ADJOURNED:** 12:00 PM

**NEXT MEETING:** September 2, 2015  
Forsgate Country Club  
11:15 AM

Nancy A. Ghani, Assisting Secretary  
for

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ROBERT LANDOLFI, SECRETARY

**Resolution No 9-15**

**Resolution of Certification  
Annual Audit Report for Period Ending December 31, 2014**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2014 has been filed by the appointed Fund Auditor with the Secretary of the Fund as per the requirements of N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36, and a copy has been received by each member of the BOARD OF FUND COMMISSIONERS, and

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the BOARD OF FUND COMMISSIONERS of the Fund shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the BOARD OF FUND COMMISSIONERS have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments  
and  
Recommendations

and

**WHEREAS**, the members of the BOARD OF FUND COMMISSIONERS have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments  
and  
Recommendations

as evidenced by the group affidavit form of the BOARD OF FUND COMMISSIONERS.

**WHEREAS**, such resolution of certification shall be adopted by the BOARD OF FUND COMMISSIONERS no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

**WHEREAS**, all members of the BOARD OF FUND COMMISSIONERS have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the BOARD OF FUND COMMISSIONERS to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty

of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE, BE IT RESOLVED**, that the BOARD OF FUND COMMISSIONERS of the Municipal Excess Liability Joint Insurance Fund, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**RESOLUTION NO. 10-15  
OF THE  
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND  
TO TRANSFER TO  
MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND**

**WHEREAS**, the Municipal Excess Liability Residual Claims Fund was organized pursuant to N.J.S.A. 40A:10-36, et seq., to provide residual risk coverage to its member joint insurance funds; and,

**WHEREAS**, the Board of Fund Commissioners of the **Municipal Excess Liability Joint Insurance Fund** determined that membership in the Residual Claims Fund is in the best interest of the member local units and joined the Residual Claims Fund.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Fund Commissioners of the **Municipal Excess Liability Joint Insurance Fund** does hereby resolve and agree to transfer the following residual risks.

<u>Fund Year</u>	<u>Lines of Coverage</u>	<u>Member Fund S.I.R.</u>
2011	Property Liability Workers' Compensation Public Official/Employment Practices	Varies

**BE IT FURTHER RESOLVED** that the actual transfer of claim liabilities to the Municipal Excess Liability Residual Claims Fund shall be based upon the following formula:

Case Reserves and IBNR as of 6/30/15

**MUNICIPAL EXCESS LIABILITY  
JOINT INSURANCE FUND**

# MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND BILLS LIST

Resolution No. 11-15

JUNE 2015

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR CLOSED**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000658</b>			
000658	MUNICIPAL EXCESS LIABILITY RCF	CLAIMS NO.S64212 - PLAINFIELD - RCF FY04	53,590.58
			<b>53,590.58</b>

Total Payments Closed Year 53,590.58

**FUND YEAR 2015**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000659</b>			
000659	CONNER STRONG & BUCKELEW	EXCESS LIABILITY 3 OF 4 - 7/15	1,354,655.00
			<b>1,354,655.00</b>
<b>000660</b>			
000660	QUALCARE, INC.	MANAGED CARE FEE 06/2015	41,666.67
			<b>41,666.67</b>
<b>000661</b>			
000661	CONNER STRONG & BUCKELEW	OPT POL/EPL 3 OF 4 - 7/15	219,636.75
			<b>219,636.75</b>
<b>000662</b>			
000662	QUAL-LYNX	CLAIMS - POL - 06/2015	4,166.67
000662	QUAL-LYNX	COMPUTER ACCESS FEE 06/2015	1,377.00
000662	QUAL-LYNX	CLAIMS - EX WC - 06/2015	47,916.66
			<b>53,460.33</b>
<b>000663</b>			
000663	CB CLAIMS LLC	CLAIMS ADMIN - 05/2015	30,946.97
			<b>30,946.97</b>
<b>000664</b>			
000664	J. A. MONTGOMERY RISK CONTROL	MEL LEADERSHIP TRAINING EXP - 5/14/15	1,291.44
000664	J. A. MONTGOMERY RISK CONTROL	SAFETY & EDUCATION - VIDEO - 06/2015	1,500.00
000664	J. A. MONTGOMERY RISK CONTROL	MSI ADMIN - 06/2015	69,090.00
000664	J. A. MONTGOMERY RISK CONTROL	SAFETY & EDUCATION - CONSULTING - 6/15	7,950.00
			<b>79,831.44</b>
<b>000665</b>			
000665	VANGUARD CLAIMS ADMINISTRATION	CLAIMS ADMIN - 06/2015	11,250.00
			<b>11,250.00</b>
<b>000666</b>			
000666	PERMA	EXECUTIVE DIRECTOR FEE 06/2015	85,143.87
			<b>85,143.87</b>
<b>000667</b>			
000667	MICHAEL S. ZAMBITO	TREASURER FEE 2ND QTR 2015	5,927.49
			<b>5,927.49</b>
<b>000668</b>			
000668	NEWTECH SERVICES, INC.	MONTHLY WEBSITE MAINTENANCE/HOSTING 5/15	212.30
			<b>212.30</b>
<b>000669</b>			

000669	WILSON ELSER MOSKOWITZ EDELMAN	PROFESSIONAL SERVICES - 04/28/2015	1,782.84 <b>1,782.84</b>
<b>000670</b>			
000670	NJ ADVANCE MEDIA	ACCT:XMUNI0555792 - 03/27/15 - RESOLUTIO	674.82 <b>674.82</b>
<b>000671</b>			
000671	FORSGATE COUNTRY CLUB	MEL INVESTMENT COMMITTEE - 5/7/15	840.00 <b>840.00</b>
<b>000672</b>			
000672	NJ GENERAL TREASURY	EXAMINATION OF MEL AS OF 12/31/13	90,533.08 <b>90,533.08</b>
<b>000673</b>			
000673	ALLSTATE INFORMATION MANAGEMNT	ACCT: 224 - ACT & STOR - 04/30/201	164.04 <b>164.04</b>
<b>000674</b>			
000674	ARTHUR J. GALLAGHER RMS, INC.	REINSURANCE MANAGER - 06/2015	23,988.75 <b>23,988.75</b>
<b>000675</b>			
000675	TREASURER, STATE OF NEW JERSEY	INVESTMENT RECEIVABLES 1ST QTR 2015	120.00 <b>120.00</b>
<b>000676</b>			
000676	VIDEO COMMUNICATION SERVICES	EMPLOYMENT PRACTICE LIAABILITY - 3/18/15	1,732.50 <b>1,732.50</b>
<b>000677</b>			
000677	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING SERVICES - 06/2015	3,935.37 <b>3,935.37</b>
<b>000678</b>			
000678	CONNER STRONG & BUCKELEW	UNDERWRITING MANAGER FEE 06/2015	41,541.83 <b>41,541.83</b>
<b>000679</b>			
000679	PATHWAYS GOVERNMENT RELATIONS	PROFESSIONAL SERVICES APR-JUN 2015	6,284.16 <b>6,284.16</b>
		Total Payments FY 2015	2,054,328.21

**TOTAL PAYMENTS ALL FUND YEARS \$ \$ 2,107,918.79**



# MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND

## BILLS LIST - 2

### CONFIRMING PAYMENTS

**MARCH 2015**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Municipal Excess Liability Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2012**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000593</b>			
000593	DORSEY & SEMRAU ESQ.	LITIGATION MANAGEMENT - 2/15 - SS SANDY	515.94
			<b>515.94</b>
		Total Payments FY 2012	515.94

**FUND YEAR 2014**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000594</b>			
000594	BROWN & BROWN METRO, INC.	RMC FEE 2014 MANALAPAN	11,490.99
			<b>11,490.99</b>
		Total Payments FY 2014	11,490.99

**FUND YEAR 2015**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000595</b>			
000595	CONNER STRONG & BUCKELEW	EXCESS LIABILITY - 2 OF4 INSTALL - 4/15	1,354,655.00
			<b>1,354,655.00</b>
<b>000596</b>			
000596	CONNER STRONG & BUCKELEW	EXCESS WC - 3 OF 3 INSTALLMENT - 4/2015	936,570.00
			<b>936,570.00</b>
<b>000597</b>			
000597	CONNER STRONG & BUCKELEW	OPT POL/EPL 2 OF 4 INSTALLMENT - 04/2015	219,636.75
			<b>219,636.75</b>
<b>000598</b>			
000598	QUAL-LYNX	PERFORMANCE BOND - 2015 - WC	2,875.00
000598	QUAL-LYNX	PERFORMANCE BOND - 2015	250.00
			<b>3,125.00</b>
<b>000599</b>			
000599	NEWTECH SERVICES, INC.	MONTHLY WEBSITE MAINTENANCE/HOSTING 3/15	212.30
000599	NEWTECH SERVICES, INC.	WEBSITE SERVICES - 02/23/2015	414.00
			<b>626.30</b>
<b>000600</b>			
000600	WILSON ELSER MOSKOWITZ EDELMAN	PROFESSIONAL SERVICES - 02/13/15	1,336.08
			<b>1,336.08</b>
<b>000601</b>			
000601	VERIZON	ACCT: 201587055538006Y - FEB-MAR 2015	249.25
			<b>249.25</b>
<b>000602</b>			
000602	FORSGATE COUNTRY CLUB	MEETING - 3/4/15	2,816.96
			<b>2,816.96</b>
<b>000603</b>			
000603	ALLSTATE INFORMATION MANAGEMNT	ACCT: 224 - ACT & STOR - 02/28/2015	175.68
			<b>175.68</b>

<b>000604</b>			
000604	PRINCETON MARRIOTT HOTEL	MEL BD OF COMMISSION ONE DAY SEMINAR	5,839.32
			<b>5,839.32</b>
<b>000605</b>			
000605	NJ STATE LEAGUE OF MUNICIPALIT	DEPOSIT BOOTH 1145 LMC - 11/16-19/15	750.00
			<b>750.00</b>
<b>000606</b>			
000606	LaMENDOLA ASSOCIATES, INC.	SAFETY TRAINING - 02/2015	2,550.00
000606	LaMENDOLA ASSOCIATES, INC.	CONSULTANT SUPPORT - 02/2015	2,237.38
			<b>4,787.38</b>
<b>000607</b>			
000607	PATHWAYS GOVERNMENT RELATIONS	PROFESSIONAL SERVICES - JAN-MAR 2-15	6,284.16
			<b>6,284.16</b>
		Total Payments FY 2015	2,536,851.88

**CONFIRMING TOTAL PAYMENTS ALL FUND YEARS \$ \$ 2,548,858.81**

Treasurer

# MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND BILLS LIST

CONFIRMING PAYMENTS

APRIL 2015

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2014**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000608</b>			
000608	E, FITZ ART, INC.	ANNUAL RPT - DESIGN, PRINTING & DELIVERY	9,379.00
			<b>9,379.00</b>

Total Payments FY 2014                      9,379.00

**FUND YEAR 2015**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000609</b>			
000609	QUALCARE, INC.	MANAGED CARE FEE 04/2015	41,666.67
			<b>41,666.67</b>
<b>000610</b>			
000610	QUAL-LYNX	CLAIMS - POL - 04/2015	4,166.66
000610	QUAL-LYNX	COMPUTER ACCESS FEE 04/2015	1,377.00
000610	QUAL-LYNX	CLAIMS - EXWC - 04/2015	47,916.67
			<b>53,460.33</b>
<b>000611</b>			
000611	CB CLAIMS LLC	CLAIMS ADMIN - 03/2015	35,405.97
			<b>35,405.97</b>
<b>000612</b>			
000612	J. A. MONTGOMERY RISK CONTROL	MEL LEADERSHIP TRNG CATERING 3/19/15	480.98
000612	J. A. MONTGOMERY RISK CONTROL	SAFETY & EDUCATION - VIDEO - 04/2015	1,500.00
000612	J. A. MONTGOMERY RISK CONTROL	MSI ADMIN - 04/2015	69,090.00
000612	J. A. MONTGOMERY RISK CONTROL	SAFETY & EDUCATION - CONSULTIN - 3/15	7,950.00
			<b>79,020.98</b>
<b>000613</b>			
000613	FIRSTNET LEARNING, INC.	COURSE CUSTOMIZATION PLAYGROUND SAFETY	500.00
			<b>500.00</b>
<b>000614</b>			
000614	ACTION GRAPHICS, INC.	POSTAGE FOR MAILING ANNUAL REPORTS	3,123.62
			<b>3,123.62</b>
<b>000615</b>			
000615	VANGUARD CLAIMS ADMINISTRATION	CLAIMS ADMIN - 04/2015	11,250.00
			<b>11,250.00</b>
<b>000616</b>			
000616	PERMA	POSTAGE FEE 03/2015	86.39
000616	PERMA	EXECUTIVE DIRECTOR FEE 04/2015	85,143.87
000616	PERMA	POSTAGE FEE 02/2015	230.26
			<b>85,460.52</b>
<b>000617</b>			
000617	NEWTECH SERVICES, INC.	WEBSITE SUPPORT SERVICES - 03/2015	138.00
			<b>138.00</b>
<b>000618</b>			

000618	COURIER POST	ACCT: CHL-071051 - 03/23/15 - MEETINGS	17.10
			<b>17.10</b>
<b>000619</b>			
000619	NJ ADVANCE MEDIA	ACCT: XMUNI0555792 - 2/15 EMRCY CLEANUP	64.96
			<b>64.96</b>
<b>000620</b>			
000620	ASBURY PARK PRESS	ACCT: ASB-102902 - 3/27/15 - RESOLUTION	207.00
000620	ASBURY PARK PRESS	ACCT: ASB-102902 - 3/21/15 - MEL	30.75
000620	ASBURY PARK PRESS	ACCT: ASB-102902 - 3/25/15 - RES PROF.	346.50
			<b>584.25</b>
<b>000621</b>			
000621	ARTHUR J. GALLAGHER RMS, INC.	REINSURANCE MANAGER - 04/2015	23,988.75
			<b>23,988.75</b>
<b>000622</b>			
000622	VIDEO COMMUNICATION SERVICES	SMART MOVES NEW COMPRES MEL WEBSITE	300.00
			<b>300.00</b>
<b>000623</b>			
000623	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING - 04/2015	3,935.37
000623	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING - 02/2015	3,935.37
000623	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING - 03/2015	3,935.37
			<b>11,806.11</b>
<b>000624</b>			
000624	CONNER STRONG & BUCKELEW	UNDERWRITING MANAGER - 04/2015	41,541.83
			<b>41,541.83</b>
		Total Payments FY 2015	388,329.09

**CONFIRMING TOTAL PAYMENTS ALL FUND YEARS \$ 397,708.09**

# MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND

## BILLS LIST - 2

### CONFIRMING PAYMENTS

APRIL 2015

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

#### FUND YEAR 2012

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000625</b>			
000625	DORSEY & SEMRAU ESQ.	LITIGATION MANAGEMENT - 032015	1,158.17
			<b>1,158.17</b>
		Total Payments FY 2012	1,158.17

#### FUND YEAR 2014

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000626</b>			
000626	E, FITZ ART, INC.	PRNTG COMMUNITY SAFETY LEADERSHIP BKLTS	8,070.00
			<b>8,070.00</b>
		Total Payments FY 2014	8,070.00

#### FUND YEAR 2015

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000627</b>			
000627	CB CLAIMS LLC	CLAIMS ADMIN - 04/2015	30,946.97
			<b>30,946.97</b>
<b>000628</b>			
000628	J. A. MONTGOMERY RISK CONTROL	MEL LEADERSHIP TRAINING EXPENSES 4/8/15	475.45
000628	J. A. MONTGOMERY RISK CONTROL	MEL LEADERSHIP TRAINING CATERING 4/2/15	480.98
			<b>956.43</b>
<b>000629</b>			
000629	NEWTECH SERVICES, INC.	MONTHLY WEBSITE MAINTENANCE/HOSTING 4/15	212.30
			<b>212.30</b>
<b>000630</b>			
000630	COURIER POST	ACCT: CHL-071051 - 04/03/15 - RESOLUTION	219.00
000630	COURIER POST	ACCT: CHL-071051 - 03/2715 - RESOLUTION	264.60
			<b>483.60</b>
<b>000631</b>			
000631	NJ ADVANCE MEDIA	ACCT: XMUNI0555792 - 03/31/15 - RESOLUTI	577.28
000631	NJ ADVANCE MEDIA	ACCT: XMUNI0555792 - 03/25/15 - MTG NOT	54.25
			<b>631.53</b>
<b>000632</b>			
000632	VERIZON	ACCT: 201 587-0555 380 06Y - MAR/APR'15	245.62
			<b>245.62</b>
<b>000633</b>			
000633	FORSGATE COUNTRY CLUB	MEL SAFETY & EDUCATION - 3/27/15	1,189.60
			<b>1,189.60</b>
<b>000634</b>			
000634	IRFAN A. BORA	MEL AUDIT COMMITTEE - 2/17/15 - MTG	750.00
			<b>750.00</b>
<b>000635</b>			
000635	ALLSTATE INFORMATION MANAGEMNT	ACCT: 224 - ACT & STOR 03/31/2015	164.04
			<b>164.04</b>

<b>000636</b>			
000636	NUTLEY TOWNSHIP	POLICE ACCREDIT - CRDT TWRDS CALEA SFTWR	1,000.00
			<b>1,000.00</b>
<b>000637</b>			
000637	VIDEO COMMUNICATION SERVICES	MEL SMART MOVES DVD - 2/10/15	107.66
			<b>107.66</b>
<b>000638</b>			
000638	HOLIDAY INN OF EAST WINDSOR	FINAL PAYMENT FOR MEL/MRHIF SEMINAR	11,390.00
			<b>11,390.00</b>
<b>000639</b>			
000639	EXIGIS LLC	ONLINE UNDERWRITING DATABASE 3/31/15	20,912.75
			<b>20,912.75</b>
<b>000640</b>			
000640	LaMENDOLA ASSOCIATES, INC.	SAFETY TRAINING - 03/2015	5,100.00
000640	LaMENDOLA ASSOCIATES, INC.	COMMUNICATION - 03/2015	628.40
000640	LaMENDOLA ASSOCIATES, INC.	CONSULTANT SUPPORT - 03/2015	549.85
			<b>6,278.25</b>
		Total Payments FY 2015	75,268.75

**CONFIRMING TOTAL PAYMENTS ALL FUND YEARS \$ \$ 84,496.92**

Treasurer

# MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND BILLS LIST

## CONFIRMING PAYMENTS

MAY 2015

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

### FUND YEAR 2012

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000641</b>			
000641	DORSEY & SEMRAU ESQ.	LITIGATION MANAGEMENT - 04/2015 SS SANDY	1,242.96
			<b>1,242.96</b>
		Total Payments FY 2012	1,242.96

### FUND YEAR 2014

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000642</b>			
000642	ACCC ELECTRICAL	ELECTRICAL HOOK UP - BOOTH 1145-9/14	120.00
			<b>120.00</b>
		Total Payments FY 2014	120.00

### FUND YEAR 2015

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000643</b>			
000643	QUALCARE, INC.	MANAGED CARE FEE - 05/2015	41,666.67
			<b>41,666.67</b>
<b>000644</b>			
000644	QUAL-LYNX	COMPUTER ACCESS FEE 05/2015	1,377.00
000644	QUAL-LYNX	CLAIMS - POL - 05/2015	4,166.67
000644	QUAL-LYNX	CLAIMS - EX WC - 05/2015	47,916.66
000644	QUAL-LYNX	PRINTING CHARGES 1099 FORMS - 2014	150.00
			<b>53,610.33</b>
<b>000645</b>			
000645	J. A. MONTGOMERY RISK CONTROL	MEL LEADERSHIP TRAINING CATERING 4/23/15	433.48
000645	J. A. MONTGOMERY RISK CONTROL	MEL LEADERSHIP TRAINING CATERING 5/6/15	520.00
000645	J. A. MONTGOMERY RISK CONTROL	MSI FEE 05/2015	69,090.00
000645	J. A. MONTGOMERY RISK CONTROL	SAFETY & EDUCATION: 05/2015 - CONSULTING	7,950.00
000645	J. A. MONTGOMERY RISK CONTROL	SAFETY & EDUCATION: 05/2015 - VIDEO	1,500.00
			<b>79,493.48</b>
<b>000646</b>			
000646	FIRSTNET LEARNING, INC.	COURSE CUSTOMIZATION - AQUATIC SAFETY	500.00
			<b>500.00</b>
<b>000647</b>			
000647	VANGUARD CLAIMS ADMINISTRATION	CLAIMS ADMIN - 05/2015	11,250.00
			<b>11,250.00</b>
<b>000648</b>			
000648	PERMA	POSTAGE FEE 04/2015	126.42
000648	PERMA	EXECUTIVE DIRECTOR FEE 05/2015	85,143.87

			<b>85,270.29</b>
<b>000649</b>			
000649	DORSEY & SEMRAU ESQ.	ATTORNEY FEE 2ND QTR 2015	10,465.24
			<b>10,465.24</b>
<b>000650</b>			
000650	NEWTECH SERVICES, INC.	WEBSITE SERVICE: 05/2015	552.00
			<b>552.00</b>
000651			
000651	THE PRESS OF ATLANTIC CITY	CUST: 103463 - 03/23/15 - PO# MEETING	45.38
000651	THE PRESS OF ATLANTIC CITY	CUST: 103463 - 3/26/15 -ADV 2015 PROFESS	180.53
000651	THE PRESS OF ATLANTIC CITY	CUST: 103463 - 03/31/2015 - 2015 COVERAG	97.40
			<b>323.31</b>
<b>000652</b>			
000652	ARTHUR J. GALLAGHER RMS, INC.	REINSURANCE MANAGER - 05/2015	23,988.75
			<b>23,988.75</b>
<b>000653</b>			
000653	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING SERVICES - 05/2015	3,935.37
			<b>3,935.37</b>
<b>000654</b>			
000654	HOLIDAY INN OF EAST WINDSOR	INITIAL DEPOSIT PAYMENT FOR 4/15/16	1,000.00
			<b>1,000.00</b>
<b>000655</b>			
000655	DANSKIN INSURANCE AGENCY, INC.	RMC FEE TOTAL FOR FUND YEAR	110,776.20
			<b>110,776.20</b>
<b>000656</b>			
000656	LaMENDOLA ASSOCIATES, INC.	SAFETY TRAINING - 05/03/15	3,600.00
000656	LaMENDOLA ASSOCIATES, INC.	CONSULTING - 05/03/15	706.95
			<b>4,306.95</b>
<b>000657</b>			
000657	CONNER STRONG & BUCKELEW	UNDERWRITING MANAGER - 05/2015	41,541.83
000657	CONNER STRONG & BUCKELEW	POSITION BOND - 05/2015	2,540.00
			<b>44,081.83</b>

Total Payments FY 2015

471,220.42

**CONFIRMING TOTAL PAYMENTS ALL FUND YEARS \$ 472,583.38**