

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND AGENDA**  
**MEETING: JANUARY 6, 2016**  
**11:15AM**  
**FORSGATE COUNTRY CLUB - JAMESBURG, NJ**  
**SINE DIE MEETING**

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- MEETING CALLED TO ORDER - OPEN NOTICE READ**
  - ROLL CALL OF FUND COMMISSIONERS**
  - APPROVAL OF MINUTES: November 18, 2015 ..... Appendix I**
  - CORRESPONDENCE:**
    - DOBI notice – website documentation & fund office response ..... **Page 1**
  
  - ADJOURN SINE DIE MEETING**
  - NOMINATION COMMITTEE REPORT ..... Verbal**
  - ELECTION OF OFFICERS**
  - ELECTION BOARD OF FUND COMMISSIONERS & ALTERNATES**
    - **ATTORNEY SWEARS IN OFFICERS AND FUND COMMISSIONERS**
  - PROFESSIONAL SERVICES (Resolution 2-16)..... Page 8**
  - ORGANIZATIONAL RESOLUTIONS (Resolutions 3-16 thru 6-16) ..... Page 11**
    - .Resolution 3-16 Fiscal Management Plan, Designation of Interest rates for Delinquent Assessments, Designation of Bank Depositories and Designation of Authorized Signatories
    - .Resolution 4-16 Designation of Regular Meeting Times and Place, Designation of Official Newspapers
    - .Resolution 5-16 Designation of Secretary as custodian of records
    - .Resolution 6-16 Excess Liability, Excess Property, Optional Excess POL/EPL and Excess Workers' Compensation
  
  - 2016 Risk Management Plan ..... Page 20**
  
  - COMMITTEE CHAIR APPOINTMENTS**
    - .Management Committee
    - .Investment Committee
    - .Legislative Committee
    - .Nominating Committee
    - .Coverage Committee
    - .Audit Committee
    - .Safety & Education Committee
    - .Claims Review Committee
  
  - EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA, Risk Management Services**
    - .Executive Director's Report.....**Page 5**
    - .Coverage Committee 12/4/15 minutes..... **Page 40**
    - .Legislative Committee 11/19/14 meeting minutes ..... **Page 53**
    - .Resolution 7-16 Opposing Assembly Bill 1347 & Senate Bill 264..... **Page 57**
    - .Insurance Industry Internship Program Request for Proposal.....**Appendix II**
    - .Safe Lifting Online Training RFQ Response ..... **Appendix III**
    - .Resolution 8-16 Awarding Safe Lifting Online Training..... **Page 67**
    - .Claims Committee December 2, 2015 minutes .....**Confidential - Enclosed Separately**
  
  - UNDERWRITING MANAGER – Conner Strong & Buckelew**

.MEL Reinsurance/Excess Renewal memo as of 12/29/15..... **Page 69**

**☐TREASURER - Michael Zambito**

.Confirmation of Payments – November 2015 ..... **Page 71**

.Confirmation of Payments – December 2015..... **Page 73**

.Resolution 10-16 January Bills list ..... **Page 76**

.Treasurer’s reports – October & November 2015 ..... **Page 78**

**☐CLAIMS – Qual-Lynx**

.Report ..... **Verbal**

**☐ATTORNEY - Fred Semrau, Esquire**

.Report..... **Verbal**

**☐MANAGED CARE - QualCare**

.Report..... **Page 92**

**☐OLD BUSINESS**

**☐NEW BUSINESS**

**☐PUBLIC COMMENT**

**RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED  
PURPOSES - PERSONNEL - SAFETY AND PROPERTY OF PUBLIC -  
LITIGATION**

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**☐MEETING ADJOURNED**