

Michael Avalone, Conner Strong & Buckelew
 Corrin DeMent, Vanguard Claims
 Brian Gilliam, Vanguard Claims
 Steve Sacco, PERMA
 Brad Stokes, PERMA
 Pauline Kontomanolis, PERMA
 Joeen Ciannella, PERMA
 Jason Thorpe, PERMA
 Nancy Ghani, PERMA

APPROVAL OF MINUTES: September 6, 2017 Open Session.

MOTION TO APPROVE THE SEPTEMBER 6, 2017 OPEN MINUTES AS PRESENTED:

Moved: Commissioner Nolan
 Second: Commissioner Cook
 Vote: Unanimous

CORRESPONDENCE:
 NONE

MADLINE COOK – NJPHA COMMISSIONER: Chairman Matchett announced that Commissioner Cook would be retiring December 31, 2017 and thanked her for her years of service on the RCF Claims Committee and the RCF Board; a special presentation will be made at the next meeting. Commissioner Cook thanked her fellow board members and said it has been a great experience.

TREASURER:

RESOLUTION 13-17 OCTOBER 2017 VOUCHER PAYMENTS (BILLS LIST):

2011	56.31
2012	375.40
2013	56.31
2014	131.39
2015	1,159.28
2017	43,942.93
TOTAL	\$45,721.62

MOTION TO ADOPT RESOLUTION 13-17 APPROVING THE OCTOBER 2017 VOUCHER LIST, AS SUBMITTED:

Moved: Commissioner Landolfi
 Second: Commissioner Law
 Roll Call Vote: 15 Ayes – 0 Nays

EXECUTIVE DIRECTOR:

2017 BUDGET AMENDMENT: Enclosed in the agenda was the budget amendment for Fund Year 2017 reflecting the transfer of Fund Year 2013 from the local JIFs as of 6/30/17.

MOTION TO OPEN THE PUBLIC HEARING ON THE AMENDED 2017 BUDGET:

Moved: Commissioner Law
 Second: Commissioner Nolan
 Vote: Unanimous

Discussion of Amendments to Budget & Assessments. Seeing none...

MOTION TO CLOSE THE PUBLIC HEARING:

Moved: Commissioner Law
Second: Commissioner Cook
Vote: Unanimous

MOTION TO ADOPT THE AMENDMENTS TO THE 2017 BUDGET AND CERTIFY THE ADDITIONAL ASSESSMENTS:

Moved: Commissioner Cook
Second: Commissioner Wolk
Vote: 15 Ayes – 0 Nays

2018 BUDGET: Enclosed in the agenda was the proposed 2018 Budget. Executive Director said under the conditions of the Fund, the 2018 expenses cannot be charged directly to the contingency reserve established in the 2017 amended budget. Last month, the Board adopted a resolution declaring some of this contingency as a surplus to offset the 2018 expenses.

MOTION TO OPEN THE PUBLIC HEARING ON THE 2018 BUDGET:

Moved: Commissioner Law
Second: Commissioner Nolan
Vote: Unanimous

Discussion of Amendments to Budget & Assessments. Seeing none...

MOTION TO CLOSE THE PUBLIC HEARING:

Moved: Commissioner Law
Second: Commissioner Cook
Vote: Unanimous

MOTION TO ADOPT THE AMENDMENTS TO THE 2018 BUDGET AND CERTIFY ASSESSMENTS:

Moved: Commissioner Cook
Second: Commissioner Wolk
Vote: 15 Ayes – 0 Nays

2017 COMMISSIONER COMPENSATION: Enclosed in the agenda was the 2017 commissioner attendance record as of the September meeting; also enclosed was a voucher to be completed if Commissioners chose to be compensated. Executive Director said a bills list will be produced in order to ensure that commissioners receive their checks by the end of the fund year. Enclosed in the agenda was Resolution 14-17 authorizing the Treasurer to make payments to Fund Commissioners for 2017 meeting attendance.

MOTION TO ADOPT RESOLUTION 14-17 AUTHORIZING THE FUND TREASURER TO MAKE PAYMENTS TO THE FUND COMMISSIONERS FOR THE 2017 MEETING ATTENDANCE:

Moved: Commissioner Cook
Second: Commissioner Rheinhardt
Vote: 15 Ayes – 0 Nays

CLAIMS COMMITTEE: The Claims Review Committee met in September and the morning of the Commissioner's meeting; minutes of the September meeting were distributed to the

Board. The next Claims Review Committee is November 29, 2017 at 9:00AM via tele and video conference in Marlton and Parsippany offices.

Executive Director reported the MEL and RCF Claims Committee Chairs met via teleconference on September 27th to evaluate responses for Claims Administrator RFQs. Based on established evaluation criteria, a recommendation was made to interview York Risk Services Group and Qual-Lynx for the position of Property TPA and reappoint CB Claims LLC for Liability TPA, Qual-Lynx for Workers' Compensation and Dorsey & Semrau for POL/EPL runout. Following interviews for the Property TPAs on October 10th, Claims Review Committee is recommending awarding that contract to York Risk Services Group.

Executive Director reported at this morning's Claims Committee, a review of Managed Care provider networks was presented. Scoring was completed and based on established evaluation criteria a recommendation was made to award the Managed Care contract to QualCare subject to review by the MEL Claims Committee.

NEXT MEETING: The next meeting of the RCF is the 2018 Reorganization scheduled for **Wednesday January 3, 2018** at 10:30AM the Forsgate CC, Jamesburg, NJ.

ATTORNEY:

REPORT: Fund Attorney said there was nothing to report for the month, but wished all the best to Commissioner Cook on her retirement.

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

PUBLIC COMMENT:

NONE

MOTION TO ADJOURN:

Moved:	Commissioner Bigler
Second:	Commissioner Wolk
Vote:	Unanimous

MEETING ADJOURNED: 10:35AM

Nancy A. Ghani, Assisting Secretary
for
Brian Bigler, SECRETARY

MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND BILLS LIST

Resolution No. 13-17

OCTOBER 2017

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Residual Claim Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2011

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001162			
001162	DORSEY & SEMRAU	CLAIMS - RCF - 08/2017	56.31
			56.31
		Total Payments FY 2011	56.31

FUND YEAR 2012

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001163			
001163	DORSEY & SEMRAU	CLAIMS - RCF - 08/2017	375.40
			375.40
		Total Payments FY 2012	375.40

FUND YEAR 2013

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001164			
001164	DORSEY & SEMRAU	CLAIMS - RCF - 08/2017	56.31
			56.31
		Total Payments FY 2013	56.31

FUND YEAR 2014

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001165			
001165	DORSEY & SEMRAU	CLAIMS - RCF - 08/2017	131.39
			131.39
		Total Payments FY 2014	131.39

FUND YEAR 2015

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001166			
001166	DORSEY & SEMRAU	CLAIMS - RCF - 08/2017	1,159.28
			1,159.28
		Total Payments FY 2015	1,159.28

FUND YEAR 2017

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001167			
001167	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 09/2017	1.38
001167	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 10/2017	16,067.53
001167	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 08/2017	55.44
			16,124.35
001168			
001168	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING SERVICES - 10/2017	3,313.00
			3,313.00

001169			
001169	DORSEY & SEMRAU	ATTORNEY FEE 4TH QTR 2017	10,039.35
			10,039.35
001170			
001170	CHARLES CUCCIA	TREASURER FEE 10/2017	3,141.83
			3,141.83
001171			
001171	NJ ADVANCE MEDIA	ACCT: XMUNI0555929 -9/15/17-'18 PROPL BDGT	74.06
001171	NJ ADVANCE MEDIA	ACCT: XMUNI0555929 -9/15/17-'17 AMND BDGT	74.06
			148.12
001172			
001172	MUNICIPAL EXCESS LIABILITY JIF	REIMBURSE 1/3 MEETING COST OF 9/6/17	883.19
			883.19
001173			
001173	CB CLAIMS, LLC	CLAIMS SUPERVISION/ADMIN - 10/2017	4,837.52
			4,837.52
001174			
001174	ALLSTATE INFORMATION MANAGEMNT	ACCT: 809 - ACT & STOR 8/31/2017	24.03
			24.03
001175			
001175	ARTHUR J. GALLAGHER RISK MSI	DEPUTY ADMIN/EXEC DIR - 10/2017	5,431.54
			5,431.54
		Total Payments FY 2017	43,942.93

TOTAL PAYMENTS ALL FUND YEARS \$ 45,721.62

Chairperson

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

RESOLUTION 14-17

**AUTHORIZING THE MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND
TO PAY COMMISSIONERS FOR ATTENDANCE
AT FUND COMMISSIONER MEETINGS
FOR THE FUND YEAR 2017**

WHEREAS, N.J.S.A. 40A:10-36 permits the creation of a Joint Insurance Fund for Local Public Entities, and

WHEREAS, said Statute permits the Commissioners to vote to allow those Fund Commissioners who serve on the Board of Fund Commissioners or Executive Committee to receive up to \$150 per regular Meeting attended,

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Municipal Excess Liability Residual Claims Fund as follows:

Each regular and alternate member of the Board of Fund Commissioners of the Municipal Excess Liability Residual Claims Fund is permitted to receive \$150 per regular monthly Board Meetings attended by said member.

**MUNICIPAL EXCESS LIABILITY
RESIDUAL CLAIMS FUND**

Chairman

Dated

Secretary

Date