



Michael Avalone, Conner Strong & Buckelew  
 Kathy Kissane, Qual-Lynx  
 Robyn Walcoff, PERMA Risk Management Services  
 Pauline Kontomanolis, PERMA Risk Management Services  
 Rachel Chwastek, PERMA Risk Management Services  
 Brad Stokes, PERMA Risk Management Services  
 Steve Sacco, PERMA Risk Management Services  
 Joeen Ciannella, PERMA Risk Management Services  
 Nancy Ghani, PERMA Risk Management Services

**APPROVAL OF MINUTES:** September 5, 2018 Open Session

**MOTION TO APPROVE SEPTEMBER 5, 2018 OPEN MINUTES:**

Moved: Commissioner Wolk  
 Second: Commissioner Gildea  
 Vote: Unanimous – 1 Abstain (Commr Rheinhardt)

**CORRESPONDENCE:**

NONE

**TREASURER:**

**RESOLUTION 12-18 APPROVING OCTOBER VOUCHER PAYMENTS (BILLS LIST):**

<b>2012</b>	150.16
<b>2013</b>	37.54
<b>2014</b>	244.01
<b>2017</b>	127,230.60
<b>2018</b>	43,288.04
<b>TOTAL</b>	<b>\$170,950.35</b>

**MOTION TO ADOPT RESOLUTION 12-18 APPROVING THE OCTOBER 2018 VOUCHER LIST, AS SUBMITTED**

Moved: Commissioner Clarke  
 Second: Commissioner Rheinhardt  
 Roll Call Vote: 15 Ayes – 0 Nays

**EXECUTIVE DIRECTOR:**

**2019 BUDGET:** Executive Director said at the September 5, 2018 meeting the 2019 Budget was introduced and since then there have been no changes since introduction. The Public Hearing for the budget is scheduled for this meeting. Enclosed in the agenda was the proposed 2019 Budget. Executive Director said since the valuation date has been extended by six months, the Fund declared a dividend from the closed year account to facilitate the transfer to create Fund Years 2019 operating budget at the September meeting. Historically, the expenses for the upcoming year budget were declared from the contingency reserve established in the amended prior year budget.

**MOTION TO OPEN THE PUBLIC HEARING ON THE 2019 BUDGET:**

Moved: Commissioner Rheinhardt  
 Second: Commissioner Gildea  
 Vote: Unanimous

*Discussion of Amendments to Budget & Assessments. Seeing none...*

**MOTION TO CLOSE THE PUBLIC HEARING:**

Moved: Commissioner Nolan  
Second: Commissioner Bigler  
Vote: Unanimous

**MOTION TO APPROVE THE 2019 BUDGET:**

Moved: Commissioner Catenaro  
Second: Commissioner Rheinhardt  
Vote: 15 Ayes – 0 Nays

**2018 COMMISSIONER COMPENSATION:** Enclosed in the agenda was the 2018 commissioner attendance record as of the September meeting; also enclosed was a voucher to be completed in order to be compensated. Executive Director said a bills list will be produced in order to ensure that commissioners receive their checks by the end of the Fund Year. Enclosed in the agenda was Resolution 13-18 authorizing the Treasurer to make payments to Fund Commissioners for 2018 meeting attendance.

**MOTION TO ADOPT RESOLUTION 13-18 AUTHORIZING THE FUND TREASURER TO MAKE PAYMENTS TO THE FUND COMMISSIONERS FOR THE 2018 MEETING ATTENDANCE:**

Moved: Commissioner Clarke  
Second: Commissioner Wolk  
Roll Call Vote: 15 Ayes – 0 Nays

**MEMBERSHIP RENEWALS:** Executive Director said documentation was sent to all sixteen JIFs to renew membership with the Fund for 2019-2021; to date twelve JIFs have submitted their renewals.

**CLAIMS COMMITTEE:** The Claims Review Committee met in September and is scheduled to meet prior to this meeting; minutes of the September meeting were enclosed under separate cover.

**NEXT MEETING:** The next meeting of the RCF is the 2019 Reorganization scheduled for Wednesday January 2, 2019 at 10:30AM the Forsgate CC, Jamesburg, NJ.

Executive Director said at this year’s Reorganization, the Board agreed with a recommendation, submitted by the Audit Committee, that the RCF Chair & Secretary positions be rotated in order to build a knowledge-base of the RCF and its critical operations. The proposed terms for both RCF Chair and Secretary, as well as RCF Claims Chair, would be for a 2-year term at which point the Secretary would then assume the Chair position. The RCF Chair would also serve as the RCF Claims Chair.

Executive Director said 2019 would be Chairman Law and Secretary Franz 2<sup>nd</sup> of a 2-year term unless otherwise notified; all other Commissioner appointments would be determined by local Joint Insurance Funds.

**ATTORNEY:**

**REPORT:** Fund Attorney said there was nothing to report for the month.

**OLD BUSINESS:**

NONE

**NEW BUSINESS:**

NONE

**PUBLIC COMMENT:**

**MOTION TO OPEN THE MEETING FOR PUBLIC COMMENT:**

Moved:	Commissioner Clarke
Second:	Commissioner Gildea
Vote:	Unanimous

*Seeing no member of public wishing to comment...*

**MOTION TO CLOSE THE MEETING FOR PUBLIC COMMENT:**

Moved:	Commissioner Clarke
Second:	Commissioner Nolan
Vote:	Unanimous

**MOTION TO ADJOURN:**

Moved:	Commissioner Wolk
Second:	Commissioner Rheinhardt
Vote:	Unanimous

**MEETING ADJOURNED: 10:35AM**

Nancy A. Ghani, Assisting Secretary  
for  
Gregory Franz, SECRETARY

# MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND BILLS LIST

**Resolution No. 12-18**

**OCTOBER 2018**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Municipal Excess Liability Residual Claim Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2012**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001315			
001315	DORSEY & SEMRAU	CLAIMS - RCF - 9/18	150.16
			<b>150.16</b>
		<b>Total Payments FY 2012</b>	<b>150.16</b>

**FUND YEAR 2013**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001316			
001316	DORSEY & SEMRAU	CLAIMS - RCF - 9/18	37.54
			<b>37.54</b>
		<b>Total Payments FY 2013</b>	<b>37.54</b>

**FUND YEAR 2014**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001317			
001317	DORSEY & SEMRAU	CLAIMS - RCF - 10/18	131.39
001317	DORSEY & SEMRAU	CLAIMS - RCF - 9/18	112.62
			<b>244.01</b>
		<b>Total Payments FY 2014</b>	<b>244.01</b>

**FUND YEAR 2017**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001318			
001318	ATLANTIC COUNTY MUNICIPAL JIF	CY CLAIMS ACTIVITY IN JIF FOR RCF CLAIMS	117,084.90
			<b>117,084.90</b>
001319			
001319	BERGEN COUNTY MUNICIPAL JIF	CY CLAIMS ACTIVITY IN JIF FOR RCF CLAIMS	2,315.40
			<b>2,315.40</b>
001320			
001320	CAMDEN COUNTY MUNICIPAL JIF	CY CLAIMS ACTIVITY IN JIF FOR RCF CLAIMS	1,980.57
			<b>1,980.57</b>

001321			
001321	MUNICIPAL EXCESS LIAIBILITYJIF	CY CLAIMS ACTIVITY IN JIF FOR RCF CLAIMS	5,849.73
			<b>5,849.73</b>
		<b>Total Payments FY 2017</b>	<b>127,230.60</b>

**FUND YEAR 2018**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001322			
001322	PERMA RISK MANAGEMENT SERVICES	SEPTEMBER POSTAGE 10/18	1.37
001322	PERMA RISK MANAGEMENT SERVICES	AUGUST POSTAGE 10/18	37.51
001322	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 10/18	16,388.88
001322	PERMA RISK MANAGEMENT SERVICES	JULY POSTAGE 10/18	25.36
			<b>16,453.12</b>
001323			
001323	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING SERVICES 10/18	3,379.65
			<b>3,379.65</b>
001324			
001324	DORSEY & SEMRAU	ATTORNEY FEE - 4TH QTR	9,750.00
			<b>9,750.00</b>
001325			
001325	CHARLES CUCCIA	FUND TREASURER - 10/18	3,204.69
			<b>3,204.69</b>
001326			
001326	CB CLAIMS, LLC	CLAIMS ADMIN 10/18	4,934.27
			<b>4,934.27</b>
001327			
001327	ALLSTATE INFORMATION MANAGEMNT	ACCT: 809 - ARCH & STOR - 8.31.18	26.16
			<b>26.16</b>
001328			
001328	ARTHUR J. GALLAGHER RISK MSI	DEPUTY ADMIN/EXEC DIR 10/18	5,540.15
			<b>5,540.15</b>
		<b>Total Payments FY 2018</b>	<b>43,288.04</b>

**TOTAL PAYMENTS ALL FUND YEARS \$170,950.35**

\_\_\_\_\_  
Chairperson

Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

**RESOLUTION 13-18**

**AUTHORIZING THE MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND  
TO PAY COMMISSIONERS FOR ATTENDANCE  
AT FUND COMMISSIONER MEETINGS  
FOR THE FUND YEAR 2018**

**WHEREAS**, N.J.S.A. 40A:10-36 permits the creation of a Joint Insurance Fund for Local Public Entities, and

**WHEREAS**, said Statute permits the Commissioners to vote to allow those Fund Commissioners who serve on the Board of Fund Commissioners or Executive Committee to receive up to \$150 per regular Meeting attended,

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Municipal Excess Liability Residual Claims Fund as follows:

Each regular and alternate member of the Board of Fund Commissioners of the Municipal Excess Liability Residual Claims Fund is permitted to receive \$150 per regular monthly Board Meetings attended by said member.

**MUNICIPAL EXCESS LIABILITY  
RESIDUAL CLAIMS FUND**

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Dated