

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
OPEN MINUTES
JANUARY 2, 2019
FORSGATE COUNTRY CLUB, JAMESBURG, NJ
11:15 AM**

ROLL CALL OF 2018 BOARD OF FUND COMMISSIONERS

Richard Hirsch, Chair	Borough of Longport - Atlantic JIF	Present
Mauro Tucci, Secretary	Township of Nutley – Sub Essex JIF	Present
Joseph Wolk	Borough of Mount Ephraim- Camden JIF	Present
Charles Cuccia	Borough of Little Falls –S. Bergen JIF	Present
Meghan Champney - alternate	City of Summit – Suburban JIF	Present
Robert Law	Woodbury City - Trico JIF	Present
Jon Rheinhardt	Borough of Wharton – Morris JIF	Present
Thomas Nolan	Borough of Brielle - Monmouth JIF	Present
Joseph D’Arco	Borough of Paramus - NJMSI JIF	Present
Tom Merchel	Township of Moorestown- PMM JIF	Present
Megan Jack	Riverside Twp- Burlco JIF	Present
Cynthia Ege	Lambertville – PAIC JIF	Absent
Bernard Rutkowski	NJUA JIF – Toms River MUA	Present
Mark Antozzeski	Hamilton Township Fire District 9- FRESP JIF	Absent
Paul Tomasko	Borough of Alpine – Bergen JIF	Present
John Clarke	New Brunswick Housing Authority- PHA JIF	Present
Joy Tozzi	Township of Robbinsville - Mid-Jersey JIF	Absent
Veronica Laureigh	Township of Lacey – Ocean JIF	Present
William Northgrave	Township of Edison – Central JIF	Present

APPOINTED OFFICIALS PRESENT:

Executive Director/Adm	Perma Risk Management Services David N. Grubb, Joseph Hrubash, Cate Kiernan
Attorney	Dorsey & Semrau Fred Semrau, Esquire
Producer	Arthur J. Gallagher Paul Forlenza
Actuary	The Actuarial Advantage Eric Bause, Kyle Mrotek
Excess Public Officials Claims Administrator	Dorsey & Semrau Kathleen Tyler Schohl
Ex Worker’s Comp Claims Administrator	Qual-Lynx Kathy Kissane
Safety Director	JA Montgomery Risk Control Services Paul Shives
Treasurer Excess Liability Claims Administrator	Mike Zambito CB Claims LLC Christopher Botta
Underwriting Manager	Conner Strong & Buckelew

Edward Cooney

Lobbyist

Pathways

Paul Bent

Managed Care

QualCare

Lisa Gallo, Steve McNamara

Marketing Coordinator

Acrisure

Amy Pieroni

ALSO PRESENT:

Katie Osborne, Conner Strong & Buckelew

Paul Miola, PJM Consultants

Barbara Murphy, RLM

Frank Covelli, P.I.A.

Pauline Kontomanolis, PERMA Risk Management Services

Robyn Walcoff, PERMA Risk Management Services

Jackie Cardenosa, PERMA Risk Management Services

Stephen Sacco, PERMA Risk Management Services

Bradford Stokes, PERMA Risk Management Services

Joeen Ciannella, PERMA Risk Management Services

Alison Kelly, Danskin Insurance Agency

Charles Casagrande, Danskin Insurance Agency

John Casagrande, Danskin Insurance Agency

Ezio Altamura, GJEM Otterstedt

Dave Vozza, The Vozza Agency

Lindsay Traveli, Acrisure

Nancy Ghani, PERMA Risk Management Services

MINUTES: Included in the agenda were the open minutes of November 14, 2018. Chairman Hirsch said the location should be corrected to reflect the AC Convention Center in Atlantic City, NJ and not the Forsgate Country Club in Monroe, NJ.

MOTION TO APPROVE NOVEMBER 14, 2018 OPEN MINUTES AS

AMENDED:

Moved: Commissioner Tomasko

Second: Commissioner Wolk

Vote: Unanimous – 1 Abstain (Commissioner Rheinhardt)

CORRESPONDENCE:

NONE

SPECIAL PRESENTATIONS: Executive Director requested a moment of silence to honor the passing of Senator John H. Dorsey.

Executive Director said there were several individuals in the New Jersey Legislature during the 1980s that were responsible for legislation supporting the formation of Joint Insurance Fund. Executive Director said the late Senator Dorsey was one of those individuals who not only supported the legislation, but went beyond that to ensure the success of the MEL. Executive Director said Senator Dorsey's contribution gave the MEL and its local affiliated JIFs political credibility and he truly can be considered one of the founding fathers of the MEL. Senator Dorsey served as the Fund Attorney for the Morris County Municipal Joint Insurance Fund and Municipal Excess Liability Joint Insurance Fund from 1987 until his retirement in 2015.

Fund Attorney said Senator Dorsey worked long and hard and his retirement was cut short due to illness. Fund Attorney said Senator Dorsey was honored to have represented the MEL as Fund Attorney and was very proud of what it stood for. Fund Attorney said Senator Dorsey had high respect for the MEL professionals and the expertise they brought to the organization.

Fund Attorney read the following into the record:

**RESOLUTION NO. 1-19
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
HONORING
JOHN H. DORSEY, ESQUIRE**

Whereas, JOHN H. DORSEY was a highly respected attorney and legislator in Morris County and the State of New Jersey; and

Whereas, as the Senator Minority Leader for the State of New Jersey, Senator Dorsey sponsored the enabling legislation that created the Joint Insurance Funds; and

Whereas, On January 1, 1987, he was appointed as the Fund Attorney for the Morris County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund and served in those roles with distinction continuously until his retirement in 2015; and

Whereas, Since 1985, the MEL and the local JIFs have saved the taxpayers in excess of \$1.5 billion; and

Whereas, The MEL probably would not have come into existence had it not been for John Dorsey's work with David N. Grubb, Kevin Crystal, Russell Huntington, Esquire and Joseph Vozza; and

Whereas, Senator Dorsey worked with the MEL's Executive Director, David Grubb, and Deputy Executive Director, James Kickham, to develop the policies and procedures forming the framework for the Joint Insurance Funds that are still in place today and followed by his and their successors.

NOW THEREFORE be it resolved by the Board of Fund Commissioners of the Municipal Excess Liability Joint Insurance Fund that:

The MEL honors the memory of **JOHN H. DORSEY, ESQUIRE** and commends him for his leadership, professionalism and dedication to the best interests of his clients and the citizens of New Jersey

MOTION TO ADOPT RESOLUTION 1-19 HONORING JOHN H. DORSEY:

Moved:	Chairman Hirsch
Second:	Commissioner Rheinhardt
Roll Call Vote:	16 Ayes – 0 Nays

MOTION TO ADJOURN SINE DINE MEETING:

Moved:	Commissioner Wolk
Second:	Commissioner Jack
Roll Call Vote:	Unanimous

ROLL CALL OF 2019 BOARD OF FUND COMMISSIONERS

Richard Hirsch	Borough of Longport - Atlantic JIF	Present
Mauro Tucci	Township of Nutley – Sub Essex JIF	Present
Joseph Wolk	Borough of Mount Ephraim- Camden JIF	Present
Charles Cuccia	Borough of Little Falls –S. Bergen JIF	Present
Robert Law	Woodbury City - Trico JIF	Present
Jon Rheinhardt	Borough of Wharton – Morris JIF	Present
Thomas Nolan	Borough of Brielle - Monmouth JIF	Present
Joseph D'Arco	Borough of Paramus - NJMSI JIF	Present
Bernard Rutkowski	NJUA JIF – Toms River MUA	Present
Paul Tomasko	Borough of Alpine – Bergen JIF	Present

John Clarke	New Brunswick Housing Authority- PHA JIF	Present
Joy Tozzi	Township of Robbinsville - Mid-Jersey JIF	Absent
Veronica Laureigh	Township of Lacey – Ocean JIF	Present
William Northgrave	Township of Edison – Central JIF	Present
Meghan Champney	City of Summit – Suburban JIF	Present
Cynthia Ege	Lambertville – PAIC JIF	Absent
Tom Merchel	Township of Moorestown- PMM JIF	Present
Megan Jack	Riverside Twp- Burlco JIF	Present
Mark Antozzeski	Hamilton Township Fire District 9- FRESP JIF	Absent

ELECTION OF CHAIRMAN, SECRETARY, FIVE MEMBER EXECUTIVE COMMITTEE AND EXECUTIVE ALTERNATES. Executive Director said the MEL JIF conducts meeting as a Board of Fund Commissioners rather than Executive Committee when quorum of Board is achieved.

NOMINATIONS OPENED FOR CHAIRMAN, SECRETARY, FIVE MEMBER EXECUTIVE COMMITTEE AND SEVEN ALTERNATES.

Nominating Committee Chair Commissioner Cuccia presented its slate in the following motion:
RICHARD HIRSCH AS CHAIR, MAURO TUCCI AS SECRETARY, COMMISSIONERS JOSEPH WOLK, CHARLES CUCCIA, ROBERT LAW, JON RHEINHARDT AND TOM NOLAN AS FIVE MEMBER EXECUTIVE COMMITTEE AND; COMMISSIONERS JOSEPH D’ARCO, BERARD RUTKOWSKI, PAUL TOMASKO, JOHN CLARKE, JOY TOZZI, VERONICA LAUREIGH AND WILLIAM NORTHGRAVE AS SEVEN ALTERNATES AND; MEGAN CHAMPNEY, THOMAS MERCHEL, CYNTHIA EGE, MEGAN JACK AND MARK ANTOZZESKI AS REMAING ALTERNATES FOR FUND YEAR 2019:

Moved: Commissioner Cuccia
 Second: Commissioner Law
 Vote: Unanimous

Hearing no other nominations

MOTION TO CLOSE NOMINATIONS AND CONFIRM ELECTIONS:

Moved: Commissioner Law
 Second: Commissioner Northgrave
 Vote: 16 Ayes – 0 Nays

FUND ATTORNEY ADMINISTERED OATH OF OFFICE

2019 REORGANIZATION

RESOLUTION 2-19 FUND PROFESSIONAL APPOINTMENT AND PROFESSIONAL SERVICE AGREEMENTS: Resolution 2-19 was included in the agenda to confirm appointments of Fund Professionals and approval of Professional Service Agreements in in accordance with a fair and open process for Fund years 2018, 2019 and 2020 unless otherwise noted in the resolution. Resolution was updated to reflect the 2019 compensation amounts, as well as, formatted to include the estimated 3-year contract amount as per a recent NJ Local Finance Board Notice.

Executive Director said the appointment of Investors Bank for Banking Manager (Item #23) is corrected as follows: Investors Bank for Banking Manager at an earnings rate based on a combined average balance of \$20,000,000 of participating joint insurance funds which will earn the federal funds rate less .25% with a floor of .65%.

Fund Attorney said the appointment of Arthur J. Gallagher Risk Management Services, Inc. as Producer/ Reinsurance Manager (Item #9) should be amended to reflect that a 90-day termination clause will be exercised based on notification received by the Fund office of a change in personnel. Fund Attorney said invoking the 90-day termination clause is to protect the interest of the Fund until further notice on the matter is received.

TITLE	PROFESSIONAL
EXECUTIVE DIRECTOR	PERMA Risk Management Services
ATTORNEY	Fred Semrau, Esq.
EXCESS LIABILITY CLAIMS	CB Claims LLC
ACTUARY	The Actuarial Advantage
DEPUTY ATTORNEY	Russell Huntington
ASSET MANAGER	Wilmington Trust
BANKING SERVICES MANAGER	Investors Bank
AUDITOR	Nisivoccia LLP
TREASURER	Michael Zambito
UNDERWRITING MANAGER	Conner Strong & Buckelew
PRODUCER/REINSURANCE MANAGER	Arthur J. Gallagher Risk Management Services
SAFETY CONSULTANT/TRAINING CONSULTANT	JA Montgomery Risk Control
EXCESS WC CLAIMS ADMINISTRATOR	Qual-Lynx
EXCESS PROPERTY CLAIMS ADMINISTRATOR	York Risk Services Group
CLAIMS ADMINISTRATOR CIVIL RIGHTS RUN – OFF CLAIMS	Dorsey & Semrau
MANAGED CARE PROVIDER	QualCare
LOBBYIST	Pathways Government Relations
INTERNAL AUDITOR – Financial Services	Carr, Riggs & Ingram
STRATEGIC PLANNING/ COMMUNICATIONS CONSULTANT	LaMendola Associates
SUPERVISORY TRAINING CONSULTANT	LaMendola Associates
TECHNICAL WRITER	Stradley Ronan
GRAPHIC DESIGNER	E. Fitz Art
WEBSITE MANAGER	NewTech Inc.
INTERNAL AUDITOR – Insurance Services	Baker Tilly Virchow Krause
LEARNING MANAGEMENT SYSTEM	FirstNet Learning, Inc.
RISK MANAGEMENT INFORMATION SYSTEM/ONLINE UNDERWRITING DATABASE & CLAIMS SYSTEM	Origami
MARKETING MANAGER	Princeton Strategic Communications
MARKETING COORDINATOR	Acrisure
CYBER SECURITY COVERAGE GUIDANCE	Bloustein Local Government Research Center

RESOLUTION 3-19 ESTABLISHING A FISCAL MANAGEMENT PLAN: Resolution submitted designating Official Depositories and approving a Cash Management Plan; authorizing Signatories on Administrative Accounts; and authorizing Signatories on Claim Accounts; establishing a rate of interest for delinquent assessments; and certifying Approval Officer for all Fund expenses. Commissioner Charles Cuccia was designated as the additional MEL Commissioner signatory under item I noting those authorized to sign checks from the official depository.

Executive Director said a new item listed under *Permissible Investments* was the MEL Joint Cash Management Program. Legislation was passed which expanded the allowable investments that joint insurance funds could participate. Executive Director said members of the MEL Investment Committee met with Department of Banking and Insurance to review draft regulations and a sub-committee will be meeting within the month to continue discussions on operations and formation.

RESOLUTION 4-19 ESTABLISHING PUBLIC MEETING PROCEDURES: Resolution submitted to establish that the FUND shall hold public meetings during the year 2019 as follows:

2019 Meeting Schedule		
March 29, 2019 (Friday)	Princeton	9:00 am
June 5, 2019 (Wed)	Forsgate Country Club	11:15 am
September 4, 2019 (Wed)	Forsgate Country Club	11:15 am
October 16, 2019 (Wed)	Forsgate Country Club	11:15 am
November 20, 2019 (Wed)	Sheraton Hotel, Atlantic City	1:00 pm
January 3, 2020 (Thurs)	Forsgate Country Club	11:15 am

The MEL Claims Committee will meet on the same days as the Executive Committee at the above listed locations immediately following the Fund meeting with the exception of the March and November meeting dates. The MEL Claims Committee will meet via teleconference at 11:45AM on March 6, 2019; at 10:30AM on May 1, 2019, July 17, 2019 and December 4, 2019. Teleconference will be initiated from the fund office located at 9 Campus Drive – Suite 216, Parsippany, NJ.

The Fund newspapers are the Atlantic City Press (Pleasantville), the Star Ledger (Newark), the Asbury Park Press (Neptune) and the Courier Post (Cherry Hill). In addition, the MEL’s webpage is designated for official notices – www.njmel.org.

RESOLUTION 5-19 ESTABLISHING A FUNDS RECORDS PROGRAM: Resolution submitted to establish a Fund Records program appointing the Fund Secretary as custodian of records and Account Manager as Assistant Secretary.

RESOLUTION 6-19 FOR EXCESS LIABILITY, EXCESS WORKERS' COMPENSATION AND PROPERTY COVERAGES FOR FUND YEAR 2019: Resolution submitted authorizing and confirming the purchase of Excess Liability, Excess Workers’ Compensation and Property Coverages for Fund Year 2019. The MEL commercial carrier for excess workers’ compensation is Safety National, BRIT is the new excess liability and optional pol/epl carrier, Munich Reinsurance provides the optional excess liability; Caitlin provides the non-owned aircraft and the commercial carrier for excess property and boiler/machinery is Zurich.

RESOLUTION 7-19 2019 RISK MANAGEMENT PLAN: 2019 Risk Management Plan prepared by the MEL Underwriting Manager and was included in the agenda for review. The plan has been amended to reflect excess rates and carriers for 2019.

RESOLUTION 8-19 NAMED STORM DEDUCTIBLE: Included in the agenda was a resolution of the MEL entering into an agreement as respects loss or damage caused by or resulting from named storm and is specific to covered properties in certain Counties and JIFs.

MOTION TO ADOPT THE 2019 REORGANIZATION RESOLUTIONS 2-19 AS AMENDED AND THE BALANCE OF REORGANIZATION RESOLUTIONS THROUGH 8-19:

Moved: Commissioner Rheinhardt
 Second: Commissioner Laureigh
 Vote: 16 Ayes – 0 Nays

2019 COMMITTEE APPOINTMENTS: Chairman Hirsch said the standing Committee Chairs would continue for 2019; vacancy as Chair of the Investment Committee was filled by Commissioner Rheinhardt and Chairman Hirsch added himself to committee. Fund

Commissioners and Risk Management Consultants are encouraged to volunteer on standing committees.

The chairs on the MEL's sub-committees for 2019 are as follows:

Management Committee	Richard Hirsch
Marketing Committee	Richard Hirsch
Coverage Committee	Mauro Tucci
Investment Committee	Jon Rheinhardt
Legislative Committee	Charles Cuccia
Nominating Committee	Charles Cuccia
Safety & Education Committee	Bernard Rutkowski
Audit Committee	Jon Rheinhardt
Claims Review Committee	Richard Hirsch

EXECUTIVE DIRECTOR REPORT:

MEMBERSHIP: Executive Director said the MEL and its affiliated local Joint Insurance Funds accepted seven new members as of January 1, 2019. Deputy Executive Director thanked Ms. Pieroni, Marketing Coordinator, for assistance with retention of two members that were considering leaving the MEL/JIF program.

MANAGEMENT COMMITTEE: Committee met via teleconference on December 21, 2018 to discuss a contract and a coverage matter; enclosed in the agenda were minutes for information.

Chairman Hirsch said the Management Committee made a recommendation to process additional premium to XL Caitlin based on significant cyber claims experience. Underwriting Manager provided a brief summary of the claim activity that occurred.

MOTION TO ACCEPT THE RECOMMENDATION OF THE MANAGEMENT COMMITTEE.

Moved: Commissioner Rheinhardt
Second: Commissioner Laureigh
Vote: 15 Ayes – 0 Nays – 1 Abstain by Commissioner Merchel

Executive Director said the MEL JIF will process these payments in 2019 (amounting to \$100 per member) in an effort to protect the coverage for member JIFs. Executive Director said as this is trending exposure, premiums will only steadily increase and the MEL will continue to focus on cyber risk control measures. Underwriting Manager said the majority of the claims were all based on social engineering or phishing, in which an individual is duped into clicking on a malicious link or attachment. Underwriting Manager said the ransomware in earlier cyber-attacks w a few thousand dollars and have increased to a \$100,000 or more.

Lastly, Executive Director said The Canning Group has issued a draft report on the MEL's procurement procedures. A Management Committee meeting will be scheduled to review the report.

ANNUAL COMMISSIONER RETREAT: The Board of Fund Commissioners Annual Retreat has been scheduled for March 29, 2019 and will be held at the Hyatt Regency, Princeton NJ beginning at 9:00AM. Registration and agenda will be distributed prior to the Retreat.

RCF: The Residual Claims Fund held its 2019 Reorganization meeting for Wednesday, January 2, 2019 at 10:30 am in the Forsgate Country Club located in Jamesburg, NJ. Commissioner John Clarke is the designated MEL representative for the 2019 Fund Year.

AUDIT COMMITTEE: Committee is scheduled to meet on January 17, 2019 to review the Internal Audits on Reinsurance and Underwriting.

LEGISLATIVE COMMITTEE: The committee met on November 14, 2018; enclosed in the agenda were the minutes of the meeting for information. Committee is scheduled to meet on February 22, 2019. Executive Director said the committee continues to seek amendments to the Firefighter Cancer Presumption bill (S-716) and will provide a follow-up report on any additional information.

SAFETY & EDUCATION COMMITTEE: The committee met on December 7, 2018; enclosed in the agenda were the minutes of that meeting for information. Committee is scheduled to meet on February 22, 2019.

Committee reviewed and recommends drafting Commercial Driver License (CDL) and non-CDL model policies to be distributed to the membership at a cost not to exceed \$10,000.

MOTION TO ACCEPT THE RECOMMENDATIONS OF THE SAFETY & EDUCATION COMMITTEE:

Moved: Commissioner Jack
Second: Commissioner Wolk
Vote: 16 Ayes – 0 Nays

COVERAGE COMMITTEE: Underwriting Manager said the committee is in the process of scheduling a meeting in late February.

CLAIMS COMMITTEE: The Claims Review Committee met on December 5, 2018 and is scheduled to meet immediately following today's board meeting. Minutes of the December 5th meeting were enclosed under separate cover.

Lastly and on behalf of the staff at PERMA, the Executive Director thanked the Board for re-appointment.

UNDERWRITING MANAGER: Underwriting Manager thanked the Board for re-appointment.

REPORT: Included in the agenda was the Underwriting Manager memorandum on the reinsurance/excess renewal. Underwriting Manager provided a summary review of the noting the significant savings from marketing the excess liability program to a new carrier after a 25+ year relationship with the previous carrier.

TREASURER: Treasurer thanked the Board for re-appointment.

CONFIRMATION OF PAYMENTS

November 2018 \$633,200.32
December 2018 \$1,086,467.96

RESOLUTION 9-19 FOR JANUARY VOUCHERS:

January 2019 \$14,944,951.46

Confirmation Of October 2018 Claims Payments/Certification Of Claims Transfers:

1988 WC	20,506.24
CLOSED	0.00
2014	336,955.23
2015	13,405.54

2016	224,127.10
2017	804,484.78
2018	499,044.07
TOTAL	\$1,898,522.96

Confirmation Of November 2018 Claims Payments/Certification Of Claims Transfers:

1988 WC	2,332.86
CLOSED	0.00
2014	17,480.04
2015	25,125.21
2016	196,697.87
2017	77,856.46
2018	370,672.72
TOTAL	\$690,165.16

MOTION TO CONFIRM PAYMENTS OF NOVEMBER 2018, DECEMBER 2018, APPROVE JANUARY 2019 BILLS LIST RESOLUTION 9-19 AND TO APPROVE TREASURER’S REPORT; CURRENT AND CONFIRMING EXPENSES AS PRESENTED:

Moved: Commissioner Rheinhardt
 Second: Commissioner Tucci
 Roll Call Vote: 16 Ayes – 0 Nays

CLAIMS – EXCESS WORKERS COMPENSATION: Claims Administrator thanked the Board for re-appointment.

REPORT: Claims Administrator said there would be a MEL Claims Committee following this meeting.

ATTORNEY: Fund Attorney thanked the Board for re-appointment.

REPORT: Fund Attorney said the MEL will submit an amicus curiae on a matter before the NJ Supreme Court involving a Jersey City Police officer. The officer was injured while on duty and sat on rights as part of workers’ compensation case; the officer filed a wrongful termination suit saying he was discriminated against because he was not afforded reasonable accommodation for workers’ compensation benefits while the facts of the case show otherwise. Fund Attorney said oral arguments are scheduled for January 29th and the MEL looks forward to participating.

Fund Attorney complimented the cyber security claims hotline and the process in place for members who have unfortunately experienced a cyber claim attack.

MANAGED CARE: Managed Care Provider thanked the Board for re-appointment.

REPORT: A report was included in the agenda showing the Savings and Penetration report as of November 2018; the total billed was \$4.5 million with approved bills of \$1.8 million for a total savings of 58% and network penetration of 77%.

OLD BUSINESS:
 NONE

NEW BUSINESS:
 NONE

PUBLIC COMMENT:

NONE

CLOSED SESSION: There was no need for Closed Session.

MOTION TO ADJOURN:

Moved:	Commissioner Clarke
Second:	Commissioner Cuccia
Vote:	Unanimous

MEETING ADJOURNED: 11:56 AM

NEXT MEETING: March 29, 2019
Princeton, NJ
9:00 AM

Nancy A. Ghani, Assisting Secretary

For

MAURO TUCCI, SECRETARY

**RESOLUTION NO. 1-19
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
HONORING**

JOHN H. DORSEY, ESQUIRE

Whereas, JOHN H. DORSEY was a highly respected attorney and legislator in Morris County and the State of New Jersey; and

Whereas, as the Senator Minority Leader for the State of New Jersey, Senator Dorsey sponsored the enabling legislation that created the Joint Insurance Funds; and

Whereas, On January 1, 1987, he was appointed as the Fund Attorney for the Morris County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund and served in those roles with distinction continuously until his retirement in 2015; and

Whereas, Since 1985, the MEL and the local JIFs have saved the taxpayers in excess of \$1.5 billion; and

Whereas, The MEL probably would not have come into existence had it not been for John Dorsey's work with David N. Grubb, Kevin Crystal, Russell Huntington, Esquire and Joseph Vozza; and

Whereas, Senator Dorsey worked with the MEL's Executive Director, David Grubb, and Deputy Executive Director, James Kickham, to develop the policies and procedures forming the framework for the Joint Insurance Funds that are still in place today and followed by his and their successors.

NOW THEREFORE be it resolved by the Board of Fund Commissioners of the Municipal Excess Liability Joint Insurance Fund that:

The MEL honors the memory of **JOHN H. DORSEY, ESQUIRE** and commends him for his leadership, professionalism and dedication to the best interests of his clients and the citizens of New Jersey

The Forgoing Resolution was moved, seconded and unanimously approved this 2nd day of January 2019.

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND

By _____
Richard Hirsch, MEL Chair

Mauro Tucci, MEL Secretary

Resolution No. 2-19
of the
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
CONCERNING CERTAIN PROFESSIONALS AND SERVICE ORGANIZATIONS

WHEREAS, the Municipal Excess Liability Joint Insurance Fund (hereinafter the Fund) found it necessary and appropriate to obtain certain professional services and other extraordinary and other unspecifiable services, as defined in the Local Public Contracts Law, (N.J.S.A. 40A-12 et. seq.) for the 2018, 2019 & 2020 Fund years; and,

WHEREAS, NJSA 40a11-16 (6) allows for a contract duration of three (3) years; and,

WHEREAS, the Fund resolved to award Professional Service Agreements commencing January 1, 2018 in accordance with a fair and open process pursuant to NJSA 19:44A-20.4 et. seq.; and,

WHEREAS, a notice soliciting proposals was published in the Star Ledger 2017 issue of the June 30th edition and posted on the MEL website www.njmel.org under the Public Bids section; and,

WHEREAS, responses were received from professional service providers and service organizations on July 21, 2017 at 2 pm; and,

WHEREAS, the Fund's Management, Claims Review, Audit, Coverage, Legislative and Safety & Education Committees served as the Evaluation Committees for the respective Professional Service Provider and Service Organization and made recommendations on the award of contracts to the below listed Professional Service Providers and Service Organizations based on a review of their responses, experience and prior service provided at the rates established by the Board of Fund Commissioners; and,

WHEREAS, the Fund Treasurer has indicated that sufficient funds exist for the award of these contracts in the usual and customary accounts.

WHEREAS, the Board of Fund Commissioners of the Municipal Excess Liability Joint Insurance Fund resolved to appoint the Fund Professionals – noted below – to three year terms commencing on January 1, 2018 and ending on December 31, 2020 (unless otherwise noted) at its January 2018 Reorganization Meeting in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. Seq.;

- 1) **PERMA Risk Management Services as Administrator, David N. Grubb** is appointed as **Executive Director, Joseph P. Hrubash** as **Deputy Executive Director & Cathleen Kiernan** as **Assistant Executive Director** and as **agents for process of service**. \$4,009,421.98 is the estimated dollars that will be expended in connection with this contract over its three-year term. The annual amount of \$1,336,299.31 has been appropriated in the Administration Line Item of the 2019 budget.
- 2) **Fred Semrau, Esq. of Dorsey & Semrau** as **Fund Attorney providing General Counsel, Litigation Management and OPRA requests**. \$128,537 is the estimated dollars that will be expended in connection with the General Counsel contract over its three-year term. The annual amount of \$42,840.00 has been appropriated in the Attorney Line Item of the 2019 budget. \$55,087 is the estimated dollars that will be expended in connection with OPRA requests over the three-year term. The annual amount of \$18,360.00 has been appropriated in the OPRA Line Item of the 2019 budget. \$60,000 is the estimated dollars that will be expended in connection with Litigation Management over the three-year term. The annual

amount of \$20,000 has been appropriated in the Liability Claims Fund Line Item of the 2019 budget.

- 3) **Christopher Botta, Esq. of CB Claims LLC as Administrator of Excess Liability Claims.** \$1,215,722 is the estimated dollars that will be expended in connection with the Excess Liability Claims Administrator contract over its three-year term. The annual fee of \$398,188.62 plus hourly rate of \$193.14 for excess crime and expenses (estimated at \$7,000) has been appropriated in the Claims Administration Line Item of the 2019 budget.
- 4) **Russell R. Huntington, Esq. of Huntington Bailey as Deputy Fund Attorney.** \$4,606 is the estimated dollars that will be expended in connection with the Deputy Attorney contract over its three-year term. The annual amount of \$1,535.25 has been appropriated in the Deputy Attorney Line Item of the 2019 budget.
- 5) **Michael Zambito as Fund Treasurer.** \$77,003 is the estimated dollars that will be expended in connection with the Treasurer contract over its three-year term. The annual amount of \$25,664.22 has been appropriated in the Treasurer Line Item of the 2019 budget.
- 6) **The Actuarial Advantage as Fund Actuary.** \$153,375 is the estimated dollars that will be expended in connection with the Actuary contract over its three-year term. The annual amount of \$51,117.25 has been appropriated in the Actuary Line Item of the 2019 budget.
- 7) **Nisivoccia LLP as Fund Auditor.** \$88,335 is the estimated dollars that will be expended in connection with the Auditor contract over its three-year term. The annual amount of \$29,441.24 has been appropriated in the Auditor Line Item of the 2019 budget.
- 8) **Conner Strong & Buckelew Companies as Underwriting Manager.** \$1,618,995 is the estimated dollars that will be expended in connection with the Underwriting Manager contract over its three-year term. The annual amount of \$539,594.60 has been appropriated in the Underwriting Manager Line Item of the 2019 budget.
- 9) **Arthur J. Gallagher Risk Management Services, Inc as Producer/ Reinsurance Manager.** \$934,902 is the estimated dollars that will be expended in connection with the Producer contract over its three-year term. The annual amount of \$311,593.25 has been appropriated in the Reinsurance Manager Line Item of the 2019 budget.
- 10) **JA Montgomery Risk Control as Fund Safety Consultant** at a fee of \$103,255.62 & **\$17.86 per Video for Video Library and Training Consultant** at a fee of \$62,931.96 for **Administration of MSI**; \$2.46 per participant for the 1st 25,000 enrollees; \$1.22 for the next 25,000 and \$0.94 per over 50,000; \$48.79 per class administration fee and \$264.60 per class cancellation fee; class fees ranging from \$391.87 for one-hour class to \$1,422.73 for eight-hour class; \$11.04 per hit for on-line training and \$1.06 per hit for non-MSI on-line training. \$3,511,809 is the estimated dollars that will be expended in connection with this contract over its three-year term. The annual amount of \$1,170,450 has been appropriated in the Safety Consultant, Video Library and MEL Safety Institute Line Items of the 2019 budget.
- 11) **Qual-Lynx as the Claims Administrator for Excess Workers Compensation.** \$1,884,952 is the estimated dollars that will be expended in connection with the Claims Administrator for Excess Workers Compensation contract over its three-year term. The annual amount of \$628,235.34 has been appropriated in the Claims Administration Line Item of the 2019 budget.

- 12) **York Risk Services Group as Excess Property Adjuster.** \$412,662 is the estimated dollars that will be expended in connection with the Claims Administrator for Excess Property contract over its three-year term. Contract includes one (1) license for FOCUS Risk Management Information System Platform and additional licenses are \$750 per license per year. Contract was a 1-year award and has been extended for a 2nd year with an option for a 3rd year. The annual amount of \$133,620.00 has been appropriated in the Claims Administration Line Item of the 2019 budget.
- 13) **Dorsey & Semrau as Claims Administrator Civil Rights Litigation run-off claims** at an hourly rate of \$191.45 for Partners, hourly rate of \$157.66 for Associates and hourly rate of \$84.46 for Paralegal/Claims Adjuster. \$45,000 is the estimated dollars that will be expended in connection with this contract over its three-year term. The annual amount of \$15,000 has been appropriated in the Claims Administration Line Items of the 2019 budget.
- 14) **QualCare as Managed Care Provider.** \$1,607,628 is the estimated dollars that will be expended in connection with the Managed Care Provider contract over its three-year term. The annual amount of \$535,806.00 has been appropriated in the Workers Compensation Claims Fund Line Item of the 2019 budget.
- 15) **Pathways Government Relations, LLC as the Lobbyist.** \$92,036 is the estimated dollars that will be expended in connection with the Lobbyist contract over its three-year term. The annual amount of \$26,675.19 has been appropriated in the Legislative Committee Line Item of the 2019 budget.
- 16) **Stradley Ronan as the Technical Writer.** \$75,000 is the estimated dollars that will be expended in connection with the Technical Writer contract over its three-year term. Contract is at an hourly fee of \$316.20 not to exceed annually. Contract was a 1-year award and has been extended for a 2nd year with an option for a 3rd year. The annual amount of \$25,000 has been appropriated in the Coverage Committee Line Item of the 2019 budget.
- 17) **LaMendola Associates as Strategic Planning/Communications Consultant.** \$93,000 is the estimated dollars that will be expended in connection with the Strategic Planning/Communications Consultant contract over its three-year term. The annual not to exceed amount of \$31,000 at an hourly rate of \$166.26 has been appropriated in the Strategic Planning Committee and Communications Committee Line Items of the 2019 budget.
- 18) **LaMendola Associates as Supervisory Training Consultant.** \$66,000 is the estimated dollars that will be expended in connection with the Safety Training Consultant contract over its three-year term. The annual not to exceed amount of \$22,000 at an hourly rate of \$156.06 has been appropriated in the Safety and Education Committee Line Item of the 2019 budget.
- 19) **E.Fitz Art for Graphics Design.** \$17,400 is the estimated dollars that will be expended in connection with the Graphics Design contract over its three-year term. The 2019 contract is at an hourly rate of \$117.30 not to exceed \$4,500 for the annual report and not to exceed \$1,300 for newsletters plus 17% of the agency fee to manage printing of both publications. The annual not to exceed amount of \$1,800 has been appropriated in the Communications Committee Line Item of the 2019 budget.
- 20) **Baker Tilly Virchow Krause as Internal Auditor of Insurance Services** for a fee not to exceed \$13,000 for Actuarial Second Opinion; \$6,000 Actuarial Peer Review on Reserves; \$14,750 for Actuarial Peer Review on Pricing; \$18,750 for Underwriting;

\$25,750 for Reinsurance Audit; \$38,850 for Claims Audit; \$4,150 for Reinsurance Checklist and \$6,000 General Planning/Board/Committee Meetings and Administration over the term of the contract. Fees as submitted in RFQ. \$147,550 is the estimated dollars that will be expended in connection with the Internal Auditor Insurance Services contract over its three-year term. The annual amount of \$20,750 has been appropriated in the Internal Audit Committee Line Item of the 2019 budget.

- 21) **Carr, Riggs & Ingram LLC** as **Internal Auditor for Financial Services** at a fee of \$11,000 per Internal Audit for: Contract Management/Conflict of Interest, Electronic Data Process, Treasury & Investment, and Accounting & Reporting over the term of the contract. \$44,000 is the estimated dollars that will be expended in connection with the Internal Auditor Financial Services contract over its three-year term. The annual amount of \$22,000 has been appropriated in the Internal Audit Committee Line Item of the 2019 budget.
- 22) **Wilmington Trust** as the **Asset Manager** - .05% of the market value of the FUND's invested assets. \$81,981.00 is the estimated dollars that will be expended in connection with this contract over its three-year term. \$27,327 will be appropriated in 2019 from earnings.
- 23) **Investors Bank** for **Banking Manager** at an earnings rate based on a combined average balance of \$20,000,000 of participating joint insurance funds which will earn the federal funds rate less .25%.
- 24) **NewTech** as **Website Manager** at an hourly rate of \$146.45. \$25,707 is the estimated dollars that will be expended in connection with the Website Manager contract over its three-year term. The annual amount of \$8,568 has been appropriated in the Communications Line Item of the 2019 budget.
- 25) **FirstNet Learning, Inc** for the **Learning Management System** at a fee of \$8,280 Annual License Operating & Maintenance, \$2,020 for annual redevelopment of online university & upgrade to NextGen, \$25,000 Annual Hosting & Customer Support Costs for up to 50,000 users (\$0.50 per user for additional users), \$500 Annual Resource Management Hosting, \$250 Online Custom Course per course to upload or make available and \$1,000 for the KwikCourse Annual License & Maintenance.

\$221,650 the estimated dollars that will be expended in connection with the Learning Management contract over its three-year term. Contract term is January 1, 2017 to December 31, 2019. The annual amount of \$92,800 has been appropriated in the MEL Safety Institute Line Item of the 2019 budget.
- 26) **Origami** to develop and provide **Risk Management Information System to include an Online Underwriting Database and Claims System**. \$541,935 is the estimated dollars that will be expended in connection with the Risk Management Information System/Online Underwriting Database and Claims System contract over its three-year term. Contract term is May 18, 2017 to May 18, 2020. The annual amount of \$177,300 has been appropriated in the Computer Services Line Item of the 2019 budget.
- 27) **Princeton Strategic Communications** as **Marketing Manager**. \$210,000 is the estimated dollars that will be expended in connection with the Marketing Manager contract over its three-year term. Contract term was 1 year (2017) with options to extend in 2018 and 2019. The annual amount of \$70,000 has been appropriated in the Communications Committee Line Item of the 2019 budget.

- 28) **Acrisure as Marketing Coordinator.** \$150,000 is the estimated dollars that will be expended in connection with the Marketing Coordinator contract over its three-year term. Contract term was 1 year (2017) with options to extend in 2018 and 2019. The annual amount of \$50,000 has been appropriated in the Communications Committee Line Item of the 2019 budget.
- 29) **State University of Rutgers - Bloustein Local Government Research Center** to provide Cyber Security Coverage Guidance. \$50,000 is the estimated dollars that will be expended in connection with this contract over its three-year term. Contract term is June 2018 to November 2019. The annual amount of \$25,000 has been appropriated in the Coverage Line Item of the 2019 Budget

BE IT FURTHER RESOLVED, all Professional Service Providers and Service Organizations appointed pursuant to this Resolution shall service the Fund in accordance with the terms and conditions of the Professional Service Agreements.

BE IT FURTHER RESOLVED, that in accordance with NJSA 19:44A-20.7, the decision of the Fund's Board of Fund Commissioners that the procurement process utilized, constitutes a fair and open process, shall be final.

ADOPTED:
this day before the Governing Body:

Chairman

date

Secretary

date

RESOLUTION NO: 3-19
MUNICIPAL EXCESS LIABILITY MUNICIPAL JOINT INSURANCE FUND
(hereafter referred to as "THE FUND")
ESTABLISHING A FISCAL MANAGEMENT PLAN
FOR THE 2019 FUND YEAR

WHEREAS, THE FUND is duly constituted as a Municipal Joint Insurance Fund, as permitted under the laws promulgated by the State of New Jersey, (N.J.S.A. 40A-36, et.seq.); and

WHEREAS, THE FUND is subject to the requirements contained within the Local Fiscal Affairs Law (N.J.S.A. 40A-5, et.seq.); and

NOW, THEREFORE BE IT RESOLVED, THE FUND's Governing Body hereby appoints the following professionals for the 2019 Fund Year:

- I.** All funds for Administrative Expenses, Reinsurance, Dividends and Miscellaneous Expenses, shall be withdrawn from the official named Depository (ies) by check, which shall bear the signatures of at least two (2) of the following persons, duly authorized pursuant to this resolution.

_____ CHAIRMAN

_____ SECRETARY

MICHAEL ZAMBITO, TREASURER

_____, MEL FUND COMMISSIONER

- II.** All funds for Claims payments handled by Qual-Lynx shall be withdrawn from the Official Depository(ies) by check, which shall bear the signatures of at least two (2) of the following persons, duly authorized pursuant to this Resolution.

Dave S. Ruber, Qual-Lynx

Alice H. Lihou, Qual-Lynx

Janet Buggle, Qual-Lynx

Michael Zambito, Fund Treasurer

- III.** All funds for Claims payments handled by CB Claims shall be withdrawn from the Official Depository(ies) by check, which shall bear the signatures of at least two (2) of the following persons, duly authorized pursuant to this Resolution.

Christopher Botta, Esquire

Georganne Jussel

Robert Fisher, Esquire

Michael Zambito, Fund Treasurer

_____, MEL Fund Commissioner

- IV.** All funds for Claims payments handled by York Risk Services Group shall be withdrawn from the Official Depository(ies) by check, which shall bear the signatures of at least two (2) of the following persons, duly authorized pursuant to this Resolution.

Saswata Mukherjee, York Risk Services Group

Lee Ann Olsen, York Risk Services Group

Michael Zambito, Fund Treasurer

- V. FOR WIRE TRANSFERS - that the FUND does hereby require that Investors Bank obtain voice confirmation prior to executing wire transfers to external accounts from the Fund Treasurer
- VI. The Cash and Investment Policy attached herewith, shall be adopted.
- VII. The rate of interest assessed by the Fund, for delinquent assessments shall be ten (10) percent per annum, from the due date for any such assessment.
- VIII. Certifying and Approval Officer for all FUND expenses shall be the FUND's Executive Director and/or the Account Manager so designated by the Executive Director.

ADOPTED:

this day before the Governing Body:

Chairman

date

Secretary

date

RESOLUTION NO: 4-19

**MUNICIPAL EXCESS LIABILITY MUNICIPAL JOINT INSURANCE FUND
(hereafter the "FUND")**

ESTABLISHING PUBLIC MEETING PROCEDURES

WHEREAS, the FUND must establish meeting procedures for Fund Year 2019, and

NOW, THEREFORE BE IT RESOLVED BY the Fund's Governing Body

- I.** That the FUND shall hold public meetings during the year 2019 as follows: 9:00AM on March 29, 2019 at the Hyatt Regency in Princeton, NJ; meetings for June 5, 2019 September 4, 2019 and October 16, 2019 will be held in the Forsgate Country Club, Jamesburg NJ at 11:15AM, as well as, November 20, 2019 at 1:00PM at the Steel Pier Room - Sheraton Hotel Atlantic City. The 2020 Reorganization will be scheduled for Thursday January 2, 2020 at 11:15AM in the Forsgate Country Club, Jamesburg NJ.
- II.** The MEL Claims Committee will meet on the same days as the Executive Committee at the above listed locations immediately following the Fund meeting with the exception of the March and November meeting dates. The MEL Claims Committee will meet via teleconference at 11:45AM on March 6, 2019; at 10:30AM on May 1, 2019, July 17, 2019 and December 4, 2019. Teleconference will be initiated from the fund office located at 9 Campus Drive – Suite 216, Parsippany, NJ.
- III.** The following is hereby designated the official newspaper (s) of the FUND: The Star Ledger, Newark, NJ; the Asbury Press, Neptune NJ; the Courier Post, Cherry Hill, NJ; and the Atlantic City Press; Atlantic City, NJ. In addition, the MEL's webpage is designated for official notices – www.njmel.org.
- IV.** The FUND Secretary or designated assistant shall provide notice of any and all meetings, including special or emergency meetings, to each official newspaper and shall issue all official notices required to be published in at least one of the official newspapers.

ADOPTED this day;

Chairman

date

Secretary

date

RESOLUTION NO: 5-19

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
(Hereinafter the "FUND")

ESTABLISHING A FUND RECORDS PROGRAM

WHEREAS: The FUND must establish a formal record retention program for the 2019 fund year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Fund Commissioners that:

- I.** _____, **Fund Secretary**, is hereby designated as custodian of the FUND records, which shall be kept at the office of the Fund Administrator, located at 9 Campus Drive, Suite 216, Parsippany, NJ 07054.
- II.** The Account Manager designated by the Executive Director is hereby appointed as **Assistant Fund Secretary**.
- III.** The records of the FUND shall be retained in accordance with the municipal records retention schedule as promulgated by the New Jersey Division of Archives and Records Management, and/or otherwise specified by the New Jersey Department of Insurance and Community Affairs.
- IV.** Each fund professional and service organization shall have the duty and obligation to maintain such records as are entrusted to him/her and to relinquish such records to the Fund Secretary upon termination of services or otherwise upon request.

Records and files not required to support current operations, but which must otherwise be retained, shall be stored in the record retention facility, located at Allstate Archives, 24 Beckwith Avenue, Paterson, New Jersey. The FUND's Executive Director shall coordinate the archive process and shall insure that all records are properly indexed and accessible.

ADOPTED:

this day by the Board of Fund Commissioners

Chair

date

Secretary

date

RESOLUTION NO. 6-19

RESOLUTION OF THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND FOR EXCESS LIABILITY, EXCESS WORKERS' COMPENSATION AND PROPERTY COVERAGES FOR FUND YEAR 2019

WHEREAS, the Board of Fund Commissioners of the Municipal Excess Liability Joint Insurance Fund has determined that it is necessary to purchase commercial policies for excess liability, optional excess liability, optional excess public officials/employment practices, excess workers' compensation and excess property; and

WHEREAS, the MEL Underwriting Manager solicited quotations in accordance with his memorandum, dated November 5, 2018; and

WHEREAS, these insurance contracts consist of specialized and qualitative services requiring flexibility, expertise, extensive training and a proven reputation in that they involve extensive experience in the administration of liability, workers' compensation and property; and

WHEREAS, Brit, Munich Re, Safety National, Zurich, and other insurers have the flexibility, expertise, extensive training and proven reputation required for the provision of these services; and

WHEREAS, the services to be provided by these insurance companies are specialized and qualitative in nature in that they concern the implementation and administration of the Liability, Workers' Compensation and Property Programs for the Fund. The wide range of insurance coverage required for these activities adds to the special and qualitative nature of the insurance services that are the subject of the contract to be awarded. These services require the expertise of an insurance company with a proven reputation. Furthermore, the purchase of insurance coverage is exempt from the requirement of public advertisement for bids and bidding therefore pursuant to N.J.S.A. 40A:11-5(1)(m); and

WHEREAS, written specifications are not applicable as per Local Finance Notice No. AU 2002-2 dated February 26, 2002.

WHEREAS, the Board of Fund Commissioners of the Municipal Excess Liability Joint Insurance Fund, at its November 14, 2018 meeting had authorized the Reinsurance Committee to negotiate certain insurances; and this being completed;

NOW, THEREFORE BE IT RESOLVED that the Board of Fund Commissioners considers these insurance contracts to be an Extraordinary and Unspecifiable Service and ratifies and confirms the purchase of the coverages and rates as noted below:

	2019	
	Rate	Minimum Premium
Optional Excess POL/EPL		
Housing Authorities (per capita)		
\$1m x \$2m	1.8227	\$433.00
\$2m x \$2m	3.0202	\$865.00
\$3m x \$2m	3.8950	\$1,296.00
\$4m x \$2m	4.5922	\$1,727.00
\$8m x \$2m	9.1848	\$4,231.00
Other Than Housing Authorities (per capita)		
\$1m x \$2m	0.0456	\$455.00
\$2m x \$2m	0.0756	\$682.00
\$3m x \$2m	0.0972	\$908.00
\$4m x \$2m	0.1147	\$1,136.00
\$8m x \$2m	0.2293	\$3,773.00
Hunterdon County (8x2)	n/a	\$14,978.00
Excess Liability		
Housing Authorities (per unit)	3.3115	\$1,538.00
Other Than HAs, MUAs and FDs (per capita)	0.08547	\$918.00
MUAs (per \$1,000 payroll)	5.5989	\$1,154.00
Fire Districts (per auto)	19.7786	\$1,032.00
Fire Districts (per 1,000 sf)	102.1271	
Cherry Hill FD	n/a	\$23,643.00
Camden Parking Authority	n/a	\$3,929.00
North Hudson Regional Fire & Rescue Squad	n/a	\$18,453.00
Regional Health Commission	n/a	\$2,048.00
Hunterdon County	n/a	\$79,258.00
Other		
Combination of Fund Retentions Cover	n/a	\$199,324.00
Total Minimums		
POL/EPL	n/a	\$644,026.00
Excess Liability - Total	n/a	\$3,779,678.00
Excess Liability - Housing	n/a	\$126,663.00
Excess Liability - MUAs	n/a	\$0.00
Excess Liability - Fire Districts	n/a	\$98,615.00
Excess Liability - All Other	n/a	\$5,978.00

	2019	
	Rate	Minimum Premium
Optional Excess Liability		
Municipality (per capita)		
\$2m x \$5m	0.1601	n/a
\$3m x \$7m	0.1627	n/a
\$5m x \$10m	0.1601	\$761.00
\$10m x \$10m	0.2486	\$1,267.00
County (per capita)		
\$2m x \$5m	0.1646	n/a
\$3m x \$7m	0.1655	n/a
\$5m x \$10m	0.1618	\$761.00
\$10m x \$10m	0.2857	\$1,267.00
Housing Authority (per unit)		
\$2m x \$5m	7.8137	\$761.00
\$3m x \$7m	3.6568	\$254.00
\$5m x \$10m	1.1750	\$254.00
\$10m x \$10m	1.8360	\$254.00
\$11m x \$10m (Cook's Pond)	n/a	\$500.00
Fire Districts (per 1,000 sf)		
\$2m x \$5m	5.6030	\$1,013.00
\$3m x \$7m	3.7387	\$506.00
\$5m x \$10m	3.7387	\$506.00
\$10m x \$10m	5.6030	\$709.00
Fire Districts (per vehicle)		
\$2m x \$5m	42.3395	\$1,013.00
\$3m x \$7m	34.1996	\$506.00
\$5m x \$10m	24.2744	\$506.00
\$10m x \$10m	32.6666	\$709.00
North Hudson RFRS (per vehicle)		
\$2m x \$5m	92.5527	n/a
\$3m x \$7m	74.7516	n/a
\$5m x \$10m	53.0614	n/a
\$10m x \$10m	71.4059	n/a
Other		
Cherry Hill Fire Department	n/a	\$832.00
Camden Parking Authority	n/a	\$7,525.00
North Hudson Regional Fire & Rescue Squad	n/a	\$7,696.00
Total Minimums		
Housing		
\$2m x \$5m	\$0.00	n/a
\$3m x \$7m	\$0.00	\$1,013.00
\$5m x \$10m	\$0.00	\$1,267.00
\$10m x \$10m	\$0.00	\$1,521.00
\$11m x \$10m (Cook's Pond)	\$0.00	n/a
Fire Districts		
\$2m x \$5m	\$0.00	n/a
\$3m x \$7m	\$0.00	\$1,552.00
\$5m x \$10m	\$0.00	\$2,069.00
\$10m x \$10m	\$0.00	\$2,276.00

	2019	
	Rate	Minimum Premium
Workers' Compensation (per \$100 of payroll)		
All Other	0.085687	\$4,818,879.00
<i>Multi-year minimum premium</i>		<i>2019-21</i>
Property (per \$100 of TIV)		
Zurich	0.069405	n/a
Excess Flood/Quake - 25x50	0.0030	25% - 35%
Excess Flood/Quake - 25x75	0.0019	35%
Non-Owned Aircraft		
Beazley	n/a	\$37,060.00

ADOPTED:
this day before the Governing Body

Chairman

date

Secretary

date

Resolution 7-19

Municipal Excess Liability Joint Insurance Fund

(hereinafter the "Fund" or the "MEL")

ESTABLISHING THE 2019 PLAN OF RISK MANAGEMENT

BE IT RESOLVED by the Fund's Executive Committee the 2019 Plan of Risk Management shall be:

Insurance Coverages

The following coverages are provided to the Fund's member joint insurance funds, effective January 1, 2019:

1. Excess Workers' Compensation
2. Excess Liability
3. Optional Excess Liability
4. Non-Owned Aircraft Liability
5. Crime including excess public employee coverage, excess public officials coverage and Statutory Positions coverage
6. Optional Excess Public Officials Liability / Employment Practices Liability
7. Annual Aggregate Stop Loss
8. Excess Property & Equipment Breakdown (effective December 31, 2018)
9. NJHMFA Excess Insurance

Limits of Coverage

Unless otherwise stated, all limits shown apply less any local member JIFs' and local member units' SIRs/deductibles, or excess of 125% of the member JIFs' actuarial projected loss funds as respects Annual Aggregate Stop Loss.

1. **Excess Workers' Compensation**
 - Workers' Compensation: Statutory
 - Employer's Liability: \$7,000,000
 - USL&H: Included in Workers' Compensation
 - Harbor Marine/Jones Act: Included in Employer's Liability
 - Incidental Foreign Workers Compensation: Included
 - Communicable Disease Coverage: Included
2. **Excess Liability** (*includes General, Automobile and Law Enforcement Liability*)
 - Excess Limit: \$5,000,000 annual aggregate per member entity
 - The annual aggregate does not apply to Business Automobile Liability
 - An occurrence involving multiple member entities: \$35,000,000; and
 - An occurrence involving multiple member entities for Certified Acts of Terrorism: \$10,000,000
 - Sublimits: The following sublimits are part of, and not in addition to, the Excess limit:
 - Fungus or Spores: \$1,000,000
 - Disinfectants Release Hazard Coverage: \$1,000,000
 - Dam and Reservoir: \$5,000,000
 - a. \$5,000,000 for any dam or reservoir owned, operated, maintained, constructed or controlled by any member entity;
 - b. Included for premises owned, occupied or controlled by the member entity on which a dam or reservoir is located, or from the operations conducted on such premises;

- c. \$5,000,000 per occurrence for any member entity owned dams defined as Class III or IV in New Jersey Administrative Code, Title 7, Department of Environmental Protection, Chapter 20, 7:20-1.8;
 - d. \$2,000,000 per occurrence for any member entity owned dam defined as Class I or II in New Jersey Administrative Code, Title 7, Department of Environmental Protection, Chapter 20, 7:20-1.8; and
 - e. \$2,000,000 per occurrence for any Class III or IV member entity owned dam involved with a Class I or II member entity owned dam.
- Garagekeepers Liability: \$2,000,000 Per Occurrence.
 - Sanitary/Storm Water System Sewerage Backup and/or Sanitary System Sewerage Backup, Escape or Release: \$3,000,000 Per Occurrence and \$4,000,000 Annual Aggregate for all member entities.
 - Subsidence: \$3,000,000 Per Occurrence and \$4,000,000 Annual Aggregate for all member entities.
 - Quasi Entities Coverage: \$5,000,000 Per Occurrence.
 - Skateboard Facilities: \$5,000,000 Per Occurrence.
 - Riot, Civil Commotion or Mob Action: \$5,000,000 Per Occurrence.
 - Failure to Supply Utility: \$5,000,000 Per Occurrence.

3. **Optional Excess Liability Limit**

The MEL offers Optional Excess Liability Limits excess of the Excess Limit.

- No aggregate applies to Business Automobile Liability.
- The following limits are the Optional Excess Limits:
 - \$2,000,000 (equals \$7,000,000 total);
 - \$5,000,000 (equals \$10,000,000 total);
 - \$10,000,000 (equals \$15,000,000 total); and
 - \$15,000,000 (equals \$20,000,000 total).
- Annual aggregate: \$50,000,000

4. **Non-Owned Aircraft Liability**

- \$5,000,000; and
- Medical Expense for each passenger: \$5,000

5. **Crime**

- MEL Crime Excess:
 - \$1,000,000
 - Coverage includes employee dishonesty; forgery or alteration; theft, disappearance and destruction; robbery and safe burglary; and computer fraud with funds transfer
- MEL Crime Statutory Position:
 - The MEL provides primary employee dishonesty and faithful performance coverage for those employed positions which are required by law to be individually bonded and where they have applied and have been approved for coverage at a limit of \$1,000,000 per occurrence per position
 - The MEL will provide MEL Crime Statutory Position limits, based on underwriting and via endorsement, above \$1,000,000, matching the member's auditor's recommendation, but no more than \$2,000,000.
- MEL Crime Excess Public Officials:
 - The MEL provides excess employee dishonesty and faithful performance coverage for those employed positions which are required by law to be individually bonded and where they have not applied and have not been approved for coverage under the MELJIF Statutory Position Program at a limit of \$1,000,000
 - Each member local unit that has not applied for coverage under the Fund's Statutory Position Bond is required to continue to purchase via the commercial

market individual bonds providing primary coverage up to “at least the minimum limit required by law” for those employed positions required by law to be individually bonded

6. Optional Excess Public Officials Liability / Employment Practices Liability

The MEL offers Optional Excess Public Officials Liability / Employment Practices Liability limits excess of the local member units’ primary \$2,000,000 Public Officials Liability / Employment Practices Liability policies with QBE Specialty Insurance Company.

- The following limits are the Optional Excess Limits:
 - \$1,000,000 (equals \$3,000,000 total);
 - \$2,000,000 (equals \$4,000,000 total);
 - \$3,000,000 (equals \$5,000,000 total);
 - \$4,000,000 (equals \$6,000,000 total); and
 - \$8,000,000 (equals \$10,000,000 total).

7. Annual Aggregate Stop Loss

- Suburban Municipal JIF: \$1,000,000
- First Responder Joint Insurance Fund: \$1,000,000

8. Excess Property

- \$125,000,000, including certain sublimits, including, but not limited, to:
 - Aggregate, Earth Movement: \$100,000,000
 - Aggregate, Flood (includes Storm Surge): \$100,000,000
 - a. Per Location, Special Flood Hazard Area (SFHA) and Pumping Stations: \$52,500,000
 - b. Per Occurrence, Property Located Outside Building or Structure, but Not Defined as Outdoor Property: \$1,000,000
 - Named Storm: Included
 - Miscellaneous Personal Property: \$10,000,000
 - Vehicles: \$15,000,000
 - Terrorism: Included
 - Unmanned Aircraft Systems: Excluded

9. NJHMFA Excess Insurance

The Municipal Excess Liability Joint Insurance Fund (MEL) provides excess insurance coverages with respect to those properties financed by the New Jersey Housing and Mortgage Finance Agency (NJHMFA) or are subject to requirements contained within a Financing, Deed Restriction and Regulatory Agreement with the NJHMFA and are insured by the New Jersey Public Housing Authority Joint Insurance Fund (NJPHA JIF) and/or the MEL so that all applicable insurance coverages with respect to such properties shall be in full compliance with all applicable NJHMFA Insurance Specifications / Minimum Requirements (NJHMFA Insurance Requirements), as may be amended from time to time, on a per property/per occurrence basis, except the NJPHA JIF does not provide primary flood insurance for properties in flood zones A, V and shaded X as defined by the Federal Emergency Management Agency (FEMA) (including all variations of A, V and shaded X), if applicable. In such cases, it is the property owner's responsibility to obtain primary flood coverages through the National Flood Insurance Program (NFIP) to the maximum extent of coverages available under the NFIP. The MEL provides flood coverage in excess of the NFIP maximum coverage limits up to a per property sub-limit of \$2.5 million. The NJPHA JIF and the MEL are not responsible for determining whether or not a property is located in a flood zone or for procuring primary flood insurance for such property. Except with respect to the requirement for a property owner to obtain primary flood insurance through NFIP as noted herein, should any insurance coverages, including excess flood coverages, provided by the NJPHA JIF and/or the MEL not meet any of the applicable NJHMFA Insurance Requirements, the NJPHA JIF and/or the MEL will provide insurance coverages, excess insurance coverages and/or difference-in-

conditions coverages (DIC) as applicable to meet all applicable NJHMFA Insurance Requirements to the sole satisfaction of the NJHMFA.

NOTICE: The above description is a general discussion of the coverage and limits provided by the FUND. However, the actual terms and conditions are defined in the policy documents and all issues shall be decided on the policy documents.

The Amount of Risk to be Retained by the Fund

Unless otherwise stated, all limits shown apply less any local member JIFs' and local member units' SIRs/deductibles, or excess of 125% of the member JIFs' actuarial projected loss funds as respects Optional Annual Aggregate Stop Loss.

1. **Workers' Compensation:** \$2,000,000
2. **Excess Liability:** \$2,000,000
3. **Optional Excess Liability:** \$0
4. **Non-Owned Aircraft Liability:** \$0
5. **Crime:**
 - MEL Crime Excess: \$1,000,000
 - MEL Crime Excess Public Officials: \$1,000,000
 - Deductible: The greater of:
 1. the amount said persons are required by law to be individually bonded, whether or not such individual bond is in place; or
 2. the amount of the individual bond in place.
 - MEL Crime Statutory Position: \$1,000,000
 - Deductible: \$1,000
 - The MEL will provide MEL Crime Statutory Position limits, based on underwriting and via endorsement, above \$1,000,000, matching the member's auditor's recommendation, but no more than \$2,000,000.
6. **Optional Public Officials Liability / Employment Practices Liability:** \$0
 - Does not cover any of the coverages with sublimits in the primary policy, including Land Use Claims
7. **Annual Aggregate Stop Loss:**
 - Suburban Municipal JIF: \$1,000,000
 - First Responder Joint Insurance Fund: \$1,000,000
8. **Excess Property:**
 - All Other: \$500,000
 - Equipment Breakdown: \$50,000
 - Flood for Locations in a Special Flood Hazard Area: \$0
 - Named Storm for locations in Monmouth, Ocean, Atlantic and Burlington counties east of the Garden State Parkway and all locations in Cape May County: \$0
 - Unmanned Aircraft Systems: Excluded
9. **NJHMFA Excess Insurance:** Unlimited less all other valid and collectible insurance (including any bond or other mechanism for funding of loss)

Commercial Insurance / Reinsurance Purchased

The insurance/reinsurance listed below may contain sublimits, retentions and deductibles in addition to such already stated.

1. **Excess Workers' Compensation:** The MEL purchases an excess workers' compensation policy from Safety National, as follows:
 - a. Workers' Compensation: Statutory;
 - b. Employer's Liability: \$5,000,000; and
 - c. Self-Insured Retention: \$2,000,000

2. **Non-Owned Aircraft Liability:** The MEL purchases a non-owned aircraft liability policy from Endurance with a limit of \$5,000,000
3. **Excess Property & Equipment Breakdown** (effective December 31, 2018): The MEL purchases an excess property policy from Zurich with a limit of \$125,000,000
4. **Excess Flood and Earth Movement** (effective December 31, 2018): The MEL purchases excess Flood/Earth Movement policies from numerous insurers with limits totaling \$50,000,000 excess of Zurich's respective sublimits
5. **Excess Liability:** The MEL has entered into a reinsurance treaty with Brit:
 - a. Excess Liability: \$3,000,000
 - Self-Insured Retention: \$2,000,000
 - b. Optional Excess Public Officials Liability / Employment Practices Liability: up to \$8,000,000
 - Self-Insured Retention: \$2,000,000
 - Does not cover any sublimits in the primary policy, including Land Use Claims
6. **Optional Excess Liability:** The MEL has entered into a reinsurance treaty with Munich: up to \$15,000,000

The Amount of Unpaid Claims to be Established

1. The general reserving philosophy is to set reserves based upon the probable total cost of the claim at the time of conclusion. Historically, on claims aged eighteen (18) months, the Fund expects the claims servicing company to set reserves at 85% accuracy. The Fund also establishes reserves recommended by the Fund's actuary for claims that have been incurred but not yet reported so that the Fund has adequate reserves to pay all claims and allocated loss adjusted expense liability.
2. Claims reserves are subject to regular review by the Fund's Executive Director/Administrator, Attorney, Executive Committee and claims servicing company. Reserves on large or unusual claims are also subject to review by the claims departments of the commercial insurance companies or reinsurance companies providing primary or excess coverages to the Fund.

The Method of Assessing Contributions to be Paid by Each Member of the Fund

1. The actuary computes the probable net cost for the upcoming Fund year by line of coverage and for each prior Fund year by November 15th of each year. The actuary includes all budget items in these computations. The annual assessment of each participating municipality its' pro rata share of the probable net cost of the upcoming Fund year for each line of coverage as computed by the actuary.
2. The calculation of pro rata shares is based on each municipality's experience modified manual premium for that line of coverage. The total amount of each member's annual assessment is certified by majority vote of the Fund's Executive Committee at least one (1) month prior to the beginning of the next fiscal year (usually at the MEL's budget hearing at the League of Municipalities Convention).
3. The treasurer deposits each member's assessment into the appropriate accounts, including the administrative account, and the claim or loss retention trust fund account by Fund year for each type of coverage in which the member participates.
4. A participant's assessments and supplement assessments are reduced in proportion to that part of the year which had elapsed if such local unit becomes a member of the Fund or elects to participate in a line of coverage after the start of the Fund year.
5. The Fund's Executive Committee may, by majority vote, levy upon the participating municipalities additional assessments wherever needed or so ordered by the Commissioner of Insurance to supplement the Fund's claim, loss retention or administrative accounts to assure the payment of the Fund's obligations. All supplemental assessments are charged to the participating municipalities by applicable Fund year, and shall be apportioned by the year's assessments for that line of coverage.
6. The Fund chairman, or in the event by his or her failure to do so the custodian of the Fund's assets, shall notify the Commissioner of Insurance and the Director of Community Affairs should

any member fail or refuse to pay its assessments or supplemental assessments, or should the Fund fail to assess funds required to meet its obligations. Past due assessments shall bear interest at the rate established annually by the Fund's Executive Committee.

Procedures Governing Loss Adjustment and Legal Expenses

1. The Fund engages a claims service company to handle all claims. The performance of the claims adjusters is monitored and periodically audited by the Executive Director's office, the MEL attorney's office, and the claims department of the MEL's three major excess liability insurers/reinsurers (i.e. Brit and Munich for liability and Safety National for workers' compensation). The MEL's internal auditors also conduct an audit every three years.
2. Each member local unit is provided with claims reporting procedures and appropriate forms.
3. To provide for quality defense and control costs, the Fund has established an approved defense attorney panel with firms specializing in Title 59 matters. The performance of the defense attorneys is overseen by the Fund attorney, as well as the various firms which audit the claims adjusters.

Procedures for the Closure of Fund Years, including the Maintenance of All Relevant Accounting Records

1. The Fund utilizes the Municipal Excess Liability Residual Claims Fund (RCF) to facilitate the closure of Fund years.
2. The Fund adopts a resolution closing that year and transfers all remaining assets to the closed Fund year account upon the transfer of outstanding liabilities of a Fund year to the RCF. This amount is allocated by member local units using the same procedure as is used to calculate a dividend. Each month, interest is credited to the closed Fund year account by member.
 - a. Each year, the Fund's Executive Committee will determine if a dividend is appropriate from the closed Fund year account, and will make application to the Department of Insurance as appropriate. Further, in the event an open Fund year incurs a deficit, the Fund's Executive Committee will consider an inter-year transfer from the closed Fund year account to offset the deficit. In either case, the dividend or inter-Fund year transfer will be calculated on a member by member basis.
 - b. A member may apply to the Fund's Executive Committee for a return of that member's remaining share of the closed Fund year account when five (5) years have passed since the last Fund year in which the member participated has been closed. The Fund's Executive Committee will decide on the former member's request after evaluating the likelihood of any additional assessments from the RCF.
 - c. All dividends from the RCF will be deposited in the closed Fund year account on a member by member basis.
 - d. The Fund will retain all records in accordance with the Fund's record retention program.

Assumptions and Methodology Used for the Calculation of Appropriate Reserve Requirements to be Established and Administered in Accordance with Sound Actuarial Principles

1. The general approach in estimating the loss reserves of the Fund is to project ultimate losses for each Fund year using paid and incurred loss data. Two traditional actuarial methodologies are used: the paid loss development method and the incurred loss development method. From the two different indications resulting from these methods the Fund Actuary chooses a "select" estimate of ultimate losses. Subtraction of the paid losses from the select ultimate losses yields the loss reserve liability or funding requirement.
2. The following is an overview of the two actuarial methods used to project the ultimate losses.
3. Paid Loss Development Method - This method uses historical accident year paid loss patterns to project ultimate losses for each accident year. Because this method does not use case reserve data, estimates from it are not affected by changes in case reserving practices. However, the results of this method are sensitive to changes in the rate of which claims are settled and losses

are paid, and may underestimate ultimate losses if provisions are not included for very large open claims.

4. Case Incurred Loss Development Method - This method is similar to the paid loss development method except it uses historical case incurred loss patterns (paid plus case outstanding reserves) to estimate ultimate losses. Because the data used includes case reserve estimates, the results from this method may be affected by changes in case reserve adequacy.
5. The following shall be the payment schedule for assessments:

Mail Bill	Due Date	Amount Due
December 15th, 2018	January 31 st	1st quarter
	April 30 th	2nd quarter
	July 31 st	3rd quarter
December 15th, 2019	January 31 st	4th quarter plus any adjustments
	Etc.	

The Maximum Amount a Certifying and Approving Officer May Approve Pursuant to N.J.A.C. 11:15-2.22

1. With the advance approval of the Fund Attorney, the certifying and approving officer may also pay hospital bills if waiting until after the next regularly scheduled FUND meeting would result in the loss of a discount on such bills. When the certifying and approving officer utilizes this authority, a report shall be made to the Commissioners at their next meeting.
2. General Liability, Auto Liability, Workers' Compensation and Property: Any claim in excess of \$10,000 must be reviewed by the Fund's Executive Director/Administrator, and approved by the Board of Fund Commissioner/Executive Committee. The Board of Fund Commissioners has established a claims subcommittee comprised of at least three of its members to exercise this power. This subcommittee may meet telephonically when required.
3. Public Officials and Employment Practices Liability: Any claim in excess of \$10,000 must be approved by the Fund Attorney and Executive Director. All such approvals shall be reported to the claims sub-committee at their next meeting.
4. Property Claims from Super Storm Sandy: Authority to approve claims from Super Storm Sandy shall be exercised by a special claims committee comprised of one representative appointed by each of the following JIFs: Atlantic, Central, Monmouth, Mid Jersey, New Jersey Housing Authorities, Ocean and South Bergen. The Committee shall be chaired by the Fund Chairperson, or designee who shall only vote in case of a tie. The Special Committee shall have the following powers:
5. Appoint Counsel and other professional support as needed
 - a. Establish timelines for the filing of claims
 - b. Take appropriate actions to maximize the recovery for the members from all sources
 - c. Apportion the aggregate recovery in an equitable manner among eligible flood claims.
 - d. Hear appeals in accordance with the FUND's bylaws.
 - e. Take necessary action to effectuate the review, determination and processing of such claims.

ADOPTED this _____ day of _____, _____;

MEL Chairman

Date

MEL Secretary

Date

RESOLUTION NO 8-19

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND

NAMED STORM DEDUCTIBLE RISK SHARING PROGRAM

A RESOLUTION OF THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND ENTERING INTO AN AGREEMENT WITH RESPECT TO NAMED STORM DEDUCTIBLES.

WHEREAS, The Municipal Excess Liability Joint Insurance Fund (hereinafter the “MEL”) provides excess property coverage underwritten by Zurich Insurance Company to various member Joint Insurance Funds.

WHEREAS, as respects loss or damage caused by or resulting from “Named Storm”, any covered property in Atlantic, Ocean, Monmouth, and Burlington Counties located east of the Garden State Parkway, and any covered property in Cape May County is subject to a Property Damage deductible of 1% of the value per the Schedule of Values for the “Location” where the direct physical loss or damage occurred, per “occurrence”.

WHEREAS, as respects loss or damage caused by or resulting from “Named Storm”, any covered property in Atlantic, Ocean, Monmouth, and Burlington Counties located east of the Garden State Parkway, and any covered property in Cape May County is subject to a Time Element deductible of 1% of the full 12 months Gross Earnings or Gross Profit values that would have been earned following the “Occurrence” by use of the facilities at the “Location” where the direct physical loss or damage occurred and all other “Locations” where Time Element loss ensues, per “occurrence”.

The above deductibles (hereinafter the “NAMED STORM DEDUCTIBLE RISK SHARING PROGRAM”) are subject to a minimum deductible of \$500,000 for Property Damage and Time Element, combined, per Location, and a maximum deductible of \$1,000,000 per occurrence.

WHEREAS, for purposes of this resolution, “Named Storm” means: Any storm or weather disturbance that is named by the U.S. National Oceanic and Atmospheric Administration (NOAA) or the U.S. National Weather Service or the National Hurricane Center or any comparable worldwide equivalent. Named Storm also includes “Storm Surge”.

WHEREAS, for purposes of this resolution, covered property shall not include Vehicles.

WHEREAS, the Atlantic, Burlington, Central, FIRST, Mid Jersey, Monmouth, NJPHA, and Ocean JIFs have members subject to this deductible.

WHEREAS, the Executive Committees of these Joint Insurance Funds recognize that its members could bear a financial hardship in event of a “Named Storm” as a result of this deductible.

NOW, THEREFORE BE IT RESOLVED that the Board of Fund Commissioners of the **Municipal Excess Liability Joint Insurance Fund** resolves to act as a lead agency to administer an agreement amongst other members JIFs subject to the NAMED STORM DEDUCTIBLE RISK SHARING PROGRAM subject to the following provisions:

1. In the event of a covered loss subject to the NAMED STORM DEDUCTIBLE RISK SHARING PROGRAM, the JIFs that are parties to this agreement shall contribute to the total amount of the deductible pro rata based on each JIFs reported values for all properties subject to the NAMED STORM DEDUCTIBLE RISK SHARING PROGRAM. The reported values for all properties subject to the NAMED STORM DEDUCTIBLE RISK SHARING PROGRAM will be established in May of each year.
2. The first \$5,000 of loss from each member location shall not be subject to this sharing provision.
3. This sharing provision shall be subject to only insured property at insured locations.
4. To be eligible for reimbursement under this agreement, the member shall file a claim with FEMA and the reimbursement under this agreement shall be reduced by the amount of the FEMA reimbursement.
5. This agreement is contingent on the JIFs joining the agreement, adopting a mutually acceptable indemnification agreement and upon the MEL adopting an appropriate resolution agreeing to be the lead agency to administer this agreement.

**Municipal Excess Liability
Joint Insurance Fund:**

Attest:

Chairperson

Secretary

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND BILLS LIST

Resolution No. 9-19

JANAURY 2019

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2018

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
001992			
001992	CB CLAIMS LLC	CLAIMD ADMIN & EXPENSES 12.18.18	36,335.78
			36,335.78
001993			
001993	J. A. MONTGOMERY RISK CONTROL	LDER SKILLS TRA_SAYREVILLE 10.18,25;11.1	1,959.55
001993	J. A. MONTGOMERY RISK CONTROL	MEDIA LIBRARY ORDER 2018	276.40
			2,235.95
001994			
001994	PERMA	POSTAGE 9/18	77.19
			77.19
001995			
001995	NEW JERSEY MUNI ENVIRONMENTAL	LEGISLATIVE MEETING 11.14.18	143.35
			143.35
001996			
001996	ALLSTATE INFORMATION MANAGEMNT	ACCT#224 - ARC & STOR - 11.30.18	218.64
			218.64
001997			
001997	TROPHY KING OF PARSIPPANY	PEN SET & SHIPPING 12.12.18	48.50
			48.50
		Total Payments FY 2018	39,059.41

FUND YEAR 2019

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
001998			
001998	CONNER STRONG & BUCKELEW	PROP/BOILER & MACHINERY: 2019	9,989,391.50
001998	CONNER STRONG & BUCKELEW	EXCESS PROP - DIFF IN CONDITIONS 2019	710,069.00
			10,699,460.50
001999			
001999	CONNER STRONG & BUCKELEW	OPT EXCESS LIAB - MUNI REINS 2019	1,898,697.00
001999	CONNER STRONG & BUCKELEW	EX LIAB - BRIT - 1ST QTR 2019	1,046,096.25
001999	CONNER STRONG & BUCKELEW	NONOWNED AIRCRAFT - EAIC - 2019	37,060.00
			2,981,853.25
002000			

002000	CONNER STRONG & BUCKELEW	EXCESS WC - SNCC - 1/19	845,417.33
			845,417.33
002001			
002001	QUALCARE, INC.	MANAGED CARE FEES 1/19	43,775.00
			43,775.00
002002			
002002	CONNER STRONG & BUCKELEW	OPT EXCESS POL/EPL: BRIT 1ST QTR'19	191,404.00
			191,404.00
002003			
002003	FIRSTNET LEARNING, INC.	UPLOAD 2019 TRAINING CALENDAR 11/18	750.00
			750.00
002004			
002004	PERMA	EXEC DIRECTOR FEE 1/19	111,358.28
			111,358.28
002005			
002005	ARTHUR J. GALLAGHER RMS, INC.	REINSURANCE MANAGER 1/19	25,966.10
			25,966.10
002006			
002006	CONNER STRONG & BUCKELEW	UNDERWRITING FEE 1/19	44,967.00
			44,967.00
		Total Payments FY 2019	14,944,951.46

TOTAL PAYMENTS ALL FUND YEARS \$14,984,010.87

Chairperson

Attest: _____ Dated: _____
I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer