

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
OPEN MINUTES
SEPTEMBER 4, 2019
FORSGATE COUNTRY CLUB-MONROE, NJ
11:15AM**

ROLL CALL OF 2019 BOARD OF FUND COMMISSIONERS

Richard Hirsch	Borough of Longport - Atlantic JIF	Present
Mauro Tucci	Township of Nutley – Sub Essex JIF	Absent
Joseph Wolk	Borough of Mount Ephraim- Camden JIF	Present
Charles Cuccia	Borough of Little Falls –S. Bergen JIF	Present
Robert Law	Woodbury City - Trico JIF	Present
Jon Rheinhardt	Borough of Wharton – Morris JIF	Present
Thomas Nolan	Borough of Brielle - Monmouth JIF	Present
Joseph D’Arco	Borough of Paramus - NJMSI JIF	Present
Bernard Rutkowski	NJUA JIF – Toms River MUA	Present
Paul Tomasko	Borough of Alpine – Bergen JIF	Present
John Clarke	New Brunswick Housing Authority- PHA JIF	Present
Joy Tozzi	Township of Robbinsville - Mid-Jersey JIF	Absent
Veronica Laureigh	Township of Lacey – Ocean JIF	Present
William Northgrave	Township of Edison – Central JIF	Present
Meghan Champney	City of Summit – Suburban JIF	Absent
Cynthia Ege	Lambertville – PAIC JIF	Absent
Tom Merchel	Township of Moorestown- PMM JIF	Present
Megan Jack	Riverside Twp- Burlco JIF	Absent
Dave Matchett - alternate	Shamong Twp- Burlco JIF	Present
Mark Antozzeski	Hamilton Township Fire District 9- FRESP JIF	Absent

APPOINTED OFFICIALS PRESENT:

Executive Director/Adm	Perma Risk Management Services David N. Grubb, Joseph Hrubash, Cate Kiernan
Attorney	Dorsey & Semrau Fred Semrau, Esq.
Producer	Arthur J. Gallagher Paul Miola
Actuary	The Actuarial Advantage Kyle Mrotek
Excess Liability Claims Administrator	CB Claims LLC Christopher Botta
Excess Public Officials Claims Administrator	Dorsey & Semrau Kathleen Tyler Schohl
Lobbyist	Pathways Paul Bent
Ex Worker’s Comp Claims Administrator	Qual-Lynx Kathy Kissane
Property Claims Administrator	York Erica Healander

Safety Director JA Montgomery Risk Control Services
Paul Shives

Treasurer **Mike Zambito**

Underwriting Manager Conner Strong & Buckelew
Edward Cooney

Managed Care QualCare
Donna Setzer

Marketing Coordinator Acrisure
Amy Pieroni, Lindsay Travali

ALSO PRESENT:

James Bollerman, MEL Audit Committee Member 1993-June 2019
Frank Covelli, P.I.A
Brad Stokes, PERMA
Alison Kelly, Danskin Insurance Agency
Charles Casagrande, Danskin Insurance Agency
John Casagrande, Danskin Insurance Agency
Mike Avalone, Conner Strong & Buckelew
Pauline Kontomanolis, PERMA
Ezio Altamura, GJEM-Otterstedt Insurance Agency
Robyn Walcoff, PERMA
Jackie Cardenosa, PERMA
Steve Sacco, PERMA
Jason Thorpe, PERMA
Nancy Ghani, PERMA

MINUTES: Included in the agenda were the open minutes of June 5, 2019.

MOTION TO APPROVE JUNE 5, 2019 OPEN MINUTES:

Moved: Commissioner Wolk
Second: Commissioner Law
Vote: Unanimous – 2 Abstentions (Commissioners Rheinhardt and

Matchett)

SPECIAL PRESENTATION: Executive Director said last month James Bollerman indicated his retirement from the MEL Audit Committee. Executive Director read comments from staff which noted that Mr. Bollerman was always fully prepared in reading through all materials, attended every MEL Audit Committee meeting and brought a business perspective to the audit process. Executive Director recognized Mr. Bollerman with an engraved clock for his years of service and professionalism in serving on the MEL Audit Committee. Mr. Bollerman said it was an honor to have served on the Audit Committee since 1993 with outstanding professionals serving a phenomenal organization.

CORRESPONDENCE:

OPRA REQUEST: Executive Director submitted a copy of cover letter to the Star Ledger outlining JIF operations. Executive Director said he routinely provides a detailed cover letter when responding to OPRA requests for significant information.

EXECUTIVE DIRECTOR REPORT:

2020 BUDGET: Included in the agenda was the preliminary 2020 budget with rate table along with a memorandum outlining changes. Executive Director said the draft budget is based on municipal members only and applies 2020 rates against 2019 exposure base. Executive Director said increases in property rates and loss fund contingency are offset by 14% reduction in workers' compensation claims

fund. Executive Director said loss fund contingency included additional funds in recognition of expected claims resulting from changes in the law concerning firemen's cancer and sexual molestation. Executive Director said local JIF loss control and the MEL Safety Institute are having a positive impact on workers' compensation experience. Copies of Lost Time Accident Frequency (LTAF) as of July 31st for a three-year period were distributed. Executive Director noted that the July 2019 LTAF rate was 1.52 as compared to 1.87 in July 2018 and 1.64 in July 2017.

MANAGEMENT COMMITTEE: Executive Director summarized the June meeting of the Management Committee.

CONTRACTS: Competitive Contract RFPs (CCRFP) were issued for Learning Management System, Risk Management & Information System, Management and Safety Training Consultant and Marketing Consultant and Marketing Manager. Responses are due by September 19th and the respective Evaluation Committees will be scheduling meetings to review the responses.

In addition, a CCRFP is being drafted for Asset Manager and Financial Advisor Services and Online Training, Webinar and Video Producer.

MOTION TO ADOPT RESOLUTION 16-19 AUTHORIZING THE HIRING OF VARIOUS CONSULTING FIRMS THROUGH THE COMPETITIVE CONTRACTING PROCESS:

Moved: Commissioner Cuccia
Second: Commissioner Law
Roll Call Vote: 14 Ayes – 0 Nays

AUDIT COMMITTEE CORPORATE BOARD MEMBER: Executive Director said a meeting has been scheduled in October to meet the candidate to replace James Bollerman.

SEXUAL MOLESTATION LEGISLATION: Enclosed in the agenda was a memorandum from the MEL Chairman on the creation of an ad-hoc advisory committee under the direction of the Claims Committee.

Executive Director said Management Committee met via teleconference on July 22nd (minutes included in agenda) and approved a proposal submitted by Princeton Strategic Communications to produce the training video as part of the comprehensive risk management plan; anticipated launch is November 2019. Executive Director said the Fund Attorney and Qualified Purchasing Agent (QPA) reviewed current contract and agreed the additional services can be considered within their scope.

MOTION TO CONFIRM THE TRAINING VIDEO PRODUCTION COSTS AND FORM THE AD-HOC ADVISORY COMMITTEE:

Moved: Commissioner Tomasko
Second: Commissioner Law
Roll Call Vote: 14 Ayes – 0 Nays

COVERAGE COMMITTEE: Committee met on August 28th to review the rewrite of the crime/excess policy. MEL Underwriting Manager said the Coverage Committee worked with the Technical Writer to redraft JIF Crime Policy to streamline language. MEL Underwriting Manager said the MEL will now work with the Technical Writer to draft the MEL's "follow form" policy. Enclosed in Appendix II of the agenda was the JIF policy rewrite that will be distributed to local affiliated Joint Insurance Funds.

MOTION TO RECOMMEND LOCAL JIFS ADOPT REVISED CRIME POLICY:

Moved: Commissioner Law
Second: Commissioner Wolk
Roll Call Vote: 14 Ayes – 0 Nays

LEGISLATIVE COMMITTEE: Committee Chairman Cuccia said the Committee met on July 12th; enclosed in the agenda were the minutes of that meeting. The next meeting is scheduled for November 20, 2019 at 10:00 AM as part of the annual NJSLOM conference.

SAFETY & EDUCATION COMMITTEE: Committee Chairman Rutkowski said the Committee met on July 12th; enclosed in the agenda were the minutes of that meeting. The next meeting is scheduled for September 13, 2019. Committee Chairman Rutkowski said a request has been made for an additional *Below 100 Training Program* to be scheduled in a centralized location. The mission of Below 100 course is to reduce police officer line-of-duty deaths to fewer than 100 per year. Total cost is approximately \$3,200 which represents trainer and meeting costs.

MOTION TO APPROVE THE REQUEST FOR AN ADDITIONAL BELOW 100 TRAINING PROGRAM NOT EXCEED \$3,200:

Moved: Commissioner Wolk
Second: Commissioner Laureigh
Roll Call Vote: 14 Ayes – 0 Nays

MEL SAFETY INSTITUTE-SERVICES REQUEST: Enclosed in the agenda was a request by Alfred T. Kirk of Conner Strong & Bucklew requesting access to the MEL Safety Institute for two sub-funds of New Jersey Schools Insurance Group. Executive Director said the proposed annual compensation to the MEL Safety Institute would be \$50,000 (\$25,000 each sub-fund). Enclosed in the agenda was Resolution 17-19 authorizing the execution of this agreement.

MOTION TO ADOPT RESOLUTION 17-19:

Moved: Commissioner Clarke
Second: Commissioner Nolan
Roll Call Vote: 14 Ayes – 0 Nays

MODEL PERSONNEL COMMITTEE: Members will be asked to update EPL Compliance Programs during 2020. Executive Director recommended the MEL enter into a Professional Services contract with an attorney specializing the drafting Personnel Manuals to completely update the model documents. Fund Attorney has held discussions with firms that can provide this service and recommended to engage the firm of Cleary I Giacobbe I Alfieri I Jacobs, LLC at a cost not to exceed \$40,000 subject to a proposal and a professional services agreement. Assistant Executive Director said the MEL's QPA has been consulted on this contract matter.

MOTION TO ADOPT RESOLUTION 18-19 AUTHORIZING THE HIRING OF VARIOUS CONSULTING FIRMS THROUGH THE PROFESSIONAL SERVICES:

Moved: Commissioner Law
Second: Commissioner Cuccia
Roll Call Vote: 14 Ayes – 0 Nays

MARKETING COMMITTEE: This committee met on May 30th; enclosed in the agenda were the minutes for information.

POWER OF COLLABORATION BROCHURE: Executive Director said the MEL is distributing copies of a brochure highlighting the savings to taxpayers and significant improvement to the safety record since its inception.

LEAGUE MAGAZINE AD: The latest in the series of "Power of Collaboration" ad (copy included in agenda) will also highlight the savings to taxpayers.

NJSLOM ETHICS SEMINAR: The NJSLOM has asked the JIFs to help spread the word on its upcoming League Ethics Seminars scheduled for October (copy included in agenda). Many of the

State-issued certifications (i.e., Construction Officials, Subcode Officials, CMFO, etc.) require CEU's under the Ethics category; the League seminar will help to satisfy those requirements.

CYBER TASK FORCE: The Task Force is reviewing member compliance with risk control, claims experience and next steps, including the development of recommendations concerning what to look for in IT professionals. Attached is a summary of compliance by JIF.

RCF REPORT: Included in the agenda was a copy of Commissioner Clarke's report on the RCF's June meeting.

STATUTORY BONDS: Underwriting Manager's office has contacted municipal clerks and risk management consultants of member towns that are renewing their JIF membership to secure updated bond applications for statutory positions.

CLAIMS REVIEW COMMITTEE: The Claims Review Committee met on July 18th; the minutes of that meeting were distributed under separate cover.

UNDERWRITING MANAGER:

REPORT: Underwriting Manager submitted a memorandum on the pre-renewal actions and reported all local JIF Executive Directors were provided information on renewal rates, anticipated premium increases and coverage trends.

TREASURER: A supplemental bills list for September was distributed for ratification and was marked as Resolution 20-19.

CONFIRMATION OF PAYMENTS

July 2019	\$481,800.38
August 2019	\$338,165.58
August 2019 #2	\$195,199.01

RESOLUTION 19-19 FOR SEPTEMBER 2019 VOUCHERS:

September 2019	\$1,560,687.19
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RESOLUTION 20-19 FOR SEPTEMBER 2019 SUPPEMENTAL VOUCHERS:

September 2019	\$1,080.35
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Confirmation Of May 2019 Claims Payments/Certification Of Claims Transfers:

1988 WC	20,966.52
CLOSED	0.00
2015	20,047.40
2016	333,879.04
2017	4,356.61
2018	435,120.90
2019	620,607.96
TOTAL	\$1,434,978.43

Confirmation Of June 2019 Claims Payments/Certification Of Claims Transfers:

1988 WC	19,696.28
CLOSED	0.00
2015	15,499.72

2016	13,492.15
2017	86,502.66
2018	209,414.08
2019	181,298.85
TOTAL	\$525,903.74

MOTION TO CONFIRM PAYMENTS OF JULY, AUGUST AND AUGUST SUPPLEMENTAL; APPROVE SEPTEMBER 2019 RESOLUTION 19-19 AND SEPTEMBER 2019 SUPPLEMENTAL AND TO APPROVE TREASURER'S REPORT OF CURRENT AND CONFIRMING EXPENSES AS PRESENTED:

Moved: Commissioner Nolan
 Second: Commissioner Merchel
 Roll Call Vote: 14 Ayes – 0 Nays

CLAIMS – EXCESS WORKERS COMPENSATION:

REPORT: Claims Administrator said there was nothing to report; MEL Claims Committee will meet following this meeting.

ATTORNEY:

REPORT: Fund Attorney provided a summary of the events that led to the MEL withdrawing its coverage in an EPL matter due to the member's lack of cooperation. Courts upheld the MEL's decision.

CLAIMS - MANAGED CARE:

REPORT: A report was included in the agenda showing the Savings and Penetration report as of July 2019; the total billed was \$5,219,914.72 with approved bills of \$1,696,150.69 for a total savings of 65% and network penetration of 80%.

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

PUBLIC COMMENT:

NONE

CLOSED SESSION: There was no need for Closed Session.

MOTION TO ADJOURN:

Moved: Commissioner Law
 Second: Commissioner Cuccia
 Vote: Unanimous

MEETING ADJOURNED: 11:58AM

NEXT MEETING: October 16, 2019
 11:15AM - Forsgate Country Club, Monroe NJ

Nancy A. Ghani, Assisting Secretary

For

 MAURO TUCCI, SECRETARY

RESOLUTION 16-19
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
RESOLUTION AUTHORIZING THE HIRING OF CONSULTING FIRMS FOR
ASSET MANAGER AND FINANCIAL ADVISOR AND
FOR ONLINE TRAINING, WEBINAR AND VIDEO PRODUCER
THROUGH THE COMPETITIVE CONTRACTING PROCESS

WHEREAS, the Municipal Excess Liability Joint Insurance Fund (Hereinafter the "Fund") has a need for the following services to be provided for the efficient operation of the Fund;

ASSET MANAGER AND FINANCIAL ADVISOR SERVICES;

ONLINE TRAINING, WEBINAR AND VIDEO PRODUCER; and

WHEREAS, the Fund under the authority of (N.J.S.A. 11:15-2.4) is subject to the auspices of the New Jersey Local Publics Contract Law for its procurement at (N.J.S.A.40A:11-1); and

WHEREAS, such desired services are currently available to be provided through the competitive contracting process under the New Jersey Local Publics Contract Law, (N.J.S.A. 40A:11-4.1(a)); and

WHEREAS, the Fund desires to evaluate such service offerings from Vendors within the procedures as set forth in the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-4.1 et. seq. and N.J.A.C. 5:34-4 et. Seq.); and

WHEREAS, the competitive contracting process satisfies the fair and open requirement as established under (N.J.S.A. 19:44A-20.4 et. Seq.), and

WHEREAS, the Fund desires to enter into a contract that will satisfy the needs of the Fund; and

WHEREAS, as per statute the process will be administered by the Qualified Purchasing Agent (N.J.S.A 40A:11-4.5(d));

NOW, THEREFORE, BE IT RESOLVED by the Board of Fund Commissioners of the Municipal Excess Liability Joint Insurance Fund resolve to authorize the Qualified Purchasing Agent to procure the Consulting firms through the competitive contacting process in accord with (N.J.S.A. 40A:11-4.1 et. Seq.), as follows:

ASSET MANAGER AND FINANCIAL ADVISOR SERVICES

ONLINE TRAINING, WEBINAR AND VIDEO PRODUCER

MEL Chairman

Date

MEL Secretary

Date

RESOLUTION 17-19

A RESOLUTION OF THE MUNICIPAL EXCESS LIABILITY (MEL) JOINT INSURANCE FUND AUTHORIZING EXECUTION OF AN AGREEMENT WITH CONNOR, STRONG, AND BUCKELEW FOR THE PROVISION OF SAFETY, RISK MANAGEMENT, AND LOSS CONTROL SERVICES

WHEREAS, Connor, Strong, and Buckelew represents certain public sector educational sub funds which are not members of the NJMEL; and

WHEREAS, these public sector educational sub funds are in need of safety, risk management, and loss control services; and

WHEREAS, the NJMEL is able to provide the safety, risk management, and loss control services requested through the NJMEL Safety Director and the Municipal Safety Institute (MSI); and

WHEREAS, the provision of these services will not negatively impact the NJMEL or any of the members of the Fund;

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Chairman and Secretary are hereby authorized to execute a contractual agreement with Connor, Strong, and Buckelew, in an amount not to exceed \$50,000 for the provision of safety, risk management, and loss control services, for the period 10/1/19 through 12/31/2020.
2. Upon execution by all parties, a copy of this agreement shall be sent to:
 - a. PERMA
 - b. J. A. Montgomery, Safety Director
 - c. Connor, Strong and Buckelew

Adopted this _____ day of _____, 2019.

MEL Chairman

MEL Secretary

RESOLUTION No 18-19

of the

Municipal Excess Liability Joint Insurance Fund

NON FAIR AND OPEN RESOLUTION AUTHORIZING THE AWARD OF PROFESSIONAL SERVICES TO THE _____, TO PROVIDE THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND WITH A MODEL PERSONNEL MANUAL

WHEREAS, the Municipal Excess Liability Joint Insurance Fund (hereinafter “the Fund”) finds it necessary and appropriate to obtain certain professional services, as defined in the Local Public Contracts Law, (N.J.S.A. 40A-11-5 et. seq.), to serve as the Fund’s Personnel Manual Legal Counsel; and

WHEREAS, the Fund Attorney and Executive Director recommends that the MEL engage the services of a law firm to conduct a complete review of the Model Personnel Manual;

WHEREAS, a proposal dated _____ was received from _____, to provide such services for an annual amount not to exceed \$_____; and

WHEREAS, the Fund desire to retain the services of _____; and

WHEREAS, the Fund Treasurer has indicated that sufficient funds exist for the award of these contracts in the usual and customary accounts; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5 et seq., requires that the resolution authorizing the award of a contract for professional services without competitive bidding, and the contract itself, be available for public inspection; and

WHEREAS, _____ has completed and submitted a Business Entity Disclosure Certification which certifies that _____ has not made any reportable contributions to a political or candidate committee for the Municipal Excess Liability Joint Insurance Fund in the previous one year, and that the contract will prohibit _____ from making any reportable contributions through the term of the contract,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fund Commissioners of the Municipal Excess Liability Joint Insurance Fund (“the Fund”) as follows:

1. The Fund hereby awards and authorizes execution of a professional service agreement with _____ in an amount not to exceed \$_____, per its proposal dated _____, to serve as the Fund’s Qualified Purchasing Agent.
2. The contract is awarded without competitive bidding as a professional service consistent with N.J.S.A 40A:11-5.
3. Notice of this action shall be published as required by law.
4. A copy of this resolution shall be provided to the Fund Treasurer and to _____, for their information and guidance.
5. A copy of this resolution and contract will be on file in the Fund office, located at 9 Campus Drive, Suite 216, Parsippany, NJ 07504.

Chairperson

Dated

Secretary

Dated

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND

BILLS LIST"

Resolution No. 19-19

SEPT. 2019

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2019

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
002176			
002176	CONNER STRONG & BUCKELEW	EX LIAB - BRIT - 4TH QTR 2019	863,731.80
			863,731.80
002177			
002177	QUALCARE, INC.	MANAGED CARE FEES 9/19	44,650.50
			44,650.50
002178			
002178	CONNER STRONG & BUCKELEW	OPTION EXCESS POL/EPL REINS-BRIT 4/4 '19	159,833.40
			159,833.40
002179			
002179	QUAL-LYNX	COMPUTER ACCESS FEES 9/19	1,377.00
002179	QUAL-LYNX	CLAIM ADJUSTING SERVICES 9/19	52,352.93
			53,729.93
002180			
002180	CB CLAIMS LLC	CLAIMS ADMIN 8/19	33,473.92
			33,473.92
002181			
002181	J. A. MONTGOMERY RISK CONTROL	SAFETY & EDUCATION 9/19 - CONSULTING	8,600.00
002181	J. A. MONTGOMERY RISK CONTROL	SAFETY & EDUCATION 8/19 - VIDEO	1,250.00
002181	J. A. MONTGOMERY RISK CONTROL	SAFETY & EDUCATION 9/19 - VIDEO	1,250.00
002181	J. A. MONTGOMERY RISK CONTROL	MSI 8/19	82,300.00
002181	J. A. MONTGOMERY RISK CONTROL	MSI ADMIN - 9/19	82,300.00
002181	J. A. MONTGOMERY RISK CONTROL	SAFETY & EDUCATION 8/19 - CONSULTING	8,600.00
			184,300.00
002182			
002182	FIRSTNET LEARNING, INC.	MELJIF COURSE CREDITS 8/19	15,000.00
			15,000.00
002183			
002183	PERMA	POSTAGE 5/19	199.76
002183	PERMA	EXECUTIVE DIRECTOR 9/19	111,358.28
002183	PERMA	POSTAGE 1/19	9.00
			111,567.04
002184			
002184	MICHAEL S. ZAMBITO	TREASURER - 3RD QTR 2019	6,416.05
			6,416.05
002185			
002185	THE PRESS OF ATLANTIC CITY	ACCT:8000615 - AD - 8.14.19	53.76
			53.76
002186			
002186	COURIER POST	ACCT:CHL-071051 - AD - 8.14.19	87.20
			87.20
002187			
002187	NJ ADVANCE MEDIA	ACCT#1000867512 - BUDGETS NJ - 8.5.19	586.80
002187	NJ ADVANCE MEDIA	ACCT#XMUNI0555929 - NOTICE - 1/19	27.90
002187	NJ ADVANCE MEDIA	ACCT#1000867512 - NOTICE - 7/19	85.25
			699.95
002188			
002188	ASBURY PARK PRESS	ACCT:ASB-102902 - NOTICE - 8.14.19	63.36
			63.36
002189			
002189	PRINCETON STRATEGIC COMMUNICATIONS GROUP LLC	CHILD SAFETY VID - BILLING 1 - 7/19	10,000.00
			10,000.00

002190			
002190	ALLSTATE INFORMATION MANAGEMNT	ACCT#224 - ARC & STOR - 7.31.19	232.35
			232.35
002191			
002191	ARTHUR J. GALLAGHER RMS, INC.	REINSURANCE MANAGER 9/19	25,966.10
			25,966.10
002192			
002192	TROPHY KING OF PARSIPPANY	CLOCK 8/19	55.00
			55.00
002193			
002193	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES 9/19	4,259.83
			4,259.83
002194			
002194	NJ STATE LEAGUE OF MUNICIPALIT	2019 NJLM CONFERENCE	1,600.00
			1,600.00
002195			
002195	CONNER STRONG & BUCKELEW	UNDERWRITING FEE 9/19	44,967.00
			44,967.00
		Total Payments FY 2019	1,560,687.19
		TOTAL PAYMENTS ALL FUND YEARS	\$1,560,687.19

Chairperson

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer