

## MEL Safety Institute Online Courses

Online courses are also available. They can be completed on an individual employee basis or as department-level group training. Unless noted in the description, these self-directed courses are about ½ hour in length and are complete with a short quiz at the conclusion.

1. To access the online courses, click the following link for the MEL Safety Institute’s Learning Management System:

[www.firstnetcampus.com/meljif](http://www.firstnetcampus.com/meljif)

2. If you have taken MSI classes in the past, enter your username and password. If you do not know your username/password, check with your Training Administrator or call the MSI Helpline at (866) 661-5120. If you are new, click ‘New User Registration.’ Complete the fields and you will receive a confirmation email with your username and password.
3. Once logged in, click on the On-Line Training College, bottom right box. Online courses also can be accessed through the other On-Line Training Colleges based on job roles.
4. Click the course you would like to complete.
5. Click ‘Enroll’
6. Click the ‘My Training’ tab on the top left blue tool bar
7. Click the program name to launch the course
8. Click ‘Start’ to begin
9. Upon completion of the course and questions you will navigate to the ‘Student Center’ tab to print your Certificate of Completion. Learning transcripts are automatically updated in the MEL Safety Institute’s Learning Management System.

Note:	Course Description
<b>Aquatic Safety for Camp Counselors</b> <b>Part of Camp Counselor Suite</b>	As a counselor you have a crucially important role in protecting kids during swim time this summer. This pool safety training contains footage of an actual drowning and explains how counselors can work together to make swim time safe all summer long.
<b>Avoid Back Pain</b>	This course reviews the structure of the back and common mechanisms of injuries to the back. Course discusses common manual labor tasks and best practices to minimize stress on the body.
<b>Bloodborne Pathogens</b>	This course reviews the requirements of the OSHA Bloodborne Pathogen Standard and common applications to tasks performed by public employees. To complete training employers will need to review the local exposure control plan and identify local contacts and specific steps to be taken to in the event of an exposure incident.
<b>Bullying Prevention at Camp</b> <b>Part of Camp Counselor Suite</b>	This course will teach you what bullying is, what the consequences could be, and how to identify, stop and prevent bullying.
<b>Child Sexual Abuse Prevention at Camp</b> <b>Part of Camp Counselor Suite</b>	This course will teach you how to identify red flags warning signs of abuse and methods to protect campers from peer-to-peer sexual abuse and adult-to-child sexual abuse.
<b>Crosswalk Heroes</b>	This program discusses the basic principles School Crossing Guards need to protect children and themselves. The program is designed to be a part of an initial training program as well as a refresher course for experienced crossing guards.

<b>Crush Zone Training</b>	Too many accidents involve workers who are caught between moving and stationary objects and the results have been devastating. This course will raise awareness about some of the most common 'Crush Zone' hazards faced by public employees.
<b>Cyber Security</b>	Cyber Crime now poses a constant and serious threat to the security of government, corporations and individuals. The highly sophisticated, deceptive methods of cyber criminals put our confidential information, finances, and very ability to function at risk. Following the five simple steps presented in this program will go a long way to protecting you and the organizations so essential to our safety, financial security, and way of life.
<b>Fire Safety</b>	This class discusses common control measures to prevent fires and worker's responses to fire and other workplace emergencies. Employers will need to explain safeguards specific to the individual work places to fulfill training requirements.
<b>Hazard Communication / Globally Harmonized System (GHS)</b>	This course will meet the general training requirements for RTK, HazCom and GHS. Content includes understanding labels, using safety data sheets and basic chemical terminology. The rights and responsibilities of employees are also reviewed. Employers will need to explain safeguards specific to their individual work place.
<b>New Employee Safety Orientation, Part 1</b>	This program discusses our commitment to the health and safety of all employees and the public served by local government. The presentation details the core values of trust, care, knowledge and communication as well as the 'no tolerance' policy towards harassment and discrimination.
<b>New Employee Safety Orientation, Part 2</b>	This program continues the discussion in Part 1 about the health and safety of public employees. In this presentation, employees are introduced to safety guidelines for working around blood, chemicals, and machinery. The course also includes safety lessons on two of the most common injuries to municipal employees: strains to the back and slip-trip & falls.
<b>Office Safety</b>	This course will review the main hazards that are faced in the office setting such as electrical hazards, workstation set up and design, slips/trips & falls, emergencies and hazard communication as it pertains to office environments
<b>Playground Safety for Camp Counselors Part of Camp Counselor Suite</b>	This course will teach you how most playgrounds injuries occur and the strategies you can use to prevent them from happening at your camp.
<b>Playground Safety Inspections for Public Works or Recreation Departments</b>	This 30 minute course will show how to identify potential hazards and how to correct them, ensuring that playgrounds are safe for all children.
<b>Safe Patient Lifting for Emergency Responders</b>	This class will discuss body mechanics and other considerations for police, fire, and emergency medical responders when they lift and carry patients.
<b>Smart Moves to Avoid Falling Down</b>	Falls come from a multitude of risks in the workplace and home. But whether the fall occurs at the workplace or home, the quality of life for the employee and their family will be impacted. This short training program discusses many of the factors that can lead to a fall and offers simple strategies to protect yourself.
<b>Street Smart is Street Safe</b>	'Street Smart is Street Safe' discusses the basic principles School Crossing Guards need to protect children and themselves. The program is designed to be a part of an initial training program as well as a refresher course for experienced crossing guards.
<b>Survival Driving – Emergencies &amp; Natural Disasters</b>	In this course, host and cartoonist Bruce Blitz will depict a variety of potentially dangerous situations while offering insights that just might save your life when driving in an emergency or natural disaster

<b>Survival Driving – Urban Driving</b>	Join host Bruce Blitz as he “draws” you into an entertaining and educational look at driving in the urban environment. Topics include following distances and distracted driving.
<b>The Professional Lifeguard Part of Camp Counselor Suite</b>	The Professional Lifeguard training helps guards understand their responsibilities and the practical application of their skills on the pool deck. Guards will understand the following key lifeguard attributes upon completion: rescue ready, positioned to protect, singularly focused, aggressively scanning and protecting everyone.
<b>Trip and Transportation Safety Part of Camp Counselor Suite</b>	This 10 minute training will help you plan and prepare for all off site adventures to make them memorable, safe and fun.
<b>Video Briefing – Asbestos Safety Overview</b>	This class will discuss the common applications and locations where asbestos was used in building components. The health effects of exposure to asbestos are discussed as well as exposure factors.
<b>Video Briefing – Fire Extinguisher Monthly Inspections</b>	Fire extinguishers must be inspected every month. The inspections can be performed by an occupant of the building. This video briefing will show Fire extinguishers must be inspected every month.
<b>Video Briefing – GHS Pictogram Review</b>	This class is a brief review of the 9 pictograms introduced in the GHS update of the Hazard Communication Standard.
<b>Video Briefing – Confined Space Awareness</b>	Employees who work around confined spaces, but are not permitted to enter confined spaces, must be educated to recognize a confined space and the potential hazards of a confined space.
<b>Video Briefing – Investigating Slip and Trip Injuries</b>	This online course will guide the student through the 3-step investigation process with the ultimate goal of learning something that will improve the organization as a whole.
<b>Video Briefing – Safely Backing Work Vehicles</b>	Backing large work vehicles presents several challenges. This short presentation offers best practices for department leaders, supervisors and drivers.
<b>Video Briefing – Voluntary Use Respirators</b>	This course will explain OSHA’s requirements under the Respiratory Protection Standard for employees who wish, but are not required, to wear a respirator. Employees must be educated on the benefits and risks of wearing a respirator.
<b>Video Briefing – Responsibilities of a Right-To-Know Coordinator</b>	Public Employers must designate a Right-to-Know Coordinator in order to submit their annual inventories into the State portal. This class will provide The Coordinator the guidance to perform the required duties and maintain an effective RTK program.

**Questions? Contact the MSI Help Line (866) 661-5120**