

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND

OPEN MINUTES

NOVEMBER 18, 2020

VIA TELECONFERENCE

12:30PM

Meeting of Board of Fund Commissioners called to order by Chairman Tom Merchel. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE – Chairman Merchel led Commissioners in the Pledge of Allegiance.

ROLL CALL OF 2020 BOARD OF FUND COMMISSIONERS

Tom Merchel, Chairman	Township of Moorestown- PMM JIF	Present
Joy Tozzi, Secretary	Township of Robbinsville - Mid-Jersey JIF	Absent
Robert Law	Woodbury City - Trico JIF	Present
Jon Rheinhardt	Borough of Wharton – Morris JIF	Present
Charles Cuccia	Borough of Little Falls –S. Bergen JIF	Present
Richard Hirsch	Borough of Longport - Atlantic JIF	Present
Joseph Wolk	Borough of Mount Ephraim- Camden JIF	Present
Joe Catenaro	Township of Fairfield – Sub Essex JIF	Present
Thomas Nolan	Borough of Brielle - Monmouth JIF	Present
Joseph D’Arco	Borough of Paramus - NJMSI JIF	Absent
Bernard Rutkowski	NJUA JIF – Toms River MUA	Present
Paul Tomasko	Borough of Alpine – Bergen JIF	Present
John Clarke	New Brunswick Housing Authority- PHA JIF	Present
Veronica Laureigh	Township of Lacey – Ocean JIF	Present
William Northgrave	Township of Edison – Central JIF	Absent
Megan Champney	City of Summit – Suburban JIF	Absent
Kevin Davis	County of Hunterdon – PAIC JIF	Present
Megan Jack	Riverside Twp- Burlco JIF	Present
Steven Scholey	Bordentown Mission Fire Company - District #1	Absent

APPOINTED OFFICIALS PRESENT:

Executive Director/Adm Perma Risk Management Services
**David N. Grubb, Joseph Hrubash, Cate Kiernan
Nancy A. Ghani**

Attorney Dorsey & Semrau
Fred Semrau, Esquire

Actuary The Actuarial Advantage
Kyle Mrotek, Eric Bause

Auditor Nisivoccia
Bud Jones

Ex Worker’s Comp Claims Administrator Qual-Lynx
Kathy Kissane

Treasurer **Mike Zambito**

Lobbyist	Pathways Governmental Paul Bent
Excess Liability Claims Administrator	CB Claims LLC Christopher Botta
Safety Director	J.A. Montgomery Paul Shives
Underwriting Manager	Conner Strong & Buckelew Edward Cooney
Managed Care	QualCare Donna Setzer
Asset Manager	Clearbrook Fernando Garip
Marketing Coordinator	Acrisure Amy Pieroni

JIF COMMISSIONERS/PROFESSIONALS PRESENT:

Ezio Altamura, GJEM-Otterstedt Insurance Agency
Michael Avalone, Conner Strong & Buckelew
John Casagrande, Danskin Insurance Agency
Charles Casagrande, Danskin Insurance Agency
Alison Kelly, Danskin Insurance Agency
Barbara Murphy, RLM
Steve Sacco, PERMA
Brad Stokes, PERMA
Jason Thorpe, PERMA
Pauline Kontomanolis, PERMA
Robyn Walcoff, PERMA
Jen Conicella, PERMA
Karen Read, PERMA

MINUTES: Included in the agenda were the open minutes of October 21, 2020.

MOTION TO APPROVE OCTOBER 21, 2020 OPEN MINUTES:

Moved:	Commissioner Rheinhardt
Second:	Commissioner Clarke
Vote:	Unanimous

CORRESPONDENCE:

NONE

EXECUTIVE DIRECTOR REPORT: Executive Director said the action items included as part of this report will be taken as a Consent Agenda.

Executive Director Grubb said the Management Committee met on November 12th to review the following below items and made recommendations as noted.

COVID 19: Management Committee recommends the MEL Fund Attorney work with the Fund's Coverage Counsel to review the matter of virus' as a single occurrence, since Safety National has yet to commit to the Fund's understanding of coverage.

MARKET RENEWAL UPDATE: Executive Director Grubb and Underwriting Manager provided information on the market renewal update, including an update on the formation of a Captive. Executive Director said there have already been discussions with the state and they appear to be supportive of the concept of the MEL forming a Captive that would be domiciled in New Jersey. Executive Director Grubb said the Management Committee recommends the Board authorize the perfection of an application, as well as, proceed with the formation of the Captive; enclosed in the agenda was a resolution authorizing the formation and the applicable fees to proceed.

MOTION TO ADOPT RESOLUTION 38-20 AUTHORIZING THE APPLICATION FOR THE FORMATION OF A CAPTIVE AND APPLICABLE FEES:

Moved: Commissioner Rheinhardt
Second: Commissioner Nolan

Chairman Merchel made appointments to the Captive Board of Trustees to include himself, Commissioner Rheinhardt and Commissioner Cuccia.

Executive Director Grubb said the Underwriting Manager is still marketing the 2021 renewals to confirm final negotiations. Underwriting Manager reported elements of the Cyber Liability Policies are expected to be modified in 2021. Management Committee also discussed concerns about claims handling for cyber liability by the carrier. Executive Director Grubb recommended the Board authorize the Reinsurance Committee to meet and confirm final negotiation. In addition, the Board may consider scheduling a special meeting in December to confirm negotiations.

MOTION TO AUTHORIZE THE REINSURANCE COMMITTEE TO MEET AND CONFIRM FINAL NEGOTIATIONS:

Moved: Commissioner Nolan
Second: Commissioner Cuccia

REQUESTS FOR PROPOSALS: Executive Director Grubb reported the Competitive Contracting RFPs were issued for the majority of the MEL's contracts with responses due in September. Claims Review Committee was assigned to evaluate Third Party Administrators and Managed Care; Safety & Education assigned to Safety Director/Training and the Management Committee was assigned all others. Executive Director Grubb said committees have met, or are scheduled to meet, to review responses before each completing scoring sheets - which will be tallied and a summary posted on the MEL website prior to taking formal action at the January 2021 Reorganization meeting.

EMPLOYMENT PRACTICES PROGRAM: Executive Director Grubb reported a webinar was held on October 29th to provide guidance to members' counsel and administrators on the

new Personnel Manual and Employee Handbook. Executive Director Hrubash said the webinar was attended by approximately 300 participants and reported the Fund Attorney is preparing a summary of the Q&A and will distribute to members for information. Executive Director Grubb said it is likely a second webinar will be scheduled during December or January; a memorandum will be distributed and will include clarification on Protecting Our Children from Abuse policy and training.

Executive Director Hrubash said there has been discussion based on member feedback to prepare a manual specific to volunteers. The Fund Attorney received an indication of \$5,000 for Matthew Giacobbe to draft this. Hearing no questions, Executive Director Hrubash requested a motion to authorize this expenditure and include as part of the consent agenda.

MOTION TO AUTHORIZE AN EXPENDITURE NOT TO EXCEED \$5,000 TO ENGAGE MATTHEW GIACOBBE TO PREPARE A MANUAL SPECIFIC TO VOLUNTEERS:

Moved: Commissioner Tomasko
Second: Commissioner Laureigh

2020/2021 ELECTED OFFICIALS SEMINAR: Executive Director Grubb reported the MEL's Annual Elected Officials Seminar will be included in the League of Municipalities Virtual Conference and is scheduled for this afternoon Wednesday November 18th at 3:15PM. Executive Director Grubb said the online version of this seminar will be posted to the MEL Safety Institute and a notice will be distributed with instructions on how to access the training seminar.

REMOTE PUBLIC MEETINGS: Fund Attorney reported the Division of Local Government Services issued Local Finance Notice LFN2021-21 regarding public access of public meetings during a declared emergency. Included in the agenda was a copy of the model policy submitted by the Fund Attorney; Executive Director Grubb reported the Management Committee reviewed it and recommends adoption of the policy.

MOTION TO ADOPT RESOLUTION 39-20 ESTABLISHING REMOTE MEETING PROCEDURES APPLICABLE DURING A DECLARED STATE OF EMERGENCY.

Moved: Commissioner Hirsch
Second: Commissioner Wolk

EXECUTIVE ORDER 192 GUIDANCE: Safety Director and Fund Attorney worked together to prepare a draft bulletin updating members on the Governor's Executive Order concerning COVID-19 protocols in the workplace. Included in the agenda was the draft notice. Safety Director reported the bulletin has been finalized and distributed to members.

LEGISLATIVE COMMITTEE: The committee last met on October 14th; included in the agenda were the minutes of that meeting for information. The committee will next meet on February 5, 2021.

SAFETY & EDUCATION COMMITTEE: The committee met on November 10th; included in the agenda were the minutes of that meeting. The committee will meet next on January 22, 2021.

RCF REPORT: The RCF met on October 21st to adopt their 2021 budget and confirm the transfer of Fund Year 2016 claim liabilities. Included in the agenda was Commissioner Clarke’s report on the RCF October meeting and a resolution authorizing the transfer of MEL 2016 liabilities valued as of December 31, 2020.

MOTION TO ADOPT RESOLUTION 40-20 AUTHORIZING THE TRANSFER OF FUND YEAR 2016 VALUED AS OF DECEMBER 31, 2020.

Moved: Commissioner Clarke
Second: Commissioner Tomasko

Executive Director Grubb said the RCF will meet next on January 6, 2021 for their 2021 Reorganization; it would be appropriate to elect the 2021 MEL representative to the RCF.

MOTION TO ELECT JOHN CLARKE AS THE MEL 2021 REPRESENTATIVE TO THE MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND.

Moved: Commissioner Nolan
Second: Commissioner Wolk

CYBER TASK FORCE: Underwriting Manager reported the MEL’s Cyber Task Force met on October 30th to finalize clarifications on Tier 1 and Tier 2 of the Cyber Risk Management Program, as well as, review a third Tier option. Underwriting Manager said a bulletin will be issued to identify the updates and changes made to the program. Committee anticipates release of the updated program in December or early January. Underwriting Manager thanked the commissioners, professionals and staff on the committee for their contributions.

COVERAGE COMMITTEE: A meeting of the coverage committee is in the process of being scheduled.

CLAIMS REVIEW COMMITTEE: The Claims Review Committee met on October 21, 2020 and will meet next on December 2nd.

FUND NEWSPAPERS: Executive Director said currently the MEL has 4 newspapers designated as official papers for legal notices, which were selected during the MEL’s inception to address the whole state. The MEL newspapers are *The Star Ledger*, *The Courier Post*, *The Press of Atlantic City* and *Asbury Park Press*. Legal notices are routinely posted on the MEL website and many publications also post their legal notices online. Executive Director said the Management Committee recommends the MEL designate two official newspapers (Star Ledger and Courier Post) to meet state regulations requirements; action to be confirmed at the 2021 Reorganization meeting.

MOTION TO DESIGNATE TWO OFFICIAL NEWSPAPERS – STAR LEDGER AND COURIER POST – TO ADVERTISE LEGAL NOTICES.

Moved: Commissioner Cuccia
Second: Commissioner Clarke

CONSENT AGENDA: Seeing no other agenda items for discussion Executive Director read the action items that were discussed, moved and seconded and requested a roll call vote for the consent agenda.

Roll Call: 14 Ayes – 0 Nays

PROMOTION: Executive Director Grubb said Cate Kiernan has been an essential part of PERMA and the MEL. Executive Director Grubb said it is his recommendation that the 2021 reorganization agenda note Cate Kiernan as Deputy Executive Director of the MEL, which is an honor she has worked hard for. Members of the Board congratulated Ms. Kiernan who expressed her thanks for the recognition.

Executive Director Grubb thanked the Fund Commissioners, Professionals and Service Organizations for their cooperation and efforts towards successful operation of the MEL during the public health crisis and the challenges it presented.

UNDERWRITING MANAGER:

REPORT: Underwriting Manager reported he is still actively marketing the renewal for all lines of coverage and provided a brief review of options being considered, which will be presented to the Reinsurance Committee to confirm.

TREASURER:

CONFIRMATION OF PAYMENTS

None for the month

RESOLUTION 41-20 FOR NOVEMBER 2020 VOUCHERS:

November 2020 \$1,024,526.17

CONFIRMATION OF CLAIMS PAYMENTS/CERTIFICATION OF CLAIMS TRANSFERS:

None for the month

MOTION TO APPROVE NOVEMBER 2020 BILLS LIST RESOLUTION 41-20 AS PRESENTED:

Moved:	Commissioner Nolan
Second:	Commissioner Clarke
Roll Call Vote:	14 Ayes – 0 Nays

CLAIMS – EXCESS WORKERS COMPENSATION:

REPORT: Claims Administrator said they are continuing to monitor COVID-19 claims and providing detailed summary reports to local JIF Executive Directors.

CLAIMS – EXCESS LIABILITY:

REPORT: Nothing to report for the month.

ATTORNEY:

REPORT: Fund Attorney echoed sentiments expressed by Executive Director Grubb and thanked the Fund Commissioners and Professionals for their efforts during the past year.

MANAGED CARE:

REPORT: A report was included in the agenda showing the Savings and Penetration report as of October 2020. The total billed was \$8 million with approved bills of \$3.9 million for a total savings of 51% and network penetration of 77%.

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

PUBLIC COMMENT:

NJ MAGAZINE ARTICLE: Mr. Ezio Altamura complimented the MEL and Executive Director Grubb on the recent publication *The Power of Collaboration: Risk Management for Local Officials*. Mr. Altamura said the book will be a valuable resource for not only Elected Officials, but also Administrators and Risk Managers. Executive Director Grubb said copies of the book were distributed to members and the online version will be posted on the MEL website www.njmel.org in December.

CLOSED SESSION: There was no need for Closed Session.

MOTION TO ADJOURN:

Moved:	Commissioner Laureigh
Second:	Commissioner Clarke
Vote:	Unanimous

MEETING ADJOURNED: 1:00PM

NEXT MEETING: January 6, 2021
11:15AM – via Zoom audio/video

Nancy A. Ghani, Assisting Secretary

For

JOY TOZZI, SECRETARY

RESOLUTION NO: 38-20
MUNICIPAL EXCESS LIABILITY MUNICIPAL JOINT INSURANCE FUND
AUTHORIZING APPLICATION FOR THE FORMATION OF A CAPTIVE

WHEREAS, the Municipal Excess Liability Joint Insurance Fund is duly constituted as a Municipal Joint Insurance Fund, as permitted under the laws promulgated by the State of New Jersey, (N.J.S.A. 40A-36, et.seq.); and

WHEREAS, the Municipal Excess Liability Joint Insurance Fund comes under state regulatory divisions of the Department of Banking & Insurance and the Department of Community Affairs, and

WHEREAS, the Municipal Excess Liability Joint Insurance Fund's Executive Director and Actuary have prepared a feasibility study on the benefits of forming a Captive; and

WHEREAS, the Board of Fund Commissioners of the Municipal Excess Liability Joint Insurance Fund has determined it to be in its best interest to form a Captive to be domiciled in the State of New Jersey;

NOW THEREFORE BE IT RESOVED by the Board of Fund Commissioners of the Municipal Excess Liability Joint Insurance Fund that it does hereby authorize the Executive Director to perfect an application to form a Captive, and

BE IT FURTHER RESOLVED by the Board of Fund Commissioners of the Municipal Excess Liability Joint Insurance Fund that it does hereby authorize the Executive Director to submit the application to the Department of Banking and Insurance with a \$4,000 application fee,

ADOPTED:
this day before the Governing Body:

Thomas Merchel, Chairman

date

Joy Tozzi, Secretary

date

RESOLUTION NO. 39-20
RESOLUTION OF THE MUNICIPAL EXCESS LIABILITY JOINT
INSURANCE FUND TO ESTABLISH REMOTE MEETING
PROCEDURES APPLICABLE DURING A DECLARED STATE OF
EMERGENCY

WHEREAS, on March 9, 2020 in response to COVID-19, Governor Phil Murphy issued Executive Order 103, which declared a state of emergency that has been extended by the Governor and remains in full force to this day; and

WHEREAS, by way of additional Executive Orders, the Governor has established extensive social distancing protocols to protect the health, safety and welfare of New Jersey citizens; and

WHEREAS, in accordance with the Executive Orders relating to COVID-19 and the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. (“OPMA”), local government units, including the Municipal Excess Liability Joint Insurance Fund (“Fund”), have continued to hold public meetings via remote platforms to ensure the continued operation of local government with participation by the public, in a way that limits public health risk; and

WHEREAS, in March 2020, the New Jersey Department of Community Affairs, Division of Local Government Services (“DLGS”) issued “Local Operational Guidance – COVID-19: Guidance for Remote Public Meetings in New Jersey,” which provided specific guidance regarding holding remote public meetings under the OPMA; and

WHEREAS, on September 24, 2020, the DLGS issued Local Finance Notice 2020-21 (“LFN 2020-21”), which provided a synopsis of newly promulgated emergency regulations N.J.A.C. 5:39-1.1 through 1.7, which establish standard protocols for remote public meetings governed by the OPMA and held during a Governor-declared state of emergency; and

WHEREAS, LFN 2020-21 additionally stated that the emergency regulations presently in effect are proposed for permanent adoption in the October 19, 2020 New Jersey Register, with comments submitted no later than November 18, 2020; and

WHEREAS, under emergency regulation N.J.A.C. 5:39-1.4(h), a local government unit is required to adopt by resolution standard procedures and requirements for public comment made during remote public meetings, as well as for public comments submitted in writing ahead of the remote public meeting.

NOW THEREFORE BE IT RESOLVED that the Executive Director’s Office of the Fund, does hereby resolve and agree to adopt the following procedures regarding public comments during remote public meetings:

1. Public comments for a remote public meeting shall be limited to 5 minutes for each speaker and may be made during the designated public comment section of the meeting or submitted in writing to the Executive Director’s Office of the Fund no later than four (4) hours prior to published start time of the remote meeting. Written public comments must be emailed to the

Executive Director's Office at: _____ or mailed to the Executive Director's Office at: _____. Written public comments may not be submitted via any other form of electronic communication.

2. Written public comments submitted via email or mail must include the individual's name, full address and contact information (telephone number and/or email address), as the Executive Director's Office reserves the right to verify the submitter's identity.
3. Written public comments submitted in accordance with this resolution shall be read into the remote meeting record at the end of the last public comment section, subject to the time limit in place for in-person comments. Written public comments containing profanity or vulgarity will not be read into the record. The chair and/or presiding officer of the remote meeting reserves the right to read similar or duplicative comments into the record in a summary fashion and will do so uniformly for all similar/duplicative comments.
4. Members of the public who submit written public comments regarding a specific agenda item that is scheduled for public hearing (such as a budget or bylaws amendment, etc.), should designate the agenda item and title to which their written public comments apply. Written public comments received after the four (4) hour deadline set forth by this resolution will not be read into the record or become part of the meeting record.
5. The procedures and requirements for making public comments during a remote meeting, along with an explanation of the audio muting function of the electronic communications platform being used, shall be announced at the beginning of the remote public meeting.
6. With respect to public participation at a remote public meeting, the following procedures shall be incorporated:
 - a. A member of the public who has submitted written comments prior to the meeting in accordance with this resolution, attends the remote public meeting, and wishes to participate during the public comment portion, will be deemed and treated as having already had the floor once.
 - b. If a member of the public disrupts a remote public meeting, the chair and/or presiding officer of the remote public meeting shall facilitate a dialogue with that member of the public to the extent reasonably permitted by the electronic communications technology.
 - c. The chair and/or presiding officer of the meeting shall mute or continue muting, or direct appropriate staff to mute or continue muting, the disruptive member of the public and warn them that continued disruption may result in their being prevented from speaking during the remote public meeting or removed from the remote public meeting. Disruptive conduct includes sustained inappropriate behaviors such as, but not necessarily limited to, shouting, interruption and use of profanity.
 - d. A member of the public who continues to act in a disruptive manner after receiving

an initial warning shall be muted while other members of the public are allowed to proceed with their questions or comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to make comment. Should the person remain disruptive, the individual may be muted or kept on mute for the remainder of the remote public meeting, or removed from the remote public meeting.

- e. The chair and/or presiding officer of the remote meeting shall reserve the right to take necessary action to protect the rights of the public to participate in the remote public meeting.
7. If this resolution conflicts with any other policy or procedures of the Fund, the terms herein shall prevail.

This Resolution shall take affect immediately.

Thomas Merchel, Chairperson

Joy Tozzi, Secretary

**RESOLUTION 40-20
RESOLUTION OF THE
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
TO TRANSFER TO
MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND**

WHEREAS, the Municipal Excess Liability Residual Claims Fund was organized pursuant to N.J.S.A. 40A:10-36, et seq., to provide residual risk coverage to its member joint insurance funds; and,

WHEREAS, the Board of Fund Commissioners of the **Municipal Excess Liability Joint Insurance Fund** determined that membership in the Residual Claims Fund is in the best interest of the member local units and joined the Residual Claims Fund.

NOW, THEREFORE, BE IT RESOLVED that the Board of Fund Commissioners of the **Municipal Excess Liability Joint Insurance Fund** does hereby resolve and agree to transfer the following residual risks.

<u>Fund Year</u>	<u>Lines of Coverage</u>	<u>Member Fund S.I.R.</u>
2016	WC/GL/AL & PROPERTY	Varies

BE IT FURTHER RESOLVED that the actual transfer of claim liabilities to the Municipal Excess Liability Residual Claims Fund shall be based upon the following formula:

Case Reserves and IBNR as of 12/31/20

**MUNICIPAL EXCESS LIABILITY
JOINT INSURANCE FUND**

Attest:

Thomas Merchel, Chairperson

Joy Tozzi, Secretary

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
BILLS LIST**

RESOLUTION 41-20

NOVEMBER 2020

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2019

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
002513			
002513	MUNICIPAL EXCESS LIABILITY RCF	MEL - RUTHERFORD POL - RCF IN ERR 10/20	450,000.00
			450,000.00
		Total Payments FY CY	450,000.00

FUND YEAR 2020

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
002514			
002514	QUALCARE, INC.	MANAGED CARE FEES 11/20	45,543.51
			45,543.51
002515			
002515	QUAL-LYNX	COMPUTER ACCESS FEE 11/20	1,377.00
002515	QUAL-LYNX	CLAIM ADJ SERVICES 11/20	53,400.00
			54,777.00
002516			
002516	CB CLAIMS LLC	CLAIMS 10/20	33,936.00
			33,936.00
002517			
002517	J. A. MONTGOMERY RISK CONTROL	SAFETY & EDUCATION 11/20 - VIDEO	1,000.00
002517	J. A. MONTGOMERY RISK CONTROL	S & E 11/20 - CONSULTING - ACTUAL	2,121.64
002517	J. A. MONTGOMERY RISK CONTROL	S & E 11/20 - VIDEO - ACTUAL	3,756.70
002517	J. A. MONTGOMERY RISK CONTROL	MSI 11/20	88,200.00
002517	J. A. MONTGOMERY RISK CONTROL	MSI 11/20 - ACTUAL	100,591.49
002517	J. A. MONTGOMERY RISK CONTROL	SAFETY & EDUCATION 11/20 - CONSULTING	8,600.00
			204,269.83
002518			
002518	YORK RISK SERVICES GROUP, INC	ADMIN FEE - 3RD QTR 2020	34,073.00
			34,073.00
002519			
002519	PERMA	POSTAGE 10/20	28.00
002519	PERMA	EXEC DIRECTOR FEE 11/20	113,585.44
			113,613.44
002520			
002520	BAKER TILLY VIREHOW KRAUSE LLP	PROFESSIONAL SERVICES 10/20	3,650.00
			3,650.00
002521			
002521	DORSEY & SEMRAU ESQ.	PROFESSIONAL SERVICES 7/20	62.00
			62.00
002522			
002522	NEWTECH SERVICES, INC.	MONTHLY SERVICES 11/20	262.50
002522	NEWTECH SERVICES, INC.	STREAMING VIDEO 10/20	175.00
002522	NEWTECH SERVICES, INC.	MONTHLY SERVICES 11/20	77.00
			514.50
002523			
002523	DUGH, HEWIT & DOMALWESKI, P.C.	LEGAL SERVICES 10/20	468.00
			468.00
002524			
002524	COURIER POST	ACCT: CHL-071051 - AD - 10.27.20	29.36
002524	COURIER POST	ACCT: CHL-071051 - AD - 10.17.20	59.36
			88.72

002525			
002525	NJ ADVANCE MEDIA	ACCT# 1000867512 - AD - 10.28.20	55.80
002525	NJ ADVANCE MEDIA	ACCT# 1000867512 - AD - 10.2.20	41.85
002525	NJ ADVANCE MEDIA	ACCT# 1000867512 - AD - 10.20.20	55.80
			153.45
002526			
002526	ALLSTATE INFORMATION MANAGEMNT	ACCT#224 - ARC & STOR - 9.30.20	251.33
002526	ALLSTATE INFORMATION MANAGEMNT	ACCT#224 - ARC & STOR - 9.30.20	250.54
			501.87
002527			
002527	ARTHUR J. GALLAGHER RMS, INC.	REINSURANCE MANAGER 11/20	26,485.42
			26,485.42
002528			
002528	THE ACTUARIAL ADVANTAGE	ACTUARY FEE 11/20	4,345.00
			4,345.00
002529			
002529	THE CANNING GROUP LLC	QPA SERVICES 10/20	1,250.00
			1,250.00
002530			
002530	ROGUT MCCARTHY LLC	PROFES SERVICES RENDERED 7/20 - 8/20	750.00
			750.00
002531			
002531	LaMENDOLA ASSOCIATES, INC.	TRAINING 11/20	936.36
002531	LaMENDOLA ASSOCIATES, INC.	CONSULTATION 11/20	3,242.07
			4,178.43
002532			
002532	CONNER STRONG & BUCKELEW	UNDERWRITING FEE 11/20	45,866.00
			45,866.00
		Total Payments FY 2020	574,526.17
		TOTAL PAYMENTS ALL FUND YEARS	1,024,526.17

Chairperson

Attest:

Dated:

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

