



Jim Maley, Camden JIF Commissioner - Collingswood  
Jeanette Larrison, Middlesex County Municipal JIF Commissioner - Milltown  
Paul Hoelscher, Bergen JIF Commissioner – Harrington Park  
Diane Camelo Didio, Bergen JIF Commissioner – Oradell  
Adam Brewer, Morris JIF Commissioner – Pequannock  
Leonard Grilletto, Ocean JIF Commissioner - Plumsted Township  
Mike Zambito, MEL Treasurer  
Claudia Acosta, Qual-Lynx  
Lisa Gallo, Qual-Lynx  
Jim Renner, Qual-Lynx  
Rich Erickson, First Environment  
Sue Sharp, Dorsey & Semrau  
Charles Hartsoe, PEGAS  
Glen Kurtz, Governmental Risk Mgmt. Associates  
Ellie Moss, J.A. Montgomery  
Michael Thomson, J.A. Montgomery  
Brian Maitland, J.A. Montgomery  
Mathew T. McArrow, GJEM – Otterstedt Insurance Agency  
Ezio Altamura, GJEM – Otterstedt Insurance Agency  
Sean R. Kelly, CBIZ Borden Perlman  
Don Sciolaro, P.I.A  
Frank Covelli, P.I.A  
Charles Casagrande, Danskin Agency  
John Casagrande, Danskin Agency  
Amy Pieroni, Acrisure  
Lindsay Travali, Acrisure  
Kay Taffet, Acrisure  
Stacey Ehling, Princeton Strategic Communications  
Norris Clark, Princeton Strategic Communications  
Ed Cooney, Conner Strong & Buckelew  
Meredith Storch, Conner Strong & Buckelew  
Katie Walters, Conner Strong & Buckelew  
Michael Avalone, Conner Strong & Buckelew  
Dave Grubb, PERMA Risk Management Services  
Pauline Kontomanolis, PERMA Risk Management Services  
Brad Stokes, PERMA Risk Management Services  
Steve Sacco, PERMA Risk Management Services  
Robyn Walcoff, PERMA Risk Management Services  
Jennifer Conicella, PERMA Risk Management Services  
Nancy Ghani, PERMA Risk Management Services  
Brandon Tracy, PERMA Risk Management Services  
Sandra Cantwell, PERMA Risk Management Services

**APPROVAL OF MINUTES:** January 6, 2022 Open Session

**MOTION TO APPROVE JANUARY 6, 2022 OPEN MINUTES:**

|         |                       |
|---------|-----------------------|
| Moved:  | Commissioner Laureigh |
| Second: | Commissioner Nolan    |
| Vote:   | Unanimous             |

**CORRESPONDENCE:**

NONE

**TREASURER:**

**RESOLUTION 10-22, CONFIRMATION OF PAYMENT – FEBRUARY 2022**

|              |                    |
|--------------|--------------------|
| <b>2021</b>  | 61.19              |
| <b>2022</b>  | 36,288.19          |
| <b>TOTAL</b> | <b>\$36,349.38</b> |

**RESOLUTION 11-22, CONFIRMING MARCH 2022 VOUCHER PAYMENTS**

|              |                    |
|--------------|--------------------|
| <b>2021</b>  | 46.55              |
| <b>2022</b>  | 36,347.64          |
| <b>TOTAL</b> | <b>\$36,347.64</b> |

**MOTION TO CONFIRM BILLS LISTS RESOLUTION 10-22 FEBRUARY 2022 AND TO ADOPT RESOLUTION 11-22 APPROVING THE MARCH 2022 VOUCHER LIST, AS SUBMITTED:**

Moved: Commissioner Nolan  
Second: Commissioner Laureigh  
Roll Call Vote: 11 Ayes – 0 Nays

**EXECUTIVE DIRECTOR:**

**2022 Fiscal Management Plan Amendment:** The Fund Office has been notified that Secretary Champney will be using her legal name, Megan Champney Kweselait, as signatory. The Board of Fund Commissioners approved Resolution 12-22 to amend the Fiscal Management Plan to reflect the change.

**Attorney Retreat Topic:** Fund Attorney discussed the importance of good collaboration with reinsurers on large complex claims and cited several examples over the past year, highlighted by the case Papps vs Princeton. The Fund Attorney noted the success of the RCF claims committee and Chris Botta’s efforts to receive one hundred percent reimbursement on such excess claims.

**RCF Professionals Contracts:** Contracts are currently being distributed for signatures.

**Financial Disclosures:** JIF Commissioners should anticipate the Division of Local Government Services to distribute a notice with filing instruction in March with a deadline to file by April 30th.

**Claims Committee:** The Claims Review Committee met on January 6, 2022 and March 2, 2022; minutes of the January meeting were distributed under separate cover.

**June Meeting:** As a reminder this meeting is scheduled for Thursday, June 2, 2022 at 10:30AM at the Forsgate Country Club.

**OLD BUSINESS:**

NONE

**NEW BUSINESS:**

NONE

**PUBLIC COMMENT:**

NONE

**MOTION TO ADJOURN:**

Moved: Commissioner Nolan  
Second: Commissioner Laureigh  
Vote: Unanimous

**MEETING ADJOURNED: 9:09AM**

Sandra Cantwell, Assisting Secretary  
for  
Megan Champney, SECRETARY

# MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND BILLS LIST

Resolution No. 10-22

FEBRUARY 2022

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Municipal Excess Liability Residual Claim Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR**  
**2021**

| <u>CheckNumber</u> | <u>VendorName</u>              | <u>Comment</u>                | <u>InvoiceAmount</u> |
|--------------------|--------------------------------|-------------------------------|----------------------|
| 001686             |                                |                               |                      |
| 001686             | PERMA RISK MANAGEMENT SERVICES | POSTAGE 1/21                  | 28.99                |
|                    |                                |                               | <b>28.99</b>         |
| 001687             |                                |                               |                      |
| 001687             | ACCESS                         | ARC & STOR 12/21              | 32.20                |
|                    |                                |                               | <b>32.20</b>         |
|                    |                                | <b>Total Payments FY 2021</b> | <b>61.19</b>         |

**FUND YEAR**  
**2022**

| <u>CheckNumber</u> | <u>VendorName</u>              | <u>Comment</u>                       | <u>InvoiceAmount</u> |
|--------------------|--------------------------------|--------------------------------------|----------------------|
| 001688             |                                |                                      |                      |
| 001688             | PERMA RISK MANAGEMENT SERVICES | ADMIN FEE 2/22                       | 17,739.85            |
|                    |                                |                                      | <b>17,739.85</b>     |
| 001689             |                                |                                      |                      |
| 001689             | THE ACTUARIAL ADVANTAGE        | ACTUARY FEE 2/22                     | 3,658.24             |
|                    |                                |                                      | <b>3,658.24</b>      |
| 001690             |                                |                                      |                      |
| 001690             | CHARLES CUCCIA                 | TREASURER FEE 2/22                   | 3,468.86             |
|                    |                                |                                      | <b>3,468.86</b>      |
| 001691             |                                |                                      |                      |
| 001691             | NJ ADVANCE MEDIA               | ACCT#XMUNI0555929 - AD - 1.1.22      | 43.40                |
|                    |                                |                                      | <b>43.40</b>         |
| 001692             |                                |                                      |                      |
| 001692             | CB CLAIMS, LLC                 | CLAIMS ADMIN 2/22                    | 5,341.01             |
|                    |                                |                                      | <b>5,341.01</b>      |
| 001693             |                                |                                      |                      |
| 001693             | ARTHUR J. GALLAGHER RISK MSI   | DEPUTY ADMIN 2/22                    | 5,996.83             |
|                    |                                |                                      | <b>5,996.83</b>      |
| 001694             |                                |                                      |                      |
| 001694             | TROPHY KING OF PARSIPPANY      | PEN AND KEY CHAIN SET 1/22           | 40.00                |
|                    |                                |                                      | <b>40.00</b>         |
|                    |                                | <b>Total Payments FY 2022</b>        | <b>36,288.19</b>     |
|                    |                                | <b>TOTAL PAYMENTS ALL FUND YEARS</b> | <b>36,349.38</b>     |

# MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND BILLS LIST

Resolution No. 11-22

MARCH 2022

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Municipal Excess Liability Residual Claim Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2021**

| <u>CheckNumber</u> | <u>VendorName</u>              | <u>Comment</u>                | <u>InvoiceAmount</u> |
|--------------------|--------------------------------|-------------------------------|----------------------|
| 001695             |                                |                               |                      |
| 001695             | PERMA RISK MANAGEMENT SERVICES | 1099 AATRIX 2021              | 46.55                |
|                    |                                |                               | <b>46.55</b>         |
|                    |                                | <b>Total Payments FY 2021</b> | <b>46.55</b>         |

**FUND YEAR 2022**

| <u>CheckNumber</u> | <u>VendorName</u>              | <u>Comment</u>                    | <u>InvoiceAmount</u> |
|--------------------|--------------------------------|-----------------------------------|----------------------|
| 001694             |                                |                                   |                      |
| 001694             | TROPHY KING OF PARSIPPANY      | VOID                              | -40.00               |
|                    |                                |                                   | <b>-40.00</b>        |
| 001696             |                                |                                   |                      |
| 001696             | PERMA RISK MANAGEMENT SERVICES | POSTAGE 1/22                      | 9.45                 |
| 001696             | PERMA RISK MANAGEMENT SERVICES | ADMIN FEE 3/22                    | 17,739.85            |
|                    |                                |                                   | <b>17,749.30</b>     |
| 001697             |                                |                                   |                      |
| 001697             | THE ACTUARIAL ADVANTAGE        | ACTUARY FEE 3/22                  | 3,658.24             |
|                    |                                |                                   | <b>3,658.24</b>      |
| 001698             |                                |                                   |                      |
| 001698             | CHARLES CUCCIA                 | TREASURER FEE 3/22                | 3,468.86             |
|                    |                                |                                   | <b>3,468.86</b>      |
| 001699             |                                |                                   |                      |
| 001699             | NJ ADVANCE MEDIA               | ACCT# XMUNI0555929 - AD - 2.11.22 | 57.35                |
|                    |                                |                                   | <b>57.35</b>         |
| 001700             |                                |                                   |                      |
| 001700             | CB CLAIMS, LLC                 | CLAIMS ADMIN 3/22                 | 5,341.01             |
|                    |                                |                                   | <b>5,341.01</b>      |
| 001701             |                                |                                   |                      |
| 001701             | ARTHUR J. GALLAGHER RISK MSI   | DEPUTY/ ED 3/22                   | 5,996.83             |
|                    |                                |                                   | <b>5,996.83</b>      |
| 001702             |                                |                                   |                      |
| 001702             | TROPHY KING OF PARSIPPANY      | VOID                              | 0.00                 |
|                    |                                |                                   | <b>0.00</b>          |
| 001703             |                                |                                   |                      |
| 001703             | ACCESS                         | ACCT# 809 - ARC & STOR - 1.31.22  | 29.50                |
|                    |                                |                                   | <b>29.50</b>         |
| 001704             |                                |                                   |                      |
| 001704             | TROPHY KING OF RAMSEY          | ENGRAVING & SHIPPING 1/22         | 40.00                |
|                    |                                |                                   | <b>40.00</b>         |

**Total Payments FY 2022** **36,301.09**

**TOTAL PAYMENTS ALL FUND  
YEARS** **36,347.64**

**RESOLUTION NO: 12-22**

**MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND**  
(hereafter referred to as “THE FUND”)

**ESTABLISHING A FISCAL MANAGEMENT PLAN**

**FOR THE 2022 FUND YEAR**

**WHEREAS**, THE FUND is duly constituted as a Municipal Joint Insurance Fund, as permitted under the laws promulgated by the State of New Jersey, (N.J.S.A. 40A-36, et.seq.); and

**WHEREAS**, THE FUND is subject to the requirements contained within the Local Fiscal Affairs Law (N.J.S.A. 40A-5, et.seq.); and

**NOW, THEREFORE BE IT RESOLVED**, THE FUND’s Governing Body hereby appoints the following professionals for the 2022 Fund Year:

- I.** All funds for Administrative Expenses, Reinsurance, Dividends and Miscellaneous Expenses, shall be withdrawn from the Official named Depository (ies) by check, which shall bear the signatures of at least two (2) of the following persons, duly authorized pursuant to this Resolution;

John Clarke, CHAIRMAN

Megan Champney Kweselait, SECRETARY

Charles Cuccia, TREASURER

Joe Catenaro, COMMISSIONER

- II.** All funds for Claims payments handled by the applicable Claims Administrator noted below shall be withdrawn from the Official Depository(ies) by check, which shall bear the signatures of at least two (2) of the following persons, duly authorized pursuant to this Resolution. The Chairman and Secretary or designated Commissioner shall also be a signatory.

|                            |                               |
|----------------------------|-------------------------------|
| Charles Cuccia             | Fund Treasurer                |
| Fred Semrau                | Dorsey & Semrau               |
| Kathie Tyler Schohl        | Dorsey & Semrau               |
| Dave S. Ruber              | Qual-Lynx                     |
| Alice H. Lihou             | Qual-Lynx                     |
| Russell Huntington         | JIF Claims L.L.C.             |
| Dawn Mulligan              | JIF Claims L.L.C.             |
| Kathleen McGuire           | Bergen Risk Managers          |
| Jason Cosimano             | Bergen Risk Managers          |
| Jennifer Dittermer         | Bergen Risk Managers          |
| John Markel                | Bergen Risk Managers          |
| Christopher Botta, Esquire | CB Claims, LLC                |
| Laura Sable                | CB Claims, LLC                |
| Susan C. Hammer            | Lenape Claims Management      |
| Patricia Muldoon           | Lenape Claims Management      |
| Juan Lopez                 | AmeriHealth Casualty Services |



- III. FOR WIRE TRANSFERS - that the FUND does hereby require that Investors Bank obtain voice confirmation prior to executing wire transfers to external accounts from the Fund Treasurer.
- IV. The Cash and Investment Policy attached herewith, shall be adopted.
- V. The rate of interest assessed by the Fund, for delinquent assessments shall be ten (10) percent per annum, from the due date for any such assessment.
- VI. Certifying and Approval Officer for all FUND expenses shall be the FUND's Executive Director and/or the Account Manager so designated by the Executive Director.

ADOPTED:

this day before the Governing Body:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
date