

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
OPEN MINUTES**

JUNE 2, 2023 – 11:15AM

FORSGATE COUNTRY CLUB – MONROE TWP, NJ

Chairwoman Tozzi called the meeting to order and read the statement of compliance open public meeting act.

ROLL CALL OF 2023 BOARD OF FUND COMMISSIONERS

Joy Tozzi	Township of Robbinsville - Mid-Jersey JIF	Present
Paul Tomasko	Borough of Alpine – Bergen JIF	Present
Greg Franz	Edgewater – South Bergen JIF	Present
Joseph Wolk	Borough of Mount Ephraim- Camden JIF	Present
Tom Merchel	Township of Moorestown- PMM JIF	Present
Charles Cuccia	Township of Little Falls – Sub Metro JIF	Present
Thomas Nolan	Borough of Brielle - Monmouth JIF	Present
Bernard Rutkowski	NJUA JIF – Toms River MUA	Present
John Clarke	New Brunswick Housing Authority- PHA JIF	Present
Veronica Laureigh	Township of Lacey – Ocean JIF	Present
William Northgrave	Township of Edison – Central JIF	Absent
Megan Champney	City of Summit- Suburban Municipal JIF	Present
Kevin Davis	Hunterdon County – PAIC JIF	Present
Megan Jack	Riverside Twp- Burlco JIF	Present
Adam Brewer	Pequannock Township – Morris JIF	Present
James Ulrich	Twp. of Clark - NJMSI JIF	Present
Michael Razze	Pitman Borough TRICO JIF	Present
Robert MacFarland	Bordentown Fire District #2 FRESP JIF	Present
Lisa McLaughlin	Margate City - Atlantic JIF	Present

APPOINTED OFFICIALS PRESENT:

Executive Director/Adm	PERMA Risk Management Services David N. Grubb, Joseph Hrubash, Cate Kiernan Nancy A. Ghani
Attorney	Dorsey & Semrau Fred Semrau, Esq.
Producer	Risk Program Administrators Kamini Patel
Actuary	The Actuarial Advantage Kyle Mrotek
Excess Worker’s Comp Claims Administrator	Qual-Lynx Kathy Kissane, Chris Healey
Safety Director	JA Montgomery Risk Control Services Paul Shives
Treasurer	Mike Zambito
Excess Liability Claims Administrator	CB Claims LLC Christopher Botta, Laura Sable

Underwriting Manager	Conner Strong & Buckelew Edward Cooney
Lobbyist	Pathways Paul Bent
Managed Care	QualCare Donna Setzer
Marketing Coordinator	Acrisure Amy Pieroni, Lindsay Travali
Auditor	Nisivoccia LLP Bud Jones

ALSO PRESENT:

Enrique Urduiola, Alamo Insurance Group
 Ezio Altamura, GJEM-Otterstedt Agency
 Jim Cerullo, Wielkocz & Company, LLC
 Jaelyn Lindsey, Conner Strong & Buckelew
 Michael Avalone, Conner Strong & Buckelew
 Alison Kelly, Danskin Agency
 Katie Walters, Conner Strong & Buckelew
 Jennifer Conicella, PERMA Risk Management Services
 Zareena Majeed, PERMA Risk Management Services
 Jason Thorpe, PERMA Risk Management Services
 Steve Sacco, PERMA Risk Management Services
 Pauline Kontomanolis, PERMA Risk Management Services
 Brad Stokes, PERMA Risk Management Services
 Sandra Cantwell, PERMA Risk Management Services
 Robyn Walcoff, PERMA Risk Management Services
 Charles Casagrande, Danskin Agency
 John Casagrande, Danskin Agency

MINUTES: Included in the agenda were the open minutes of March 24, 2023 and May 8, 2023.

MOTION TO APPROVE MARCH 24, 2023 AND MAY 8, 2023 OPEN

MINUTES:

Moved:	Commissioner Clarke
Second:	Commissioner Brewer
Vote:	Unanimous – 1 Abstain (Commissioner Wolk

abstained on approving the May 8, 2023 Open Minutes)

CORRESPONDENCE:

NONE

AUDITOR:

AUDITOR YEAR-END REPORT: Executive Director Grubb reported the Audit Committee met on May 31, 2023 to review the year-end financials and the Internal Audits for *Contract Management & Conflict of Interest* and *Internal Audit on Liability Claims*. Copies of the Financial Audit Report and Internal Audit Reports were enclosed separately from the agenda.

Fund Auditor referred to the Statement of Revenue, Expenses and Changes in Net Position and reviewed the operating revenue, operating expenses, non-operating income figures; the overall

Net Position was approximately \$8.8 million. Fund Auditor concluded the review and said there are no findings or recommendations. Fund Auditor noted the Audit Committee had a very good discussion on various factors impacting the MEL and RCF financials. Committee Chairman Commissioner Merchel said this has been a difficult year for the MEL and complimented the collaborative efforts of the Fund Commissioners and Fund Professionals to address the challenges.

ACTUARY YEAR-END REPORT: Enclosed separately from the agenda booklet was the Actuarial Valuation Report as of December 31, 2022. Fund Actuary provided a summary review of the report and said the MEL’s reserves and Incurred But Not Reported (IBNR) are consistent with the figures and findings in the financial audit.

MOTION TO APPROVE AUDIT REPORT AND ACTUARIAL VALUATION REPORT AS OF DECEMBER 31, 2022 AND ADOPT RESOLUTION NO. 28-23 AND EXECUTE AN AFFIDAVIT INDICATING THAT MEMBERS OF THE EXECUTIVE COMMITTEE HAVE READ THE GENERAL COMMENTS SECTION OF THE AUDIT REPORT:

Moved: Commissioner Cuccia
Second: Commissioner Nolan
Vote: Unanimous

MOTION TO ACCEPT THE INTERNAL AUDITS FOR CONTRACT MANAGEMENT & CONFLICT OF INTEREST AND LIABILITY CLAIMS AS PRESENTED:

Moved: Commissioner Laureigh
Second: Commissioner Clarke
Vote: Unanimous

EXECUTIVE DIRECTOR REPORT:

MANAGEMENT COMMITTEE: Executive Director Grubb reported the MEL Board met on May 8, 2023, the Management Committee met on April 26, 2023 and the MEL Model Personnel Committee met on April 12, 2023; minutes of all three meetings were included in the agenda for information. Executive Director reported the Board accepted the Committee’s recommendations and (1) adopted a resolution issuing an additional assessment, (2) approved changes to the Model Personnel Policies and Handbooks and (3) adopted a Resolution awarding a contract for Marketing Consultant to service the member JIFs in the southern part of the state.

SAFETY & EDUCATION COMMITTEE: Commissioner Rutkowski reported the Committee met on May 12th; minutes of the meeting were included in the agenda for information. Commissioner Rutkowski said the Committee is recommending accepting the proposal from Benchmark Analytics for a police accreditation study. Enclosed in Appendix II was a copy of the proposal.

MOTION TO ACCEPT THE RECOMMENDATION OF THE SAFETY & EDUCATION COMMITTEE AND ADOPT RESOLUTION 29-23 AWARDING A CONTRACT TO BENCHMARK ANALYTICS FOR A POLICE ACCREDITATION STUDY IN AN AMOUNT NOT TO EXCEED \$39,500.

Moved: Commissioner Nolan
Second: Commissioner Champney
Vote: 18 Ayes – 0 Nays

Executive Director Grubb reported the MEL Safety Institute transitioned to a new vendor for the Learning Management System. Included in the agenda was a copy of the notice that was

sent to training administrators. Notice included an announcement that training administrators should expect to get an email from **BIS Training** to activate accounts.

EMERGENCY RESTORATION SERVICES: In 2020, the MEL QPA issued a bid for Emergency Restoration Services and confirmed it may serve as a “rolling” list where responders that comply with bid specification will be posted to the MEL website.

Executive Director Grubb said the Fund office received a response from *ServiceMaster by Timeless* whose response meets the bids specifications.

MOTION TO ACCEPT THE RESPONSE AND LIST THE VENDOR ON THE MEL’S WEBSITE.

Moved:	Commissioner Tomasko
Second:	Commissioner Cuccia
Vote:	18 Ayes – 0 Nays

SUBURBAN METRO JOINT INSURANCE FUND: Executive Director Grubb reported the Suburban Metro Fund accepted member town school boards for membership in 1999 with the School Pool for Excess Liability Limits (SPELL) providing the excess coverage. Included in the agenda was a memorandum from Commissioner Cuccia asking the MEL to consider providing excess coverage to the Nutley Board of Education and the Manchester Regional High School if the Underwriting Manager is not able to find an excess program by July 1, 2023 when their coverage with the SPELL Fund expires.

MOTION TO PROVIDE EXCESS COVERAGE ON A TEMPORARY BASIS IF OTHER COVERAGE IS NOT AVAILABLE BY JULY 1, 2023.

Moved:	Commissioner Brewer
Second:	Commissioner Clarke
Vote:	18 Ayes – 0 Nays

LEGISLATIVE COMMITTEE: Committee met on May 1st; included in the agenda was a copy of the meeting minutes for information. Committee is scheduled to meet next on Tuesday July 18, 2023 at 1:00PM via Zoom. Committee Chair Commissioner Cuccia and Executive Director said proposed legislative bill S3818 is moving quickly and would increase attorney fees on workers’ compensation – if passed – by an additional 5 to 6% increase on costs, in addition to all the other recent changes impacting workers’ compensation. Executive Director Grubb reported the Governor has signed the bill establishing a licensing process for police. The Fund Attorney will work with J.A.M’s law enforcement until to prepare a bulletin.

CLAIMS COMMITTEE: Committee met on May 3rd; minutes of these meetings were sent to the full MEL Board separately from the agenda. The committee is scheduled to meet immediately following the MEL meeting.

RCF: Enclosed in the agenda was a copy of Commissioner Clark’s report on the RCF March 24, 2023 and May 8, 2023 meetings. The RCF met prior to the MEL meeting this morning.

CYBER JIF: Cyber JIF met on May 9, 2023; included in the agenda was a copy of report on the meeting. Due to scheduling conflicts, the Cyber JIF has rescheduled the June 15, 2023 meeting to June, 22, 2023 at 2:00PM. Chairwoman Tozzi said the RFP process for the Cyber JIF services had been difficult to manage and she thanked Commissioners Merchel and Brewer for all their efforts.

Underwriting Manager said the New Jersey Cybersecurity and Communications Integration Cell (NJCCIC) has released a communication about a Cyber Grant. The filing deadline is June 9th and at this stage, the details do not have to be included to file for the grant.

2023 FINANCIAL DISCLOSURES: The filing deadline for the Financial Disclosure forms inclusive of any other municipal related positions that require filing was April 30th. All MEL Commissioners and Professionals have completed their filing by the deadline.

2023 MEL, MR HIF & NJCE JIF EDUCATIONAL SEMINAR: The 12th annual seminar was conducted virtually on Friday, April 21st and Friday, April 28th and total attendance was approximately 450 attendees. Certificates have been issued for Municipal Clerks, Certified Public Managers, Chief Financial Officers and Qualified Purchasing Agents. We have sent attendance records for Lawyers, Accountants, and Insurance Producers to the *Institute of Strategic Educational Partners*. The credits for Total Contact Hours for Water Supply and Wastewater Licensed Operators will be reviewed by *The Advisory Council* at their June agenda. If approved, those certificates will be issued.

UNDERWRITING MANAGER:

REPORT: Underwriting Manager said he has begun the marketing process for the 2024 renewal and added that the property policy will be critical this year and he thanked the JIFs for working on getting property appraisals in place. Fund Attorney added that – with the help of the QPA – we have been able to meet the comptrollers’ filing requirements.

TREASURER: Included in the agenda were the Confirmation of Payments from March 2023 Bills Supplemental #2, April 2023, May 2023, May 2023 Supplemental and Resolution 30-23 June 2023 Bills List. Also included was the Confirmation of Transfers to Claims Accounts for March and April 2023.

CONFIRMATION OF PAYMENTS

March 2023 Supplemental #2	\$6,000,000.00
April 2023	\$499,127.59
May 2023	\$8,825,239.40
May 2023 Supplemental	\$7,757.08

RESOLUTIONS 30-23 FOR JUNE 2023 VOUCHERS:

June 2023	\$460,490.23
-----------	--------------

CONFIRMATION OF MARCH 2023 CLAIMS PAYMENTS/CERTIFICATION OF CLAIMS TRANSFERS:

1988 WC	21,161.69
CLOSED	0.00
2019	14,844.75
2020	201,547.29
2021	1,166,982.86
2022	1,439,750.36
2023	8,114.73
TOTAL	\$2,852,401.68

CONFIRMATION OF APRIL 2023 CLAIMS PAYMENTS/CERTIFICATION OF CLAIMS TRANSFERS:

1988 WC	22,303.33
CLOSED	0.00
2019	24,781.42
2020	522,838.28
2021	288,482.10

2022	279,744.82
2023	2,009.24
TOTAL	\$1,140,159.19

MOTION TO CONFIRM PAYMENTS OF MARCH 2023 SUPPLEMENTAL #2, APRIL 2023, MAY 2023, MAY 2023 SUPPLEMENTAL, APPROVE JUNE 2023 BILLS RESOLUTION 30-23 AND TO APPROVE TREASURER’S REPORT; CURRENT AND CONFIRMING EXPENSES AS PRESENTED:

Moved: Commissioner Nolan
 Second: Commissioner Laureigh
 Roll Call Vote: 18 Ayes – 0 Nays

CLAIMS – EXCESS WORKERS COMPENSATION:

REPORT: Workers’ Compensation Claims Manager said there was nothing to report for this meeting.

CLAIMS – EXCESS LIABILITY:

REPORT: Claims Administrator said there was nothing to report for this meeting.

ATTORNEY:

REPORT: Fund Attorney thanked Sean Canning, MEL QPA and Ed Cooney, Underwriting Manager for their efforts in the state filing the 2023 placement of insurance coverages to be compliant.

MANAGED CARE:

REPORT: Managed Care Provider submitted a Savings and Penetration Summary report as of April 2023. Report noted total charges of \$2,039,247.86, which were approved and repriced to \$806,877.77 for a 60% savings.

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

PUBLIC COMMENT:

NONE

CLOSED SESSION: There was no need for Closed Session.

MOTION TO ADJOURN:

Moved: Commissioner Brewer
 Second: Commissioner Champney
 Vote: Unanimous

MEETING ADJOURNED: 11:40AM

NEXT MEETING: Friday September 15, 2023 – 11:15AM
 Forsgate Country Club – Monroe, NJ

Nancy A. Ghani, Assisting Secretary

For

 PAUL TOMASKO, SECRETARY

Resolution No. 28-23

**Resolution of Certification
Annual Audit Report for Period Ending December 31, 2022**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2022 has been filed by the appointed Fund Auditor with the Secretary of the Fund as per the requirements of N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36, and a copy has been received by each member of the BOARD OF FUND COMMISSIONERS, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the BOARD OF FUND COMMISSIONERS of the Fund shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the BOARD OF FUND COMMISSIONERS have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
and
Recommendations

and

WHEREAS, the members of the BOARD OF FUND COMMISSIONERS have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
and
Recommendations

as evidenced by the group affidavit form of the BOARD OF FUND COMMISSIONERS.

WHEREAS, such resolution of certification shall be adopted by the BOARD OF FUND COMMISSIONERS no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all members of the BOARD OF FUND COMMISSIONERS have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the BOARD OF FUND COMMISSIONERS to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, that the BOARD OF FUND COMMISSIONERS of the Municipal Excess Liability Joint Insurance Fund, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON JUNE 2, 2023.

Paul Tomasko, MEL Fund Secretary

RESOLUTION 29-23
OF THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
AWARDING AN EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT WITH
BENCHMARK ANALYTICS FOR A POLICE ACCREDITATION STUDY

WHEREAS, there is a need for a Consultant to conduct a study on the impact of Police Accreditation on Law Enforcement Claims for the Municipal Excess Liability Joint Insurance Fund (FUND); and

WHEREAS, the Fund has sought and received proposals in accord with N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the Fund is recommending award to Benchmark Analytics for Consulting Services in the amount of \$39,500; and

WHEREAS, the services qualify as an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service N.J.S.A. 40A:115(a)(ii) and N.J.A.C. 5:34-2.3(b); and

WHEREAS, the certification of an Extraordinary Unspecifiable Service as demanded by to N.J.A.C. 5:34-2.1 et. seq. must be complied with and attached to this resolution; and

WHEREAS, Benchmark Analytics will submit a Business Entity Disclosure Certification and a Political Contribution Disclosure form which certifies that Benchmark Analytics has not made any reportable contributions to a political or candidate committee to the Fund in the previous one year, and that the contract will prohibit Benchmark Analytics from making any reportable contributions through the term of the contract, and

WHEREAS, the purchasing agent has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S..40A:11-1 et. Seq); and

WHEREAS, the Treasurer has certified that funds are available, subject to approval by the board of commissioners in the 2023 budget in the amount of \$39,500 from:

Line Item: Miscellaneous

NOW, THEREFORE, BE IT RESOLVED, that the Municipal Excess Liability Joint Insurance Fund authorizes the Executive Director to enter into a contract with Benchmark Analytics for the 2023 budget year for Consulting Services in the amount of \$39,500.

Joy Tozzi, MEL Chairwoman

Paul Tomasko, MEL Secretary

Date

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND SUPPLEMENTAL BILLS LIST

CONFIRMATION OF PAYMENTS

MARCH 2023

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund’s Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR CLOSED

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
W3230			
W3230	MUNICIPAL EXCESS LIABILITY RCF	2022 ASSESS. TO RCF- CLOSE FY 2018	5,000,000.00
W3230	MUNICIPAL EXCESS LIABILITY RCF	2022 ASSESS. TO RCF- CLOSE FY 2018	1,000,000.00
			6,000,000.00
		Total Payments FY CLOSED	6,000,000.00
		TOTAL PAYMENTS ALL FUND YEARS	\$6,000,000.00

Chairperson

Attest:

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims

Dated:

Treasurer

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND BILLS LIST

CONFIRMATION OF PAYMENTS

APRIL 2023

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund’s Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2023

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
003270			
003270	QUALCARE, INC.	MANAGED CARE FEES 4/23	47,383.47
			47,383.47
003271			
003271	QUAL-LYNX	XS WC TPA 4/23	57,074.61
003271	QUAL-LYNX	COMPUTER ACCESS FEE 4/23	1,530.00
003271	QUAL-LYNX	PROP TPA 4/23	15,172.50
			73,777.11
003272			
003272	BIS SAFETY SOFTWARE USA INC	LEARNING MGMT 3/23	750.00
003272	BIS SAFETY SOFTWARE USA INC	LEARNING MGMT 2/23	750.00
			1,500.00
003273			
003273	CB CLAIMS LLC	HANDLING OF XS PROP, SAM, MEL Q1 23	4,724.00
003273	CB CLAIMS LLC	DISBURSEMENTS/ POSTAGE 3/23	90.00
003273	CB CLAIMS LLC	TPA 3/23	38,030.48
			42,844.48
003274			
003274	J. A. MONTGOMERY RISK CONTROL	MSI ADMIN 4/23	116,256.55
			116,256.55
003275			
003275	PERMA	REIMB. NJMEL.ORG DOMAIL RENEWAL 1/23	369.90
003275	PERMA	POSTAGE 03/23	88.50
003275	PERMA	ADMIN FEE 4/23	160,674.29
003275	PERMA	POSTAGE 02/23	98.70
			161,231.39
003276			
003276	BAKER TILLY US LLP	CLAIMS AUDIT(WC & MC) 2/21/23-3/28/23	3,560.00
			3,560.00
003277			
003277	DORSEY & SEMRAU	LINDEN HA 3/23	155.00
003277	DORSEY & SEMRAU	MEL SPECIAL LITIGATION 3/23	1,363.22
003277	DORSEY & SEMRAU	MEL EPL ROLLOFF 3/23	812.00
			2,330.22
003278			
003278	NEWTECH SERVICES, INC.	WEBSITE SERVICES/HOSTING/VIDEO 4/23	300.75
			300.75
003279			
003279	PRINCETON PUBLIC AFFAIRS GROUP INC.	RETAINER SERVICES 4/23	5,000.00
			5,000.00
003280			
003280	ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, LLC	REINSURANCE MGR 4/23	27,555.43
			27,555.43
003281			
003281	THE ACTUARIAL ADVANTAGE	ACTUARY 4/23	4,520.59
			4,520.59
003282			
003282	GLOUCESTER TOWNSHIP	POLICE ACCREDITATION GRANT 4/23	1,000.00
			1,000.00
003283			
003283	HADDON TOWNSHIP	POLICE ACCREDITATION GRANT 4/23	1,000.00
			1,000.00

003284				
003284	PolicyFind		ARCHIVING FOR CITY OF MARGATE 3/23	444.64
				444.64
003285				
003285	THE CANNING GROUP LLC		QPA SERVICES 3/23	1,250.00
				1,250.00
003286				
003286	ACCESS		DEPT 001 CUST 224 STORE-3/23 FOR APR	275.63
003286	ACCESS		DEPT 001-2 CUST 224 STORE-3/23 FOR APR	285.10
003286	ACCESS		DEPT 001-2 CUST 224 STORE-2/23 FOR MAR	294.42
003286	ACCESS		DEPT 001 CUST 224 STORE-2/23 FOR MAR	284.64
				1,139.79
003287				
003287	LaMENDOLA ASSOCIATES, INC.		SAFETY TRAINING 3/23	702.00
003287	LaMENDOLA ASSOCIATES, INC.		CONSULTANT FEE 3/23	1,279.34
				1,981.34
003288				
003288	CONNER STRONG & BUCKELEW		UNDERWRITING MGR 4/23	6,051.83
				6,051.83
			Total Payments FY 2023	499,127.59
			TOTAL PAYMENTS ALL FUND YEARS	\$499,127.59

Chairperson

Attest:

Dated:

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims

Treasurer

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND BILLS LIST

CONFIRMATION OF PAYMENTS

MAY 2023

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR CLOSED

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
003289			
003289	MUNICIPAL EXCESS LIABILITY RCF	ASSESS TO RCF FOR CLOSE FY 2018	7,211,399.60
			7,211,399.60
		Total Payments FY CLOSED	7,211,399.60

FUND YEAR 2020

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
003290			
003290	DUGHI, HEWIT & DOMALWESKI, P.C.	PROFESSIONAL SERVICES 3/9/20-3/11/20	1,267.50
			1,267.50
		Total Payments FY 2020	1,267.50

FUND YEAR 2022

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
003291			
003291	PRINCETON STRATEGIC COMMUNICATIONS GROUP LLC	MARKETING MGR & APP FEE 12/22	6,500.34
			6,500.34
003292			
003292	EVESHAM TOWNSHIP FIRE DISTRICT	2022 ONLINE SEMINAR CREDITS	1,000.00
			1,000.00
		Total Payments FY 2022	7,500.34

FUND YEAR 2023

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
003293			
003293	QUALCARE, INC.	MANAGED CARE FEES 5/23	47,383.47
			47,383.47
003294			
003294	CONNER STRONG & BUCKELEW	MUNICH XS POL/EPL 2 OF 2 2023	1,031,835.00
			1,031,835.00
003295			
003295	QUAL-LYNX	XS WC TPA 5/23	57,074.61
003295	QUAL-LYNX	COMPUTER ACCESS FEE 5/23	1,530.00
003295	QUAL-LYNX	PROP TPA 5/23	15,172.50
			73,777.11
003296			
003296	THE JOHN MAXWELL COMPANY	LAWS OF LEADERSHIP WORKBOOKS 4/23	7,757.08
			7,757.08
003297			
003297	CB CLAIMS LLC	TPA 04/23	38,030.48
003297	CB CLAIMS LLC	DISBURSEMENTS 4/23	90.00

			38,120.48
003298			
003298	J. A. MONTGOMERY RISK CONTROL	CDL TRAINING WILDWOOD- 04/23	500.00
003298	J. A. MONTGOMERY RISK CONTROL	MSI TRAINING @ BURL. CTY CENTER 4/23	132.00
003298	J. A. MONTGOMERY RISK CONTROL	MSI ADMIN 5/23	116,256.55
003298	J. A. MONTGOMERY RISK CONTROL	MSI TRAINING @ WILDWOOD CTR 3/23	2,812.00
003298	J. A. MONTGOMERY RISK CONTROL	MSI TRAINING @ MORRIS CTY ACADEMY 3/23	212.00
			119,912.55
003299			
003299	FIRSTNET LEARNING, INC.	FNL OWNED COURSE CREDITS 4/23	2,332.25
003299	FIRSTNET LEARNING, INC.	MEL JIF OWNED COURSE CREDITS 4/23	601.50
			2,933.75
003300			
003300	PERMA	REIMB. NJMEL 23 BOOTH DEPOSIT	1,699.50
003300	PERMA	ADMINISTRATOR 5/23	160,674.29
003300	PERMA	POSTAGE 4/23	22.38
			162,396.17
003301			
003301	BAKER TILLY US LLP	CLAIMS AUDIT(WC & MC) 4/13/23-4/27/23	6,460.00
			6,460.00
003302			
003302	DORSEY & SEMRAU	RETAINER Q2 2023	11,365.54
003302	DORSEY & SEMRAU	RETAINER - OPRA Q2 2023	4,870.94
003302	DORSEY & SEMRAU	MEL SPECIAL LITIGATION 04/23	1,810.17
003302	DORSEY & SEMRAU	MEL EPL ROLLOFF 4/23	1,461.60
			19,508.25
003303			
003303	NEWTECH SERVICES, INC.	WEBSITE SERVICES/HOSTING/VIDEO 5/23	169.50
			169.50
003304			
003304	PRINCETON PUBLIC AFFAIRS GROUP INC.	RETAINER SERVICES 2/23	5,000.00
003304	PRINCETON PUBLIC AFFAIRS GROUP INC.	RETAINER SERVICES 1/23	5,000.00
			10,000.00
003305			
003305	COURIER POST	ACCT CHL-071051 AD 05-03-23	17.20
003305	COURIER POST	ACCT CHL-071051 AD 04/27/23	23.33
			40.53
003306			
003306	NJ ADVANCE MEDIA	ACCT 1000867512 AD 4/27/23	29.24
			29.24
003307			
003307	PRINCETON STRATEGIC COMMUNICATIONS GROUP LLC	MARKETING & APP FEE 03/23	6,488.21
003307	PRINCETON STRATEGIC COMMUNICATIONS GROUP LLC	MARKETING & APP FEE 2/23	6,160.60
			12,648.81
003308			
003308	ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, LLC	REINSURANCE MGR 5/23	27,555.43
			27,555.43
003309			
003309	VIDEO COMMUNICATION SERVICES	VIDEO SAFETY TRAINING 4/23	3,975.00
			3,975.00
003310			
003310	THE ACTUARIAL ADVANTAGE	ACTUARY 5/23	4,520.59
			4,520.59
003311			
003311	PolicyFind	ARCHIVING FOR CITY OF MARGATE 4/23	53.64
			53.64
003312			
003312	PRINCETON MARRIOTT AT FORRESTAL	23 MEL COMM. RETREAT-HOTEL/BANQUET	14,847.14
			14,847.14
003313			
003313	THE CANNING GROUP LLC	QPA SERVICES 4/23	1,250.00
			1,250.00
003314			
003314	LaMENDOLA ASSOCIATES, INC.	SAFETY TRAINING 2/23	5,416.53
003314	LaMENDOLA ASSOCIATES, INC.	CONSULTANT FEE 4/23	352.92
			5,769.45
003315			
003315	CONNER STRONG & BUCKELEW	UNDERWRITING MGR 5/23	6,051.83
			6,051.83
003316			

003316	COLLINGSWOOD BOROUGH OF	POLICE ACCREDITATION GRANT 2023	1,000.00 1,000.00
003317			
003317	PATHWAYS GOVERNMENT RELATIONS	GOVERNMENT RELATIONS Q2 2023	7,076.94 7,076.94
		Total Payments FY 2023	1,605,071.96
		TOTAL PAYMENTS ALL FUND YEARS	\$8,825,239.40

Chairperson

Attest:

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims

Dated:

Treasurer

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
SUPPLEMENTAL BILLS LIST**

CONFIRMATION OF PAYMENTS

MAY 2023

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund’s Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2023

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
003318			
003318	MAXWELL LEADERSHIP, INC	LAWS OF LEADERSHIP WORKBOOKS 5/23	7,757.08
			7,757.08
		Total Payments FY 2023	7,757.08
		TOTAL PAYMENTS ALL FUND YEARS	\$7,757.08

Chairperson

Attest:

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims

Dated: _____
Treasurer

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND BILLS LIST

Resolution No. 30-23

JUNE 2023

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2022

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
003319			
003319	CARR, RIGGS & INGRAM, LLC	2022 INTERNAL AUDIT - PROGRESS BILL 04/2	5,000.00
			5,000.00
		Total Payments FY 2022	5,000.00

FUND YEAR 2023

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
003320			
003320	QUALCARE, INC.	MANAGED CARE FEE 6/23	47,383.47
			47,383.47
003321			
003321	QUAL-LYNX	TPA PROPERTY 6/23	15,172.50
003321	QUAL-LYNX	COMPUTER ACCESS FEE 6/23	1,530.00
003321	QUAL-LYNX	XS WC TPA 6/23	57,074.61
			73,777.11
003322			
003322	BIS SAFETY SOFTWARE USA INC	LEARNING MGMT 4/23	1,209.50
			1,209.50
003323			
003323	J. A. MONTGOMERY RISK CONTROL	3 LEADER WORKSHOP CATERING 4/13-5/5	4,798.98
003323	J. A. MONTGOMERY RISK CONTROL	MSI ADMIN 6/23	116,256.55
			121,055.53
003324			
003324	HUNTINGTON BAILEY, LLP	DEPUTY GENERAL COUNCIL 1ST HALF 2023	814.50
			814.50
003325			
003325	PERMA	ADMINISTRATOR 6/23	160,674.29
			160,674.29
003326			
003326	PRINCETON PUBLIC AFFAIRS GROUP INC.	RETAINER SERVICES 5/23	5,000.00
			5,000.00
003327			
003327	PRINCETON STRATEGIC COMMUNICATIONS GROUP LLC	MARKETING & APP FEE FOR 4/23	6,868.92
			6,868.92
003328			
003328	ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, LLC	REINSURANCE MGR 6/23	27,555.43
			27,555.43
003329			
003329	THE ACTUARIAL ADVANTAGE	ACTUARY 6/23	4,520.59
			4,520.59
003330			
003330	ACCESS	DEPT 001-INV # 10205216 4/30/23 FOR MAY	284.64
003330	ACCESS	DEPT 001-2 INV 10205215 4/30/23 FOR MAY	294.42
			579.06
003331			
003331	CONNER STRONG & BUCKELEW	UNDERWRITING MGR 6/23	6,051.83
			6,051.83
		Total Payments FY 2023	455,490.23
		TOTAL PAYMENTS ALL FUND YEARS	\$460,490.23

Chairperson

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims

Treasurer