

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND**

9 Campus Drive, Suite 216

Parsippany, NJ 07054

Telephone (201) 881-7632

**BULLETIN MEL 24-20**

**Date:** January 1, 2024  
**To:** Fund Commissioners of Member Joint Insurance Funds  
**From:** MEL Underwriting Manager, Conner Strong & Buckelew  
**Re:** MEL Underwriting Manager Team

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Please find below the MEL Underwriting Team and its annual calendar.

If you have any questions concerning this bulletin, please contact your Risk Management Consultant, JIF Executive Director or the Underwriting Manager.

cc: Risk Management Consultants  
Fund Professionals  
Fund Executive Directors

**Edward J. Cooney, MBA, CCIC**  
Partner, Senior Account Executive  
MEL Underwriting Manager  
Email: [ecooney@connerstrong.com](mailto:ecooney@connerstrong.com)  
Phone: (973) 659-6424

**Timothy J. Gosnear, CPCU, AU**  
Executive Partner  
Managing Director  
Email: [tgosnear@connerstrong.com](mailto:tgosnear@connerstrong.com)  
Phone: (856) 479-2144

**Jonathon Tavares**  
Senior Account Manager  
Email: [jtavares@connerstrong.com](mailto:jtavares@connerstrong.com)  
Phone: (856) 614 – 4493

**Francine Pipito**  
Technical Assistant  
Email: [fpipito@connerstrong.com](mailto:fpipito@connerstrong.com)  
Phone: (856) 446-9262

**Rachel Perry**  
Account Analyst  
Email: [rperry@connerstrong.com](mailto:rperry@connerstrong.com)  
Phone: (856) 479-2128

**Muhammad Hernandez**  
Account Analyst  
Email: [mahernandez@connerstrong.com](mailto:mahernandez@connerstrong.com)  
Phone: (856) 446-9284

9 Campus Drive, Suite 216  
Parsippany, NJ 07054

TRIAD 1828 CENTRE, 2 Cooper Street  
Camden, NJ 08102  
Mailing: P.O. Box 99106

# Holiday Schedule

<b>New Year's Day</b>	<b>Monday, January 1, 2024</b>
<b>Martin Luther King Day</b>	<b>Monday, January 15, 2024</b>
<b>President's Day</b>	<b>Monday, February 19, 2024</b>
<b>Memorial Day</b>	<b>Monday, May 27, 2024</b>
<b>Juneteenth</b>	<b>Wednesday, June 19, 2024</b>
<b>Independence Day</b>	<b>Thursday, July 4, 2024</b>
<b>*Day after Independence Day</b>	<b>Friday, July 5, 2024</b>
<b>Labor Day</b>	<b>Monday, September 2, 2024</b>
<b>Thanksgiving</b>	<b>Thursday, November 28, 2024</b>
<b>Day after Thanksgiving</b>	<b>Friday, November 29, 2024</b>
<b>Christmas</b>	<b>Wednesday, December 25, 2024</b>

## Due to early office closings we have 2+ additional days off

- **Friday, March 29, 2024**      **2:00pm Closing**
- **Friday, May 24, 2024**      **2:00pm Closing**
- **Friday, August 30, 2024**      **2:00pm Closing**
- **Wednesday, November 27, 2024**      **2:00pm Closing**
- **Tuesday, December 24, 2024**      **2:00pm Closing**
- **Tuesday, December 31, 2024**      **2:00pm Closing**