

PROJECT MANUAL

for

EMERGENCY RESTORATION SERVICES

RFQ # 24-02

**March 6, 2024
10:00 A.M.**



**Municipal
Excess Liability
Joint Insurance
Fund**

**9 Campus Drive, Suite 216
Parsippany, NJ 07054**

Executive Director:

NOTICE TO BIDDERS

Notice is hereby given that on **March 6, 2024** at 10:00A.M.. (Prevailing time), electronically sealed bids will be opened and conducted in electronic platform in accord with N.J.A.C. 5:34-1 et. Seq., on BidNet Direct at www.bidnetdirect.com//meljif at which time and place the sealed bids will be opened publicly and read for the following:

RFQ 24-01 Emergency Restoration Vendors

Bids shall be electronically uploaded, no physical bids shall be received, opened or honored.

NOTE:

It is the bidder's responsibility to ensure that the bid package is delivered by the bid opening date and time. Any bid document received after the deadline established by the Department of Purchasing will not be accepted, regardless of the method of delivery.

For zoom opening information contact the Qualified Purchasing Agent at:

Sean P. Canning, QPA
scanning@TheCanningGroup.org

Bidders are required to comply with the requirements of N.J.S.A.10:5-31 et seq. and N.J.A.C. 17:27.

Bid Tabulation:

Bid results will be posted on BidNet Direct at www.bidnetdirect.com//meljif within 24 hours of the bid opening.

This bid has been advertised in accordance with the "Fair and Open Basis" (N.J.S.A. 19:44A-20.5).

February 12, 2024

Cate Kiernan
Executive Director

Administrative Documents

Applicable to Bid if marked "X"	DOCUMENTATION REQUIRED OR REVIEWED	Initials	When Due
	Bid Guarantee (Bid Bond or Certified/Cashier's Check) (with POA for full amount of Bid Bond)		With Bid Submission
	Consent of Surety (Certificate from Surety company)		With Bid Submission
	Performance Bond and Labor and Material Payment Bond (Required from the Awarded Contractor)		At signing of contract
	Maintenance Bond in the Amount of 100 % for a period indicated in "General Conditions" Required from the Awarded Contractor Upon Acceptance of Project		Upon Acceptance of Project
	Acknowledgement of Receipt of Addenda (To be Completed if Addenda are Issued)		With Bid Submission
X	Ownership Disclosure Form		With Bid Submission
X	Named Subcontractors in Bid for Listed Specialty Trades		With Bid Submission
X	Public Works Contractor Registration Certificate(s) for the Bidder and all Sub Contractors		Prior to Award, but effective at time of bid
X	Business Registration Certificate – Bidder and all Sub Contractors		Prior to Contract Award
X	Non-Collusion Affidavit		With Bid Submission
X	Experience and Qualifications		With Bid Submission
X	Insurance and Indemnification Certificate		Prior to Contract Award
X	Disclosure of Investment Activities in Iran Form		Prior to Contract Award
X	Federal debarment Form		Prior to Contract Award
	EEO/AA Form AA-201		After Notice of Award, Prior to Signing Contract
	EEO/AA Form AA-302 or Letter of Federal Approval or Certificate of Employee Information Report		After Notice of Award, Prior to Signing Contract
X	Bidder's Checklist		With Bid Submission

Administrative Documents

This checklist is provided for bidder's use in assuring compliance with required documentation; however, it does not include all specifications requirements and does not relieve the bidder of the need to read and comply with the specifications.

Bidder Name: Timeless Restore, LLC DBA ServiceMaster by Timeless Date: 2/26/2024

Authorized Representative: Bruce J. Wishnia

Signature: _____

Print Name & Title: Bruce J. Wishnia, President

REQUEST FOR PROPOSAL (RFP) FOR EMERGENCY CLEANUP AND RESTORATION SERVICES

1.0 PURPOSE AND INTENT

- 1.1** Through this REQUEST FOR PROPOSAL (RFP), the Municipal Excess Liability Joint Insurance Fund (hereinafter the “Fund” or “MEL”) on behalf of its member local government agencies (members) seek to qualify Service Providers that provide emergency cleanup and restoration services for use on an as needed basis for the 2024, 2025, 2026 fund years commencing upon appointment. Pursuant to N.J.S.A. 40A:11-6 (Exhibit B), contracting units may, under emergency circumstances, award contracts for services without publicly advertising for bids when there is an emergency affecting the public health, safety or welfare.
- 1.2** It is the intent of this RFP to exceed the minimum statutory procurement requirements for hiring contractors by qualifying emergency restoration service vendors by county within the state so that MEL members may select from this list of vendors in the event emergency restoration services are needed.
- 1.3** While this procedure allows for simplified contracting in an emergency, MEL members (Exhibit A) are under no obligation to select a vendor from this list and may determine to use other allowable contracting procedures as they determine as necessary. In addition, The Municipal Excess Liability Joint Insurance Fund reserves the right to consider proposals received after the deadline and may amend its list of qualified vendors by action of the Board of Fund Commissioners.

2.0 PROPOSAL SUBMISSION

- 2.1** Bidders are to respond only on the electronic platform as well as asking all questions only on the e-procurement platform for the NJMEL at www.bidnetdirect.com//meljif

3.0 GENERAL INFORMATION ON THE FUNCTIONS OF THE FUND

- 3.1** The Fund is organized pursuant to N.J.S.A. 40A:10-36 to provide property/casualty insurance to its member local units. The Fund is controlled by a Board of Fund Commissioners that annually elects an Executive Committee. The Fund is regulated by the Department of Banking and Insurance and the Department of Community Affairs. Proposers are encouraged to review the MEL's web site (njmel.org) for further details on the MEL's operations and structure.
- 3.2** There are currently 19 individual Joint Insurance Funds participating in the MEL program. Together, the JIFs represent 604 members which are comprised of municipalities, utility authorities, housing authorities, fire districts and health commissions. It is anticipated that the number of participants will continue to grow at a gradual rate. Membership has been historically stable, but changes in membership occur. Attached in Exhibit A is a listing of 2024 members.

4.0 MINIMUM QUALIFICATIONS

- 4.1** The proposer shall have experience and the capacity to deliver the services requested under this RFP.
- 4.2** The proposer shall possess experience and knowledge of regulations of the Local Public Contracts Law, the New Jersey Office of Emergency Management and the Federal Emergency Management Agency, including experience in documenting work for FEMA reimbursement. Respondents shall list at least three references describing work it has done for New Jersey government agencies and the services it has provided in responses to FEMA declared disasters and/or locally declared emergencies (such as sewer back-ups, water damage or fire damage). (Proposal Submission #1).
- 4.3** Proposers agree that they will only provide such services they are qualified to perform and when that work requires a separate state license, that the proposer or subcontractor will possess the necessary license.
- 4.4** The proposer shall maintain general liability, automobile liability, and Worker's Compensation Insurance in amounts consistent with industry standards for the work being performed. The insurance companies must be licensed to do business in the State of New Jersey and be in compliance with any and all applicable requirements of the State of New Jersey. Proposers shall, upon commencing an engagement with a member, provide that member Certificates of said insurance to the member, naming the member as an additional insured.
- 4.5** Proposers shall indicate in the proposal what if any licenses they possess to include but not limited to:
 - 4.5.1** State, National or private industry certifications and specialized training by company members.
- 4.6** Equipment listings:
 - 4.6.1** The proposer shall indicate in their proposal the detailed listing of equipment at hand, timeliness of response and rate of equipment and personnel.

5.0 CONTRACT PROVISIONS

- 5.1** This RFP is for contractors to provide the following services on an emergency basis. Vendors may provide any or all of the requested services.
- 5.2** Demolition of unsafe structures Emergency power supply, if necessary, to complete emergency service
- 5.3** Roadway and underground utility damage recovery (when it is result of covered cause of loss). Securing damaged/unsafe facilities, including but not limited to board-ups, debris removal and disposal
- 5.4** Video & still photographic record of affected areas prior to and after operations
- 5.5** Water and fire/smoke related damage recovery/remediation to buildings, including but not limited to water extraction, mold remediation, and interior cleaning, inventory, and relocation
- 5.6** When services are offered, contractors and subcontractors are required to charge labor rates and follow laws and regulations pursuant to NJ Laws on Prevailing Wage Rates on Construction-Related Public Works Projects, (N.J.S.A. 34:11-56.25 et seq.) as appropriate to the work. Contractor is fully responsible for compliance and shall hold the MEL and its members harmless from any complaints of non-compliance.
- 5.7** See NJ Department of Labor and Workforce Development information at: http://lwd.dol.state.nj.us/labor/wagehour/regperm/public_contracts_general.html
- 5.8** It is possible that some work will not fall under Prevailing Wage laws. Proposers shall submit “all-inclusive” hourly wage rates for any non-prevailing wage work (Proposal Submission #5).
- 5.9** Proposers are required to provide responses on a 24/7/365 basis.
- 5.10** Compliance with State labor laws for overtime work (over 40 hours/week) are considered default
- 5.11** Responders are to provide their own **all-inclusive** price sheets that will apply for these services. Vendors may also provide cost-based markups rates for non-specified items.
- 5.12** All services shall be provided in accordance with all relevant industry standards and regulatory requirements and by licensed or certified workers as required by law.

- 5.13** This contract shall not apply to circumstances where the contracting unit has time to prepare appropriate RFP specifications otherwise required in response to non-emergency circumstances or federally declared disaster regulations or other compliance with New Jersey law.
- 5.14** If the work required by the member involves the Proposer providing materials and supplies that are not listed on their proposal, the material and supplies will be considered as reimbursements on the net price paid by the Proposer, subject to any mark-up proposed in this RFP (Proposal Submission #1). The basis for the reimbursement shall be inclusive of any and all discounts and rebates provided to the Provider from the provider's vendor.
- 5.15** While the Fund will recognize successful proposers, all contracts will be between the proposer and the member and based on submission and these terms.

6.0 FEMA RESPONSE

- 6.1** When operating in response to a FEMA-declared disaster, proposer agrees to keep the FEMA required documentation, comply with FEMA requirements and rules, and will submit billing in a manner consistent with FEMA reimbursement requirements.
- 6.2** The following shall apply to all contract's issues by a MEL member under this RFP:
- 6.3 Statutory Compliance:** Proposers are obligated to comply with 1) N.J.S.A. 34:11-56.25 et seq., the New Jersey State Prevailing Wage Act as applicable; and 2) the equal employment opportunity and affirmative action in public contracting requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27. It is the proposer's responsibility to ensure compliance with each MEL member using this RFP.

7.0 MANDATORY CONTENTS OF PROPOSAL

- 7.1 Contact Information: Provide the name and address of the firm, the name, telephone number, fax number, and e-mail address of the individual responsible for the preparation of the proposal (Proposal Form page 1).**
- 7.2** Completed Submission #1 showing:
- 7.2.1 Counties served: Proposer shall indicate on the Proposal Form those counties that they choose to serve.
 - 7.2.2 The location of the office or offices at which the proposer proposes to perform services required under this RFP.
- 7.3** Indication of the services the responder is providing.
- 7.3.1 A copy of Price Sheets and Rate Schedules that will be applicable for the term of the proposal.
 - 7.3.2 The responder shall indicate if it is willing to accept the reimbursement rate approved by FEMA in the event the emergency service was performed pursuant to an event eligible for FEMA reimbursement.
 - 7.3.3 If not, the responder shall specify how its fees differ from FEMA reimbursement rates.
- 7.4** Statement of how supplies not included on price sheets will be priced.

8.0 SWMVBE BUSINESS ENTERPRISE

- 8.1** Indicate if the proposer is registered as a small, woman's, minority or veterans owned business enterprise ("SWMVBE") with the New Jersey Small Business Set-Aside Program Details are available at: www.nj.gov/njbusiness/contracting/sbsa/. (Proposal Submission #5)

9.0 REFERENCES AND RESOURCES

9.1 The proposer shall include at least three (3) references including the contact names, titles and phone numbers. These references must be from a municipality, housing authority, utility/sewer authority or fire district (Proposal Submission #3).

9.2 A description of resources of the proposer: i.e., background, location, experience, staff resources, financial resources, other resources, and any other information that will document how the proposer meets the requirements of the RFP (Proposal Submission #4).

10.0 EVALUATION COMMITTEE

The MEL Management Committee shall serve as the “Evaluation Committee” for this RFP.

11.0 INTERVIEW & CLARIFICATIONS

The Fund reserves the right but has no obligation to interview any or all of the proposers and the right to request clarifying information subsequent to submission of the proposal.

12.0 SELECTION PROCESS AND CRITERIA

All proposals will be reviewed to determine responsiveness. Non-responsive proposals will be rejected without evaluation. For proposers that satisfy the minimum requirements, the Evaluation Committee will consider the compliance with the requirements, cost proposals, and the experience of the proposer to determine the vendors that will be recommended to members.

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND

Municipalities	399	County	1
Utility Authorities	74	FIRE/FIRST AID DISTRICTS	35
HOUSING AUTHORITIES	90	HEALTH COMMISSIONS	2
PARKING AUTHORITY	3		

As of January 1, 2024

ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

Membership: 39

ARSDON	FOLSOM	NORTH WILDWOOD	WEST CAPE MAY
AVALON	GALLOWAY	NORTHFIELD	WEST WILDWOOD
BRIGANTONE	HAMILTON	OCEAN CITY	WETMORE
BUDA	LINWOOD	PLEASANTVILLE	WILDWOOD CITY
CAPE MAY	LONGPORT	SEA ISLE CITY	WILDWOOD CREST
CAPE MAY POINT	LOWER	SOMERS POINT	WOODBINE
COMMERCIAL	MARGATE	STONE HARBOR	
DEERFIELD	MIDDLE	UPPER	
DENNIS	MILLVILLE	UPPER DEERFIELD	
DOWNE TOWNSHIP	MULLICA	VENTNOR	
ESTELL MANOR	NEWFIELD	WATERFORD	

BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND

Membership: 38

ALLENDALE	GLEN ROCK	NORTHVALE	SADDLE RIVER
ALPINE	HARRINGTON PARK	NORWOOD	TENAFLY
BERGENFIELD	HAWORTH	OAKLAND	UPPER SADDLE RIVER
CLOSTER	HILSDALE	OLD TAPPAN	WALDWICK
CRESSKILL	HO-HO-KUS	ORADELL	WASHINGTON TWP
DEMAREST	LEONA	PARK RIDGE	WESTWOOD
DUMONT	MARWAH	RANSEY	WOODCLIFF LAKE
EMERSON	MIDLAND PARK	REDGEWOOD	WYCKOFF
FAIRLAWN	MONTVALE	RYER EDGE	
FRANKLIN LAKES	NEW MILFORD	RYER VALE	

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

Membership: 28

BASS RIVER	EDGEWATER PARK	MOUNT LAUREL	SHAMONG TWP.
BEVERLY CITY	FIELDSBORO	NEW HANOVER	SOUTHAMPTON
BORDENTOWN CITY	FLORENCE	NORTH HANOVER	TAKENACLE TWP.
BORDENTOWN TWP	HAINESPORT TWP.	FALMUTRA	SPRINGFIELD
CHESTERFIELD	LINDBERTON TWP.	PENBERTON	WEST AMPTON
DELANCO TWP.	MANSFIELD TWP.	PENBERTON TWP	WOODLAND TOWNSHIP
DELRAN TWP.	MEDFORD TWP.	REVERSID TWP.	WRIGHTSTOWN BORO

CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND

Membership: 35

AUDUBON	CHESELHURST	HI NELLA	FINE VALLEY
AUDUBON PARK	CLEMENTON	LAUREL SPRINGS	RINDENHIZE
BARRINGTON	COLLINGSWOOD	LAWNSIDE	SOMERDALE
BELLMAWR	GIBBSBORO	LINDENWOLD	TAYSTOCK
BERLIN	GLOUCESTER CITY	MAGNOLIA	VOORHEES
BERLIN TWP	GLOUCESTER TWP	MEDFORD LAKES	WINDLOW
BROOKLAWN	HADDON	MERCHANTVILLE	WOODLYNNE
CAMDEN CITY	HADDON HEIGHTS	MT EPHRAIM	CAMDEN COUNTY PARKING AUTHORITY
CHERRY HILL	HADDONFIELD	OAKLYN	CHERRY HILL FIRE DISTRICT
		PINE HILL	WINDLOW FIRE DISTRICT #1

CENTRAL JERSEY JOINT INSURANCE FUND

Membership: 18

BELMAR	FRANKLIN	NORTH BRUNSWICK	SOUTH BOUND BROOK
DUNELLEN	HILLSBOROUGH	PISCATAWAY	SOUTH BRUNSWICK
DUNELLEN PARKING AUTHORITY	METUCHEN	RAHWAY	WOODBIDGE
EAST BRUNSWICK	METUCHEN PARKING AUTHORITY	SAYREVILLE	
GEORSON	MIDDLESEX	SOUTH AMBOY	

GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JIF

Membership: 39

ALLOWAY TWP	HARRISON TWP.	PAULSBORO	VIRELAND CITY
CARNEY'S POINT	HARRISON TWP. FIRE DISTRICT	PENNS GROVE	WASHINGTON TWP
CLAYTON	HOPWELL	QUINTON	WENORAH
DEPTFORD	LOGAN TWP.	PENNSVILLE	WEST DEPTFORD
ELK TWP.	LOWER ALLOWAYS CREEK	PIESGROVE	WESTVILLE
ELSNBORO	MANNINGTON	PITMAN BOROUGH	WOODBURY CITY
FAIRFIELD	MANTUA TWP.	SIBLON	WOODBURY HEIGHTS
FRANKLIN TOWNSHIP	MONROE	SOUTH HARRISON	WOODSTOWN
GLASSBORO	NATIONAL PARK BOROUGH	SWEDSBORO BORO	WOOLWICH
GREENWICH	OLDMANS TWP.	UPPER PITTSBORO TWP.	

MID JERSEY MUNICIPAL JOINT INSURANCE FUND

Membership: 13

COLTS NECK	HELMETTA	OCEAN TOWNSHIP	PRINCETON
CRANBURY TWP.	HOPWELL	PENNINGTON	ROBBINSVILLE
EAST WINDSOR	MONTGOMERY TWP.	PLAINSBORO	WEST WINDSOR
FAIR HAVEN			

MONMOUTH MUNICIPAL JOINT INSURANCE FUND

Membership: 41

ALLENBURST	FREEHOLD TOWNSHIP	MARLBORO	SEA BRIGHT
ALLENTOWN	HAZLET	MATAWAN BOROUGH	SEA GIRT
ATLANTIC HIGHLANDS	HIGHLANDS	MIDDLETOWN TWP.	SIREWASBURY
AVON BY THE SEA	INTERLAKEN	MILLSTONE	SIREWASBURY TWP.
BRADLEY BEACH	KEYPORT	MONMOUTH BEACH	SPRING LAKE
BRIELLE	LAKE COMO	NEPTUNE CITY	SPRING LAKE HEIGHTS
DEAL	LITTLE SILVER	OCEANPORT	TINTON FALLS
EATONTOWN	LOCH ARBOUR	RED BANK	UNION BEACH

OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND			Membership : 31
BARNEGAT	HARVEY CEDARS	LONG BEACH	SEASIDE HEIGHTS
BARNEGAT LIGHT	ISLAND HEIGHTS	MANCHESTER	SEASIDE PARK
BAY HEAD	JACKSON	OCEAN GATE BOROUGH	SHIP BOTTOM
BEACH HAVEN	LACEY	TWP. OF OCEAN	SOUTH TOMS RIVER
BEACHWOOD	LAKEHURST	PINE BEACH	STAFFORD
BRICK TOWNSHIP	LAKEWOOD	PLUMSTED	SURF CITY
TOMS RIVER	LAVALLETTE	PT PLEASANT	TUCKERTON
EAGLESWOOD	LITTLE EGG HARBOR	PT PLEASANT BCH	
PUBLIC ALLIANCE INSURANCE COVERAGE FUND			Membership : 22
ALPHA, BOROUGH OF	FRANKFORD TOWNSHIP	LAMBERTVILLE	RIDGEFIELD, BOROUGH OF
BELVIDERE, TOWN OF	FRANKLIN TOWNSHIP (WARREN)	LIBERTY	UNION TOWNSHIP
BETHLEHEM	GLEN RIDGE BOROUGH	MILFORD, BOROUGH OF	WHITE TOWNSHIP
BLOOMSBURY, BOROUGH OF	GREENWICH TOWNSHIP	OXFORD TOWNSHIP	WINFIELD TOWNSHIP
EAST AMWELL TOWNSHIP	INDEPENDENCE TOWNSHIP	POHATCONG TOWNSHIP	HUNTERDON, COUNTY OF
	HARDWICK TOWNSHIP	READINGTON TOWNSHIP	
PROFESSIONAL MUNICIPAL MANAGEMENT JOINT INSURANCE FUND			Membership : 4
EVESHAM	MAPLESHADE	MOORESTOWN	WILLINGBORO
NEW JERSEY MUNICIPAL SELF INSURER'S JOINT INSURANCE FUND			Membership : 5
BURLINGTON TWP.	CLARK	NORTH HUDSON REG' FIRE & RESCUE	
BURLINGTON CITY	PARAMUS		
NJ UTILITY AUTHORITIES JOINT INSURANCE FUND			Membership : 71
BAYSHORE REGIONAL SA	EVESHAM MUA	MERCHANTVILLE-PENNSAUKEN	POMPTON LAKES MUA
BEACHWOOD TWP S.A.	FRANKLIN TWP S.A.	TOWNSHIP OF MIDDLETOWN SA	RARITAN TOWNSHIP MUA
BERKELEY TWP. MUA	HACKETTSTOWN MUA	MONMOUTH BAYSHORE OUTFALL	READINGTON-LEBANON SA
BERKELEY TWP. SA	HAMILTON MUA	MONROE MUA	RIVERSIDE SA
BERNARDS TWP. SA	HANOVER TWP S.A.	MOUNT HOLLY SA	ROCKAWAY VALLEY REG'L SA
BORDENTOWN SA	HILLSBOROUGH MUA	MUSCONETCONG SA	TOMS RIVER MUA
BRICK TWP. MUA	JACKSON TWP. MUA	N.ARLINGTON-LYNDDHURST JOINT MTG.	SECAUCUS MUA
BUENA BOROUGH MUA	JERSEY CITY MUA	NORTH BERGEN MUA	SOMERSET RARITAN VALLEY REG'L SA
CAPE MAY COUNTY MUA	KEARNY MUA	TWO RIVERS WATER RECLAMATION	SOUTH MON REG'L SA
CARLSTADT SA	LACEY MUA	NORTHWEST BERGEN COUNTY MUA	STONY BROOK REG'L SA
CARNEY'S POINT SA	LAKEWOOD MUA	OCEAN TWP. SEWERAGE AUTH	UNION COUNTY UA
CINNAMINSON SA	LAMBERTVILLE MUA	PASSAIC VALLEY WATER COMMISSION	WARREN COUNTY MUA
CLINTON SA	LITTLE EGG HARBOR MUA	PENNS GROVE SA	WANAQUE VALLEY REGIONAL SA
DEPTFORD TWP MUA	LOGAN TOWNSHIP MUA	PENNSAUKEN SA	WASHINGTON TOWNSHIP MUA
EAST WINDSOR MU	LONG BRANCH SA	PENNSVILLE SA	WASHINGTON TOWNSHIP MUA (Gloucester)
EATONTOWN MUA	LOWER TOWNSHIP MUA	PINE HILL BOROUGH MUA	WEST MILFORD MUA
EGG HARBOR TWP. MUA	MANASQUAN RIVER REG'L SA	PLAINFIELD AREA REG'L SA	WESTERN MONMOUTH MUA
	MANTUA TWP MUA	PLAINFIELD MUA	WOODSTOWN SA
SOUTH BERGEN MUNICIPAL JOINT INSURANCE FUND			Membership : 23
BOGOTA	FAIRVIEW	MAYWOOD	RUTHERFORD
CARLSTADT	FORT LEE	MOONACHIE	SADDLE BROOK
EAST RUTHERFORD	HACKENSACK	NORTH ARLINGTON	SOUTH HACKENSACK
EDGEWATER	LITTLE FERRY	PALISADES PARK	WALLINGTON
ELMWOOD PARK	LODI	RIDGEFIELD PARK	WOODRIDGE
ENGLEWOOD CLIFFS	LYNDHURST	ROCHELLE PARK	
SUBURBAN-ESSEX JOINT INSURANCE FUND			Membership : 10
BELLEVILLE	HALEDON	PROSPECT PARK	
FAIRFIELD	LITTLE FALLS	SECAUCUS	ESSEX REG'L HEALTH COMMISSION
GARFIELD	NUTLEY		HUDSON REG'L HEALTH COMMISSION
SUBURBAN MUNICIPAL JOINT INSURANCE FUND			Membership : 10
BEDMINISTER	FAR HILLS	SCOTCH PLAINS	WESTFIELD
BERNARDS TWP.	HARDING TOWNSHIP	SUMMIT	
BERNARDSVILLE	MOUNTAINSIDE	WATCHUNG	
NJ PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND			Membership : 89
A-HOME, INC.	EDISON HA	LODI	PLEASANTVILLE
ATLANTIC CITY	EDGEWATER URBAN RENEWAL	LONG BRANCH	PRINCETON
BAYONNE HA	ENGLEWOOD	MADISON	RAHWAY
BERGEN COUNTY	ENGLEWOOD HSG MGMNT SER	MADISON AFFORDABLE HSG. CORP.	RED BANK
BERKELEY	ENGLEWOOD WESTMOOR GARDENS	TWP OF MIDDLETOWN H.A.	SALEM
BEVERLEY	F.L.A.S.H. CORP	MILLVILLE	SAYREVILLE
BOONTON	FLORENCE	MORRIS COUNTY	SAYREVILLE SENIOR HOUSING
BRICK	FORT LEE	MORRIS COUNTY AFFORDABLE HOUSING	SECAUCUS
BRIDGETON HA	FREEHOLD	MORRISTOWN	SOUTH AMBOY
BRIDGEVIEW MANOR	GARFIELD	NEPTUNE	SOUTH AMOBY RENAISSANCE CORP.
BURLINGTON	GLASSBORO	NEPTUNE CITY HA	SUMMIT
BUENA HA	GUTTENBERG	NEW BRUNSWICK	TRENTON
CAMDEN	HACKENSACK	NORTH BERGEN	UNION CITY
CAPE MAY	HADDON TWP HA	NORTH BERGEN RENAISSANCE I	VINELAND
CARTERET	HIGHLAND PARK	NORTH BERGEN RENAISSANCE CORP.	WEEHAWKEN
CEDAR CROSSING	HIGHLANDS	OCEAN CITY HOUSING AUTHORITY	WEEHAWKEN SENIOR HA
CLIFFSIDE PARK HA	HOBOKEN	OLD BRIDGE	WEEHAWKEN SENIOR REHAB
COLLINGSWOOD	IRVINGTON	ORANGE	WEST NEW YORK
COOKS POND, LLP	JERSEY CITY	PASSAIC	WILDWOOD
DOVER	KEANSBURG	PENNS GROVE	WOODBIDGE
EAST ORANGE	LAKESWOOD	PERTH AMBOY	
EDGEWATER	LINDEN	PHILLIPSBURG	
EDGEWATER NEIGHBORHOOD AFF. HSG. FRIENDS LLP	LINDEN HOUSING CORP.	PLAINFIELD	
NEW JERSEY FIRST RESPONDERS JOINT INSURANCE FUND			Membership : 37
BERLIN TWP FIRE DISTRICT #1	DELTRAN TWP BOFC #1	HAMILTON TWP FIRE DISTRICT #2	MONROE TOWNSHIP BOFC DISTRICT #2
BEVERLY CITY BOFC	ENGLISH TOWN BOFC #1	HAMILTON TWP. BOFC #7	MONROE TWP BOFC FD#1/VOL FIRE CO #1
BORDENTOWN BOFC #1	FLORENCE TWP. BOFC DISTRICT #1	HOPEWELL TOWNSHIP BOFC	MT. LAUREL BOARD OF FIRE COMMISSIONERS
BORDENTOWN TOWNSHIP BOFC#2	GLOUCESTER TOWNSHIP BOFC DISTRICT #6	JACKSON TWP. BOFC #3	PINE HILL FD #1
BRICK TOWNSHIP BOFC DISTRICT #2	GLOUCESTER TWP BOFC #1	JAMESBURG BOFC FD#1/VOL FIRE CO	PLAINSBORO BOFC DISTRICT #1
BRICK TOWNSHIP BOFC DISTRICT #3	GLOUCESTER TWP. BOFC DISTRICT #5	LINDENWOLD BOFC DISTRICT #1	WALL TWP BOFC #1
BRICK TWP JOINT BOFC	HADDON TOWNSHIP BOFC #1	MANALAPAN TWP BOFC DISTRICT #2	WASHINGTON TWP. BOFC #1
CHESTERFIELD TWP BOFC #2	HADDON TWP DIST#4/W.COLLINGSWOOD HEIGHTS FC #1	MARLBORO BOFC #3	
CINNAMINSON FIRE DISTRICT #1	HAMILTON TWP BOFC #4	MILLSTONE TOWNSHIP FIRE DISTRICT #1	
COMMERCIAL TWP BOFC DISTRICT #3	HAMILTON TWP BOFC #9	MONROE BOFC DISTRICT #3	

**Exhibit B - N.J.S.A. 40A:11-6/ N.J.A.C.
5:34-6**

LOCAL PUBLIC CONTRACTS LAW – EMERGENCY PROVISIONS

40A:11-6. Emergency contracts

Any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding therefor, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; provided that the awarding of such contracts is made in the following manner:

- a. The official in charge of the agency wherein the emergency occurred, or such other officer or employee as may be authorized to act in place of that official, shall notify the purchasing agent, a supervisor of the purchasing agent, or a designated representative of the governing body, as may be appropriate to the form of government, of the need for the performance of a contract, the nature of the emergency, the time of its occurrence and the need for invoking this section. If that person is satisfied that an emergency exists, that person shall be authorized to award a contract or contracts for such purposes as may be necessary to respond to the emergent needs. Such notification shall be reduced to writing and filed with the purchasing agent as soon as practicable.
- b. Upon the furnishing of such goods or services, in accordance with the terms of the contract, the contractor furnishing such goods or services shall be entitled to be paid therefor and the contracting unit shall be obligated for said payment. The governing body of the contracting unit shall take such action as shall be required to provide for the payment of the contract price.
- c. The Director of the Division of Local Government Services in the Department of Community Affairs shall prescribe rules and procedures to implement the requirements of this section.
- d. The governing body of the contracting unit may prescribe additional rules and procedures to implement the requirements of this section.

L.1971, c. 198, s. 6; amended 1975, c. 353, s. 5; 1977, c. 53, s. 3; 1979, c. 350, s. 3; 1985, c. 60, s. 3; 1985, c. 469, s. 8; 1999, c. 440, s. 10.

SUBCHAPTER 6. EMERGENCY PURCHASES AND CONTRACTS

5:34-6.1 General requirements

(a) The use of emergency purchasing pursuant to N.J.S.A. 40A:11-6 or 18A:18A-7 shall be subject to the following requirements:

1. An actual or imminent emergency must exist requiring the immediate delivery of the goods or the performance of the service;
2. As soon as reasonably possible, but within three days of declaring the emergency, the chief school administrator of a board of education shall notify the superintendent of education for the county of the nature of the emergency and the estimated needs for goods and services necessary to respond to it;
3. The emergency purchasing procedure may not be used unless the need for the goods or

services could not have been reasonably foreseen or the need for such goods or services has arisen notwithstanding a good faith effort on the part of the contracting unit to plan for the purchase of any goods or services required by the contracting unit;

4. The contract shall be of such limited duration as to meet only the immediate needs of the emergency; and

5. Under no circumstances shall the emergency purchasing procedure be used to enter into a multi-year contract.

(b) The governing body of each contracting unit shall adopt rules or regulations as appropriate to the contracting unit to ensure that there is a procedure for determining and confirming the existence of an emergency and that the provisions for emergency purchasing pursuant to N.J.S.A. 40A:11-6 or 18A:18A-7 may be implemented. Such rules or regulations shall include such provisions that ensure that if initially designated individuals are not available, there is a designated chain of command to ensure that there are always appropriate individuals available to make such decisions.

Municipal Excess Liability Joint Insurance Fund Emergency Cleanup and Restoration Services

Mandatory Contents of Proposal to be submitted must include the following:

Proposal Form

Emergency Cleanup and Restoration Services

Submitted By:

Name of Firm:	Timeless Restore, LLC DBA ServiceMaster by Timeless		
Address:	105 W. Dewey Ave. - Building B/ Unit 13, Wharton NJ 07885		
Name of Principal Contact:	Bruce J. Wishnia		
E-mail:	bjw@smtimeless.com	Telephone:	973-547-1836

The undersigned Proposer being duly authorized and on behalf of the firm named above:

- A. Having examined these documents and having full knowledge of the condition under which the products and services described herein must be performed, hereby proposes that the proposer (we) shall fulfill the obligations contained herein in accordance with all terms, conditions, specifications and proposal criteria set forth, and that will furnish all required products and payments in strict conformity with these documents for the stated process as payment in full.
- B. In signing this proposal, we hereby certify that we possess the qualifications and credentials to perform the contract outlined in this RFP.
- C. The undersigned certifies his/her position as a representative of the named firm and is authorized by the Proposer to submit the Proposal for and bind the above-named firm and that the said Proposal is executed with full authority to do so.
- D. Certification:

Authorized Signature:			
Title:	President / Owner		
Printed Name:	Bruce J. Wishnia		
E-mail:	bjw@smtimeless.com	Telephone:	973-547-1836
FEIN OR Tax ID Number:	83-4005230	Fax:	

PROPOSAL SUBMISSION #1

A. Areas Served: By checking the appropriate boxes below, proposer agrees to provide services under this proposal to those counties:

County	X if served	County	X if served
Atlantic	x	Middlesex	x
Bergen	x	Monmouth	x
Burlington	X	Morris	x
Camden	x	Ocean	x
Cape May	x	Passaic	x
Cumberland	x	Salem	x
Essex	x	Somerset	x
Gloucester	x	Sussex	x
Hudson	x	Union	x
Hunterdon	x	Warren	x
Mercer	x		

B. Location of office or offices from where services will be provided and contact information for use of the proposal.

Name of Firm:	Timeless Restore, LLC DBA ServiceMaster by Timeless		
Address:	105 W. Dewey Ave. - Building B/ Unit 13, Wharton NJ 07885		
Name of Contact:	Bruce J. Wishnia		
E-mail:	bjw@smtimeless.com	Telephone:	973-658-7777

C. Indicate range of services provided and for which price sheets are included:

Service(s) Provided	X if included
Demolition of unsafe structures	
Emergency power supply, if necessary, to complete emergency service.	X
Hazardous material containment/recovery/remediation (when it is result of covered cause of loss).	X
Roadway and underground utility damage recovery (when it is result of covered cause of loss). Securing damaged/unsafe facilities, including but not limited to board-ups, debris removal and disposal	
Video & still photographic record of affected areas prior to and after operations	x
Water and fire/smoke related damage recovery/remediation to buildings, including but not limited to water extraction, mold remediation, and interior cleaning, inventory, and relocation	X
Demolition of unsafe structures	

Emergency power supply, if necessary, to complete emergency service.	X
Hazardous material containment/recovery/remediation (when it is result of covered cause of loss).	X

D. Please acknowledge agreement with the following statement:

When operating in response to a FEMA-declared disaster, proposer agrees to accept the reimbursement rate approved by FEMA in the event the emergency service was performed pursuant to an event eligible for FEMA reimbursement. In addition, proposer agrees to keep the FEMA required documentation, comply with FEMA requirements and rules, and will submit billing in a manner consistent with FEMA reimbursement requirements.

Agree with statement:

Signature: _____

Name: Bruce J. Wishnia
(please print)

Title: President / Owner

If responder does not agree, indicate here how its fees differ from FEMA rates:

PROPOSAL SUBMISSION #2

Required Submission of State Forms and SBE Disclosure

A. Include here the following forms:

1) N.J. Department of Labor and Workforce Development Public Works Contractor Registration. Include the Proposer's Department of Labor Public Works Contractor Registration Form

2) If including the Proposer's and any subcontractor Business Registration Certificate(s) with this proposal, include it here.

B. Small Business Status: Indicate here if the proposer is registered as a small, women's, minority, veterans business enterprise ("SWMVBE") with the New Jersey Small Business Set-Aside Program.

Yes	
No	

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
 See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Timeless Restore, LLC	
2 Business name/disregarded entity name, if different from above ServiceMaster by Timeless	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions. 105 W Dewey Avenue - Building B / Unit 13	Requester's name and address (optional)
6 City, state, and ZIP code Wharton, NJ 07885	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number																					
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8	3	-	4	0	0	5	2	3	0												

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 1/13/23
------------------	----------------------------	-----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Certificate Number
737956

Registration Date: 05/03/2023
Expiration Date: 05/02/2024



State of New Jersey

Department of Labor and Workforce Development Division of Wage and Hour Compliance

Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

ServiceMaster by Timeless
2023

Responsible Representative(s):

Bruce Wishnia, President

Robert Asaro-Angelo, Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: TIMELESS RESTORE LLC
Trade Name:
Address: 105 W DEWEY AVENUE BLDG B/UNIT 13
WHARTON, NJ 07885
Certificate Number: 2327069
Effective Date: March 19, 2019
Date of Issuance: February 25, 2024

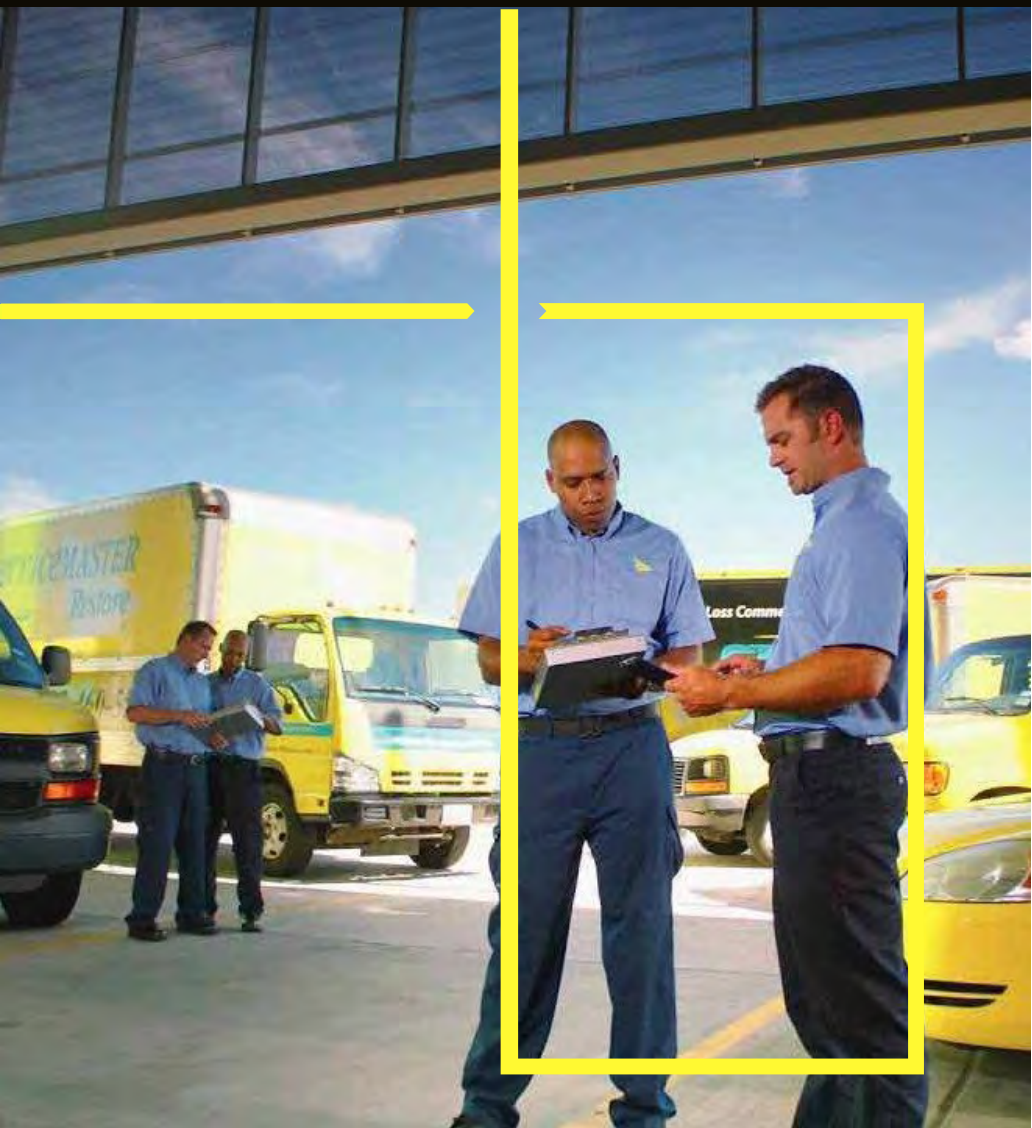
For Office Use Only:
20240225175100422

PROPOSAL SUBMISSION #4

Description of Respondent's Organization, Experience, and Services

Provide here a description of resources of the proposer (i.e., background, location, experience, staff resources, financial resources, other resources, etc.) that demonstrates their capacity to perform the work under this RFP. Include proposer prepared documents as appropriate.

*Service*MASTER
Restore[®]



DISASTER RESTORATION

PRE-DISASTER PLANNING, EMERGENCY RESPONSE,
AND POST-LOSS FULL SERVICE RESTORATION

ServiceMaster by Timeless
www.smtimeless.com
(973) 658-7777

SERVICEMASTER OFFERS:

- Proactive Approach to Disaster Recovery
- True Full-Service Partner
- Reach-Back Capabilities
- Equipment and Resource Staging
- Post-Storm Damage Assessment
- Large Loss Job Reporting
- 24/7/365 Emergency Response Network

SERVICEMASTER BENEFITS:

- Matterport Technology 3D Reality Capture (Documenting Pre/Post-Loss)
- Advanced Equipment and Resource Staging
- Pre-Approved Pricing
- Severe Weather Alert Mobile App
- Customized Loss Reporting Process
- Designated Account Manager(s)
- Centralized Management

SERVICEMASTER'S UNPARALLELED RESOURCES:

- Local, Regional and National Response
- More Equipment than any other Restoration Contractor
- Scalable Response and Reach-Back Capabilities
- Emergency Power for any size Building
- Avoid Unnecessary Costs caused by Over-Response
- Branded/Uniformed First Response



ServiceMaster In Action HURRICANE IDA

Ten divisions of SRM deployed and over 750 ServiceMaster employees serviced numerous clients affected by Hurricane Ida in both the public and private sector.



973-658-7777



WHEN YOU NEED HELP, WE'RE THERE.

ServiceMaster® has been in the disaster restoration business for more than 60 years. We have helped thousands of **businesses, corporations, and government municipalities** overcome major damage to their workplaces.

Coping with the loss after a water, fire or similar disaster is an arduous process for commercial property owners, and managers of local, county, and government municipality buildings. The combination of seeing your property damaged and not knowing what to do can be overwhelming. During times of crisis, having a reliable resource is crucial.

SERVICEMASTER BY TIMELESS IS YOUR PARTNER AND WILL BE THERE TO GUIDE YOU.

Throughout the recovery process, ServiceMaster will work step-by-step alongside all government entities and commercial business clients.

When you contact us, we spring into action, and our team will be on-site within 4 hours or less. We offer a proactive response by using advanced equipment and resource staging. We have unparalleled resources and reach-back capabilities. This fast response can save valuable time, including rescuing items and property that might otherwise be unsalvageable. Our response time, along with our expertise in restoration, allows us to provide quick resolutions, standardized prices, and controlled-loss ratios. We also advise our commercial and municipal clients regarding restoration versus replacement decisions.

With over 250 Commercial Restoration Specialists and 700 Quality Restoration Vendor (QRV) locations throughout the USA, ServiceMaster restoration professionals are uniquely qualified to handle your recovery needs, as evidenced by our many successful responses to Hurricane Ida.



STEP 1

PRE-LOSS PLANNING

When it comes to keeping your commercial property safe, the best defense is a good offense. At ServiceMaster by Timeless, we believe that **effective preparation** is the best way to help minimize damages when disasters strike.

ServiceMaster offers **the only Pre-Loss Plan in the industry**. We assist all government, county, municipality, and commercial businesses. You can rest assured that your organization will receive the highest priority response from our vast local, regional, and national resources.

It is common for business owners to be so focused on their day-to-day activities that they do not put a disaster plan in place to respond to floods, fires, severe weather, and other disasters. Our ServiceMaster professionals will help you form a comprehensive Pre-Loss Plan that offers protection for your municipality or commercial business. We will work with you to assess your situation and determine the best plan of action for you and your employees to prepare for any size disaster (small or large).

WHY HAVE A PRE-LOSS PLAN?

Many business owners fear large-scale disasters, yet 84% of commercial property losses are caused by smaller disasters. But even these smaller disasters can severely damage and impact local and county government municipalities as well as privately owned business. Some examples of minor problems that can become major issues include broken sprinkler systems, electrical fires, sewage back-ups, loss of power and burst pipes.

A natural disaster can happen at any time. But if you do not have a plan in place to respond to the disaster, you are more likely to experience serious damage that will disrupt your business and cost you both time and money.

BENEFITS OF SERVICEMASTER'S PRE-LOSS PLAN:

- Minimize financial loss and disruption to your business
- Minimize damage to commercial property
- Speed up the restoration

STEP 2

HIGHEST PRIORITY RESPONSE PROGRAM

ServiceMaster has developed the industry's Highest Priority Response Program. Every aspect of our program is **engineered with the clients' interests in mind**, from individual property preparation and planning to established lines of communication regarding potential threats.

When you sign up for our Priority Response Program, you are truly gaining a **partner in protecting and restoring your property**. ServiceMaster does not believe in prioritizing clients based on the retainer they are willing to pay, and have never had to deny clients service due to lack of resources. **We offer this program free of charge to our clients.**

This is NOT just a plan and response, but a continuous partnership.

BENEFITS OF SERVICEMASTER'S PRIORITY RESPONSE PROGRAM:

- Ensure employees and managers know what to do to continue operations during the restoration process
- Prepare for working remotely if possible during the restoration process
- Avoid having to shut-down or lose your business

STEP 3

POST-LOSS RECOVERY PLAN

A natural disaster can send many business owners into a tailspin.

Damage to your commercial building and office equipment may make it necessary to suspend business operations, costing you and your employees their time, money, livelihoods, and possibly even some of their careers.

At ServiceMaster we provide a Post-Loss Recovery Plan to help businesses affected by a natural disaster. After arriving to your location within 4 hours from the time of your initial call, our team of professional technicians will get your local and county government municipality or privately owned commercial business fully restored and your business back in operation as soon as safely possible.

ServiceMaster will quickly assess the extent of the damage so we can create and implement a comprehensive Post-Loss Recovery Plan to completely restore your commercial property.

BENEFITS OF SERVICEMASTER'S POST-LOSS RECOVERY PLAN:

- Provide early access to generators for any size commercial business structure
- Offer warming centers if necessary due to inclement weather
- Work in concert with all Location Managers and Insurance Adjusters as necessary and/or if requested

MATTERPORT TECHNOLOGY

At ServiceMaster, we utilize Matterport Technology to create a comprehensive pre-loss documentation of inventory and conditions. This enables us to provide a complete and thorough damage assessment of your local and county government municipality or privately owned commercial business property.

Matterport Technology is the standard for 3D visual space capture recording and auto-mapping. Their all-in-one platform transforms real-life spaces into immersive digital twin models, infinitely better than standard panoramic scans.

Everyone – policyholder, adjuster and contractor – can all agree that the HDR photography, interactive 3D walkthroughs, and digital measurements displayed in a Matterport 3D scan are indisputable. In Matterport, every scan point is time-stamped, there is no ability to alter photos, and dimensions are accurate within 1%. Matterport empowers people to capture and connect rooms to create truly interactive 3D models of spaces, and serves as an important tool in quantifying lost inventory after a disaster.

WHY SERVICEMASTER USES MATTERPORT TECHNOLOGY:

- Accurate and Efficient Measuring
- HDR Quality Pictures
- Interactive 3D Walkthroughs
- Commercial Business Protection (Matterport disrupts Insurance Claims & Restoration Disputes)

In the property insurance world, agreeing upon what reality was actually at a certain point in time is "mission critical" for all sides involved in a claim.



DON'T KNOW WHAT TO DO NEXT? WE DO.®

**PRE-DISASTER PLANNING, EMERGENCY RESPONSE,
AND POST-LOSS FULL SERVICE RESTORATION**

- 24 Hour Emergency Services
- Water and Flood Mitigation
- Mold and Microbial Mitigation
- Fire, Smoke and Soot Mitigation
- Sewage Back-Up
- Odor Removal
- Storm Damage Repairs
- Content Inventory, Packout and Storage Services
- Reconstruction Services
- Demolition Services
- Board-up and Tarping
- Emergency Restoration Services
- Emergency Power Resources
- Covid-19 Sanitation and Disinfecting
- Books, Vital Records, Data and Document Recovery



**SERVICEMASTER BY TIMELESS
THE TEAM YOU CAN TRUST.**

Call (973) 658-7777

105 W. Dewey Avenue, Building B / Unit 13, Wharton, NJ 07885
www.smtimeless.com

A ServiceMaster Company

Services provided by independently owned and operated franchises or corporate-owned branches. Prices and services may vary by location.

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*SRM PRE-DISASTER PROGRAM

Proactive Approach to Disaster Recovery

- True Full-Service Partner
- Unparalleled Resources and Reach Back Capabilities
- Advanced Severe Weather Notifications
- Equipment and Resource Staging
- Post Storm Damage Assessment
- Large Loss Job Reporting
- Centralized Management
- Case Studies

• *SRM - *ServiceMaster Recovery Management*

SRM PRE-DISASTER PROGRAM

Services

- Mitigation
- Water Extraction & Moisture Control
- Fire & Smoke Restoration
- Odor Control
- Mold/Microbial Remediation
- Bio Cleaning & Disinfecting
- Documents, Books, Vital Records Recovery
- Machinery, Electronics Restoration & Rebuild
- Reconstruction

SRM OFFERS

Benefits

- Proactive Response To Your Loss
- Advanced Equipment & Resource Staging
- Pre-Approved Pricing
- Severe Weather Alert Mobile App
- Customized Loss Reporting Process
- Designated Account Manager(s)
- 24/7/365 Emergency Response Network
- Dedicated Emergency Response Number

WE ARE WHERE YOU ARE

Commercial
Response Center



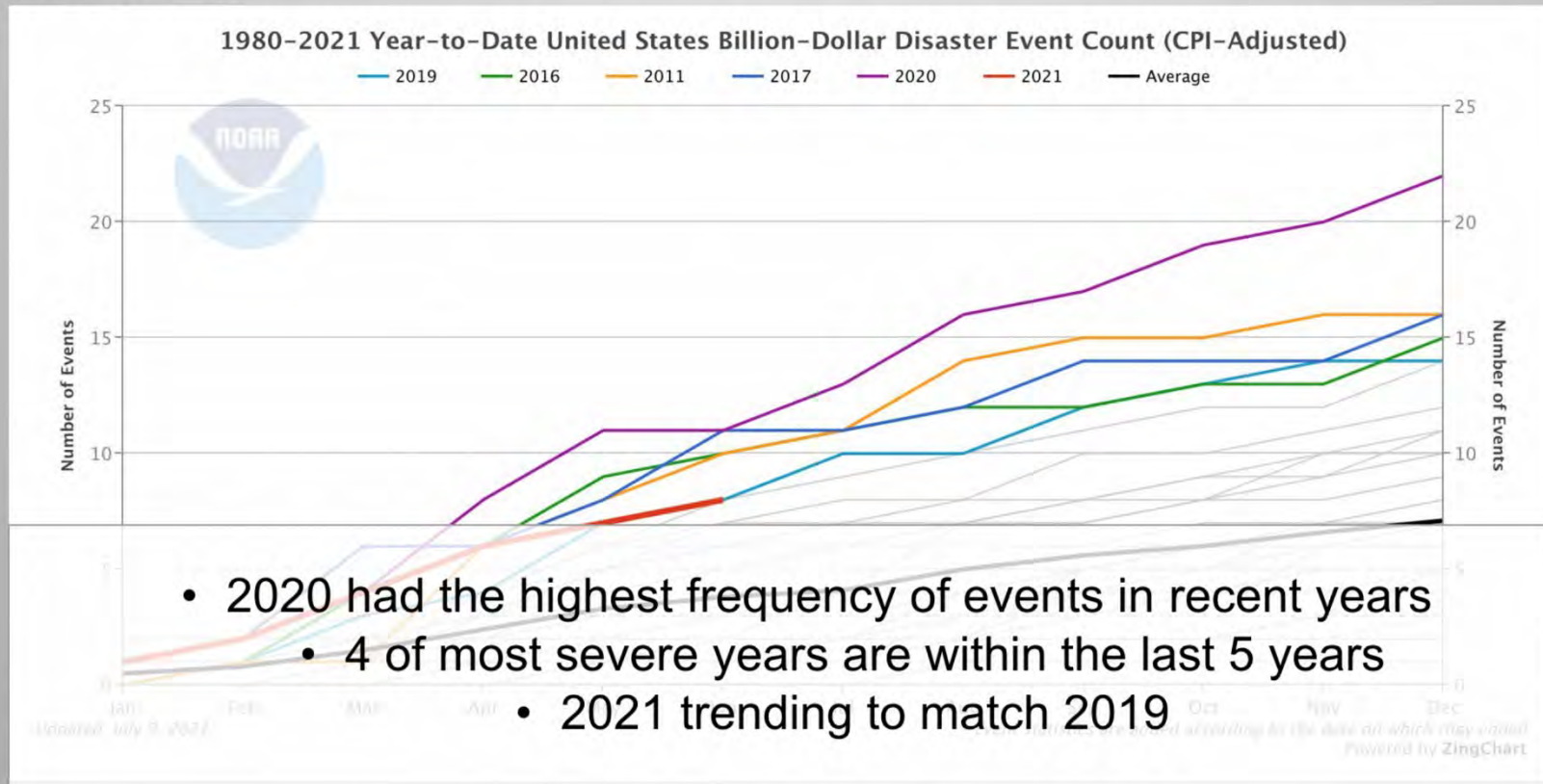
UNPARALLELED RESOURCES

- More equipment than any other restoration contractor
- Scalable response and reach-back capabilities
- Avoid unnecessary costs caused by over response
- Branded/Uniformed First Response



US PROPERTY DAMAGE

1980-2021



DAILY REPORTING

PROJECT MANAGERS REPORT

SRM DSI Holdings Corporation
dba ServiceMaster Recovery Management
800-954-9444 | servicemastercsi.com

Project Manager Report

Project Name:
Date of report:
Author of report:
Day Shift:
Night Shift:
Meeting Notes:

- Iquam fuga. Tet fugit od magna lur? Qui sunt harum rem. Itatecum imendic lenihic tecti voloritatis lum ipsam, si qui temporeptur alit.
- Iquam fuga. Tet fugit od magna lur? Qui sunt harum rem. Itatecum imendic lenihic tecti voloritatis lum ipsam, si qui temporeptur alit.

Comments or Request:

- Iquam fuga. Tet fugit od magna lur? Qui sunt harum rem. Itatecum imendic lenihic tecti voloritatis lum ipsam, si qui temporeptur alit.

Description of tasks completed by Day Shift:

Checkouts

Iquam fuga. Tet fugit od magna lur? Qui sunt harum rem. Itatecum imendic lenihic tecti voloritatis lum ipsam, si qui temporeptur alit.

Storage/Shipping

Iquam fuga. Tet fugit od magna lur? Qui sunt harum rem. Itatecum imendic lenihic tecti voloritatis lum ipsam, si qui temporeptur alit.

Outdoor Power Equipment

Iquam fuga. Tet fugit od magna lur? Qui sunt harum rem. Itatecum imendic lenihic tecti voloritatis lum ipsam, si qui temporeptur alit.

Lumber/Roofing Materials

Iquam fuga. Tet fugit od magna lur? Qui sunt harum rem. Itatecum imendic lenihic tecti voloritatis lum ipsam, si qui temporeptur alit.

Building Materials & Millwork

Iquam fuga. Tet fugit od magna lur? Qui sunt harum rem. Itatecum imendic lenihic tecti voloritatis lum ipsam, si qui temporeptur alit.

Mattresses & Bedding

Iquam fuga. Tet fugit od magna lur? Qui sunt harum rem. Itatecum imendic lenihic tecti voloritatis lum ipsam, si qui temporeptur alit.

SRM DSI Holdings Corporation
dba ServiceMaster Recovery Management
800-954-9444 | servicemastercsi.com

SRM Moisture Inspection Log

Room	Material	Moisture	Temp	Humidity	Notes
VAT
...

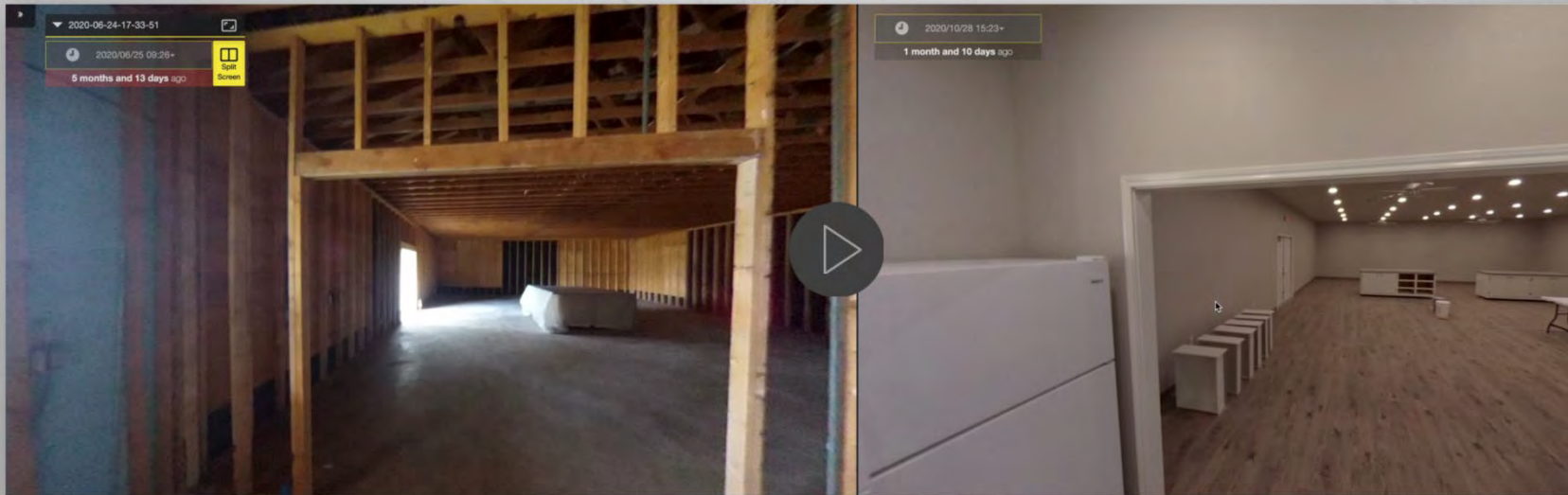
Legend

- Sanitized
- Accessible
- Carpeting

Wet Flooring

- FRONT PORCH - REMOVE WALL FLOORING (2000)
- BASE - REMOVE WALL FLOOR TO 4 FT UP
- GRATE - REMOVE WALL FLOOR TO 3 FT UP
- SCREENED - REMOVE WALL 4 FT (UNDER CEILING)

3D PHOTO DOCUMENTATION



CLIENT PORTAL

- Provides centralized location for documents, agreements and reports
- Simple way for property managers to report a loss and request service
- Service requests include redundant notifications to ensure response



CASE STUDY

HURRICANE IDA

Ten divisions of SRM deployed and over 750 ServiceMaster employees serviced numerous clients affected by Hurricane Ida in both the public and private sector.



CASE STUDY

SUPER STORM SANDY

Eight divisions of SRM deployed and over 1,000 ServiceMaster employees serviced numerous clients affected by Super Storm Sandy in both the public and private sector.



CASE STUDY

PENTAGON

350 SRM personnel were mobilized and aided the Pentagon recovery following the 9/11 terrorist attacks. Thanks to around the clock work, the remediation and clean up of 5 million square feet was completed in 2 months.

“

Cleaning the Pentagon is an understatement. What you did was put life back into the building.

*Darryl Diggs, Assistant Services Program
Director Department of Defense*



CASE STUDY

HURRICANE HARVEY

Real Estate client location was inundated with 4 feet of water following Hurricane Harvey. Client risked losing tenants and future revenue if restoration deadlines were not met. SRM provided preliminary damage assessment of property before water had receded and detailed restoration plan that included security, temporary power, climate control, drying, sanitizing and reconstruction. As soon as was feasibly possible SRM executed the agreed upon strategy and beat the deadline by six weeks enabling all of the affected tenants to move back into their offices ahead of schedule.



PROPOSAL SUBMISSION #5

Wage Rates for Non-Prevailing Wage Work

1. Complete this form using the standard job titles and any titles the Proposer may also use.

Job Title	Hourly Wage Rate
Laborer	
Truck Driver	
Light Equipment Operator	
Heavy Equipment Operator	
Foreman	

2. Describe here any supplemental hourly wages above and beyond time and a half for work over 40 hours a week:

3. Describe here any other fees the Proposer charges related to the work of this RFP:

EXHIBIT B

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)

N.J.A.C. 17:27-1.1 et seq.

CONSTRUCTION CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicant's in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment. The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer, pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

When hiring or scheduling workers in each construction trade, the contractor or subcontractor agrees to make good faith efforts to employ minority and women workers in each construction trade consistent with the targeted employment goal prescribed by N.J.A.C. 17:27-7.2; provided, however, that the Dept. of LWD, Construction EEO Monitoring Program, may, in its discretion, exempt a contractor or subcontractor from compliance with the good faith procedures prescribed by the following provisions, A, B, and C, as long as the Dept. of LWD, Construction EEO Monitoring Program is satisfied that the contractor or subcontractor is employing workers provided by a union which provides evidence, in accordance with standards prescribed by the

Dept. of LWD, Construction EEO Monitoring Program, that its percentage of active “card carrying” members who are minority and women workers is equal to or greater than the targeted employment goal established in accordance with N.J.A.C. 17:27-7.2. The contractor or subcontractor agrees that a good faith effort shall include compliance with the following procedures:

(A) If the contractor or subcontractor has a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor shall, within three business days of the contract award, seek assurances from the union that it will cooperate with the contractor or subcontractor as it fulfills its affirmative action obligations under this contract and in accordance with the rules promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as supplemented and amended from time to time and the Americans with Disabilities Act. If the contractor or subcontractor is unable to obtain said assurances from the construction trade union at least five business days prior to the commencement of construction work, the contractor or subcontractor agrees to afford equal employment opportunities minority and women workers directly, consistent with this chapter. If the contractor's or subcontractor's prior experience with a construction trade union, regardless of whether the union has provided said assurances, indicates a significant possibility that the trade union will not refer sufficient minority and women workers consistent with affording equal employment opportunities as specified in this chapter, the contractor or subcontractor agrees to be prepared to provide such opportunities to minority and women workers directly, consistent with this chapter, by complying with the hiring or scheduling procedures prescribed under (B) below; and the contractor or subcontractor further agrees to take said action immediately if it determines that the union is not referring minority and women workers consistent with the equal employment opportunity goals set forth in this chapter.

(B) If good faith efforts to meet targeted employment goals have not or cannot be met for each construction trade by adhering to the procedures of (A) above, or if the contractor does not have a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor agrees to take the following actions:

(1) To notify the public agency compliance officer, the Dept. of LWD, Construction EEO Monitoring Program, and minority and women referral organizations listed by the Division pursuant to N.J.A.C. 17:27-5.3, of its workforce needs, and request referral of minority and women workers;

(2) To notify any minority and women workers who have been listed with it as awaiting available vacancies;

(3) Prior to commencement of work, to request that the local construction trade union refer minority and women workers to fill job openings, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade;

(4) To leave standing requests for additional referral to minority and women workers with the local construction trade union, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State Training and Employment Service and other approved referral sources in the area;

(5) If it is necessary to lay off some of the workers in a given trade on the construction site, layoffs shall be conducted in compliance with the equal employment opportunity and nondiscrimination

standards set forth in this regulation, as well as with applicable Federal and State court decisions;

(6) To adhere to the following procedure when minority and women workers apply or are referred to the contractor or subcontractor:

The contractor or subcontractor shall interview the referred minority or women worker.

If said individuals have never previously received any document or certification signifying a level of qualification lower than that required in order to perform the work of the construction trade, the contractor or subcontractor shall in good faith determine the qualifications of such individuals. The contractor or subcontractor shall hire or schedule those individuals who satisfy appropriate qualification standards in conformity with the equal employment opportunity and non-discrimination principles set forth in this chapter. However, a contractor or subcontractor shall determine that the individual at least possesses the requisite skills, and experience recognized by a union, apprentice program or a referral agency, provided the referral agency is acceptable to the Dept. of LWD, Construction EEO Monitoring Program. If necessary, the contractor or subcontractor shall hire or schedule minority and women workers who qualify as trainees pursuant to these rules. All of the requirements, however, are limited by the provisions of (C) below.

The name of any interested women or minority individual shall be maintained on a waiting list, and shall be considered for employment as described in (i) above, whenever vacancies occur. At the request of the Dept. of LWD, Construction EEO Monitoring Program, the contractor or subcontractor shall provide evidence of its good faith efforts to employ women and minorities from the list to fill vacancies.

If, for any reason, said contractor or subcontractor determines that a minority individual or a woman is not qualified or if the individual qualifies as an advanced trainee or apprentice, the contractor or subcontractor shall inform the individual in writing of the reasons for the determination, maintain a copy of the determination in its files, and send a copy to the public agency compliance officer and to the Dept. of LWD, Construction EEO Monitoring Program.

(7) To keep a complete and accurate record of all requests made for the referral of worker's in any trade covered by the contract, on forms made available by the Dept. of LWD, Construction EEO Monitoring Program and submitted promptly to the Dept. of LWD, Construction EEO Monitoring Program upon request.

(C) The contractor or subcontractor agrees that nothing contained in (B) above shall preclude the contractor or subcontractor from complying with the union hiring hall or apprenticeship policies in any applicable collective bargaining agreement or union hiring hall arrangement, and, where required by custom or agreement, it shall send journeymen and trainees to the union for referral, or to the apprenticeship program for admission, pursuant to such agreement or arrangement. However, where the practices of a union or apprenticeship program will result in the exclusion of minorities and women or the failure to refer minorities and women consistent with the targeted county employment goal, the contractor or subcontractor shall consider for employment persons referred pursuant to (B) above without regard to such agreement or arrangement; provided further, however, that the contractor or subcontractor shall not be required to employ women and minority advanced trainees and trainees in numbers which result in the employment of advanced trainees and trainees as a percentage of the total workforce for the construction trade, which percentage significantly exceeds the apprentice to journey worker

ratio specified in the applicable collective bargaining agreement, or in the absence of a collective bargaining agreement, exceeds the ratio established by practice in the area for said construction trade. Also, the contractor or subcontractor agrees that, in implementing the procedures of (B) above, it shall, where applicable, employ minority and women workers residing within the geographical jurisdiction of the union.

After notification of award, but prior to signing a construction contract, the contractor shall submit to the public agency compliance officer and the Dept. of LWD, Construction EEO Monitoring Program an initial project workforce report (Form AA-201) electronically provided to the public agency by the Dept. of LWD, Construction EEO Monitoring Program, through its website, for distribution to and completion by the contractor, in accordance with N.J.A.C. 17:27-7. The contractor also agrees to submit a copy of the Monthly Project Workforce Report once a month thereafter for the duration of this contract to the Dept. of LWD, Construction EEO Monitoring Program, and to the public agency compliance officer.

The contractor agrees to cooperate with the public agency in the payment of budgeted funds, as is necessary, for on-the-job and/or off-the job programs for outreach and training of minorities and women.

(D) The contractor and its subcontractors shall furnish such reports or other documents to the Dept. of LWD, Construction EEO Monitoring Program as may be requested by the Dept. of LWD, Construction EEO Monitoring Program from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Dept. of LWD, Construction EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.

NEW JERSEY ANTI-DISCRIMINATION PROVISIONS
N.J.S.A. 10:2-1 ET SEQ.

Pursuant to N.J.S.A. 10:2-1, if awarded a contract, the contractor agrees that:

a. In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;

b. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;

c. There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and

d. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this section of the contract.



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
CONTRACT COMPLIANCE & AUDIT UNIT
EEO MONITORING PROGRAM
33 WEST STATE STREET
P. O. BOX 206
TRENTON, NEW JERSEY 08625-0206

ELIZABETH MAHER MUOIO
Acting State Treasurer

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

AMY F. DAVIS
Acting Director

ISSUANCE CERTIFICATE OF EMPLOYEE INFORMATION REPORT

Enclosed is your Certificate of Employee information Report (hereinafter referred to as the "Certificate" and issued based on the Employee Information Report (AA-302) form completed by a representative of your company or firm. Immediately upon receipt, this certificate should be forwarded to the person in your company or firm responsible for ensuring equal employment opportunity and/or overseeing the company or firm's contracts with public agencies. Typically, this person may be your company or firm's Human Resources Manager, Equal Employment Opportunity Officer or Contract Administrator. If you do not know to whom the certificate should be forward, kindly forward it to the head of your company or firm. Copies of the certificate should also be distributed to all facilities of your company or firm who engage in bidding on public contracts in New Jersey and who use the same federal identification number and company name. The certificate should be retained in your records until the date it expires. This is very important since a request for a duplicate/replacement certificate will result in a \$75.00 fee.

On future successful bids on public contracts, your company or firm must present a photocopy of the certificate to the public agency awarding the contract after notification of the award but prior to execution of a goods and services or professional services contract. Failure to present the certificate within the time limits prescribed may result in the awarded contract being rescinded in accordance with N.J.A.C. 17:27-4.3b.

Please be advised that this certificate has been approved only for the time periods stated on the certificate. As early as ninety (90) days prior to its expiration, the Division will forward a renewal notification. To expedite the process, all vendors are encouraged to complete and file renewal documents electronically on our new online system at www.state.nj.us/treasury/contract_compliance. Upon the Division's receipt of a properly completed renewal application and \$150.00 application fee, it will issue a renewal certificate. In addition, representatives from the Division may conduct periodic visits and/or request additional information to monitor and evaluate the continued equal employment opportunity compliance of your company or firm. Moreover, the Division may provide your company or firm with technical assistance, as required. Please be sure to notify the Division immediately if your company's federal identification number, name or address changes.

If you have any questions, please call (609) 292-5473 and a representative will be available to assist you.

Certification 70080

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-MAR-2023** to **15-MAR-2030**



TIMELESS RESTORE, LLC (DBA: SERVICE MASTER BY
105 W DEWEY AVENUE - B13
WHARTON NJ 07885



A handwritten signature in cursive script, reading "Elizabeth Maher Muoio".

ELIZABETH MAHER MUOIO
State Treasurer

New Jersey Business Registration Certification

Pursuant to N.J.S.A. 52:32-44, The Fund("Contracting Agency") is prohibited from entering into a contract with an entity unless the bidder/proposer/contractor, and each subcontractor that is required by law to be named in a bid/proposal/contract has a valid Business Registration Certificate on file with the Division of Revenue and Enterprise Services within the Department of the Treasury.

Prior to contract award or authorization, the contractor shall provide the Contracting Agency with its proof of business registration and that of any named subcontractor(s).

Subcontractors named in a bid or other proposal shall provide proof of business registration to the bidder, who in turn, shall provide it to the Contracting Agency prior to the time a contract, purchase order, or other contracting document is awarded or authorized.

During the course of contract performance:

- (1) the contractor shall not enter into a contract with a subcontractor unless the subcontractor first provides the contractor with a valid proof of business registration.
- (2) the contractor shall maintain and submit to the Contracting Agency a list of subcontractors and their addresses that may be updated from time to time.
- (3) the contractor and any subcontractor providing goods or performing services under the contract, and each of their affiliates, shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into the State. Any questions in this regard can be directed to the Division of Taxation at (609)292-6400. Form NJ-REG can be filed online at <http://www.state.nj.us/treasury/revenue/busregcert.shtml>.

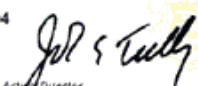
Before final payment is made under the contract, the contractor shall submit to the Contracting Agency a complete and accurate list of all subcontractors used and their addresses.


Pursuant to N.J.S.A. 54:49-4.1, a business organization that fails to provide a copy of a business registration as required, or that provides false business registration information, shall be liable for a penalty of \$25 for each day of violation, not to exceed \$50,000, for each proof of business registration not properly provided under a contract with a contracting agency.

Emergency Purchases or Contracts

For purchases of an emergent nature, the contractor shall provide its Business Registration Certificate within two weeks from the date of purchase or execution of the contract or prior to payment for goods or services, whichever is earlier.

SAMPLE BUSINESS REGISTRATION CERTIFICATE

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS		DEPARTMENT OF TREASURY DIVISION OF REVENUE PO BOX 252 TRENTON, N.J. 08646-0252
TAXPAYER NAME: TAX REGISTRATION TEST ACCOUNT	TRADE NAME: CLIENT REGISTRATION	
TAXPAYER IDENTIFICATION#: 970-097-382/500	SEQUENCE NUMBER: 0107330	
ADDRESS: 847 ROEBLING AVE TRENTON NJ 08611	ISSUANCE DATE: 07/14/04	
EFFECTIVE DATE: 01/01/01		
FORM-BRC(08.01)	<small>Acting Director</small>	
<small>This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.</small>		

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE	
	
Taxpayer Name:	TAX REG TEST ACCOUNT
Trade Name:	
Address:	847 ROEBLING AVE TRENTON, NJ 08611
Certificate Number:	1093907
Date of Issuance:	October 14, 2004
For Office Use Only:	
	20041014112823533

Non-Collusion Affidavit

STATE OF NEW JERSEY

I certify that I am **Bruce J. Wishnia**

of the firm of **Timeless Restore, LLC DBA ServiceMaster by Timeless**

the Respondent making this Proposal for the bid or proposal for the above named project, that I executed the said proposal with full authority to do so; that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and this affidavit are true, correct, and made with full knowledge that the **Fund** relies upon the truth of the statements contained in said Proposals and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies.

Signature of Representative:

Subscribed and sworn to before me this _____ day of _____,
2024

Print Name of
Affiant: _____

Notary Public of _____

My commission expires _____

This form MUST be completed, notarized and submitted with the bid document

PAY TO PLAY ADVISORY

Disclosure Requirement

P.L. 2005, Chapter 271, Section
3 Reporting(N.J.S.A.
19:44A – 20.27)

Any business entity that has received \$50,000 or more in contracts from government entities in a calendar year will be required to file an annual disclosure report with ELEC.

The report will include certain contributions and contract information for the current calendar year.

At a minimum, a list of all business entities that file an annual disclosure report will be listed on ELEC's website at www.elec.state.nj.us.

If you have any questions please contact ELEC at: 1-888-313-ELEC (toll free in NJ) or 609-292-8700

An analyst from ELEC's Special Programs Section will assist you.

Initials BJW

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: Timeless Restore, LLC DBA ServiceMaster by Timeless

Organization Address: 105 W. Dewey Ave. - Building B/ Unit 13, Wharton NJ 07885

Part I Check the box that represents the type of business organization:

- Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- For-Profit Corporation (any type) Limited Liability Company (LLC)
- Partnership Limited Partnership Limited Liability Partnership (LLP)
- Other (be specific): _____

Part II

The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. (COMPLETE THE LIST BELOW IN THIS SECTION)

OR

No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. (SKIP TO PART IV)

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Address
Bruce J. Wishnia	105 W. Dewey Ave. - Building B/ Unit 13, Wharton NJ 07885

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. Attach additional sheets if more space is needed.

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. Attach additional sheets if more space is needed.

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Address

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the *Fund* is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with *Fund* to notify the *Fund* in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the *Fund* to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Bruce J. Wishnia	Title:	President / Owner
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Signature:		Date:	
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Disclosure of Investment Activities in Iran

Bidder Name: Timeless Restore, LLC DBA ServiceMaster by Timeless

Part 1: Certification

BIDDERS ARE TO COMPLETE PART 1 BY CHECKING EITHER BOX.

Pursuant to Public Law 2021, c. 4, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review this list prior to completing the below certification. Failure to complete the certification may render a bidder's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX:

I certify, pursuant to Public Law 2021, c. 4, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2021, c. 4 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as nonresponsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

Part 2: Additional Information

PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN. You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran on additional sheets provided by you.

Part 3: Certification

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments there to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the FUND is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the FUND to notify the FUND in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the FUND and that the FUND at its option may declare any contract(s) resulting



CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. ([L. 2022, c. 3](#)) any person or entity (hereinafter “Vendorⁱ”) that seeks to enter into or renew a contract with a State agency for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, certify that I have read the definition of “Vendor” below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

- A. That the Vendor is not identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus](#).

OR

- B. That I am unable to certify as to “A” above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus](#).

OR

- C. That I am unable to certify as to “A” above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list](#). However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor’s activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets If Necessary.)

Signature of Vendor’s Authorized Representative

Print Name and Title of Vendor’s Authorized Representative

Vendor’s Name

Vendor’s Address (Street Address)

Vendor’s Address (City/State/Zip Code)

Date

Vendor’s FEIN

Vendor’s Phone Number

Vendor’s Fax Number

Vendor’s Email Address

ⁱ Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

from this certification void and unenforceable.

Full Name (Print): _____ Title: _____

Signature: _____ Date: _____



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
OFFICE OF THE DIRECTOR
33 WEST STATE STREET
P. O. BOX 039
TRENTON, NEW JERSEY 08625-0039
<https://www.njstart.gov>
Telephone (609) 292-4886 / Facsimile (609) 984-2575

PHILIP D. MURPHY
Governor

ELIZABETH MAHER MUOIO
State Treasurer

TAHESHA L. WAY
Lt. Governor

AMY F. DAVIS
Acting Director

The following list represents entities determined, based on credible information available to the public, to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25"):

1. AK Makina Ltd.
2. Amona
3. Bank Markazi Iran (Central Bank of Iran)
4. Bank Mellat
5. Bank Melli Iran
6. Bank Saderat PLC
7. Bank Sepah
8. Bank Tejarat
9. China International United Petroleum & Chemicals Co., Ltd. (Unipecc)
10. China National Offshore Oil Corporation (CNOOC)
11. China National Petroleum Corporation (CNPC)
12. China National United Oil Corporation (ChinaOil)
13. China Oilfield Services Limited
14. China Petroleum & Chemical Corporation (Sinopec)
15. China Precision Machinery Import-Export Corp. (CPMIEC)
16. Indian Oil Corporation
17. Kingstream PLC
18. Nafiran Intertrade Company (NICO)
19. National Iranian Tanker Company (NITC)
20. Oil and Natural Gas Corporation (ONGC)
21. Oil India Limited
22. Persia International Bank
23. Petroleos de Venezuela (PDVSA Petróleo, SA)
24. PetroChina Company, Ltd.
25. Sameh Afzar Tajak Co. (SATCO)
26. Shandong Fin Cnc Machine Company, Ltd.
27. Sinohydro Co., Ltd.
28. SK Energy Co. Ltd.
29. SKS Ventures
30. Som Petrol AS
31. Zhuhai Zhenrong Company

List Date: January 1, 2024

Americans with Disabilities Act of 1990

The CONTRACTOR and the OWNER do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "ACT") (42 U.S.C~ S12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereunto, are made a part of this contract. In providing any act benefit, or service on behalf of the OWNER pursuant to this contract, the CONTRACTOR agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the CONTRACTOR shall defend the OWNER in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the OWNER, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The CONTRACTOR shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the OWNER grievance procedure, the CONTRACTOR agrees to abide by any decision of the OWNER which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the OWNER or if the OWNER must any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the CONTRACTOR shall satisfy and discharge the same at its OWN expense.

The OWNER shall, as soon as practicable after a claim has been made against it, give written notice thereof to the CONTRACTOR along with frill and complete particulars of the claim. if any action or administrative proceedings is brought against the OWNER or any of its agents, servants, and employees, the OWNER shall expeditiously forward or have forwarded to the CONTRACTOR every demand, complaint, notice, summons, pleading, or other process received by the OWNER or its representatives.

It is expressly agreed and understood that any approval by the OWNER of the services provided by the CONTRACTOR pursuant to this contract will not relieve the CONTRACTOR of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the OWNER pursuant to this paragraph.

It is further agreed and understood that the OWNER assumes no obligation to indemnify or save harmless the CONTRACTOR, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the CONTRACTOR expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the CONTRACTOR'S obligations assumed in this Agreement, nor shall they be construed to relieve the CONTRACTOR from any liability, nor preclude the OWNER from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Business Name (Print): Timeless Restore, LLC DbA ServiceMaster by Timeless

Representative's Name (Print): Bruce J. Wishnia

Representative's Title: President/Owner

Representative's Signature:

Phone:

Date:

EQUIPMENT CERTIFICATION

The undersigned Bidder hereby certifies as follows:

The bidder owns, controls, has proof of lease, rental of all the necessary equipment required to accomplish the work described in the specifications.

Name of Bidder: Timeless Restore, LLC DBA ServiceMaster by Timeless

By: _____

(Signature) Bruce J. Whishnia

Name of above: _____ (Print)

Title: President/Owner

Date: _____

Experience & Qualifications Questionnaire

This questionnaire must be filled out and submitted as a part of the Proposal. Failure to complete this form or to provide any of the requested information will be grounds for the rejection of the bid proposal. If additional space is required, the respondent shall add additional sheets, which identify the question being answered.

Number of years in business under present name & address: 5 Years

If less than 5 years, list previous names and address:

Within the last 5 years has the business or any officer/partner failed to complete a contract awarded to them: **NO**. If yes, provide the details in on a separate page.

Have any liens and lawsuits been filed against the company in the past 5 years:

If yes, please provide details:

List similar services you are now providing for which you have signed contract, but not yet started work:

List all major subcontractors to be used to complete the service and the area of their responsibility:

PROPOSAL SUBMISSION #3

References

Name and contact information of organizations the respondent has provided the type of services requested under this RFP (reproduce this form if including additional references are desired).

Name of Organization:	Borough Of Lodi		
Address:	One Memorial Drive, Lodi NJ 07644		
Name of Contact:	Marc Schrieks, Borough Manager		
E-mail:	mschrieks@lodi-nj.org	Telephone:	973-859-7402
Description of services provided and timeframe:			

Name of Organization:	County of Bergen		
Address:	One Bergen County Plaza, Hackensack NJ 07601		
Name of Contact:	Scott Luna		
E-mail:	sluna@co.bergen.nj.us	Telephone:	
Description of services provided and timeframe:			
Emergency response to ValleyBrook Golf Course Clubhouse and the Bergen County Courthouse after weather events and pipe bursts. Fall 2022 and Spring 2023			

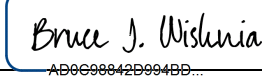
Name of Organization:	Borough of Saddlebrook		
Address:	93 Market Street, Saddle Brook NJ 07663		
Name of Contact:	Bob Hicswa		
E-mail:	n/a	Telephone:	201-843-3064
Description of services provided and timeframe:			
Emergency response to water infiltration to municipal buildings.			

Administrative Documents

This checklist is provided for bidder's use in assuring compliance with required documentation; however, it does not include all specifications requirements and does not relieve the bidder of the need to read and comply with the specifications.

Bidder Name: Timeless Restore, LLC DBA ServiceMaster by Timeless Date: 2/26/2024

Authorized Representative: Bruce J. Wishnia

Signature: 

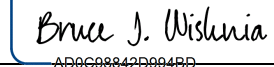
Print Name & Title: Bruce J. Wishnia, President

Emergency power supply, if necessary, to complete emergency service.	X
Hazardous material containment/recovery/remediation (when it is result of covered cause of loss).	X

D. Please acknowledge agreement with the following statement:

When operating in response to a FEMA-declared disaster, proposer agrees to accept the reimbursement rate approved by FEMA in the event the emergency service was performed pursuant to an event eligible for FEMA reimbursement. In addition, proposer agrees to keep the FEMA required documentation, comply with FEMA requirements and rules, and will submit billing in a manner consistent with FEMA reimbursement requirements.

Agree with statement Signed by:

Signature:  AD0C08842D004BD...

Name: Bruce J. Wishnia
(please print)

Title: President / Owner

If responder does not agree, indicate here how its fees differ from FEMA rates:

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.Name of Organization: Timeless Restore, LLC DBA ServiceMaster by TimelessOrganization Address: 105 W. Dewey Ave. - Building B/ Unit 13, Wharton NJ 07885**Part I** Check the box that represents the type of business organization:

- Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- For-Profit Corporation (any type) Limited Liability Company (LLC)
- Partnership Limited Partnership Limited Liability Partnership (LLP)
- Other (be specific): _____

Part II

- The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. (COMPLETE THE LIST BELOW IN THIS SECTION)

OR

- No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. (SKIP TO PART IV)

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Address
Bruce J. Wishnia	105 W. Dewey Ave. - Building B/ Unit 13, Wharton NJ 07885

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. Attach additional sheets if more space is needed.

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. Attach additional sheets if more space is needed.

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Address

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the *Fund* is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with *Fund* to notify the Fund in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the Fund to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Bruce J. Wishnia	Title:	President / Owner
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Bruce J. Wisniewski

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Signature:		Date:	3/5/2024
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Disclosure of Investment Activities in Iran

Bidder Name: Timeless Restore, LLC DBA ServiceMaster by Timeless

Part 1: Certification

BIDDERS ARE TO COMPLETE PART 1 BY CHECKING EITHER BOX.

Pursuant to Public Law 2021, c. 4, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review this list prior to completing the below certification. Failure to complete the certification may render a bidder's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX:

I certify, pursuant to Public Law 2021, c. 4, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2021, c. 4 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as nonresponsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

Part 2: Additional Information

PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN. You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran on additional sheets provided by you.

Part 3: Certification

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments there to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the FUND is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the FUND to notify the FUND in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the FUND and that the FUND at its option may declare any contract(s) resulting



CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. ([L. 2022, c. 3](#)) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

A. That the Vendor is not identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus](#).

OR

B. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus](#).

OR

C. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list](#). However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

DocuSigned by:

Bruce J. Wislunia

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(Attach Additional Sheets If Necessary.)

3/5/2024

Signature of Vendor's Authorized Representative

Date

Print Name and Title of Vendor's Authorized Representative

Vendor's FEIN

Vendor's Name

Vendor's Phone Number

Vendor's Address (Street Address)

Vendor's Fax Number

Vendor's Address (City/State/Zip Code)

Vendor's Email Address

ⁱ Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

from this certification void and unenforceable.

Full Name (Print) Bruce J. Wishnia Title: President
Signed by: _____
Signature: Bruce J. Wishnia Date: 3/5/2024
AD0C98842D994BD



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
OFFICE OF THE DIRECTOR
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29. SKS Ventures
30. Som Petrol AS
31. Zhuhai Zhenrong Company

List Date: January 1, 2024

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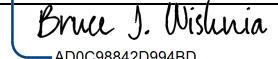
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Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Business Name (Print): Timeless Restore, LLC DbA ServiceMaster by Timeless

Representative's Name (Print): Bruce J. Wishnia

Representative's Title: President/Owner

Representative's Signature:  AD0C98842D994BD...

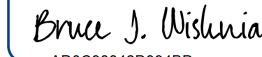
Phone: 973-658-7777 **Date:** 3/5/2024

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The undersigned Bidder hereby certifies as follows:

The bidder owns, controls, has proof of lease, rental of all the necessary equipment required to accomplish the work described in the specifications.

Name of Bidder: Timeless Restore, LLC DBA ServiceMaster by Timeless

By: 
AD0C98842D994BD...

(Signature) Bruce J. Wishnia

Name of above: _____ (Print)

Title: President/Owner

Date: 3/5/2024