

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND  
OPEN MINUTES**

**JUNE 10, 2024 – 10:30AM**

**FORSGATE COUNTRY CLUB -MONROE, NJ**

Chairman Tomasko called the meeting to order and asked the Assistant Secretary to read the statement of compliance open public meeting act.

**ROLL CALL OF 2024 BOARD OF FUND COMMISSIONERS**

Paul Tomasko	Borough of Alpine – Bergen JIF	Present
John Clarke	Princeton Housing Authority- PHA JIF	Absent
Greg Franz	Edgewater – South Bergen JIF	Present
Joseph Wolk	Borough of Mount Ephraim- Camden JIF	Present
Charles Cuccia	Township of Little Falls – Sub Metro JIF	Present
Thomas Nolan	Borough of Brielle - Monmouth JIF	Present
Bernard Rutkowski	NJUA JIF – Toms River MUA	Present
Veronica Laureigh	Township of Lacey – Ocean JIF	Present
Megan Champney-Kweselait	City of Summit- Suburban Municipal JIF	Present
Megan Jack	Riverside Twp- Burlco JIF	Present
Adam Brewer	Pequannock Township – Morris JIF	Present
James Ulrich	Twp. of Clark - NJMSI JIF	Present
Michael Razze	Pitman Borough - TRICO JIF	Present
Robert MacFarland	Bordentown Fire District #2 FRESP JIF	Present
Joy Tozzi	Township of Robbinsville - Mid-Jersey JIF	Absent
Susan Danson	Maple Shade Twp- PMM JIF	Absent
Joseph Criscuolo	East Brunswick Twp – Central JIF	Present
Frank Elenio	Ridgefield Borough - PAIC JIF	Present
James Pacanowski	Ventnor City - Atlantic JIF	Present

**APPOINTED OFFICIALS PRESENT:**

Executive Director/Adm	PERMA Risk Management Services <b>Joseph Hrubash, Cate Kiernan, Nancy A. Ghani</b>
Attorney	Dorsey & Semrau <b>Fred Semrau, Esq.</b>
Producer	Risk Program Administrators <b>Paul Forlenza, Kamini Patel, Jillian Donnelly</b>
Actuary	The Actuarial Advantage <b>Kyle Mrotek, Jamie Shooks</b>
Underwriting Manager	Conner Strong & Buckelew <b>Edward Cooney, Jonathon Tavares</b>
Ex Worker’s Comp Claims Administrator	Qual-Lynx <b>Kathy Kissane</b>
Safety Director	JA Montgomery Risk Control Services <b>Paul Shives</b>
Treasurer	<b>Mike Zambito</b>
Excess Liability Claims Administrator	CB Claims LLC <b>Christopher Botta</b>
Lobbyist	Pathways <b>Paul Bent</b>

Auditor Nisivoccia LLP  
**Bud Jones**

Marketing Consultant Acrisure  
**Amy Pieroni**

Southern NJ Marketing Consultant PJM Consultants  
**Paul Miola**

**ALSO PRESENT:**

Brian McNeilly, Morris JIF Alternate MEL Commissioner & EJIF Chairman  
David Grubb, Executive Director (Emeritus)  
Don Sciolaro, P.I.A  
Matt Gemma, J.A. Montgomery  
Alison Kelly, Danskin Insurance Agency  
John Casagrande, Danskin Insurance Agency  
Chuck Casagrande, Danskin Insurance Agency  
Ezio Altamura., GJEM Otterstedt Agency  
Mathew McArow Jr., GJEM Otterstedt Agency  
Barbara Murphy, RLM  
Robyn Walcoff, Perma Risk Management Services  
Jennifer Conicella, Perma Risk Management Services  
Pauline Kontomanolis, Perma Risk Management Services  
Matthew Sanchez, Chubb  
Diane Dembeski, Chubb  
John O'Connor, Chubb  
Jonathon Testa, Esq., Dorsey & Semrau  
Patti Fahy, Acrisure  
Trevor Morris, Acrisure

**MINUTES:** Included in the agenda were the Open minutes of March 22, 2024 and May 14, 2024; the Closed minutes of March 22, 2024 were distributed to board members only.

**MOTION TO APPROVE OPEN MINUTES OF MARCH 22, 2024 AND MAY 14, 2024 AND CLOSED MINUTES OF MARCH 22, 2024:**

Moved: Commissioner Wolk  
Second: Commissioner Law  
Vote: 15 Ayes – 1 Abstention\*

*\*Commissioner Ulrich abstained on approving the March 22, 2024 Open & Closed Minutes; he was absent for that meeting.*

**CORRESPONDENCE:** NONE

**WELCOME:** Chairman Tomasko welcomed Commissioner Pacanowski of Atlantic JIF and Commissioner Elenio of PAIC JIF to the MEL Board.

**AUDITOR:**

**AUDITOR YEAR-END REPORT:** Executive Director Hrubash reported the Audit Committee met on May 31, 2024 to review the year-end financials and the Internal Audits for *Electronic Data Process and Information Technology, 2023 Reinsurance Checklist* and the *2023 Claims-Workers' Compensation*. Copies of the Financial Audit Report and Internal Audit Reports were enclosed separately from the agenda. Committee Chairman Commissioner Brewer noted the Audit committee held a spirited discussion and said he was reassured by the thorough review by the external corporate board members that serve on the committee and the answers provided by the various Fund professionals.

Fund Auditor referred to the Statement of Revenue, Expenses and Changes in Net Position and reviewed the operating revenue, operating expenses, non-operating income figures; the overall Net Position of 2023 was \$12.3 million. Fund Auditor concluded the review and said there are no findings or recommendations.

**ACTUARY YEAR-END REPORT:** Enclosed separately from the agenda booklet was the Actuarial Valuation Report as of December 31, 2023. Fund Actuary provided a summary review of the report and said the MEL’s reserves and Incurred But Not Reported (IBNR) are consistent with the figures and findings in the financial audit. Lastly, Fund Actuary said the report reflected a Reasonable determination of reserves; the other categories being Excessive or Deficit.

**MOTION TO APPROVE THE FINANCIAL AUDIT REPORT AND ACTUARIAL VALUATION REPORT AS OF DECEMBER 31, 2023 AND ADOPT RESOLUTION NO. 31-24 AND EXECUTE AN AFFIDAVIT INDICATING THAT MEMBERS OF THE EXECUTIVE COMMITTEE HAVE READ THE GENERAL COMMENTS SECTION OF THE AUDIT REPORT:**

Moved: Commissioner Nolan  
Second: Commissioner Rutkowski  
Vote: 16 Ayes – 0 Nays

**MOTION TO ACCEPT THE INTERNAL AUDITS FOR ELECTRONIC DATA PROCESS AND INFORMATION TECHNOLOGY, 2023 REINSURANCE CHECKLIST AND 2023 CLAIMS-WORKERS’ COMPENSATION AS PRESENTED:**

Moved: Commissioner Elenio  
Second: Commissioner Brewer  
Vote: 16 Ayes – 0 Nays

**EXECUTIVE DIRECTOR:**

**MEETINGS:** Executive Director Hrubash reported at the May meeting, the Board voted to restructure the meeting times for MEL and RCF Claims, the RCF Board, the EJIF Board and the MEL Board meetings. Effective June 2024, the MEL Board will meet at 10:30, EJIF will meet at 11:05 and the RCF at 11:30. The MEL Claims Committee will now meet at 9:45 and the RCF Claims will no longer meet the same day as the boards meet.

In addition, the Fund Attorney recommended that the MEL amend the Fund’s meeting procedure resolution to add the following language: “Each member of the public may address the Chairperson for a maximum of five minutes”. Enclosed in the agenda was Resolution 30-24 amending Meeting Procedures.

**MOTION TO ADOPT RESOLUTION 30-24 AMENDING MEETING PROCEDURES:**

Moved: Commissioner Champney-Kwesilait  
Second: Commissioner Ulrich  
Vote: 16 Ayes – 0 Nays

**SPECIAL ACKNOWLEDGMENTS:**

**MICHAEL ZAMBITO** Executive Director Hrubash reported this will be the Fund Treasurer’s last meeting as he is retiring from the position at the end of the month. Mr. Zambito has served as the MEL JIF Fund Treasurer since 1988. Ms. Pauline Kontomanolis, PERMA Chief Accounting Officer said Mr. Zambito is a “dedicated, loyal and honorable person” whose work ethic is part of the success of the MEL JIF. Mr. Zambito thanked the Board and Fund Professionals for the kind words and said the MEL JIF is the most

successful organization that he is proud to have been a part of. Mr. Zambito expressed gratitude to the commissioners and professionals he has worked with over the years.

**CHARLES CUCCIA** Emeritus Executive Director Grubb reported Commissioner Cuccia will be retiring at the end of this month. Executive Director Grubb said Mr. Cuccia has served as a MEL JIF Commissioner since January 1994, served as MEL Secretary in 2001 and served as MEL Chairman from January 2002 to January 2004. In addition, Mr. Cuccia chaired four MEL Committees: Audit, Coverage, Legislative and Investment and made major improvements in the MEL investments through the Joint Cash Management & Investment Program (JCMI). Executive Director Grubb said Commissioner Cuccia’s guidance was frequently sought out when faced with difficult situations and noted he is considered not just a good leader, but also a friend among colleagues. Mr. Cuccia thanked the Board and Fund Professionals for the acknowledgement and said, “nobody does this alone”. Mr. Cuccia complimented the collaborative spirit among all involved said the work done by the MEL and local JIFs over the years has a big impact on the entire state of New Jersey.

Chairman Tomasko thanked both individuals for their service and presented them with tokens of appreciation for their years of service to the MEL JIF. The Board of Fund Commissioners, professionals and others present acknowledged both Mr. Zambito and Mr. Cuccia with sustained applause.

**CHUBB:** Effective January 1, 2024, the MEL entered a policy with Chubb to provide Equipment Breakdown coverage. Representatives from Chubb were in attendance and provided a summary of services to be provided to MEL members.

**MANAGEMENT COMMITTEE:** Executive Director Hrubash reported this committee met on June 5<sup>th</sup> to consider the positions of Qualified Purchasing Agent (QPA), the Southern New Jersey Marketing Consultant, Regulatory changes concerning ADA and JIF websites and to discuss activating the Special Claims Committee in preparation for an anticipated active hurricane season; the committee agenda was included in the agenda appendix III for information.

Executive Director Hrubash reported the Management Committee made the following recommendations for action at today’s meeting:

Southern NJ Marketing Consultant – A Competitive Contracting RFP was issued for the marketing consultant and one response was received from PJM Consultants LLC. Appoint PJM Consultants LLC for the contract term of June 10, 2024 to December 31, 2024 for a monthly fee of \$3,740.

QPA – Appoint Matthew Cavallo of Laracy Associates LLC for contract term of July 1, 2024 through December 31, 2024 for a monthly fee of \$2,000.

Copies of Resolution 33-24 authorizing award of service contract to PJM Consultants for Southern NJ Marketing Consultant and 34-24 authorizing award of service contract to Matthew Cavallo of Laracy Associates for QPA services were distributed for information.

**MOTION TO ADOPT RESOLUTION 33-24 AUTHORIZING AWARD OF SERVICE CONTRACT TO PJM CONSULTANTS FOR SOUTHERN NJ MARKETING CONSULTANT AND RESOLUTION 34-24 AUTHORIZING AWARD OF SERVICE CONTRACT TO MATTHEW CAVALLO OF LARACY ASSOCIATES LLC FOR QPA SERVICES:**

Moved: Commissioner Cuccia  
Second: Commissioner Brewer  
Vote: 16 Ayes – 0 Nays

**SAFETY & EDUCATION COMMITTEE:** Executive Director said this committee met on May 3, 2024; included in the agenda were the meeting minutes for information.

**COVERAGE COMMITTEE:** Executive Director said this committee met on May 3<sup>rd</sup>; minutes of the meeting were included in the agenda for information. Executive Director said Committee will continue to discuss higher blanket limits for Excess Crime to address increased cyber risk.

Executive Director reported the Coverage Committee made the following recommendation for action at today's meeting:

Statutory Bond Coverage - Currently, the MEL only offers \$1,000,000 excess of \$1,000,000 statutory bond coverage where the formula promulgated by state required higher limit. Many members requested higher limits following a local finance bulletin. *Committee recommended to approve higher limits upon request.*

**MOTION TO ACCEPT THE RECOMMENDATIONS OF THE COVERAGE COMMITTEE:**

Moved: Commissioner Nolan  
Second: Commissioner Elenio  
Vote: Unanimous

**LEGISLATIVE COMMITTEE:** Executive Director said this committee met on April 12<sup>th</sup> and June 4<sup>th</sup>; minutes of those meetings were submitted for information. Committee is scheduled to meet next on July 26, 2024 at 11:00AM. Committee Chairman Cuccia reported that the Governor has signed the bill that provides for modifications to the Open Public Records Act (ORPA). Since Commissioner Cuccia is retiring, Commissioner Franz was appointed as the new Committee Chair.

**MARKETING COMMITTEE:** Executive Director said this committee is scheduled to meet on June 17<sup>th</sup> at 9:30AM via Zoom.

**CLAIMS COMMITTEE:** This committee last met on March 22<sup>nd</sup> and May 7<sup>th</sup> and met prior to this meeting; minutes of these meetings are sent to the full MEL Board separately from the agenda.

**RESIDUAL CLAIMS FUND (RCF):** Enclosed in the agenda was a copy of Commissioner Champney-Kweselait's report on the RCF March 22, 2024 meeting. Executive Director Hrubash said the RCF is scheduled to meet after the MEL and will take action to amend the 2023 Budget reflecting the transfer of Fund Year 2019 open liabilities.

**CYBER JIF:** Submitted for information was a copy of the Cyber JIF report from the May 16, 2024 meeting. Executive Director said the JIF plans to form an Operations and Claims Review Committees.

**BILLS LIST:** Executive Director said a local MEL-affiliated JIF recently experienced fraudulent check activity in which JIF checks were duplicated. To prevent this activity, check numbers on the MEL and local JIF bills lists will be redacted. Executive Director noted for information the MEL's procedure of "Positive Payee" prevented this fraud from actually occurring.

**2024 FINANCIAL DISCLOSURES:** The statutory filing deadline was April 30<sup>th</sup> and the Local Finance Board has issued violations in the past for not filing. *All Fund Commissioners and Fund Professionals have filed their disclosures.*

**UNDERWRITING MANAGER:**

**REPORT:** Underwriting Manager said he has begun the marketing process for the 2025 renewal and will provide more information at the next meeting.

**TREASURER:** Included in the agenda were the Confirmation of Payments from April 2024, April 2024 Supplemental #1 and #2, May 2024 and Resolution 32-24 June 2024 Bills List for June 2024. Also included was the Confirmation of Transfers to Claims Accounts for March and April 2024.

**CONFIRMATION OF PAYMENTS**

April 2024	\$516,120.35
April 2024 Supplemental #1	\$7,644,588.55
April 2024 Supplemental #2	\$6,000,000.00
May 2024	\$731,055.70

**RESOLUTIONS 32-24 FOR JUNE 2024 VOUCHERS:**

June 2024	\$1,923,453.72
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**CONFIRMATION OF MARCH 2024 CLAIMS PAYMENTS/CERTIFICATION OF CLAIMS TRANSFERS:**

<b>1988 WC</b>	23,846.07
<b>CLOSED</b>	0.00
<b>2020</b>	778,063.21
<b>2021</b>	1,093,880.96
<b>2022</b>	37,415.16
<b>2023</b>	457,027.02
<b>2024</b>	3,440.07
<b>TOTAL</b>	<b>\$2,393,672.49</b>

**CONFIRMATION OF APRIL 2024 CLAIMS PAYMENTS/CERTIFICATION OF CLAIMS TRANSFERS:**

<b>1988 WC</b>	44,203.60
<b>CLOSED</b>	0.00
<b>2020</b>	36,434.14
<b>2021</b>	5,580,451.11
<b>2022</b>	32,699.55
<b>2023</b>	1,262,636.51
<b>2024</b>	294,162.27
<b>TOTAL</b>	<b>\$7,250,587.18</b>

**MOTION TO CONFIRM PAYMENTS OF APRIL 2024, APRIL 2024 SUPPLEMENTAL #1 AND #2, MAY 2024, APPROVE JUNE 2024 BILLS RESOLUTION AND TO APPROVE TREASURER’S REPORT; CURRENT AND CONFIRMING EXPENSES AS PRESENTED:**

Moved:	Commissioner Nolan
Second:	Commissioner Ulrich
Roll Call Vote:	16 Ayes – 0 Nays

**CLAIMS – EXCESS WORKERS COMPENSATION & PROPERTY:**

**REPORT:** Workers’ Compensation & Property Claims Manager said there was nothing to report for this meeting.

**CLAIMS – EXCESS LIABILITY:**

**REPORT:** Claims Administrator said there was nothing to report for this meeting.

**ATTORNEY:**

**REPORT:** Fund Attorney reported he is working with the Executive Director’s office to finalize outstanding excess workers’ compensation claims from the policy period of 1991-2002 with Genesis (prior carrier). In addition, Fund Attorney is working with CB Claims LLC, the MEL’s Excess Liability Claims Administrator, on the recent \$21million suit where four homes in Haddonfield, NJ were severely damaged due to flooding waters from a storm. Lastly, in March the Board authorized the Fund Attorney and one or two members of the Board to meet with a member regarding potential litigation. Fund Attorney reported the member agreed to mediation procedures which would be presided over by a former judge.

**MANAGED CARE:**

**REPORT:** Managed Care Provider submitted a Savings and Penetration Summary report as of May 2024. Report noted total charges of \$3,757,131.95, which were approved and repriced to \$1,462,767.20 for a 61% savings.

**OLD BUSINESS:**

NONE

**NEW BUSINESS:**

NONE

**PUBLIC COMMENT:**

**ACKNOWLEDGEMENT:** Ms. Kontomanolis said she has enjoyed working with Mr. Cuccia all these years on MEL-related initiatives and congratulated him on his retirement.

**CLOSED SESSION:** There was no need for Closed Session.

**MOTION TO ADJOURN:**

Moved:	Commissioner Brewer
Second:	Commissioner Champney-Kwesilait
Vote:	Unanimous

**MEETING ADJOURNED:** 11:07AM

**NEXT MEETING:** Monday September 9, 2024 – 10:30AM  
Forsgate Country Club – Monroe, NJ

Nancy A. Ghani, Assisting Secretary

For

\_\_\_\_\_  
JOHN CLARKE, SECRETARY

**RESOLUTION NO: 35-24**  
**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND**  
(hereafter referred to as “the FUND”)  
**AMENDING THE FUND’S FISCAL MANAGEMENT PLAN**  
**FOR THE 2024 FUND YEAR**

**WHEREAS**, the FUND is duly constituted as a Municipal Joint Insurance Fund, as permitted under the laws promulgated by the State of New Jersey, (N.J.S.A. 40A-36, et.seq.); and

**WHEREAS**, the FUND is subject to the requirements contained within the Local Fiscal Affairs Law (N.J.S.A. 40A-5, et.seq.) ; and

**WHEREAS**, the FUND adopted Resolution 1-24 at Reorganization which included designating authorized signatories and authorized depositories; and

**WHEREAS**, the FUND has determined the need to amend the signatory for Administrative Expenses, Reinsurance, Dividends, Miscellaneous Expenses, Claims and the need to amend the authorized depositories; and

**NOW, THEREFORE BE IT RESOLVED**, the FUND’s 2024 Fiscal Management Plan Section I, II. and III. will be amended and replaced in its entirety as follows;

- I.** All funds for Administrative Expenses, Reinsurance, Dividends and Miscellaneous Expenses, shall be withdrawn from the official named Depository (ies) by check, wire or ACH which shall bear the signatures and/or electronic approvals of at least two (2) of the following persons, duly authorized pursuant to this resolution.

Paul Tomasko                      CHAIR  
John Clarke                        SECRETARY  
**Matthew Laracy                    TREASURER**  
Adam Brewer                      COMMISSIONER

- II.** All funds for Claims payments handled by Qual-Lynx shall be withdrawn from the Official Depository(ies) by check, which shall bear the signatures of at least two (2) of the following persons, duly authorized pursuant to this Resolution.

Dave S. Ruber, Qual-Lynx  
Alice H. Lihou, Qual-Lynx  
**Matthew Laracy, Fund Treasurer**

- III.** All funds for Claims payments handled by CB Claims shall be withdrawn from the Official Depository(ies) by check, which shall bear the signatures of at least two (2) of the following persons, duly authorized pursuant to this Resolution.

Christopher Botta, Esquire  
Laura Sable  
**Matthew Laracy, Fund Treasurer**  
Adam Brewer, MEL Fund Commissioner

**NOW, THEREFORE BE IT RESOLVED**, the FUND’s 2024 Fiscal Management Plan - Section V. Item 3 will be amended and replaced in its entirety as follows;

3.) Authorized Depositories

In addition to the above, the FUND is authorized to deposit funds in certificates of deposit and other time deposits in banks covered by the Governmental Unit Depository Protection Act, NJSA 17:9-14 et seq. (GUDPA). Specifically authorized depositories include but are not limited to:

**TD Bank**  
Citizens Bank (formerly Investors Bank)



The FUND is also authorized to invest its assets in the New Jersey Cash Management Fund.

ADOPTED:

This 9<sup>th</sup> day of September 2024 before the Governing Body:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
date

**RESOLUTION36-24**  
**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND**  
**AUTHORIZING THE HIRING**  
**OF CONSULTING, PROFESSIONAL SERVICES, CONSULTING AND OTHER**  
**SERVICES THROUGH THE COMPETITIVE CONTRACTING PROCESS**

**WHEREAS**, the Municipal Excess Liability Joint Insurance Fund (Hereinafter the “Fund”) has a need for the following services to be provided for the efficient operation of the Fund;

**POLICE ACCREDITATION STUDY**

and

**WHEREAS**, the Fund under the authority of (N.J.S.A. 11:15-2.4) is subject to the auspices of the New Jersey Local Publics Contract Law for its procurement at (N.J.S.A.40A:11-1); and

**WHEREAS**, such desired services are currently available to be provided through the competitive contracting process for consultants under the New Jersey Local Public Contracts Law, (N.J.S.A. 40A:11-4.1(m).; and

**WHEREAS**, the Fund desires to evaluate such service offerings from Vendors within the procedures as set forth in the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-4.1 et. seq. and N.J.A.C. 5:34-4 et. Seq.); and

**WHEREAS**, the competitive contracting process satisfies the fair and open requirement as established under (N.J.S.A. 19:44A-20.4 et. Seq.), and

**WHEREAS**, the Fund desires to enter into a contract that will satisfy the needs of the Fund; and

**WHEREAS**, as per statute the process will be administered by the Administrator/Executive Director (N.J.S.A 40A:11-4.5(d));

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Fund Commissioners of the Municipal Excess Liability Joint Insurance Fund resolve to authorize the Administrator/Executive Director to procure this contract through the competitive contacting process in accord with (N.J.S.A. 40A:11-4.1 et. Seq.), as follows:

**POLICE ACCREDITATION STUDY**

MUNICIPAL EXCESS LIABILITY  
JOINT INSURANCE FUND

Attest:

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Paul Tomasko, CHAIRMAN

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John Clarke, SECRETARY

**RESOLUTION NO. 37-24**  
**RESOLUTION TO RENEW MEMBERSHIP**  
**MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND**

**WHEREAS**, the Municipal Excess Liability Residual Claims Fund (“RCF”), a nonprofit public entity in the State of New Jersey, was formed pursuant to N.J.S.A. 40A:10-36, et seq. to provide residual risk management to its member Joint Insurance Funds (“JIFs”); and

**WHEREAS**, in accordance with N.J.S.A. 40A:10-42, the RCF may provide coverage to its member JIFs by self-insurance, the purchase of commercial insurance or reinsurance, or any combination thereof; and

**WHEREAS** the RCF may procure such insurance pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m) as an extraordinary unspecifiable service (“EUS”), so long as the contract entered into is awarded in accordance with the statutory requirements for EUSs; and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-14, the governing bodies of two or more Local Units may enter into an agreement to provide for the formation of the joint operation of any public services, public improvements, works, facilities, or undertakings which the local units are empowered to operate; and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-9 et seq. the RCF may obtain coverage on behalf of its members JIFs in accordance with the Local Public Contracts Law; and

**WHEREAS**, in accordance with N.J.S.A. 40A:10-36 et seq., a JIF wishing to join the RCF to obtain the benefits of joint public entity membership may do so by adopting a resolution; and

**WHEREAS**, the Executive Committee of the **Municipal Excess Liability Joint Insurance Fund** has determined that renewing their membership in the Residual Claims Fund is in the best interest of the member local units.

**NOW, THEREFORE, BE IT RESOLVED** that the Fund Commissioners of the **Municipal Excess Liability Joint Insurance Fund** does hereby resolve and agree to renew its membership in the Residual Claims Fund for a period of three (3) years, the commencement of which shall be January 1, 2025. For the purpose of determining the term, any portion of the Fund year shall be considered a full year; and

**BE IT FURTHER RESOLVED** that the **Municipal Excess Liability Joint Insurance Fund** hereby adopts the Bylaws of the Residual Claims Fund. Coverage will be provided in accordance with the terms, conditions and limitations as contained in the Residual Claim Fund's Commercial Excess Insurance or Reinsurance, and Bylaws; and

**BE IT FURTHER RESOLVED** that the Chairperson of the **Municipal Excess Liability Joint Insurance Fund**, or other designated representative, is authorized and directed to execute any and all written agreements necessary for membership in the Residual Claims Fund including, but not limited to, the Indemnity and Trust Agreement, in order to implement membership by the **Municipal Excess Liability Joint Insurance Fund** in the Residual Claims Fund according to its Bylaws, N.J.S.A. 40A:10-36 et seq., administrative regulations, and any other statutes or regulations pertaining thereto.

**MUNICIPAL EXCESS LIABILITY  
JOINT INSURANCE FUND**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Attest

Date: \_\_\_\_\_

# MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND BILLS LIST

Resolution No. 38-24

SEPTEMBER 2024

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Municipal Excess Liability Joint Insurance Fund’s Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2024**

<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
QUALCARE, INC.	MANAGED CARE 9/24	48,331.14 <b>48,331.14</b>
QUAL-LYNX	XS WC TPA 9/24	58,216.11
QUAL-LYNX	COMPUTER ACCESS FEES 9/24	1,560.60
QUAL-LYNX	PROPERTY TPA 9/24	16,725.91 <b>76,502.62</b>
CB CLAIMS LLC	TPA 8/24	38,791.09
CB CLAIMS LLC	DISBURSEMENTS 8/24	90.00 <b>38,881.09</b>
J. A. MONTGOMERY RISK CONTROL	MSI ADMIN 9/24	118,581.68 <b>118,581.68</b>
PERMA	ADMINISTRATOR FEE 9/24	163,887.78 <b>163,887.78</b>
LARACY ASSOCIATES LLC	TREASURER 9/24	2,314.91 <b>2,314.91</b>
THE ACTUARIAL ADVANTAGE	ACTUARY 9/24	4,611.00 <b>4,611.00</b>
LARACY ASSOCIATES LLC	QPA 9/24	2,000.00 <b>2,000.00</b>
ARTHUR J. GALLAGHER LLC dba	REINSURANCE MGR 9/24	28,106.58 <b>28,106.58</b>
CONNER STRONG & BUCKELEW	UNDERWRITING MGR 9/24	7,006.20 <b>7,006.20</b>
	<b>Total Payments FY 2024</b>	<b>490,223.00</b>
	<b>TOTAL PAYMENTS ALL FUND YEARS</b>	<b>\$490,223.00</b>

\_\_\_\_\_  
Chairperson

Attest:

Dated:

\_\_\_\_\_  
I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims

\_\_\_\_\_  
Treasurer