

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
OPEN MINUTES**

SEPTEMBER 9, 2024 – 10:30AM

FORSGATE COUNTRY CLUB -MONROE, NJ

Chairman Tomasko called the meeting to order and asked the Assistant Secretary to read the statement of compliance open public meeting act.

ROLL CALL OF 2024 BOARD OF FUND COMMISSIONERS

Paul Tomasko	Borough of Alpine – Bergen JIF	Present
John Clarke	Princeton Housing Authority- PHA JIF	Absent
Greg Franz	Edgewater – South Bergen JIF	Present
Joseph Wolk	Borough of Mount Ephraim- Camden JIF	Present
Thomas Nolan	Borough of Brielle - Monmouth JIF	Present
Bernard Rutkowski	NJUA JIF – Toms River MUA	Absent
Brian Bigler – Alternate Commissioner	NJUA JIF – Secaucus MUA	Present
Veronica Laureigh	Township of Lacey – Ocean JIF	Present
Megan Champney-Kweselait	City of Summit- Suburban Municipal JIF	Present
Megan Jack	Riverside Twp- Burlco JIF	Present
Adam Brewer	Pequannock Township – Morris JIF	Present
James Ulrich	Twp. of Clark - NJMSI JIF	Present
Michael Razze	Pitman Borough - TRICO JIF	Present
Robert MacFarland	Bordentown Fire District #2 FRESP JIF	Absent
Joy Tozzi	Township of Robbinsville - Mid-Jersey JIF	Present
Susan Danson	Maple Shade Twp- PMM JIF	Present
Joseph Criscuolo	East Brunswick Twp – Central JIF	Present
Frank Elenio	Ridgefield Borough - PAIC JIF	Absent
James Pacanowski	Ventnor City - Atlantic JIF	Present
Vincent Quatrone	Little Falls – Suburban Metro	Present

APPOINTED OFFICIALS PRESENT:

Executive Director/Adm	PERMA Risk Management Services Joseph Hrubash, Cate Kiernan, Nancy A. Ghani
Attorney	Dorsey & Semrau Fred Semrau, Esq.
Producer	Risk Program Administrators Paul Forlenza, Kamini Patel
Actuary	The Actuarial Advantage Kyle Mrotek
Underwriting Manager	Conner Strong & Buckelew Edward Cooney, Jonathon Tavares
Ex Worker’s Comp Claims Administrator	Qual-Lynx Kathy Kissane, Chris Healey
Safety Director	JA Montgomery Risk Control Services Paul Shives
Treasurer	Matt Laracy
Excess Liability Claims Administrator	CB Claims LLC Christopher Botta

Lobbyist

Pathways

Paul Bent

Marketing Consultant

Acrisure

Amy Pieroni

Southern NJ Marketing
Consultant

PJM Consultants

Paul Miola

ALSO PRESENT:

David Grubb, Executive Director (Emeritus)

Charles Cuccia, RCF & EJIF Treasurer

Alison Kelly, Danskin Insurance Agency

John Casagrande, Danskin Insurance Agency

Chuck Casagrande, Danskin Insurance Agency

Ezio Altamura., GJEM Otterstedt Agency

Mathew McArow Jr., GJEM Otterstedt Agency

Tom Merchel, Conner Strong & Buckelew

Barbara Murphy, RLM

Patti Fahy, Acrisure

Trevor Morris, Acrisure

Pauline Kontomanolis, Perma Risk Management Services

Brad Stokes, Perma Risk Management Services

Jennifer Conicella, Perma Risk Management Services

Zareena Majeed, Perma Risk Management Services

Robyn Walcoff, Perma Risk Management Services

Frank Covelli, P.I.A

MINUTES: Included in the agenda were the Open minutes of xxx

MOTION TO APPROVE OPEN MINUTES OF JUNE 10, 2024:

Moved: Commissioner Laureigh

Second: Commissioner Wolk

Vote: Unanimous

CORRESPONDENCE: NONE

WELCOME: Chairman Tomasko welcomed Commissioner Quatrone representing the Suburban Metro JIF.

EXECUTIVE DIRECTOR:

2025 BUDGET: Enclosed in the agenda was the preliminary 2025 budget, which reflected a 5.7% increase before increases in exposures are applied. Executive Director said a meeting of the Management Committee will be scheduled in mid-September/early October to review the 2025 Budget options prior to introduction at the next meeting. Committee is also expected to review the status of the 2025 Underwriting Renewal.

MANAGEMENT COMMITTEE: Fund Attorney said in March 2024, the MEL Board of Fund Commissioners appointed TD Bank to provide banking services effective July 1, 2024.

Fund Attorney said subsequent to the appointment, TD Bank identified contractual clauses, obligations, liability and exposures they wished to limit as well as inclusion of “Limitation of Liability; Disclaimer of Warranties” clause (LLDW) within the contract.

Management Committee met on August 23, 2024 to review the limitation on the type and amount of claims recoverable under TD Bank’s proposed cash management master agreement

with the MEL. Included in the agenda were the minutes of the meeting and a memorandum drafted by the Fund Attorney that outlined the limitations.

Fund Attorney said he discussed the matter with various levels of management at TD Bank without success. He further noted that incumbent also requested these limitations in its response to proposal (but did not limit in current contract). Fund Attorney said it appears that this limitation may now be standard in the financial market. In addition, the Fund's former Bank had similar restrictions. Fund Attorney said the Fund Office will continue efforts to determine if any other banks would provide the needed services without imposing.

MOTION TO ACCEPT THE LANGUAGE OF THE CASH MANAGEMENT MASTER AGREEMENT AS PRESENTED:

Moved: Commissioner Brewer
Second: Commissioner Franz
Vote: 16 Ayes – 0 Nays

Professional Service Agreements for Marketing Managers, Marketing Consultant and Management & Supervisory Training Consultant have reached the end of their term. In 2019, the board adopted resolutions establishing Competitive Contracting RFP (CCRF) as the procurement process. Therefore, we will work with the QPA to issue these CCRFPs.

MOTION TO AUTHORIZE THE ISSUANCE OF THESE CCRFPs:

Moved: Commissioner Nolan
Second: Commissioner Brewer
Vote: Unanimous

FISCAL MANAGEMENT PLAN: Enclosed in the agenda was Resolution 35-24 amending the signatories for the MEL accounts, reflecting the change in Treasurer and Banking Services provider; changes have been highlighted for reference.

MOTION TO ADOPT RESOLUTION 35-24 AMENDING THE 2024 FISCAL MANAGEMENT PLAN:

Moved: Commissioner Nolan
Second: Commissioner Laureigh
Vote: 16 Ayes – 0 Nays

SAFETY & EDUCATION COMMITTEE: Committee met on August 16, 2024; included in the agenda were the minutes of that meeting.

Committee discussed three services/contracts with comments and/or recommendations noted:

- Learning Management System (LMS) - The current contract term with BIS Safety Software Inc. (BIS) is 9/1/2022 to 12/31/2024 with two 1-year options to renew. *Committee recommends extending the contract through 2025 and 2026 at the MEL's 2025 Reorganization meeting.*
- Management & Supervisory Training Consultant – The 5-year contract with LaMendola Associates will expire at year-end as noted above. *Committee notes this training is valuable and well-received and recommends the procurement of these services.*
- Benchmark Analytics – In 2023, this firm was engaged to conduct a study on the impact of accreditation on law enforcement claims. Reports were included in Appendix II & Appendix III of the agenda. *Committee reviewed the 1st phase summary of the study results and recommends the MEL release a Competitive*

Contracting RFP for a vendor for the next phase of a study on the benefits of Police Accreditation.

Included in the agenda was a copy of the suggested elements for Phase 2 as drafted by J.A. Montgomery. Safety Director reviewed the proposed next steps of the study which would be to analyze the data collected. Safety Director said result of first phase show a positive savings on investment – in particular for larger and medium agencies. Second phase should help the Fund analyze why some departments perform better than others; lack of resources may likely be the differential.

MOTION TO ADOPT RESOLUTION 36-24 TO AUTHORIZE THE RELEASE OF A COMPETITIVE CONTRACTING RFP FOR A CONSULTANT TO REVIEW THE RESULTS OF POLICE ACCREDITATION.

Moved:	Commissioner Tozzi
Second:	Commissioner Champney
Vote:	Unanimous

COVERAGE COMMITTEE: A meeting of this committee will be scheduled for mid-September/early October.

LEGISLATIVE COMMITTEE: Committee met on July 26, 2024; enclosed in the agenda were the minutes of that meeting.

MARKETING COMMITTEE: Committee met on June 17, 2024; enclosed in the agenda were the minutes of that meeting.

CLAIMS COMMITTEE: This committee last met on July 17, 2024 and met prior to this meeting; minutes of these meetings are sent to the full MEL Board separately from the agenda.

RESIDUAL CLAIMS FUND (RCF): Enclosed in the agenda was a copy of Commissioner Champney-Kweselait's report on the RCF June 10, 2024 meeting.

RCF MEMBERSHIP RENEWAL: Executive Director said the Fund's three-year membership in the RCF is scheduled to expire on December 31, 2024. Enclosed in the agenda was Resolution 37-24 renewing the Fund's membership in the Residual Claims Fund for the period of January 1, 2025 through December 31, 2027.

MOTION TO ADOPT RESOLUTION 37-24 RENEWING THE FUND'S MEMBERSHIP IN THE RESIDUAL CLAIMS FUND FOR THE PERIOD OF JANUARY 1, 2025 THROUGH DECEMBER 31, 2027.

Moved:	Commissioner Nolan
Second:	Commissioner Laureigh
Vote:	16 Ayes – 0 Nays

CYBER JIF: Enclosed in the agenda was a copy of the Cyber JIF report from the July 18, 2024 meeting. Board is scheduled to meet again on September 19th. Commissioner Tozzi said the Cyber JIF has been active in forming an Operations Committee and also a Claims Committee and thanked those involved for their efforts. Executive Director reported the Underwriting Manager has identified an exposure for members that may provide IT services to other public entities and has distributed a survey to members to gather this information.

JIF MEMBERSHIP RENEWALS: Atlantic, Trico, Burlco, Mid-Jersey, NJSI and PAIC JIFs are set to renew their 3-year membership with the MEL on 1/1/2025; renewal documents were sent out on 6/27/24. Eleven local JIFs renew on 7/1/25 and 2 local JIFs renew on 1/1/26.

POWER OF COLLABORATION: Enclosed in the agenda was the latest in a series of Power of Collaboration advertisement to be published in the League of Municipalities magazine. The ad highlights the \$3.9 billion savings provided to NJ Taxpayers.

DUE DILIGENCE: Regulatory Compliance Checklist – as of 9/3/24

NEXT MEETING: The next meeting of the MEL JIF is scheduled for Wednesday October 16, 2024 at 10:30AM at the Forsgate Country Club - 375 Forsgate Drive, Monroe Twp, NJ 08831.

UNDERWRITING MANAGER:

REPORT: Underwriting Manager reported he started discussions on the 2025 renewal and summarized early indications of Property, Liability, Workers’ Compensation, Cyber and POL/EPL. Underwriting Manager reported New Jersey is now #9 on Judicial Watchlist and now #1 for the highest workers’ compensation costs. A webinar is being scheduled in the coming weeks on the renewal and market conditions.

TREASURER: Included in the agenda were the Confirmation of Payments from June 2024 Supplemental #1, June 2024 Supplemental #2, July 2024, August 2024, August 2024 Supplemental #1 and Resolution 38-24 September 2024 Bills List. Also included was the Confirmation of Transfers to Claims Accounts for May, June and July 2024 as well as the Joint Cash Management & Investment Portfolio as of July 2024.

CONFIRMATION OF PAYMENTS

June 2024 Supplemental #1	\$653,474.10
June 2024 Supplemental #2	\$152,195.82
July 2024	\$485,445.68
August 2024	\$533,428.55
August 2024 Supplemental #1	\$915,701.79

RESOLUTIONS 38-24 FOR SEPTEMBER 2024 VOUCHERS:

September 2024	\$490,223.00
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CONFIRMATION OF MAY 2024 CLAIMS PAYMENTS/CERTIFICATION OF CLAIMS TRANSFERS:

1988 WC	1997.28
CLOSED	0.00
2020	2467660.48
2021	504214.99
2022	551877.90
2023	371412.76
2024	11285.76
TOTAL	\$3,908,449.17

CONFIRMATION OF JUNE 2024 CLAIMS PAYMENTS/CERTIFICATION OF CLAIMS TRANSFERS:

1988 WC	1576.28
CLOSED	0.00
2020	48521.15
2021	226737.41

2022	786102.20
2023	216022.97
2024	47176.53
TOTAL	1326136.54

CONFIRMATION OF JULY 2024 CLAIMS PAYMENTS/CERTIFICATION OF CLAIMS TRANSFERS:

1988 WC	62933.56
CLOSED	0.00
2020	6689745.38
2021	358672.85
2022	20702.44
2023	324906.78
2024	445280.22
TOTAL	7902241.23

MOTION TO CONFIRM PAYMENTS OF JUNE 2024 SUPPLEMENTAL #1, JUNE 2024 SUPPLEMENTAL #2, JULY 2024, AUGUST 2024, AUGUST 2024 SUPPLEMENTAL #1 AND APPROVE SEPTEMBER 2024 BILLS LIST RESOLUTION 38-24 AND TO APPROVE TREASURER’S REPORT; CURRENT AND CONFIRMING EXPENSES AS PRESENTED:

Moved: Commissioner Laureigh
 Second: Commissioner Brewer
 Roll Call Vote: 16 Ayes – 0 Nays

CLAIMS – EXCESS WORKERS COMPENSATION & PROPERTY:

REPORT: Workers’ Compensation & Property Claims Manager said based on the 2025 renewal market, the claims horizon does not bode well; however, Qual-Lynx will continue to work hard with defense counsel to obtain beneficial settlements especially for workers’ compensation claims.

CLAIMS – EXCESS LIABILITY:

REPORT: Claims Administrator said he continues to work to resolve and close out the open excess liability claims.

ATTORNEY:

REPORT: Fund Attorney summarized aspects of the recent significant jury award to homeowners that experienced flooding. Fund Attorney said the claim involved drainage issues, run-off and stormwaters. Fund Attorney said the MEL professionals are working on an appeal and are also working together on various aspects, including legislative and increased communication with Mayors. Fund Attorney added that the town had spent significant dollars updating their stormwaters & was still hit with a large jury award.

MANAGED CARE:

REPORT: Managed Care Provider submitted a Savings and Penetration Summary report as of August 2024. Managed Care Provider said the June and July bill volumes are lower because the company moved to a new bill repricing system and underwent an audit. Report noted total charges of \$4,624,779.02, which were approved and repriced to \$1,854,979.85 for a 60% savings.

CLOSED SESSION: Fund Attorney requested Closed Session to update the MEL Board of Fund Commissioners on matters related to 1) Claims and 2) Contracts.

MOTION TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING CLAIMS AND CONTRACTS:

Moved: Commissioner Laureigh
Second: Commissioner Wolk
Vote: Unanimous

10:55AM - Fund Commissioners, Executive Directors and professional staff were permitted to stay in the room and all others stepped outside.

11:29AM – Chairman Tomasko asked for a motion to return to Open Session at the conclusion of the Closed Session discussion.

MOTION TO RETURN TO OPEN SESSION:

Moved: Commissioner Wolk
Second: Commissioner Danson
Vote: Unanimous

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

PUBLIC COMMENT:

NONE

MOTION TO ADJOURN:

Moved: Commissioner Jack
Second: Commissioner Brewer
Vote: Unanimous

MEETING ADJOURNED: 11:31AM

NEXT MEETING: Wednesday October 16, 2024 – 10:30AM
Forsgate Country Club – Monroe, NJ

Nancy A. Ghani, Assisting Secretary

For

JOHN CLARKE, SECRETARY

RESOLUTION NO: 35-24
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
(hereafter referred to as “the FUND”)
AMENDING THE FUND’S FISCAL MANAGEMENT PLAN
FOR THE 2024 FUND YEAR

WHEREAS, the FUND is duly constituted as a Municipal Joint Insurance Fund, as permitted under the laws promulgated by the State of New Jersey, (N.J.S.A. 40A-36, et.seq.); and

WHEREAS, the FUND is subject to the requirements contained within the Local Fiscal Affairs Law (N.J.S.A. 40A-5, et.seq.) ; and

WHEREAS, the FUND adopted Resolution 1-24 at Reorganization which included designating authorized signatories and authorized depositories; and

WHEREAS, the FUND has determined the need to amend the signatory for Administrative Expenses, Reinsurance, Dividends, Miscellaneous Expenses, Claims and the need to amend the authorized depositories; and

NOW, THEREFORE BE IT RESOLVED, the FUND’s 2024 Fiscal Management Plan Section I, II. and III. will be amended and replaced in its entirety as follows;

- I.** All funds for Administrative Expenses, Reinsurance, Dividends and Miscellaneous Expenses, shall be withdrawn from the official named Depository (ies) by check, wire or ACH which shall bear the signatures and/or electronic approvals of at least two (2) of the following persons, duly authorized pursuant to this resolution.

Paul Tomasko CHAIR
John Clarke SECRETARY
Matthew Laracy TREASURER
Adam Brewer COMMISSIONER

- II.** All funds for Claims payments handled by Qual-Lynx shall be withdrawn from the Official Depository(ies) by check, which shall bear the signatures of at least two (2) of the following persons, duly authorized pursuant to this Resolution.

Dave S. Ruber, Qual-Lynx
Alice H. Lihou, Qual-Lynx
Matthew Laracy, Fund Treasurer

- III.** All funds for Claims payments handled by CB Claims shall be withdrawn from the Official Depository(ies) by check, which shall bear the signatures of at least two (2) of the following persons, duly authorized pursuant to this Resolution.

Christopher Botta, Esquire
Laura Sable
Matthew Laracy, Fund Treasurer
Adam Brewer, MEL Fund Commissioner

NOW, THEREFORE BE IT RESOLVED, the FUND’s 2024 Fiscal Management Plan - Section V. Item 3 will be amended and replaced in its entirety as follows;

3.) Authorized Depositories

In addition to the above, the FUND is authorized to deposit funds in certificates of deposit and other time deposits in banks covered by the Governmental Unit Depository Protection Act, NJSA 17:9-14 et seq. (GUDPA). Specifically authorized depositories include but are not limited to:

TD Bank
Citizens Bank (formerly Investors Bank)

The FUND is also authorized to invest its assets in the New Jersey Cash Management Fund.

ADOPTED:

This 9th day of September 2024 before the Governing Body:

Chairman

date

Secretary

date

RESOLUTION36-24
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
AUTHORIZING THE HIRING
OF CONSULTING, PROFESSIONAL SERVICES, CONSULTING AND OTHER
SERVICES THROUGH THE COMPETITIVE CONTRACTING PROCESS

WHEREAS, the Municipal Excess Liability Joint Insurance Fund (Hereinafter the “Fund”) has a need for the following services to be provided for the efficient operation of the Fund;

POLICE ACCREDITATION STUDY

and

WHEREAS, the Fund under the authority of (N.J.S.A. 11:15-2.4) is subject to the auspices of the New Jersey Local Publics Contract Law for its procurement at (N.J.S.A.40A:11-1); and

WHEREAS, such desired services are currently available to be provided through the competitive contracting process for consultants under the New Jersey Local Public Contracts Law, (N.J.S.A. 40A:11-4.1(m).; and

WHEREAS, the Fund desires to evaluate such service offerings from Vendors within the procedures as set forth in the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-4.1 et. seq. and N.J.A.C. 5:34-4 et. Seq.); and

WHEREAS, the competitive contracting process satisfies the fair and open requirement as established under (N.J.S.A. 19:44A-20.4 et. Seq.), and

WHEREAS, the Fund desires to enter into a contract that will satisfy the needs of the Fund; and

WHEREAS, as per statute the process will be administered by the Administrator/Executive Director (N.J.S.A 40A:11-4.5(d));

NOW, THEREFORE, BE IT RESOLVED by the Board of Fund Commissioners of the Municipal Excess Liability Joint Insurance Fund resolve to authorize the Administrator/Executive Director to procure this contract through the competitive contacting process in accord with (N.J.S.A. 40A:11-4.1 et. Seq.), as follows:

POLICE ACCREDITATION STUDY

MUNICIPAL EXCESS LIABILITY
JOINT INSURANCE FUND

Attest:

Paul Tomasko, CHAIRMAN

John Clarke, SECRETARY

RESOLUTION NO. 37-24
RESOLUTION TO RENEW MEMBERSHIP
MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND

WHEREAS, the Municipal Excess Liability Residual Claims Fund (“RCF”), a nonprofit public entity in the State of New Jersey, was formed pursuant to N.J.S.A. 40A:10-36, et seq. to provide residual risk management to its member Joint Insurance Funds (“JIFs”); and

WHEREAS, in accordance with N.J.S.A. 40A:10-42, the RCF may provide coverage to its member JIFs by self-insurance, the purchase of commercial insurance or reinsurance, or any combination thereof; and

WHEREAS the RCF may procure such insurance pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m) as an extraordinary unspecifiable service (“EUS”), so long as the contract entered into is awarded in accordance with the statutory requirements for EUSs; and

WHEREAS, pursuant to N.J.S.A. 40A:65-14, the governing bodies of two or more Local Units may enter into an agreement to provide for the formation of the joint operation of any public services, public improvements, works, facilities, or undertakings which the local units are empowered to operate; and

WHEREAS, pursuant to N.J.S.A. 40A:65-9 et seq. the RCF may obtain coverage on behalf of its members JIFs in accordance with the Local Public Contracts Law; and

WHEREAS, in accordance with N.J.S.A. 40A:10-36 et seq., a JIF wishing to join the RCF to obtain the benefits of joint public entity membership may do so by adopting a resolution; and

WHEREAS, the Executive Committee of the **Municipal Excess Liability Joint Insurance Fund** has determined that renewing their membership in the Residual Claims Fund is in the best interest of the member local units.

NOW, THEREFORE, BE IT RESOLVED that the Fund Commissioners of the **Municipal Excess Liability Joint Insurance Fund** does hereby resolve and agree to renew its membership in the Residual Claims Fund for a period of three (3) years, the commencement of which shall be January 1, 2025. For the purpose of determining the term, any portion of the Fund year shall be considered a full year; and

BE IT FURTHER RESOLVED that the **Municipal Excess Liability Joint Insurance Fund** hereby adopts the Bylaws of the Residual Claims Fund. Coverage will be provided in accordance with the terms, conditions and limitations as contained in the Residual Claim Fund's Commercial Excess Insurance or Reinsurance, and Bylaws; and

BE IT FURTHER RESOLVED that the Chairperson of the **Municipal Excess Liability Joint Insurance Fund**, or other designated representative, is authorized and directed to execute any and all written agreements necessary for membership in the Residual Claims Fund including, but not limited to, the Indemnity and Trust Agreement, in order to implement membership by the **Municipal Excess Liability Joint Insurance Fund** in the Residual Claims Fund according to its Bylaws, N.J.S.A. 40A:10-36 et seq., administrative regulations, and any other statutes or regulations pertaining thereto.

**MUNICIPAL EXCESS LIABILITY
JOINT INSURANCE FUND**

Chairperson

Attest

Date: _____

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
SUPPLEMENTAL BILLS LIST**

CONFIRMATION OF PAYMENTS

JUNE 2024

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund’s Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR CLOSED

<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
KENNETH P. HAGEL JR.	HAGEL V. DAVENPORT SETTLEMENT 06/24	653,474.10
		653,474.10
	Total Payments FY	653,474.10
	TOTAL PAYMENTS ALL FUND YEARS	\$653,474.10

Chairperson

Attest:

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims

Dated:

Treasurer

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
SUPPLEMENTAL BILLS LIST**

CONFIRMATION OF PAYMENTS

JUNE 2024

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund’s Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2024

<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
BIS SAFETY SOFTWARE USA INC	SYSTEM FEES 5/24	9,242.84 9,242.84
CB CLAIMS LLC	XS TPA Q2 2024	5,541.16
CB CLAIMS LLC	TPA 6/24	38,791.09
CB CLAIMS LLC	DISBURSEMENTS 5/24	90.00
CB CLAIMS LLC	DISBURSEMENTS 6/24	90.00
CB CLAIMS LLC	TPA 5/24	38,791.09
		83,303.34
MAXWELL LEADERSHIP, INC	MSI LEADERSHIP WORKBOOKS 6/24	3,662.79 3,662.79
J. A. MONTGOMERY RISK CONTROL	VENUE FEE/CATERING FOR WKSP JUNE 6-7	3,810.95 3,810.95
MICHAEL S. ZAMBITO	TREASURER Q2 2024	6,944.94 6,944.94
DUGHI, HEWIT & DOMALWESKI, P.C.	PROFESSIONAL SERVICES 4/24	156.00 156.00
PRINCETON PUBLIC AFFAIRS GROUP INC.	RETAINER 6/24	5,000.00 5,000.00
PJM CONSULTANTS LLC	SOUTHERN NJ MARKETING CONS. 5/24	3,740.00 3,740.00
NJ ADVANCE MEDIA	AD 5.30.24	38.70 38.70
FORSGATE COUNTRY CLUB	AUDIT COMMITTEE MEETING 5.31.24	984.00
FORSGATE COUNTRY CLUB	MEL/RCF/EJIF MEETING 6/24	2,870.00
		3,854.00
HERO'S SALUTE AWARDS COMPANY	LOGO SETUP & ENGRAVING 6.14.24	203.52 203.52
ACCESS	INV 10928963 DEPT 001 5.31.24	409.82
ACCESS	INV 10928962 DEPT 001-2 5/.31.24	422.04
		831.86
ARTHUR J. GALLAGHER LLC dba	REINSURANCE MGR 6/24	28,106.58 28,106.58
LaMENDOLA ASSOCIATES, INC.	SAFETY TRAINING 5/24	3,212.07
LaMENDOLA ASSOCIATES, INC.	CONSULTING 5/24	88.23
		3,300.30
	Total Payments FY 2024	152,195.82

TOTAL PAYMENTS ALL FUND YEARS

\$152,195.82

Chairperson

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims

Treasurer

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND BILLS LIST

CONFIRMATION OF PAYMENTS

JULY 2024

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund’s Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2023

<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
BAKER TILLY US LLP	2023 PROPERTY AUDIT	5,000.00
		5,000.00
	Total Payments FY 2023	5,000.00

FUND YEAR 2024

<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
QUALCARE, INC.	MANAGED CARE 7/24	48,331.14
		48,331.14
QUAL-LYNX	EXCESS WC TPA 7/24	58,216.11
QUAL-LYNX	COMPUTER ACCESS FEE 07/24	1,560.60
QUAL-LYNX	PROPERTY TPA 07/24	16,725.91
		76,502.62
BIS SAFETY SOFTWARE USA INC	COURSE USAGE/COMPLETION FEES 6/24	13,287.94
		13,287.94
J. A. MONTGOMERY RISK CONTROL	MSI ADMIN 07/24	118,581.68
		118,581.68
PERMA	POSTAGE 06/24	265.52
PERMA	ADMINISTRATOR 7/24	163,887.78
		164,153.30
DORSEY & SEMRAU	MEL SPECIAL LITIGATION 06/24 INV 21433	5,871.53
		5,871.53
NEWTECH SERVICES, INC.	WEBSITE SERVICES 7/24	82.00
		82.00
PRINCETON PUBLIC AFFAIRS GROUP INC.	RETAINER 7/24	5,000.00
		5,000.00
PJM CONSULTANTS LLC	MARKETING CONSULTANT- PRORATED 06/24	2,618.00
		2,618.00
NJ ADVANCE MEDIA	AD 7.2.24	19.78
NJ ADVANCE MEDIA	AD 7.2.24	18.06
NJ ADVANCE MEDIA	AD 7.02.24	18.92
NJ ADVANCE MEDIA	AD 6.24.24	340.20
NJ ADVANCE MEDIA	AD 7.02.24	18.92
NJ ADVANCE MEDIA	AD 7.2.24	18.92
		434.80
THE ACTUARIAL ADVANTAGE	ACTUARY 07/24	4,611.00
		4,611.00
GANNETT NEW YORK-NJ LOCALIQ	AD 7.3.24	7.31
GANNETT NEW YORK-NJ LOCALIQ	AD 7.3.24	7.74
GANNETT NEW YORK-NJ LOCALIQ	AD 7.03.24	8.17

GANNETT NEW YORK-NJ LOCALIQ	AD 7.3.24	7.74
GANNETT NEW YORK-NJ LOCALIQ	AD 7.3.24	7.74
		38.70
ACCESS	INV 10978751 DEPT 001 6.30.24	423.75
ACCESS	INV 10978750 DEPT 001-2 6.30.24	436.39
		860.14
ARTHUR J. GALLAGHER LLC dba	REINSURANCE MANAGER 07/24	28,106.58
		28,106.58
LaMENDOLA ASSOCIATES, INC.	SAFETY TRAINING 06/24	2,577.84
LaMENDOLA ASSOCIATES, INC.	CONSULTING 06/24	2,382.21
		4,960.05
CONNER STRONG & BUCKELEW	UNDERWRITING MGR 7/24	7,006.20
		7,006.20
	Total Payments FY 2024	480,445.68
	TOTAL PAYMENTS ALL FUND YEARS	\$485,445.68

Chairperson

Attest:

Dated:

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims

Treasurer

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND BILLS LIST

CONFIRMATION OF PAYMENTS

AUGUST 2024

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund’s Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2024

<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
QUALCARE, INC.	MANAGED CARE 8/24	48,331.14 48,331.14
QUAL-LYNX	EXCESS WC TPA 8/24	58,216.11
QUAL-LYNX	COMPUTER ACCESS FEE 08/24	1,560.60
QUAL-LYNX	PROPERTY TPA 08/24	16,725.91 76,502.62
Institute of Strategis Educ. Partners	3 COURSE SEMINAR ON 4/26/24	4,885.00
Institute of Strategis Educ. Partners	3 COURSE SEMINAR ON 4/19/24	4,300.00 9,185.00
CB CLAIMS LLC	TPA 07/24	38,791.09
CB CLAIMS LLC	DISBURSEMENTS 7/24	90.00 38,881.09
J. A. MONTGOMERY RISK CONTROL	REIMB- AWARD ENGRAVE-PAULS INV 2173	60.00
J. A. MONTGOMERY RISK CONTROL	MSI ADMIN 8/24	118,581.68 118,641.68
PERMA	REIMB FOR RECOGNITION GIFTS 06/24	234.58
PERMA	ADMINISTRATOR 8/24	163,887.78
PERMA	POSTAGE 07/24	152.61 164,274.97
LARACY ASSOCIATES LLC	TREASURER FEE 08/24	2,314.91
LARACY ASSOCIATES LLC	TREASURER FEE 07/24	2,314.91 4,629.82
NEWTECH SERVICES, INC.	WEB SERVICE/ DOMAIN RENEW 7/24-8/24	357.34 357.34
PJM CONSULTANTS LLC	SOUTHERN NJ MARKETING CONS. 7/24	3,740.00 3,740.00
PRINCETON STRATEGIC COMMUNICATIONS GROUP LLC	MARKET MGMT FEE/ HOST FEE 05/24	6,279.00
PRINCETON STRATEGIC COMMUNICATIONS GROUP LLC	MARKET MGMT FEE/ HOST FEE 04/24	6,279.00
PRINCETON STRATEGIC COMMUNICATIONS GROUP LLC	MARKET MGMT FEE/ HOST FEE 02/24	6,279.00
PRINCETON STRATEGIC COMMUNICATIONS GROUP LLC	MARKET MGMT FEE/ HOST FEE 03/24	6,279.00 25,116.00
THE ACTUARIAL ADVANTAGE	ACTUARY 08/24	4,611.00 4,611.00
LARACY ASSOCIATES LLC	QPA SERVICES 08/24	2,000.00
LARACY ASSOCIATES LLC	QPA SERVICES 07/24	2,000.00 4,000.00
ACCESS	INV 10746443 DEPT 001-2 2/29/24-PARTIAL	45.11 45.11
ARTHUR J. GALLAGHER LLC dba	REINSURANCE MANAGER 08/24	28,106.58

CONNER STRONG & BUCKELEW	UNDERWRITING MGR 8/24	28,106.58
		7,006.20
		7,006.20
	Total Payments FY 2024	533,428.55
	TOTAL PAYMENTS ALL FUND YEARS	\$533,428.55

Chairperson

Attest:

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims

Dated:

Treasurer

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND SUPPLEMENTAL BILLS LIST

CONFIRMATION OF PAYMENTS

AUGUST 2024

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund’s Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR CLOSED

<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
MUNICIPAL EXCESS LIABILITY RCF	CY REFUND DEPOSIT S/B RCF 8/24	15,714.14
MUNICIPAL EXCESS LIABILITY RCF	2019 LAND REIMB- ACCR 23 PD RCF-24	186,792.00
		202,506.14
	Total Payments FY CLOSED	202,506.14

FUND YEAR 2022

<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
BERGEN COUNTY MUNICIPAL	2022 POLICE ACCRED. DISC. PRO-RATED	1,114.00
		1,114.00
	Total Payments FY 2022	1,114.00

FUND YEAR 2023

<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
BERGEN COUNTY JOINT INSURANCE FUND	2023 POLICE ACCRED. DISCOUNT(ANNUAL)	2,650.00
		2,650.00
MORRIS COUNTY MUNI JT INS FUND	PREM. REFUND 23- S ORANGE FIRE 08/24	11,275.04
		11,275.04
	Total Payments FY 2023	13,925.04

FUND YEAR 2024

<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
CONNER STRONG & BUCKELEW	PRIMARY PROP Q2 TRUE-UP -VARIOUS 8/24	552,589.00
		552,589.00
J. A. MONTGOMERY RISK CONTROL	ANNUAL MSI ADMIN- PIP-NJ 2024	33,333.33
J. A. MONTGOMERY RISK CONTROL	ANNUAL MSI ADMIN- MEIG 2024	33,333.33
J. A. MONTGOMERY RISK CONTROL	ANNUAL MSI ADMIN- NESBIG 2024	33,333.33
		99,999.99
DORSEY & SEMRAU	RETAINER Q3 2024	11,592.85
DORSEY & SEMRAU	OPRA RETAINER Q3 2024	4,968.36
		16,561.21
DUGHI, HEWIT & DOMALWESKI, P.C.	PROF SERVICES- MATTER 19303 FOR 7/24	468.00
DUGHI, HEWIT & DOMALWESKI, P.C.	PROFESSIONAL SERVICES THRU 7/31/24	5,152.00
		5,620.00
PRINCETON PUBLIC AFFAIRS GROUP INC.	RETAINER FOR 8/24- INV 23696	5,000.00
		5,000.00
PJM CONSULTANTS LLC	SOUTHERN NJ MARKETING CONS. 08/24	3,740.00
		3,740.00
BENCHMARK SOLUTIONS, LLC	IMPACT JUNE 2024 SERVICES-INV 3305	3,291.67
		3,291.67

GANNETT NEW YORK-NJ LOCALIQ	ACCT 1122517- ORD 10481391 8/18/24	11.61
		11.61
ACCESS	INV 11038268 DEPT 001 07/31/24	423.75
ACCESS	INV 11038267 DEPT 001-2 7/31/24	436.39
		860.14
LaMENDOLA ASSOCIATES, INC.	CONSULTING FOR 07/24	3,264.51
		3,264.51
PATHWAYS GOVERNMENT RELATIONS	GOVERNMENT RELATIONS Q3 2024	7,218.48
		7,218.48
	Total Payments FY 2024	698,156.61
	TOTAL PAYMENTS ALL FUND YEARS	\$915,701.79

Chairperson

Attest:

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Dated:

Treasurer

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND BILLS LIST

Resolution No. 38-24

SEPTEMBER 2024

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Municipal Excess Liability Joint Insurance Fund’s Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

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FUND YEAR 2024

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J. A. MONTGOMERY RISK CONTROL	MSI ADMIN 9/24	118,581.68 118,581.68
PERMA	ADMINISTRATOR FEE 9/24	163,887.78 163,887.78
LARACY ASSOCIATES LLC	TREASURER 9/24	2,314.91 2,314.91
THE ACTUARIAL ADVANTAGE	ACTUARY 9/24	4,611.00 4,611.00
LARACY ASSOCIATES LLC	QPA 9/24	2,000.00 2,000.00
ARTHUR J. GALLAGHER LLC dba	REINSURANCE MGR 9/24	28,106.58 28,106.58
CONNER STRONG & BUCKELEW	UNDERWRITING MGR 9/24	7,006.20 7,006.20
	Total Payments FY 2024	490,223.00
	TOTAL PAYMENTS ALL FUND YEARS	\$490,223.00

Chairperson

Attest:

Dated:

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims

Treasurer