



MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND

AGENDA & REPORTS
MONDAY JANUARY 6, 2025
10:30AM

VIA ZOOM

Please choose 1 one option to join the meeting:

- 1) Link: <https://permainc.zoom.us/j/97720440321>
- 2) Dial-in: (312) 626-6799 followed by Meeting ID 977 2044 0321
- 3) One-tap mobile: +13126266799,,97720440321#

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

The Municipal Excess Liability Joint Insurance Fund will conduct its January 6, 2025 meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.

Notice of this meeting was given by (1) sending sufficient notice herewith to the Star Ledger and Courier Post; (2) filing advance written notice of this meeting with the member joint insurance funds and (3) posting this notice on the public bulletin board of all members.

During a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request.

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND AGENDA
MEETING: MONDAY JANUARY 6, 2025
10:30AM
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MEETING CALLED TO ORDER - OPEN NOTICE READ

ROLL CALL OF FUND COMMISSIONERS

APPROVAL OF MINUTES: November 20, 2024 **Appendix I**

CORRESPONDENCE:

NOMINATION COMMITTEE REPORT OF 2025 SLATE

2025 Slate of Fund Commissioners as proposed by Nomination Committee

MOTION TO OPEN FLOOR FOR NOMINATIONS

ELECTION OF OFFICERS, EXECUTIVE COMMITTEE & ALTERNATES

SWEARING IN OF FUND COMMISSIONER BY FUND ATTORNEY

Oath of Office – MEL JIF Fund Commissioner **Appendix II, Page 1**

ORGANIZATIONAL RESOLUTIONS.....Appendix II, Pages 2-29

- Resolution #1-25 Fiscal Management Plan
- Resolution #2-25 Designation of Meeting Dates & Designation of Official Newspaper
- Resolution #3-25 Designation of Secretary as Custodian of Records
- Resolution #4-25 2025 Remote Meeting Procedures/Public Access
- Resolution #5-25 Designation of Official Depository
- Resolution #6-25 2025 Plan of Risk Management
- Resolutions 7-25 through 12-25 Excess Resolutions

CONTRACTS & PROFESSIONAL SERVICES..... Appendix III, Pages 1-28

- Resolution #13-25 Awarding Fund Professional Appointments through CC #24-02 thru CC#24-05
- Resolution #14-25 Awarding Fund Professional Appointment through CC #24-06
- Resolution #15-25 Authorizing agreement with Matthew Cavallo – Laracy Associates LLC as QPA
- Resolution #16-25 Authorizing agreement with Matthew Laracy – Laracy Associates LLC as Treasurer
- Resolution #17-25 Appointment of Special Legal Counsel - Thomas J. Germinario, Esq.
- Resolution #18-25 Appointment of Special Legal Counsel – Matthew Giacobbe, Esq.
- Resolution #19-25 Appointment of Special Legal Counsel – Craig Domalewski, Esq.
- Resolution #20-25 Appointment of Eagle Asset Management as Asset Manager, Bank of New York as Custodial Services & Accounting & NW Financial Services Financial Adviser
- Memorandum of Contracts currently in force with the MEL JIF

MEL COMMITTEE STRUCTURE & CHAIR APPOINTMENTS..... Appendix IV Pages 1-3

Management Committee
Investment Committee
Legislative Committee
Nominating Committee
Coverage Committee
Audit Committee
Safety & Education Committee
Claims Review Committee

- EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA, Risk Management Services**
 - Executive Director's Report Page 1
 - Resolution 21-25 Stormwater Documentation & Management Page 9
 - Claims Committee 12/3/24 minutes Confidential – Enclosed Separately

- UNDERWRITING MANAGER – Ed Cooney, Conner Strong & Buckelew**
 - Report Page 3

- TREASURER – Matthew Laracy**
 - Treasurer’s Summary Report Page 24
 - Confirmation of Payments – December 2025 Pages 26-28
 - Resolution 22-25 January 2025 Bills list Page 29
 - Treasurer’s reports – October & November 2025 Pages 30-41
 - Joint Cash Mgmt. & Investment (JCMI) Report Page 42

- CLAIMS – Qual-Lynx**
 - .Report..... Verbal

- ATTORNEY - Fred Semrau, Esquire**
 - .Report..... Verbal

- MANAGED CARE - QualCare**
 - .Report.....Pages 43-46

- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**

**RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED
PURPOSES - PERSONNEL - SAFETY AND PROPERTY OF PUBLIC -
LITIGATION**

- MEETING ADJOURNED**