

**NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
MEMORANDUM**

TO: Joseph P. Hrubash, Executive Director
FROM: Matthew Cavallo, MPA, CMFO, QPA – Purchasing Agent
DATE: September 6, 2025
RE: RFQ 2025-01 – Background Check Services – Vendor Responses

Pursuant to the RFQ 2025-01 solicitation for Background Check Services, ten proposals were received via BidNet. A compliance review determined the following:

Disqualified Proposals

- Priority Group Services – No receipt of Addenda No. 1.
- Thuro – No receipt of Addenda No. 1.
- Applicant Insight, Inc. – None of the required statutory forms were submitted.

Responsive Proposals

The following seven vendors are deemed responsive:

1. Trionaid Associates, Inc.
2. TruView BSI, LLC
3. ND Global Consulting Services, Inc.
4. The Griffin Collective, LLC
5. Hire Honest (Welliver & Associates)
6. Command Investigations
7. SRA Screening

Pricing Overview

The seven responsive vendors offer varied pricing structures:

- **Low Unit-Rate Providers** – Hire Honest and ND Global propose some of the lowest per-search fees (e.g., criminal checks ranging from \$2–\$5). These firms focus on volume efficiency and competitive per-unit pricing.
- **Package/Bundled Providers** – Command Investigations and The Griffin Collective propose bundled pricing models (e.g., \$27–\$69 for comprehensive packages at Command; \$32 base criminal checks at Griffin) that emphasize completeness and compliance, albeit at higher per-search costs.
- **Comprehensive Service Provider** – TruView submitted the most detailed proposal, highlighting technology integration, continuous monitoring, and a broad menu of add-on services, with per-search pricing in the mid-range (e.g., \$13.95 criminal check including alias searches).
- **Traditional Vendor** – Trionaid Associates provides straightforward unit pricing (e.g., \$15 national criminal, \$24 MVR, \$49 drug screening) with standard verification and add-on options.
- **Flexible Screening Option** – SRA Screening provides both package and à la carte options with clear breakout of costs.

Summary

Ten proposals were received. Three were disqualified for non-compliance. Seven vendors remain responsive, each with distinct pricing strategies ranging from low-cost/unit pricing to bundled package models.

If approved by you and the Management Committee, all responsive proposals will be posted to the MEL JIF website for member municipalities to review. Members are not required to select one of these vendors but will be provided with pre-vetted options to streamline their procurement process.