

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND
AGENDA MEETING
MONDAY SEPTEMBER 8, 2025 - 10:30 am
DOUBLETREE BY HILTON – 390 FORSGATE DRIVE, MONROE TWP, NJ 08831

☐ **MEETING CALLED TO ORDER - OPEN NOTICE READ**

☐ **PLEDGE OF ALLEGIANCE**

☐ **ROLL CALL OF FUND COMMISSIONERS**

☐ **APPROVAL OF MINUTES:**

June 9, 2025 & July 8, 2025 Open Session Minutes.....**Appendix I**

July 8, 2025 Closed Session Minutes *Distributed to MEL Board only*

☐ **CORRESPONDENCE:**None

REPORTS

☐ **EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services**

Executive Director's Report..... **Page 1**
Resolution 28-25 Honoring Commissioner Joseph Wolk **Page 5**
Resolution 29-25 Awarding Contract to Anderson Kill, P.C..... **Page 15**
Resolution 30-25 Awarding Contract to Brown & Connery LLP..... **Page 16**
Resolution 31-25 Formalizing Procurement Procedures **Page 27**
Resolution 32-25 Extending MSI Access to Somerset County JIF..... **Page 30**
Resolution 33-25 Authorizing Amendment to Excess Property Adjustor Contract **Page 46**
Resolution 34-25 Increasing Minimum Bid Threshold **Page 47**
Claims Review Committee 6/9/25 & 7/16/25 minutes..... *Confidential & distributed to MEL Board only*

☐ **UNDERWRITING MANAGER – Ed Cooney, Conner Strong & Buckelew**

2026 Renewal Memorandum..... **Pages 60-62**

☐ **TREASURER – Matthew Laracy**

Treasurer's Summary Report..... **Page 63**
Confirmation of Payments – June 2025 to August 2025 **Pages 64-72**
Resolution 35-25 September 2025 Bills list **Pages 73-74**
Treasurer's reports – April, May & June 2025 **Pages 75-92**
JCMI May, June & July 2025 Reports..... **Pages 93-95**

☐ **WC & PROPERTY CLAIMS – Qual-Lynx**

Report..... **Verbal**

☐ **LIABILIY CLAIMS – CB Claims LLC**

Report..... **Verbal**

☐ **ATTORNEY - Fred Semrau, Esquire**

Report..... **Verbal**

☐ **MANAGED CARE - QualCare**

Report..... **Pages 96-98**

☐ **OLD BUSINESS**

☐ **NEW BUSINESS**

☐ **PUBLIC COMMENT**

**RESOLUTION FOR EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES -
PERSONNEL - SAFETY AND PROPERTY OF PUBLIC – LITIGATION**

☐ **MEETING ADJOURNED**

☐ **NEXT MEETING: Wednesday October 15, 2025 - 10:30 am - DoubleTree by Hilton - - Monroe Twp. NJ**