



September 3, 2025

Matthew Cavallo, MPA, CMFO, QPA  
Purchasing Agent  
Municipal Excess Liability Joint Insurance Fund  
9 Campus Drive, Suite 216  
Parsippany, NJ 07054

RE: RFQ 2025-01 Background Check Services

Good Morning, Mr. Cavallo:

I am pleased to present our proposal to Municipal Excess Liability Joint Insurance Fund (MEL) for the above-referenced Request for Qualifications. We would welcome the opportunity to continue to contribute to the complete success of background screening programs for municipalities, fire districts, utility authorities, and other MEL member entities throughout New Jersey.

Having carefully reviewed the RFP materials, we affirm that TruView BSI, LLC complies with all qualifications and requirements and has the expertise, technology, organization, and financial capacity to perform background check services for MEL members at the highest level in the industry.

The Municipal Liability Joint Insurance Fund is a valued TruView Client. We hope that in our four years of service as background screening partner, the MEL and member public entities have come to know TruView as a team of responsive professionals committed to integrity, excellence, and Client satisfaction.

Established in 2005, TruView BSI, LLC is a Certified Service-Disabled Veteran-Owned Business and State of New Jersey Licensed Private Investigator that performs contract background screening and investigative services to over 1,300 Clients throughout the United States. We are a registered New Jersey business with over 20 years of proven experience and expertise in developing customized background screening programs for diverse clientele, with concentration in the government sector.

TruView achieves Client success by combining modern technology with expert human analysis and unwavering Client responsiveness. Our robust portfolio of Clients includes cities and municipalities, academic institutions, regulated industries, large government agencies, and international companies. Our Clients include New Jersey Transit, West Deptford Township, Borough of Manasquan, Hamilton Township, Borough of North Caldwell, District of Columbia, New York State Insurance Fund, Camden County College, New York Power Authority, New York MTA, Chester County PA, Middlesex County College, Pennsylvania Gaming Control Board, Los Angeles Department of Water & Power, City University of New York, City of Las Vegas, City of Fort Worth, Voya Financial, and many others.

TruView is a dynamic organization comprised of over 150 Investigators, Research Analysts, and specialists. We bring an expert team to MELJIF. For example, our Director of Knowledge & Compliance Lisa Worgull is the Co-Chair of the Education Committee of the Professional Background Screeners Association (PBSA) and a subject matter industry expert with over 20 years of industry leadership.

- ***Our Solutions Are Your Solutions.*** TruView does not operate like a "vendor." We are not a SaaS company. As a partner, we develop screening solutions customized to your unique needs, which helps us ensure that we maximize your investment to bring you greater safety, security, and sustainability.
- ***We Intertwine Technology with the Power of Human Analysis:*** As an industry leader and service innovator, we love technology but we believe that technology must be intertwined with, and enhanced by, the power of *human analysis*.

TRUVIEW BSI, LLC

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888.869.8444 | 225 BROADHOLLOW ROAD, SUITE 304, MELVILLE, NY 11747 | WWW.TRUVIEWBSI.COM



- ***We Are Your Guide in the Trust Economy:*** TruView leads in the industry with a screening accuracy rate of 99.998%. In the “trust economy,” we protect you from taking the wrong step with people who would compromise trust and damage the hard-won confidence in your member agencies and municipalities and what they represent to New Jersey communities.
- ***Team-Based Service Delivery:*** Using a layered Dedicate Team Approach, TruView assigns a Team Leader/ Project Manager and Research Analyst as your dedicated account team, supplemented by a cross-trained backup team. Unlike other firms that take an "assembly line" approach, our Team knows your members, their accounts, and screening preferences. TruView's integral, Client-dedicated teams allow us to adapt, customize, and keep our services 100% "human" and responsive.

TruView conducts FCRA-compliant screens that meet "maximum possible accuracy" requirements, protecting you from civil litigation. Because we have built our company on quality service and compliance, TruView's applicant dispute rate is less than 0.002%—our accuracy rate is over 99.998%, something our competitors cannot achieve! We complete hundreds of thousands of screens each year and we have *never* caused our Clients to be party to litigation because of our research.

In addition to having successfully performed the pre-employment background screening services required by MELJIF partners for organizations with requirements of similar size, scope, and complexity, as a full-service background screening and investigative firm, we offer a wide range of value-added services, including criminal and social media monitoring, integrated I-9/E-Verify services, integrated drug screening with nationwide scope, and original, a full range of industry-specific sanctions monitoring, and proprietary technologies that add to our service capabilities and ability to serve our Clients.

TruView BSI, LLC is a Limited Liability Company organized in the State of New York, with primary executive and background screening offices New York (Headquarters; 225 Broadhollow Rd., Suite 304, Melville, NY 11747) and California (444 E. Huntington Dr., Suite 305, Arcadia, CA 91006). The person authorized to contractually obligate and negotiate a contract on behalf of the company is:

Nicholas M. Auletta, CPP  
President  
TruView BSI, LLC  
225 Broadhollow Rd., Suite 304  
Melville, NY 11747  
516-289-0273 / nmauletta@truviewbsi.com.

I am authorized to sign this proposal on behalf of the President, and I affirm that TruView meets all qualifications and has the full capacity to execute and fulfill these contract services at the highest level.

True partnership is the essence of our firm. We strive to be the “more human,” more responsive background screening firm because we affect people's lives with what we do—but we do so at the highest level of technological capability and accuracy. We would welcome the opportunity to discuss why TruView continues to be the right partner for the Municipal Excess Liability Joint Insurance Fund.

Thank you for your consideration.

Sincerely,



William Manning  
Chief Revenue Officer  
TruView BSI, LLC  
(516) 289-0275 / wmanning@truviewbsi.com

TRUVIEW BSI, LLC

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888.869.8444 | 225 BROADHOLLOW ROAD, SUITE 304, MELVILLE, NY 11747 | WWW.TRUVIEWBSI.COM

Request for Qualifications 2025-01, Background Check Services for the  
Municipal Excess Liability Joint Insurance Fund:  
Proposal of TruView BSI, LLC

Presented to  
Matthew Cavallo, MPA, CMFO, QPA  
Qualified Purchasing Agent  
Municipal Excess Liability Joint Insurance Fund

Presented by  
Nicholas M. Auletta, CPP  
President  
TruView BSI, LLC  
225 Broadhollow Rd., Suite 304  
Melville, NY 11747  
516.289.0273  
nmauletta@truviewbsi.com



A Certified Service-Disabled Veteran-Owned Business  
*"Born of Tradition. Enabled by Technology. Powered by People."*

September 3, 2025

*Please Note: Portions of this proposal are protected under the applicable rules and regulations of the New Jersey Open Public Records Act, which exempts trade secrets and proprietary and confidential information from public disclosure.*

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## **1. DOCUMENT CHECKLIST**

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND  
CONTRACT #RFQ 2025-01 – RFQ FOR BACKGROUND CHECK SERVICES  
DOCUMENT CHECKLIST**

<b>Required by MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND</b>	<b>Item</b>	<b>Page</b>	<b>Initial each entry, and submit the required form if the box contains an <input checked="" type="checkbox"/></b>
<input checked="" type="checkbox"/>	Document Checklist – <b>COMPLETE AND SIGN</b>	i	<i>WBM</i>
<input checked="" type="checkbox"/>	Legal Notice to Bidders – <b>READ</b>	ii	<i>WBM</i>
<input checked="" type="checkbox"/>	Schedule & Project Contacts – <b>READ</b>	iii	<i>WBM</i>
<input checked="" type="checkbox"/>	Project Contacts and Description of Work – <b>READ</b>	iv	<i>WBM</i>
<input checked="" type="checkbox"/>	Instructions to Bidders and Statutory Requirements – <b>READ</b>	1-16	<i>WBM</i>
<input checked="" type="checkbox"/>	Insurance Requirements – <b>READ</b>	5-6	<i>WBM</i>
<input checked="" type="checkbox"/>	Vendor Information Sheet – <b>COMPLETE</b>	17	<i>WBM</i>
<input checked="" type="checkbox"/>	Business Registration Certificate – <b>SUBMIT PRIOR TO AWARD</b>	18	<i>WBM</i>
<input checked="" type="checkbox"/>	Mandatory Equal Employment Opportunity Language – Exhibit A Goods, Professional Service & General Service Contracts - <b>READ</b>	19-20	<i>WBM</i>
<input checked="" type="checkbox"/>	Affirmative Action Compliance Affidavit – Goods, Professional & General Service Contracts – <b>SIGN</b>	21	<i>WBM</i>
<input checked="" type="checkbox"/>	New Jersey Anti-Discrimination Provisions – <b>SIGN</b>	22	<i>WBM</i>
<input checked="" type="checkbox"/>	Americans with Disabilities Act of 1990 Language - <b>READ</b>	23	<i>WBM</i>
<input checked="" type="checkbox"/>	Ownership Disclosure Certification Form – <b>SIGN</b>	24-27	<i>WBM</i>
<input checked="" type="checkbox"/>	Acknowledgment of Principal (select one)– <b>SIGN AND NOTARIZE</b>	28-30	<i>WBM</i>
<input checked="" type="checkbox"/>	Non-Collusion Affidavit – <b>SIGN AND NOTARIZE</b>	31	<i>WBM</i>
<input checked="" type="checkbox"/>	Prohibited Russia-Belarus Activities & Iran Investment Activities – <b>COMPLETE</b>	32-33	<i>WBM</i>
<input checked="" type="checkbox"/>	Experience & Qualifications Questionnaire – <b>COMPLETE</b>	34-35	<i>WBM</i>
<input checked="" type="checkbox"/>	Certification of Bidder's Status on the State Treasurer's List of Debarred, Suspended, and Disqualified Contractors – <b>SIGN</b>	36	<i>WBM</i>
<input checked="" type="checkbox"/>	Certification of Non-Debarment for Federal Government Contracts – <b>SIGN</b>	37-40	<i>WBM</i>
<input checked="" type="checkbox"/>	Acknowledgment of Receipt of Addenda – <b>SIGN</b>	41	<i>WBM</i>
<input checked="" type="checkbox"/>	General Requirements – <b>READ</b>	42-43	<i>WBM</i>
<input checked="" type="checkbox"/>	Proposal Form – <b>COMPLETE AND SIGN</b>	44-45	<i>WBM</i>
<b><u>AFTER THE AWARD OF THE CONTRACT</u></b>			
<input checked="" type="checkbox"/>	Signed Agreement – <b>SIGN &amp; SEAL</b>		<i>WBM</i>
<input checked="" type="checkbox"/>	IRS Form W-9 – <b>COMPLETE &amp; SIGN</b>		<i>WBM</i>
<input checked="" type="checkbox"/>	Certificate of Insurance – <b>SUBMIT WITH EXECUTED CONTRACT</b>	5-6	<i>WBM</i>

Corporate Name: TruView BSI, LLC

Signature: *William Manning* Date: 9/2/2025

Print Name: William Manning Title: Chief Revenue Officer

## **2. VENDOR INFORMATION SHEET**

THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND, NEW JERSEY  
VENDOR INFORMATION SHEET**

LEGAL NAME OF COMPANY: TruView BSI, LLC

FEDERAL TAX ID NUMBER (EIN): 820684693

BUSINESS ADDRESS: 225 Broadhollow Rd., Suite 304

Melville, NY 11747

MAIN PHONE NUMBER: 516-289-0273

FAX NUMBER: 516-289-0273

WEBSITE (IF APPLICABLE): www.truviewbsi.com

**CONTACT PERSON FOR CORRESPONDENCE REGARDING THE PROPOSAL**

NAME OF PERSON PREPARING BID: William Manning

TITLE: Chief Revenue Officer

PHONE: 516-289-0275 FAX NUMBER: 516-289-0275

E-MAIL ADDRESS: wmanning@truviewbsi.com

**AUTHORIZED CONTACT FOR CORRESPONDENCE (IF DIFFERENT FROM ABOVE)**

NAME: Nicholas M. Auletta

TITLE: President

PHONE: 516-289-0273 FAX NUMBER: 516-289-0273

E-MAIL ADDRESS: nmauletta@truviewbsi.com

**PROJECT COORDINATION CONTACT**

NAME: Tara Krumholz

TITLE: Managing Director, Background Screening

OFFICE PHONE: 631-937-3299 FAX NUMBER: 631-937-3299

MOBILE (DIRECT) PHONE: 631-937-3299

E-MAIL ADDRESS: tkrumholz@truviewbsi.com



### 3. BUSINESS REGISTRATION CERTIFICATE

04/12/23

Taxpayer Identification# **820-684-693/000**

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-9292.

I wish you continued success in your business endeavors.

Sincerely,



James J. Fruscione  
Director  
New Jersey Division of Revenue

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE		DEPARTMENT OF TREASURY DIVISION OF REVENUE PO BOX 252 TRENTON, N.J. 08646-0252
TAXPAYER NAME: <b>TRUVIEW BSI LLC</b>	TRADE NAME:	
ADDRESS: <b>225 BROADHOLLOW ROAD SUITE 304 MELVILLE NY 11747</b>	SEQUENCE NUMBER: <b>2124788</b>	
EFFECTIVE DATE: <b>04/03/17</b>	ISSUANCE DATE: <b>04/12/23</b>	
 Director New Jersey Division of Revenue		
FORM-BRC This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.		

#### **4. AFFIRMATIVE ACTION COMPLIANCE AFFIDAVIT**

THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

**AFFIRMATIVE ACTION COMPLIANCE AFFIDAVIT**  
**N.J.S.A. 10:5-31 and N.J.A.C. 17:27**  
**GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

Pursuant to State law, all successful bidders must submit evidence of compliance with affirmative action requirements to the Fund and to the State Division of Purchase & Property Contract Compliance and Audit Unit ("Division"). Prior to contract execution, vendors must submit one of the following:

- A.** A current Letter of Federal Approval showing the vendor has a federally-approved EEO/AA program (valid for one year).

Do you have a federal approval letter? Yes ☐ No ☒

If yes, please submit a photocopy of such approval.

- B.** A valid State Certificate of Employee Information Report (Form M-302).

Do you have this certificate? Yes ☒ No ☐

If yes, please submit a photocopy of such approval.

- C.** Complete and submit Form AA-302 with the \$150 fee to the Division and provide a copy to the Fund. The AA-302 form is available at: [www.nj.gov/treasury/contract\\_compliance/](http://www.nj.gov/treasury/contract_compliance/).

The undersigned certifies awareness of and agreement to comply with the affirmative action requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27. Failure to do so will render this bid non-responsive.

COMPANY: TruView BSI, LLC

SIGNATURE: 

PRINT NAME: William Manning

TITLE: Chief Revenue Officer

DATE: 9/2/2025

## **5. NEW JERSEY ANTI-DISCRIMINATION PROVISIONS**



THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

**NEW JERSEY ANTI-DISCRIMINATION PROVISIONS**  
***N.J.S.A. 10:2-1 et seq.***

Pursuant to *N.J.S.A. 10:2-1*, if awarded a contract, the contractor agrees as follows:

- a. In the hiring of persons for the performance of work under this contract or any subcontract, or for the procurement, manufacture, assembling, or furnishing of any materials, equipment, supplies, or services under this contract, the contractor or any person acting on its behalf shall not discriminate against any qualified individual by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation, or sex.
- b. No contractor, subcontractor, or person acting on their behalf shall intimidate or discriminate against any employee engaged in the performance of work under this contract or engaged in the procurement, manufacture, assembling, or furnishing of such materials or services on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation, or sex.
- c. A penalty of \$50.00 per day per person may be deducted from payments due to the contractor for each calendar day such discrimination or intimidation occurs, in violation of this section.
- d. The Fund may cancel or terminate this contract, and all monies due or to become due may be forfeited, for any violation of this section occurring after notice of a prior violation has been given to the contractor by the Fund.

Nothing in this section shall be construed to prevent a board of education from designating that a contract, subcontract, or procurement of goods, services, or construction be awarded to a small business enterprise, minority business enterprise, or women's business enterprise pursuant to P.L. 1985, c.490 (N.J.S.A. 18A:18A-51 et seq.).

The undersigned contractor certifies awareness of and agrees to comply with these requirements. Failure to do so shall render this bid non-responsive.

COMPANY: TruView BSI, LLC

SIGNATURE: 

PRINT NAME: William Manning

TITLE: Chief Revenue Officer

DATE: 9/2/2025

## **6. OWNERSHIP DISCLOSURE CERTIFICATION FORM**

THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

**STATEMENT OF OWNERSHIP  
OWNERSHIP DISCLOSURE CERTIFICATION FORM**

*Required pursuant to N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)*

This Statement Shall Be Included with All Bid and Proposal Submissions

Name of Business: TruView BSI, LLC

Address of Business: 225 Broadhollow Rd., Suite 304, Melville, NY 11747

Name of person completing this form: Nicholas M. Auletta

**N.J.S.A. 52:25-24.2:**

"No corporation, partnership, or limited liability company shall be awarded any contract nor shall any agreement be entered into for the performance of any work or the furnishing of any materials or supplies, unless prior to the receipt of the bid or proposal, or accompanying the bid or proposal of said corporation, said partnership, or said limited liability company there is submitted a statement setting forth the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be.

If one or more such stockholder or partner or member is itself a corporation or partnership or limited liability company, the stockholders holding 10 percent or more of that corporation's stock, or the individual partners owning 10 percent or greater interest in that partnership, or the members owning 10 percent or greater interest in that limited liability company, as the case may be, shall also be listed. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member, exceeding the 10 percent Ownership criteria established in this act, has been listed.

To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest."

The Attorney General has advised that the provisions of N.J.S.A. 52:25-24.2, which refer to corporations and partnerships apply to limited partnerships, limited liability partnerships, and Subchapter S corporations.

**CONTINUED ON NEXT PAGE**

THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

**STATEMENT OF OWNERSHIP  
OWNERSHIP DISCLOSURE CERTIFICATION FORM (CONTINUED)**

*Required pursuant to N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)*

This Ownership Disclosure Certification form shall be completed, signed and notarized.

**Failure of the bidder/proposer to submit the required information is cause for automatic  
rejection of the bid or proposal**

**PART I**

**Check the box that represents the type of business organization:**

- ☐ Sole Proprietorship (skip Parts II and III, sign and notarize at the end)
- ☐ Non-Profit Corporation (skip Parts II and III, sign and notarize at the end)
- ☐ For-profit Corporation (any type)      ☒ Limited Liability Company (LLC)
- ☐ Partnership      ☐ Limited Partnership      ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): \_\_\_\_\_

**PART II**

- ☒ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. (COMPLETE THE LIST IN THIS SECTION ON THE NEXT PAGE)

**OR**

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. (SKIP TO PART IV)

**CONTINUED ON NEXT PAGE**



THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

**STATEMENT OF OWNERSHIP  
OWNERSHIP DISCLOSURE CERTIFICATION FORM (CONTINUED)**

*Required pursuant to N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)*

**Sign and notarize the form below, and, if necessary, complete the list below. (Please attach additional sheets if more space is needed):**

Name: Nicholas M. Auletta

Address: 15 Dickinson Ave.,

East Northport, NY 11731

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**PART III**

**DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. Attach additional sheets if more space is needed.

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #s
N/A	

**CONTINUED ON NEXT PAGE**

THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

**STATEMENT OF OWNERSHIP**  
**OWNERSHIP DISCLOSURE CERTIFICATION FORM (CONTINUED)**

*Required pursuant to N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)*

**PART III (CONTINUED)**

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent Ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. Attach additional sheets if more space is needed.

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Address
N/A	

**PART IV**

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND to notify the MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND to declare any contract(s) resulting from this certification void and unenforceable.

  
\_\_\_\_\_  
Signature of Authorized Agent

Nicholas M. Auletta  
\_\_\_\_\_  
Full Name (Printed)

9/3/2025  
\_\_\_\_\_  
Date

President  
\_\_\_\_\_  
Title

*(Corporate Seal, if appropriate)*

**END OF STATEMENT OF OWNERSHIP**

## **7. ACKNOWLEDGMENT OF PRINCIPAL**

THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

**ACKNOWLEDGEMENT OF PRINCIPAL  
(IF A PARTNERSHIP)**


STATE OF New York )  
 ) SS:  
COUNTY OF Suffolk )

Sworn to and subscribed before me, a Notary Public in the State of New York.  
On this 3rd day of September, 2025, before me personally came  
Nicholas M. Auletta and known to me to be one of the members  
of the firm of TruView BSI, LLC described in and who  
executed the foregoing instrument, and acknowledged to me that he executed the same as for  
the act and deed of said firm.

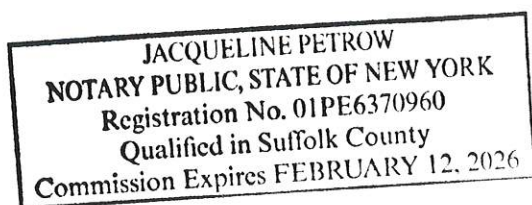
  
\_\_\_\_\_  
Signature

Subscribed and sworn to before me this

3<sup>rd</sup> day of September, 2025

  
\_\_\_\_\_  
Notary Public

Commission Expires: 02/12/26  
(Notary Stamp/Seal)





## **8. NON-COLLUSION AFFIDAVIT**



## **9. PROHIBITED RUSSIA-BELARUS ACTIVITIES & IRAN INVESTMENT ACTIVITIES**

THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

**PROHIBITED RUSSIA-BELARUS ACTIVITIES & IRAN INVESTMENT ACTIVITIES**

*[Required pursuant to P.L. 2022, c. 3, N.J.S.A. 52:32-55 et seq., and N.J.S.A. 40A:11-2.1]*

Person or Entity: TruView BSI, LLC

**Part 1: Certification**

COMPLETE PART 1 BY CHECKING ONE OF THE THREE BOXES BELOW

Pursuant to law, any person or entity that is a successful bidder or proposer, or otherwise proposes to enter into or renew a contract, for goods or services must complete the certification below prior to contract award to attest, under penalty of perjury, that neither the person or entity, nor any parent entity, subsidiary, or affiliate, is identified on the Department of Treasury's Russia-Belarus list or Chapter 25 list as a person or entity engaging in prohibited activities in Russia, Belarus or Iran. Before a contract for goods or services can be amended or extended, a person or entity must certify that neither the person or entity, nor any parent entity, subsidiary, or affiliate, is identified on the Department of Treasury's Russia-Belarus list. Both lists are found on Treasury's website at the following web addresses:

The OFAC list is available at: <https://sanctionssearch.ofac.treas.gov>  
[www.nj.gov/treasury/purchase/pdf/Chapter25List.pdf](http://www.nj.gov/treasury/purchase/pdf/Chapter25List.pdf)

As applicable to the type of contract, the above-referenced lists must be reviewed prior to completing the below certification. A person or entity unable to make the certification must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in prohibited activities in Russia or Belarus and/or investment activities in Iran. The person or entity must cease engaging in any prohibited activities and provide an updated certification before the contract can be entered into. If a vendor or contractor is found to be in violation of law, action may be taken as appropriate and as may be provided by law, rule, or contract, including but not limited to imposing sanctions, seeking compliance, recovering damages, declaring the party in default, and seeking debarment or suspension of the party.

**CONTRACT AWARDS AND RENEWALS**

- ☒ I certify, pursuant to law, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate appears on the N.J. Department of Treasury's lists of entities engaged in prohibited activities in Russia or Belarus pursuant to P.L. 2022, c. 3 or in investment activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. (Skip Part 2 and sign and complete the Certification below.)

**CONTRACT AMENDMENTS AND EXTENSIONS**

- ☒ I certify, pursuant to law, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate is listed on the N.J. Department of the Treasury's lists of entities determined to be engaged in prohibited activities in Russia or Belarus pursuant to P.L. 2022, c. 3. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. (Skip Part 2 and sign and complete the Certification below.)



THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

**PROHIBITED RUSSIA-BELARUS ACTIVITIES & IRAN INVESTMENT ACTIVITIES (continued)**

*[Required pursuant to P.L. 2022, c. 3, N.J.S.A. 52:32-55 et seq., and N.J.S.A. 40A:11-2.1]*

**IF UNABLE TO CERTIFY**

- ☐ I am unable to certify as above because the person or entity and/or a parent entity, subsidiary, or affiliate is listed on the Department's Russia-Belarus list and/or Chapter 25 Iran list. I will provide a detailed, accurate, and precise description of the activities as directed in Part 2 below, and sign and complete the Certification below. Failure to provide such will prevent the award of the contract to the person or entity, and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

**Part 2: Additional Information**

PLEASE PROVIDE FURTHER INFORMATION RELATED TO PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS AND/OR INVESTMENT ACTIVITIES IN IRAN.

You must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in prohibited activities in Russia or Belarus and/or investment activities in Iran in the space below and, if needed, on additional sheets provided by you.

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*(Use additional sheets, if necessary)*

**Part 3: Certification of True and Complete Information**

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto, to the best of my knowledge, are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the Municipal Excess Liability Joint Insurance Fund is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the Municipal Excess Liability Joint Insurance Fund to notify the Municipal Excess Liability Joint Insurance Fund in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the Municipal Excess Liability Joint Insurance Fund and that the Municipal Excess Liability Joint Insurance Fund at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): William Manning Title: Chief Revenue Officer

Signature:  Date: 9/2/2025

Rev. 08/2025 – MEL Compliance Form for P.L. 2012, c.25 & P.L. 2022, c.3

## **10. EXPERIENCE & QUALIFICATIONS QUESTIONNAIRE**



## EXPERIENCE & QUALIFICATIONS QUESTIONNAIRE

This questionnaire must be completed and submitted as part of the proposal. **Failure to complete this form or to provide any of the requested information may result in rejection of the proposal.** If additional space is required, attach separate sheets clearly labeled with the corresponding question number.

**1. Number of years in business under present name and address:** 8 years as TruView BSI, LLC;  
3 years under present address

**2. If less than five (5) years, list all previous business names and addresses:**

TruView was formed on April 20, 2005 as Summit Security Services of Long Island, LLC and served as the Background Screening and Investigations (BSI) Division of Summit Security Services, Inc., then one of the largest security and investigative services companies in the U.S. As part of its natural service evolution, the LLC that housed the BSI Division was renamed TruView BSI, LLC in March 2017 and has operated as a fully independent entity since that time at two locations: 25 Newbridge Rd., Suite 210, Hicksville, NY 11701 (2017 - 2022); and 225 Broadhollow Rd., Suite 304, Melville, NY 11747 (2022 - Present)

**3. Within the last five (5) years, has the business or any officer/partner failed to complete a contract awarded to them?**

☐ Yes ☒ No

If yes, provide details on a separate page.

**4. Have any liens or lawsuits been filed against the company within the last five (5) years?**

☐ Yes ☒ No

If yes, provide details on a separate page.

**5. List any similar services for which you are currently under contract but have not yet started work:**

TruView performs background and investigative services for over 1,300 Clients throughout the U.S. Services are in process for all significant contracts except for a small number of new clients in the onboarding and implementation stage of their contracts. We maintain numerous long-term contracts with government agencies many of whom have awarded TruView contract extensions or, through competitive "best value" RFP processes, have awarded TruView new extended contracts. TruView has performed background screening and investigative service contracts for over 10 years for such partners as New Transit, New York Power Authority, and Teachers College, and we maintain longstanding contracts with schools and municipalities.

**6. List all major subcontractors proposed for this contract and describe their responsibilities:**

TruView does not intend to use any subcontractors to fulfill these contract services.

**7. Provide at least three (3) references for similar services provided:**

**Reference #1**

Name: Michael T. Kwasizur, Chief Financial Officer, West Deptford Township

Phone: 856-345-1544; mkwasizur@westdeptford.com

Address: 400 Crown Point Road, West Deptford, NJ 08086

Equipment/Service Provided: Since 2021, TruView has performed pre-employment background screening services for the Township, with services purchased off TruView's base contract with NJ MELJIF.

Contract Amount: over \$20,000 per year

\*Note: TruView conducts background screening services for government contracts, large and small. For example, in addition to the services we provide to NJ municipalities, we perform 7,000 comprehensive screens and verifications each year for the New York MTA.  
CONTRACT #RFQ 2025-01 – RFQ FOR BACKGROUND CHECK SERVICES

## EXPERIENCE & QUALIFICATIONS QUESTIONNAIRE (CONTINUED)

### Reference #2

Name: Louis C. Guarino, Personnel Officer, Township of Hamilton

Phone: 609-890-3698

Address: Township of Hamilton, 2090 Greenwood Ave., PO Box 00150, Hamilton, NJ 08650

Equipment/Service Provided: Since 2022, TruView has performed pre-employment background screening services for the Township, with services purchased off TruView's base contract with NJ MELJIF.

Contract Amount: \$10,000

### Reference #3

Name: Danielle Jones, MBA, Employment Coordinator, HR Dept. County of Chester PA

Phone: 610-344-6280; daljones@chesco.org

Address: 313 W. Market Street, Suite 4302 West Chester, PA 19380

Equipment/Service Provided: TruView conducts pre-employment background screens for 52 County departments, which include State criminal history checks; FBI fingerprint clearance check; Dept of Welfare Child Abuse

Contract Amount: approx \$20,000/yr driving records; direct county court checks; and more.

### Acknowledgment:

It is understood and agreed that the submission of this Experience & Qualifications Questionnaire is made solely at the risk, cost, and expense of the respondent. It is further acknowledged that the Municipal Excess Liability Joint Insurance Fund (the "Fund") accepts this information solely for the purpose of evaluating the respondent's qualifications to submit a proposal. No rights, claims, or causes of action—whether legal or equitable—shall arise against the Fund based on the acceptance, review, use, or rejection of this questionnaire, or any determination regarding the respondent's eligibility to submit a proposal.

William Manning, Chief Revenue Officer

Company

TruView BSI, LLC

Company Name

225 Broadhollow Rd., Suite 304

Melville, NY 11747

Address

516-289-0275

Telephone Number

William Manning 9/2/2025

Signature Date

## **11. CERTIFICATION OF BIDDER'S STATUS/STATE TREASURER'S LIST**

THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

**CERTIFICATION OF BIDDER'S STATUS ON THE  
STATE TREASURER'S LIST OF DEBARRED,  
SUSPENDED AND DISQUALIFIED CONTRACTORS**

I, William Manning, of the City/Township/Borough/Village (*circle one*) of Melville, in the State of New York, being of full age and duly sworn according to law, depose and say:

I am the Chief Revenue Officer (*title*) of the firm of TruView BSI, LLC, the bidder submitting the proposal for the attached named project, and I am duly authorized to make this certification on behalf of the bidder.

I hereby certify that the bidder is not currently listed on the State of New Jersey Department of the Treasury's List of Debarred, Suspended and Disqualified Bidders.

I further certify that if, at any time prior to or during the term of the contract (including any guarantee or warranty periods), the bidder is added to such list, I will immediately notify the Municipal Excess Liability Joint Insurance Fund of such listing.

I understand that, pursuant to *N.J.A.C. 7:1D-2.1 et seq.* and *N.J.A.C. 7:26C-5.2*, a contractor may be debarred, suspended, or disqualified from contracting with the State of New Jersey and its instrumentalities, including the Fund, for certain violations or conduct as defined in those regulations or applicable law.

By:   
(Signature of Authorized Representative)

Print Name: William Manning

Title: Chief Revenue Officer

Date: 9/2/2025

## **12. CERTIFICATION OF NON-DEBARMENT FOR FEDERAL CONTRACTS**



THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

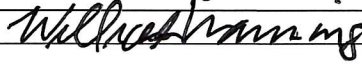
**CERTIFICATION OF NON-DEBARMENT  
FROM FEDERAL GOVERNMENT CONTRACTS**

N.J.S.A. 52:32-44.1 (P.L. 2019, c.406)

**This certification shall be completed, certified to, and submitted to the contracting unit prior to contract award, except for emergency contracts where submission is required prior to payment.**

<b>PART I: VENDOR INFORMATION</b>	
Individual or Organization Name	TruView BSI, LLC
Physical Address of Individual or Organization	225 Broadhollow Rd., Suite 304, Melville, NY 11747
Unique Entity ID (if applicable)	NJKQF77JJKU1
CAGE/NCAGE Code (if applicable)	85T85
<b>Check the box that represents the type of business organization:</b>	

- ☐ Sole Proprietorship (skip Parts II and III, sign and notarize at the end)  
☐ Non-Profit Corporation (skip Parts II and III, sign and notarize at the end)  
☐ For-Profit Corporation (any type)      ☒ Limited Liability Company (LLC)  
☐ Partnership      ☐ Limited Partnership      ☐ Limited Liability Partnership (LLP)  
☐ Other (be specific): \_\_\_\_\_

<b>PART II – CERTIFICATION OF NON-DEBARMENT: Individual or Organization</b>			
I hereby certify that the individual or organization listed in Part I is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in federal contracts by any federal agency. I further acknowledge that I am authorized to execute this certification on behalf of the above-named organization; that the Municipal Excess Liability Joint Insurance Fund is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by Municipal Excess Liability Joint Insurance Fund to notify the Municipal Excess Liability Joint Insurance Fund in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Municipal Excess Liability Joint Insurance Fund, permitting the Municipal Excess Liability Joint Insurance Fund to declare any contract(s) resulting from this certification void and unenforceable.			
Full Name (Print):	William Manning	Title:	Chief Revenue Officer
Signature:		Date:	9/2/2025

**CERTIFICATION CONTINUED ON THE NEXT PAGE**




**CERTIFICATION OF NON-DEBARMENT  
FOR FEDERAL GOVERNMENT CONTRACTS (CONTINUED)**

<b>PART III – CERTIFICATION OF NON-DEBARMENT: Individual or Entity Owning Greater than 50 Percent of Organization</b>	
<b>Section A (Check the Box that applies)</b>	
<input checked="checked" type="checkbox"/>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of its voting stock, or of the partner in the partnership who owns more than 50 percent interest therein, or of the member of the limited liability company owning more than 50 percent interest therein, as the case may be.
<b>Name of Individual or Organization</b>	Nicholas M. Auletta
<b>Physical Address</b>	15 Dickinson Ave., East Northport, NY 11731
<b>OR</b>	
<input type="checkbox"/>	No one stockholder in the corporation owns more than 50 percent of its voting stock, or no partner in the partnership owns more than 50 percent interest therein, or no member in the limited liability company owns more than 50 percent interest therein, as the case may be.
<b>Section B (Skip if no Business entity is listed in Section A above)</b>	
<input type="checkbox"/>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of the voting stock of the organization's parent entity, or of the partner in the partnership who owns more than 50 percent interest in the organization's parent entity, or of the member of the limited liability company owning more than 50 percent interest in organization's parent entity, as the case may be.
<b>Stockholder/Partner/Member Owning Greater Than 50 Percent of Parent Entity</b>	
<b>Physical Address</b>	
<b>OR</b>	
<input type="checkbox"/>	No one stockholder in the parent entity corporation owns more than 50 percent of its voting stock, no partner in the parent entity partnership owns more than 50 percent interest therein, or no member in the parent entity limited liability company owns more than 50 percent interest therein, as the case may be.

**CERTIFICATION CONTINUED ON THE NEXT PAGE**

THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

**CERTIFICATION OF NON-DEBARMENT  
FOR FEDERAL GOVERNMENT CONTRACTS (CONTINUED)**

<b>Section C – Part III Certification</b>			
<p>I hereby certify that no individual or organization that is debarred by the federal government from contracting with a federal agency owns greater than 50 percent of the Organization listed above in Part I or, if applicable, owns greater than 50 percent of the organization's parent entity, if applicable. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the Municipal Excess Liability Joint Insurance Fund is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award Municipal Excess Liability Joint Insurance Fund to notify the Municipal Excess Liability Joint Insurance Fund in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Municipal Excess Liability Joint Insurance Fund, permitting the Municipal Excess Liability Joint Insurance Fund to declare any contract(s) resulting from this certification void and unenforceable.</p>			
Full Name (Print):	William Manning	Title:	Chief Revenue Officer
Signature:		Date:	9/2/2025


<b>Part IV – CERTIFICATION OF NON-DEBARMENT: Contractor – Controlled Entities</b>	
<b>Section A</b>	
<input type="checkbox"/>	Below is the name and address of the corporation(s) in which the Organization listed in Part I owns more than 50 percent of voting stock, or of the partnership(s) in which the Organization listed in Part I owns more than 50 percent interest therein, or of the limited liability company or companies in which the Organization listed above in Part I owns more than 50 percent interest therein, as the case may be.
<b>Name of Business Entity</b>	<b>Physical Address</b>
**Add additional sheets if necessary**	
<b>OR</b>	
<input checked="" type="checkbox"/>	The Organization listed above in Part I does not own greater than 50 percent of the voting stock in any corporation and does not own greater than 50 percent interest in any partnership or any limited liability company.

**CERTIFICATION CONTINUED ON THE NEXT PAGE**



THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

**CERTIFICATION OF NON-DEBARMENT  
FOR FEDERAL GOVERNMENT CONTRACTS (CONTINUED)**

<b>Section B (skip if no business entities are listed in Section A of Part IV)</b>			
<input type="checkbox"/>	Below are the names and addresses of any entities in which an entity listed in Part III A owns greater than 50 percent of the voting stock (corporation) or owns greater than 50 percent interest (partnership or limited liability company).		
<b>Name of Business Entity Controlled by Entity Listed in Section A of Part IV</b>		<b>Physical Address</b>	
**Add additional Sheets if necessary**			
<b>OR</b>			
<input checked="" type="checkbox"/>	No entity listed in Part III A owns greater than 50 percent of the voting stock in any corporation or owns greater than 50 percent interest in any partnership or limited liability company.		
<b>Section C – Part IV Certification</b>			
I hereby certify that the Organization listed above in Part I does not own greater than 50 percent of any entity that is debarred by the federal government from contracting with a federal agency and, if applicable, does not own greater than 50 percent of any entity that in turn owns greater than 50 percent of any entity debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the Municipal Excess Liability Joint Insurance Fund is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by Municipal Excess Liability Joint Insurance Fund to notify the Municipal Excess Liability Joint Insurance Fund in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Municipal Excess Liability Joint Insurance Fund, permitting the Municipal Excess Liability Joint Insurance Fund to declare any contract(s) resulting from this certification void and unenforceable.			
Full Name (Print):	William Manning	Title:	Chief Revenue Officer
Signature:		Date:	9/2/2025

**END OF CERTIFICATION**

### **13. ACKNOWLEDGMENT OF RECEIPT OF ADDENDA**

THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND  
ACKNOWLEDGMENT OF RECEIPT OF ADDENDA**

*[Required pursuant with N.J.S.A 40A:11-23.2(e)]*

The undersigned Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Dated	Acknowledge Receipt (Bidder Initial)
1	8/22/2025	WAM

☐ No addenda were received.

Acknowledged for: TruView BSI, LLC  
(Name of Bidder/Company)

By:   
(Signature of Authorized Representative)

Name: William Manning  
(Print or Type)

Title: Chief Revenue Officer

Date: 9/2/2025

## **14. PROPOSAL FORM**



THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND  
CONTRACT #RFQ 2025-01 – RFQ FOR BACKGROUND CHECK SERVICES  
PROPOSAL FORM**

Firm Name: TruView BSI, LLC

Address: 225 Broadhollow Rd., Suite 304, Melville, NY 11747

Principal Contact: Nicholas M. Auletta Title: President

Phone: 516-289-0273

Email: nmauletta@truviewbsi.com

**Certification and Acknowledgement**

- A. The undersigned certifies that the firm will provide all services as described in accordance with the terms and requirements of this RFQ.
- B. The undersigned confirms possession of the qualifications and authority to bind the firm.
- C. The undersigned affirms the accuracy of all information provided in this proposal.

**Fee Schedule**

**A. Part-Time Summer Employees & Volunteers**

(Interacting with minors — lifeguards, counselors, coaches, etc.)

Description	Price Per Search
National Database Criminal History Search	\$3.95 (includes Alias Search)
National Sex Offender Search	included in (1)
Social Security Trace/Validation	\$2.50

**B. Full-Time Supervisory Positions (Programs Involving Minors)**

Description	Price Per Search
National Database Criminal History Search	\$3.95 (includes Alias Search)
National Sex Offender Search	included in (1)
Social Security Trace/Validation	\$2.50
Education Verification	\$6.00 + 3rd-Party Fee (if any)
Employment Verification	\$8.00 + 3rd-Party Fee (if any)
Credit Check	\$7.75
Motor Vehicle Record	\$2.50 + State Access Fee
Reference Check	\$8.00

**CONTINUED ON NEXT PAGE**

THIS FORM IS ONLY REQUIRED IF DENOTED ON THE DOCUMENT CHECKLIST BY AN (X).

**MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND  
CONTRACT #RFQ 2025-01 – RFQ FOR BACKGROUND CHECK SERVICES  
PROPOSAL FORM (CONTINUED)**

**C. Additional Requirements**

- Web-based process for employers to initiate checks
- Written documentation of data security
- 96-hour maximum turnaround time
- Three-year fixed pricing
- Ability to print and save reports
- Required Certificate of Insurance
- Experience with NJ municipal/county entities preferred

**D. Small Business Status**

  X   YES

       NO

If YES, please indicate applicable designation: SWMVB (Small, Women, Minority, Veteran Business Enterprise)

U.S. SBA Certified Service-Disabled Veteran-Owned Small Business

\*\*\*\*\*

Have any exceptions to the specifications been taken?

       YES

  X   NO

If YES, have you attached them to your proposal?

       YES

       NO

\*\*\*\*\*

William Ahrens  
Signature of Authorized Agent

9/2/2025  
Date

(Corporate Seal)



TruView BSI, LLC  
**MOTOR VEHICLE RECORDS**  
**State Access Fees**  
**2 JULY 2024**

STATE	ACCESS FEE
CDLIS	\$ 2.00
AK	\$ 10.00
AL	\$ 10.00
AR	\$ 14.20
AZ	\$ 8.00
CA	\$ 2.00
CO	\$ 2.20
CT	\$ 18.00
DC	\$ 13.00
DE	\$ 25.00
FL	\$ 10.10
GA	\$ 8.00
HI	\$ 23.00
IA	\$ 10.30
ID	\$ 9.00
IL	\$ 12.00
IN	\$ 10.00
KS	\$ 16.70
KY	\$ 5.50
LA	\$ 18.00
MA	\$ 8.00
MD	\$ 12.00
ME	\$ 7.00
MI	\$ 11.00
MN	\$ 5.00
MO	\$ 5.88
MS	\$ 14.00
MT	\$ 7.87
NC	\$ 12.75
ND	\$ 3.00
NE	\$ 7.50
NH	\$ 14.00
NJ	\$ 12.00
NM	\$ 6.50
NV	\$ 7.00
NY	\$ 7.00
OH	\$ 5.00
OK	\$ 27.50
OR	\$ 13.17
PA	\$ 14.00
RI	\$ 21.00
SC	\$ 7.25
SD	\$ 5.00
TN	\$ 7.50
TX	\$ 6.50
UT	\$ 11.00
VA	\$ 8.00
VT	\$ 18.00



TruView BSI, LLC  
 VERIFICATIONS: EDUCATION & EMPLOYMENT  
 Third-Party Fees  
 2 JANUARY 2024

THIRD-PARTY	THIRD-PARTY FEE
Education Third Parties	\$4.95 - \$24.95
National Student Clearinghouse	\$8.40 - \$28.40
Employment Third Parties	\$4.95 - \$64.95
EmplInfo	\$ 55.95
CCC - ExperianVerify	\$ 55.95
i2Verify	\$ 54.95
TrueWork	\$ 54.95
QuickConfirm	\$ 30.00
The Work Number (Equifax TWN) - Integrated	\$ 109.00
The Work Number (Equifax TWN) - Integrated	\$ 109.00
Uconfirm	\$ 48.95
Vault Verify	\$ 34.95
VeriSafe	\$ 29.95
VerifyFast	\$ 48.95
Thomas and Company	\$ 47.95
WageVerify	\$ 54.95
Automated Payroll Verification (TRUV)	\$ 15.00

*\*Rates are not controlled by TruView and are subject to change with or without notice.*

STATE	ACCESS FEE
WA	\$ 13.00
WI	\$ 7.00
WV	\$ 12.50
WY	\$ 5.00

*\*Rates are not controlled by TruView and are subject to change with or without notice.*

## Price Proposal - PRICING NOTES AND OPTIONAL SERVICES

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Based on our experience with Client requiring similar scopes of work and our understanding of your needs, please find recommended packages and additional services with pricing. TruView believes in transparent pricing and provides the below pricing notes to build trust and confidence in TruView's proposed fee schedules.

### Pricing Notes

- In compliance with federal Fair Credit Reporting Act, all criminal hits obtained via the National Criminal Database Search are verified at the local court level (county court search/statewide where available). "Screen-scrapers" or databases alone may lead to inaccuracies and violations of the FCRA.
- Local court level searches will be at the a la carte rate. Court search fees, if applicable, are passed through at **direct cost** with no mark-up from TruView.
- Unless otherwise stated, or requested, all public records research is seven (7) years in scope.
- For employment verifications, TruView will contact previous employers directly, unless that employer requires verifications to be conducted through a third party, such as The Work Number. If a third-party verification service must be utilized, TruView will pass through the access fee separately, as a direct cost. TruView will not contact applicant's current employer unless given authorization by the client.
- We believe TRUverification is the industry best practice for employment verifications. We conduct three attempts at a verification but we focus on direct contact with the employer. Our rule is three attempts over three days at three different times over three different mediums (email, fax, phone, secondary email). If unable to contact, we reach out to the applicant (or HR) for an additional contact or for secondary sources of verification, such as a W-2, payroll stubs from the first and last dates of employment, etc. This method helps ensure no verifications are closed as unable to verify.
- As a Client-customized option, TruView can **stop use of third-party verifiers** entirely by collecting documentation directly from the candidate to verify employment, using approved secondary sources as a part of our TRUverification process.
- For further authentication, TruView now offers our TCAT AI Document Authenticator. The TruView Certification and Authentication Tool ("TCAT") integrates with AI-based forensic document authentication technology to analyze documents using over 500 different detectors—analyzing metadata, internal structures, image consistencies, fonts in use, and so forth—for signs of fraud. With TCAT, TruView informs employers if documents submitted for verification of employment, education, professional credentials and licensing, and so forth, are authentic, eliminating a growing problem in security while increasing verification efficiency.
- For education verifications, TruView will contact educational institution directly, unless that institution requires verifications to be conducted through a third party, such as Parchment or National Student Clearinghouse.
- All searches, unless otherwise specified, are for domestic searches only. Additional fees apply for international records (TruView has capabilities in 220+ countries and territories!). Prior to any international records being ordered, the client will be supplied a price quote for that specific search methodology and country. No search will be ordered without the client's approval.
- TruView's proposed Social Media Search is an enhanced solution that maintains FCRA Compliance (which may not be true on a Google, or internet, search alone) and uses both an algorithmic social media search for public information exposing toxic employees, sexism, racism, bigotry, terrorism, proclivity to violence, inappropriate language, illegal substance; **AND**,





combining best practices of AI technology, analytic algorithms, and expert human analysis, TruView performs open source intelligence (OSINT) reviews for reputational risk.

Additional Optional Services	
Monitoring Products (Discounting Available for Volume/Combinations)	Price
<ul style="list-style-type: none"> <li>Continuous Government WATCHLIST Monitoring</li> </ul>	\$1.25/month per individual
<ul style="list-style-type: none"> <li>ENHANCED Continuous Criminal Monitoring</li> </ul>	\$1.50/month per individual
<ul style="list-style-type: none"> <li>Continuous Motor Vehicle Record Monitoring</li> </ul>	\$3.00/month per driver
Customized Programming for Unique Applicant Interface	Price
<ul style="list-style-type: none"> <li>Programming (Only if customized programming requested)</li> </ul>	\$225.00/hour
<ul style="list-style-type: none"> <li>Integration with any ATS/HRIS</li> </ul>	Passed Through At Direct Cost
<ul style="list-style-type: none"> <li>HR Network Connector TRU365 Platform Integration (100+ Available!)</li> </ul>	Not to Exceed \$3,500 annually
A La Carte Screening Elements	Price
<ul style="list-style-type: none"> <li>Consent-Based Social Security Number Verification (through SSA)</li> </ul>	\$8.00
<ul style="list-style-type: none"> <li>Integrated Knowledge Base Identity Verification</li> </ul>	\$8.00
<ul style="list-style-type: none"> <li>Facial Recognition Identify Verification <i>Powered by Yoti</i></li> </ul>	\$8.00
Criminal, Civil, and Driving Elements	Price
<ul style="list-style-type: none"> <li>County Criminal Records Search (1 Jurisdiction – 7 Years)</li> </ul>	\$7.00 + Court Fee
<ul style="list-style-type: none"> <li>Statewide Criminal Records Search (Where Available – include NJ State Police Criminal Search) (1 Jurisdiction – 7 Years)</li> </ul>	\$7.00 + State Fee
<ul style="list-style-type: none"> <li>County Civil Records Search (1 Jurisdiction – 7 Years)</li> </ul>	\$12.00 + Court Fee



<ul style="list-style-type: none"> <li>Federal District Court Criminal Search (Per Name – 7 Years)</li> </ul>	<b>\$4.00</b>
<ul style="list-style-type: none"> <li>Nationwide Federal Criminal Search (Per Name – NATIONWIDE – 7 Years)</li> </ul>	<b>\$8.00</b>
<ul style="list-style-type: none"> <li>Local Jurisdiction/State Sex Offender Registry Search (Manual Search)</li> </ul>	<b>\$5.00</b>
<ul style="list-style-type: none"> <li>Government Watch Lists / OFAC / Terrorism &amp; Sanctions Lists (Primary Name) <ul style="list-style-type: none"> <li><i>Includes United Nations Security Council Consolidated List</i></li> </ul> </li> </ul>	<b>\$2.00</b>
<ul style="list-style-type: none"> <li>Interpol Criminal Database Search</li> </ul>	<b>\$5.00 per name</b>
<ul style="list-style-type: none"> <li>TruView Criminal Jurisdiction Locator (Arrests, Warrants)</li> </ul>	<b>\$5.00</b>
<ul style="list-style-type: none"> <li>Industry-Specific Regulatory Database Search</li> </ul>	<b>\$8.00</b>
<ul style="list-style-type: none"> <li>Federal Civil Records Check - Nationwide</li> </ul>	<b>\$8.00</b>
<ul style="list-style-type: none"> <li>Federal Bankruptcy Search – Direct Source / Nationwide</li> </ul>	<b>\$8.00</b>
<ul style="list-style-type: none"> <li>CDLIS (Commercial Driver's License Information System)</li> </ul>	<b>\$5.00</b>
<b>Verification Elements</b>	<b>Price</b>
<ul style="list-style-type: none"> <li>TRUverification - Employment (Per Employer) <ul style="list-style-type: none"> <li>Rule of Three: Three attempts over three days at three different times PLUS Applicant Contact and approved secondary sources of verification until complete</li> </ul> </li> </ul>	<b>\$10.00 + 3<sup>rd</sup>-Party Fee</b>
<ul style="list-style-type: none"> <li>Gap Review</li> </ul>	<b>\$8.00</b>
<ul style="list-style-type: none"> <li>Gap Interviews (Per Interview)</li> </ul>	<b>\$8.00</b>
<ul style="list-style-type: none"> <li>Prior Drug &amp; Alcohol Inquiry Verification (Per Past Employer / FMCSA)</li> </ul>	<b>\$12.00</b>
<ul style="list-style-type: none"> <li>TruView Certification and Authentication Tool—TCAT – A La Carte <ul style="list-style-type: none"> <li><i>When used and not included in a package</i></li> </ul> </li> </ul>	<b>\$10.00 per Document</b>
<ul style="list-style-type: none"> <li>TruView Certification and Authentication Tool—TCAT – Packaged <ul style="list-style-type: none"> <li><i>When included in a package using TruView Best Practices – Verification of first and last year of employment</i></li> </ul> </li> </ul>	<b>\$10.00 per Employer</b>
<ul style="list-style-type: none"> <li>TRUverification – Education (Per Degree) <ul style="list-style-type: none"> <li><i>Three attempts over three days at three different times PLUS approved secondary sources of verification, collected directly from candidate until complete</i></li> </ul> </li> </ul>	<b>\$8.00 + 3<sup>rd</sup>-Party Fee (only if necessary)</b>



<ul style="list-style-type: none"> <li>Professional License/Certification Verification (Per License/Certificate – Package Pricing Available)</li> </ul>	<b>\$8.00</b>
<ul style="list-style-type: none"> <li>Integrated Email Reference Check</li> </ul>	<b>\$8.00</b>
<ul style="list-style-type: none"> <li>Military Records Verification</li> </ul>	<b>\$8.00</b>
<b>Compliance Elements</b>	<b>Price</b>
<ul style="list-style-type: none"> <li>Integrated Electronic Pre-Adverse/Adverse Action Program (Both Letters)</li> </ul>	<b>\$2.00</b>
<ul style="list-style-type: none"> <li>Pre-Adverse Action/Adverse Action Letter - Hard Copy (Per Notice)</li> </ul>	<b>\$2.00</b>
<ul style="list-style-type: none"> <li>Report Summary Cover Page</li> </ul>	<b>\$1.00</b>
<ul style="list-style-type: none"> <li>Adjudication (per Report)</li> </ul>	<b>\$0.50/\$1.00/\$1.50</b>
<ul style="list-style-type: none"> <li>Electronic Form I-9 Utilization</li> </ul>	<b>\$4.00 per name</b>
<ul style="list-style-type: none"> <li>Electronic Integration of E-Verify of New Hires</li> </ul>	<b>\$2.75 per name</b>
<ul style="list-style-type: none"> <li>Form I-9 Compliance Versioning Set-Up Fee (according to Federal Laws)</li> </ul>	<b>\$350.00 per ClientID Annually: \$325.00 per ClientID</b>
<b>Medical Screening (Medical Sanctions Screens)</b>	<b>Price</b>
<i>Available on Request</i>	
<ul style="list-style-type: none"> <li>Medical Sanctions Level 1 (<i>Monitoring options available as well</i>)</li> </ul>	<b>\$3.00</b>
<ul style="list-style-type: none"> <li>Medical Sanctions Level 3 (<i>Monitoring options available as well</i>)</li> </ul>	<b>\$5.50</b>
<b>International Screening</b>	<b>Price</b>
<ul style="list-style-type: none"> <li>Available in 200+ countries, territories, and jurisdictions</li> </ul>	<b>Quoted per Country. See Pricing Notes</b>
<ul style="list-style-type: none"> <li>NACES Charter Member/Approved Education Credential Evaluation</li> </ul>	<b>\$115.00 \$165.00 (with stamped certification)</b>



<ul style="list-style-type: none"> <li>NACES Charter Member/Approved Education Credential Evaluation <b>WITH GPA</b></li> </ul>	<b>\$140.00</b> <b>\$190.00 (with stamped certification)</b>
<ul style="list-style-type: none"> <li>Rush Service (Guaranteed 5-Business Day)</li> </ul>	<b>\$95.00</b>
<ul style="list-style-type: none"> <li>English Translation of Education Documents</li> </ul>	<b>\$55.00</b>
<b>Media Screening Elements (Discounting Available for Volume)</b>	<b>Price</b>
<ul style="list-style-type: none"> <li>Social Media Screening (Expanded review for toxic employees, sexism, racism, bigotry, terrorism, proclivity to violence, inappropriate language, illegal substance)</li> </ul>	<b>\$20.00</b>
<b>TruView Drug Screens for DOT-Regulated and Unregulated Programs</b>	
<b>A La Carte Drug Screen Elements</b>	<b>Price (Per Screen)</b>
5-9Panel non-DOT PSC Network	<b>\$34.00</b>
10Panel non-DOT PSC Network	<b>\$35.00</b>
Expanded Preferred Provider Network Surcharge	<b>+\$8.00</b>
DOT Surcharge	<b>+\$6.00</b>
Split Sample Process (One-Time Fee)	<b>\$500.00</b>
Retesting of Split Sample (Per Panel)	<b>\$200.00</b>
Random Program Management	<b>\$300.00</b>
Non-DOT Physical	<b>\$105.00 + Lab Fee (if any)</b>

## 16. TRUVIEW RESUME AND ABILITY TO PROVIDE SERVICES

### A. TruView Profile



TruView BSI, LLC is a Certified Service-Disabled Veteran-Owned Business that performs contract background screening and investigative services for nearly 1,300 Clients throughout the United States.

Established on April 20, 2005, as the Background Screening and Investigative Services (BSI) Division of then one of the largest privately owned security and investigative services firms in the United States, TruView is “Born of Tradition, Enabled by Technology, Powered by People.” Nicholas M. Auletta, TruView’s President and Managing Member, has owned the company since March 2017. With over 20 years in operation—eight years as a successful, fully independent firm—TruView has proven experience in developing full-service background screening programs for staffing firms; healthcare and academic institutions; large government agencies; cities and counties; international businesses; regulated industries, such as those of transportation, energy, gaming, finance; and not-for-profit and public benefit corporations.

TruView is a dynamic organization comprised of over 150 investigators, research analysts, and specialists, with offices and personnel in New York, California, Florida, New Jersey, Virginia, and other states. Built on strong, responsive partnerships, we achieve Client success by combining technology with expert human analysis and unwavering Client responsiveness. Our robust portfolio is comprised of a diverse Client base, with several contracts in the \$2 to \$7 million value range. Leveraging experience and innovation, TruView is an ascending company with an excellent reputation in the industry. TruView can react quickly to new technologies and market developments in ways that assist our Clients and add value to our services. We take a collaborative approach in developing and executing Client-customized background screening solutions refined to their specific requirements.

***We take a collaborative approach in developing and executing Client-customized background screening solutions refined to their specific requirements. TruView has the proven capacity to complete the most demanding service contracts, including pre-employment background screening services for government agencies, municipalities, large private concerns, and Clients in regulated industries.***

### Maximum Possible Accuracy

To cut corners on price and speed, other background screening providers may propose using data aggregators or algorithmic searches in place of direct court searches. TruView performs direct local court searches and other direct-source searches that meet federal FCRA “maximum possible accuracy” requirements, protecting you from civil litigation. Because of our dedication to quality service, FCRA compliance, and human analysis of every screen, TruView’s accuracy rate is a stratospheric 99.998+%—something our competitors cannot achieve. By contrast, the industry-wide applicant dispute rate for background screens is 10%. These disputes result in thousands of lawsuits annually against background screeners and their client employers, at a cost of hundreds of millions of dollars every year.

### Full Service Background Screening and Investigative Services

TruView offers full-service background screening, investigative service, and risk-based intelligence solutions, operating from two main offices in New York and Los Angeles.

TruView BSI, LLC (Headquarters)  
225 Broadhollow Road  
Suite 304  
Melville, NY 11747

TruView BSI, LLC  
444 East Huntington Drive  
Suite 305  
Arcadia, CA 91006



## TruView's Values Are Differentiators

**We Are Obsessed with "Keeping It Human":** We are obsessed with keeping our services "human" in what is fundamentally a very human business—we affect people's lives in what we do! We are a Team dedicated to Client happiness and positive user experience. We believe that to be truly *great*, we must be more responsive, more in tune, and more attentive to our Clients to amplify their TruView experiences.

**We Intertwine Technology with the Power of Human Analysis:** We love technology and its ability to optimize our efficiency, but we believe strongly that it must be intertwined with the power of human analysis. Through our expert human interpretation and intelligence, we have established TruView as the most accurate background screening and investigative services firm in the industry.

**We Know the Meaning of "Client-Focused Partnership":** The antithesis of one-size-fits-all "solutions," TruView offers 100%-customized services. We are not a SaaS company and do not consider ourselves a "vendor." We operate as a partner—as an extension of your team—by building programs that meet and exceed your unique needs. Our solutions are *your* solutions.



### MISSION

**To provide analytical investigative, background screening, and business intelligence solutions that keep people and organizations safer, more secure, and better informed.**

### VALUES

**EARN TRUST:** "Trust is not given; we strive to earn it in our actions every day."

**BE BOLD:** "In the absence of orders, Attack!"

**CONTINUE TO IMPROVE:** "Train, learn and work toward continual improvement of our company and ourselves."

**DO GOOD:** "Do the right thing even when no one is looking."

**BE A LEADER:** "We understand the greatest untapped source of motivation is a sense of service to others."

**GIVE BACK:** "We enrich and serve the communities in which we work."

**We "Find the Needle":** TruView Research Analysts and Investigators "find the needle" when others cannot. With our expertise, analytical capabilities, and state-of-the-art technologies, we take pride in delivering all information obtainable and legally permissible to meet Client expectations and requirements.

**We Are Your Guide in the Trust Economy:** TruView helps protect you from taking the wrong steps with those who would compromise trust—with potentially devastating consequences to the hard-won confidence in your member municipalities and agencies.

## Partnership in Principle and Practice

In addition to foundational service capabilities proven over years of service to discriminating Clients, TruView is the "More Human" background screening firm that differentiates itself from its competitors in many ways, in principle and in practice. For example:

### ***“Neighborhood” Background Investigations Company with Big Capabilities***

We like our Clients to think of TruView as their “neighborhood background screening firm” with exceptional capabilities, delivering an unequaled combination of technology, accuracy, and “more human” responsiveness.

### ***U.S. Department of Labor HIRE Vets Gold Award Winner***

As a U.S. Veterans Administration-certified Service-Disabled Veteran-Owned Small Business, we are very proud that over 15% of our employee force is comprised of military veterans, and that the U.S. Department of Labor has named TruView its HIRE Vets Gold Award Winner in 2023 and 2024 for our hiring practices. Of course, we do not think that by itself is a reason to choose our company, but we do think our 20 years of background investigative excellence for government agencies is a very good reason.



### ***Similar Size, Scope, and Complexity***

We serve as the investigative partner to staffing firms, academic institutions, cities and government agencies, critical infrastructure, international firms, public benefit corporations, and more. We develop and execute “more human” background screening programs of the highest quality, customized to the unique needs of our Clients.

### ***Interpretation and Analysis for Greater Accuracy***

With TruView, technology is multiplied by human analysis and interpretation. Our Analysts interpret and analyze every screen, so our reports are more accurate and useful to you—this is one of the reasons why we say TruView is “more human”...literally.

### ***Direct-to-Court Criminal Record Searches—No Shortcuts***

A direct search at the court having jurisdiction is the only way to conduct a thorough, complete, and accurate screen that complies with the FCRA and achieve the highest level of certainty that a criminal record belongs to an applicant. To cut corners on price and speed, other background screening companies use data aggregators (AI screen scrapers) or “unlimited county searches” in place of direct court searches. These practices, when used alone, could lead to inaccuracies and/or federal violations. At TruView, we have never passed off a database search as a direct court search—and we never will.

### ***Industry Lowest Dispute Rate***

Because we have built our company on quality service and compliance, TruView’s dispute rate is less than 0.002%—our accuracy rate of 99.998+% cannot be reached by our competitors. We complete hundreds of thousands of screens each year and we are proud to have never caused our Clients to be party to litigation because of our research.

### ***Full Coverage of U.S. Court Records***

TruView gives our Clients direct-court access throughout the entire U.S. court system. We have 100% coverage of courts in every local/state jurisdiction in the U.S. (3,300+ courts).

### ***Worldwide Coverage***

TruView is a full-service background screening and investigative services firm with investigative reach and reporting across all 50 U.S. states and over 220 countries throughout the world.

### ***Speed and Accuracy***

With an average turnaround time for all Clients of one to two business days for direct (local) court criminal record searches, even with our high accuracy and quality control, TruView is at the top of the industry in turnaround times. TruView takes a back seat to no provider in its turnaround times on direct court searches, or any other search.

### ***State-of-the-Art TRU365 Platform***

TruView offers a state-of-the-art background with a full suite of user options, including full metrics and management reporting tools; progressive reporting; built-in FCRA compliance tools; multi-user capabilities with tiered permissions; SOC2 Type2 data center security; batch loading; electronic signature capability; and much more.

### ***Full Integration Capabilities***

TruView has been successful with both turnkey SaaS ATS solutions and custom integrations for wide-ranging Clients. We can integrate with virtually the entire universe of ATS and HRIS systems, and our technology development team builds custom middleware and web-service applications to assist in additional integrations.

### ***100% U.S. Based and "American Made"***

While it seems the background screening industry cannot offshore operations and customer service fast enough (keeping only limited support services and management in the U.S.), we have made it our mission to stay 100% U.S.-based and "American Made." All of our personnel and services are based in the United States. We do not house or ship data, customer service, or jobs overseas.

### ***Dedicated Account Team***

A dedicated Team Leader and Team of Research Analysts will manage and fulfill your contract. They are ready to serve you. Our Dedicated Team Approach allows us to be flexible and react quickly to your needs. When you call TruView, you know who will answer: a responsive team that knows you and your screening preferences.

### ***No "Car-Factory" Model***

TruView staunchly opposes the "car-factory model" of background screening espoused by most background screening providers. In this model, search methodologies (i.e. verifications, public record searches, databases, reference checks, etc.) are assigned to different departments which may be located geographically distant from each other (or overseas), and the background report is compiled similar to a car in a factory. TruView's model focuses on hiring professional Research Analysts (*not data processors!*) who go through stringent hiring and training to analyze data and work each background from the front to the back. We believe this provides more consistency, accuracy, and an overall better experience.

### ***Consultative Approach***

TruView takes a proactive, consultative approach to legal requirements and we assist our Clients in staying ahead of them. We are experts in the continuous changes in legal requirements that impact the background investigations industry and our Clients.

### ***Fully Customized***

We completely customize services to Client needs, budgets, industry and regulatory requirements, integrations, service extensions, and more. We specialized in developing customized packages and service options based on a collaborative partnership.

## **Full-Service Background Screening and Investigative Services**

### **Background Screening**

- Pre-Employment and Employment
- Vendor/Contractor/Third-Party Screening
- Comprehensive Background and Clearance Investigations
- Employment and Compliance Screening for Regulated Industries
- Continuous Monitoring: Criminal, Sanctions, Social Media
- Drug Screening

### TruView365 Risk-Based Intelligence Services

- Red Flag Checks & Due Diligence Services
- Social Media Monitoring
- Open Source Intelligence Investigations
- Criminal Database Monitoring
- Threat Monitoring
- Global Watch List/OFAC Monitoring
- Adverse Media Monitoring

### Investigative Services

- Integrated Investigative Technology Programs
- Fraud and Criminal Investigations
- Financial Investigations
- Integrity and Compliance Investigations
- Confidential Workplace Investigations
- Insurance Investigations

### U.S. Dept. of Veterans Affairs/SBA-Verified Service-Disabled Veteran-Owned Business

## Veteran Small Business Certification (VetCert)

**Search Results** Total Results  
1

Search By Business Name

TruView BSI

Name	DBA	Type	SAM UEI	DUNS Number	State/Territory	
TruView BSI, LLC		Service Disabled Veteran Owned Small Business	NJKQF77JJKU1	080592452	NY	<a href="#">View Details</a>

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202-205-8800 | [sba.gov](https://sba.gov)  
409 3rd St, SW. Washington DC 20416

Dec. 15, 2023

TruView BSI, LLC  
SAM UEI: NJKQF77JJKU1  
25 Newbridge Road, Suite 210  
Hicksville, NY 11801

Dear TruView BSI, LLC:

On behalf of the Small Business Administration (SBA), Veteran Small Business Certification Program (VetCert), I am writing to inform you that TruView BSI, LLC's VetCert expiration date has been extended one year from the period of eligibility established by the Department of Veterans Affairs, Center for Verification and Evaluation. Your new VetCert expiration date is Sept. 9, 2025. TruView BSI, LLC's business profile and period of eligibility, are viewable in the public VetCert database located at <https://veterans.certify.sba.gov>.

### Professional Affiliations, Licenses, and Certifications

Request for Qualifications 2025-01, Background Check Services for the Municipal Excess Liability Joint Insurance Fund:  
Proposal of TruView BSI, LLC

As a consumer reporting agency, TruView acquires and maintains all licenses, certifications, and registrations required by Contract or by state or local laws to perform background screening and investigative services.



TruView's professional affiliations include those with:

- Professional Background Screening Association (PBSA)
- Association of Licensed Detectives of New York State
- Association of Certified Fraud Examiners
- Council of International Investigators
- National Law Enforcement Associates
- California Background Investigators Association
- California Law Enforcement Background Investigators
- New York Welfare Fraud Investigators Association
- American Agency of Industrial Security (ASIS) International New York Staffing Association
- Society for Human Resources Management

TruView's professional licenses and certifications include:

- Multiple State Private Investigator Licenses – including New Jersey
- U.S. Department of Veterans Affairs Service-Disabled Veteran-Owned Small Business
- New York State Certified Service Disabled Veteran Owned Business
- Massachusetts Service-Disabled Veteran Owned Business Enterprise
- City of Los Angeles Certified Disabled Veteran Owned Business/Small Business Enterprise
- Pennsylvania Certified Small Disadvantaged Business/Veteran Business Enterprise





## B. Capabilities

### TRU365 Platform: Feature-Rich with Extended Client Capabilities



Username:	<a href="#">Forgot Username?</a>
<input type="text"/>	
Password:	<a href="#">Forgot Password?</a>
<input type="password"/>	
<input type="button" value="Login"/>	

**NOTICE:** The use of this system is restricted. Only authorized users may access this system. All Access to this system is logged and regularly monitored for computer security purposes. Any unauthorized access to this system is prohibited and is subject to criminal and civil penalties under Federal Laws including, but not limited to, the Computer Fraud and Abuse Act and the National Information Infrastructure Protection Act.

TRU365 is a complete, state-of-the-art background screening system that provides secure electronic information transfer between TruView and its Clients/authorized users through a web-based portal. Our choice of software vendors is predicated on our thorough validation of vendor quality, not simply on cost factors. This software, combined with the talents of TruView's experienced background screening team, gives us the

technology that facilitates seamless reporting and Client support. The TruView system facilitates:

- Secure, web-based, 24/7 access to order a background screen, monitor results, or access reports



- Virtually unlimited access for multiple Client authorized users
- Integration with practically unlimited ATS and HR Talent Management Systems
- Client-customized document templates
- Encrypted data transmission for ordering and report retrieval
- Multiple Client sub-accounts
- Multiple authorized user permission tiers
- Customized invoicing
- Built-in compliance: FCRA forms/letters in electronic format
- Emailed notification of results
- Real-time reports customized to your needs and submitted in the file format of your preference
- Notification when more in-depth, follow-up research is indicated, with an estimated of check completion time and any additional cost
- Searchable, protected archive of all search results
- Automated, paperless system, requiring no special software
- Customized account metrics and account management tools
- Secure access and access management, including email notifications
- Exportable activity logs
- Batch uploading and Excel export
- Ability to attach documents to applicant records
- Multiple filters for viewing options
- Electronic signature capability
- Integration/auto-population of previously captured data in background check system
- Alert icons used to identify conditions or events which require attention
- Ability to send standard notifications, automatic email communications
- Ability to generate standard and customized reports

Unless a Client specified multi-system data integration is needed, no special technology or software is required for access or compatibility with the TruView system.

**100% Coverage of U.S. Court Records:** TruView gives our Clients direct-court access throughout the entire U.S. court system. We have 100% coverage of courts in every local/state jurisdiction in the United States (3,300+ courts).

**Data Analytics:** The TruView Team sets itself apart in its human oversight and analysis of every screen and verification to supplement comprehensive electronic data systems by interpreting or highlighting information critical to a complete report.

**Professional Analysts:** All TruView analysts are PBSA-certified in the Fair Credit Reporting Act and are required to complete and pass a proprietary TruView training program. They are trained in Client contract requirements and receive ongoing professional development and legal compliance training.

**Dedicated Team Approach:** Following our Dedicated Team Approach, TruView will assign a dedicated account manager—a Team Leader—to serve as the primary point of contact for your background screening program, lead a dedicated team of qualified, well-trained research analysts, and ensure success and Client satisfaction. Like all of TruView’s personnel and services, your Dedicated Account Team is fully U.S. based. When you call TruView, you will be speaking with the individuals who are directly responsible for performing your screens, serving you as a Client, and ensuring your satisfaction. Furthermore, TruView approaches the contract and your background screening program as a partnership—we not only provide customized solutions, but take a consultative, collaborative approach as well. In part, this means that our Team translates currency in applicable legislative and industry trends to your benefit in collaborative fashion, providing non-legal guidance and interpretation regarding criminal

background checks to designated City representatives. TruView's Dedicated Team Approach allows us to allocate workload for members of the team depending on the flow of incoming criminal background screens. It is an efficient and effective management system, allowing our organization to flex and react to your needs and sets the industry best practice for customer service and client responsiveness.

## Quality Control

TruView's highly effective Quality Control practices include:

- **Databases and Verification of Accuracy:** TruView is scrupulous in its selective approach to data sources, and we are continually seeking reliable third-party software that gives us an edge to respond to our Clients more efficiently, more cost-effectively, and with expanded capabilities.
- **Criminal Searches Using the Most Accurate Means:** A direct search at the court of jurisdiction is the only way to conduct a thorough, complete, and accurate screen that complies with the FCRA "maximum possible accuracy" requirement and achieve the highest level of certainty that a criminal record belongs to an applicant. There are no shortcuts or substitutes for this best practice. Unfortunately, to cut corners on price and speed, other background screening companies are using data aggregators (AI screen scrapers) or "unlimited county searches" in place of direct court searches. These practices, when used alone, could lead to inaccuracies and/or violations of the FCRA. At TruView, we have never passed off a database search as a direct court search—and we never will.
- **Human Review of All Criminal "Hits":** TruView distinguishes itself from the competition, in part, through our human analysis of the data obtained. Our Research Analysts and Team Leaders provide experienced human oversight to supplement comprehensive electronic data systems by interpreting or highlighting information critical to a complete report that provides maximum protection for our Clients.
- **Verifying Candidate Information:** TruView strives for a minimum of four matching identifiers before reporting any potentially adverse information. These four data points may include, but are not limited to, first name, middle name, and last name combinations, former names, date of birth, Social Security number, or previous addresses. We further confirm records through local public and court records, as needed. An applicant's date of birth is a required identifier in TruView searches and is acquired before proceeding with the background screen. TruView has a number of investigative tools to identify the date of birth associated with the individual if applicant contact is not preferred. In addition, TruView has multiple methodologies to verify matches of candidate information and court records should the date of birth not be available.
- **Legal Compliance Tracker:** TruView's platform is integrated with a dynamic legal compliance tracker on the back end of our system so that when we enter the jurisdiction, all applicable laws for that jurisdiction are displayed to our Research Analyst and Team Leader—for example, when performing a statewide search, our tracker prominently displays a list of all applicable laws that determine if there will be legal issues in reporting the finding.

### TruView Brings Peace of Mind

- 100% FCRA Compliance, with Client Updates on Legislative/Regulatory Developments
- Compliance with State-Specific Licensing Requirements
- Constant Innovation, including the TRU365 Online Portal with Secure 24/7 Web Access
- Full ATS & HRIS Integration Capabilities
- Client-Dedicated Team & Consultative Management
- Analytical Interpretation of Report Data
- SOC 2 - SSAE Type II Audited Data Center
- Fast Turnaround with Real-Time Email Notifications
- Encrypted Data Transmission for Ordering and Report Retrieval
- Customized Account Management Tools

- **Turnaround Time:** With an average turnaround time of just over one business day for direct (local) court criminal record searches, even with our high accuracy and quality control, TruView is at the top of the industry in turnaround times. TruView takes a back seat to no provider in its turnaround times on direct court searches, or any other search.

TruView has policies and procedures—and develops creative solutions—to address delays and increased turnaround times that may sometimes occur due to court delays and other factors. Further, our TRUverification process emphasizes secondary sources and original best-practice methodologies that are cost-effective and increase successful results within a timeline consistent with industry best practices. Through TruView’s web-based screening platform, authorized users can always review all completed elements, 24 hours a day, even if the remainder of the investigation’s elements are not complete. TruView’s approach to your account is organic and responsive. Our Team Leaders and Research Analysts develop a detailed understanding of Client requirements and expectations. Reports are subjected to quality reviews by Team Leaders and Senior Management and are approved for delivery to the Client. The TruView platform generates an email to the Client, informing them reports are ready to be viewed.

Further, regarding record turnaround times, the TRU365 platform is connected via robotic process automation and API directly to courthouses throughout the country. Wherever courts do not permit or are not built to allow electronic retrieval of court records, TruView has connected with a nationwide network of court investigators to efficiently and cost-effectively retrieve record information on each individual's background. Turnaround times are typically less than 24 hours (if not quicker) for public records, although if adjudication is required (for common names or potential hits), our industry-leading team may need more time.

- **Audit Trail Process:** TRU365 provides an auditable, detailed chronological record of all actions taken during the background check process, including who initiated the check, when it was initiated, what information was accessed, any changes made to the data, when a report was finalized, report downloads, and so on. This provides a complete trail of events from start to finish of the background screen. This is an industry best practice and is compliant with the Fair Credit Reporting Act; by reviewing the audit trail, TruView can identify potential issues or discrepancies in the background check process. A comprehensive audit trail is very useful in verifying/addressing applicant disputes and is an important legal protection. Information captured in a background check audit trail includes: date and time of each action; user details; specific actions taken; candidate information; and more. In addition to compliance and integrity benefits, TruView management reviews audit trails to monitor processes and identify areas of improvement.

## Responsible Consultation

The TruView team is vigilant in tracking important developments in the background screening industry. We are current and knowledgeable in legislative and regulatory changes and industry trends, so we can help you make informed decisions, stay compliant, and protect your business. TruView’s Lisa Worgull is the current Co-Chair of the Professional Background Screeners Association Education Committee and a subject matter expert with over 20 years of management experience in the field. We bring that level of expertise in responsible consultation with our Clients.

## International Screens

TruView performs international screens and verifications throughout the world, providing complete global investigative coverage in over 220 U.N.-recognized countries and dependent territories. International verifications are performed through a combination of on-staff experts (our employees conduct most international verifications in English speaking countries) and our large network of carefully vetted, trusted third-party consultants in countries throughout the world. We perform a full range of international searches, including verification of personal information, corporate filings, property ownership, civil litigation, criminal records, bankruptcy records, regulatory/professional licensing resources, employment verification, education verification, and government watch lists. More in-depth

investigative services, such as discreet source inquiries into negative reputational information/allegations, are also available. International screens are handled on a case-by-case basis and discussed with the Client before they are begun.

All international search results are returned with the official name of court/agency searched and local contact information for secondary verification. TruView is current in all international laws—as well as political developments—that impact international searches. We maintain a country-by-country index that contains specific details on record availability, local privacy issues/laws, requirements for information access (e.g., name in native script, signed releases, need for address history, etc.), estimated turnaround times, and pricing. TruView can verify qualification requirements for employment, degrees/diplomas earned at foreign education institutions, such as through the National Association of Credential Evaluation Services (NACES), World Education Services (WES), or through a similarly recognized worldwide education verification service, following our best practices approach. TruView is current in the new EU General Data Protection Regulation regarding international data transfer. Our consent forms have been updated to give applicants the ability to opt out, if so desired (that is, so their information will not be allowed to cross EU borders).

### TRU365 Integration

TruView has full integration capability. We delivered successful integrations for both turnkey SaaS ATS solutions and custom integrations for large government agencies and international companies. TruView can integrate with virtually any ATS/HCM system, and our technology development team builds custom middleware and web-service applications to assist in additional integrations. We support the highest standards for web services and ensure the optimum secure communication between the two systems. Our platform supports standard HR-XML or JSON data-interchange formats and numerous other commonly used coding languages, enabling efficient integration with nearly any applicant tracking and background check management systems. Through our integration partner Joynd, TruView offers a Rapid Deployment Integration Program for even quicker, cost-effective integration services with select ATS platforms.

### Secure Ordering & Access

Clients can log onto their secure account page through the TRU365 portal from anywhere, using any web browser, for fast, secure access to ordering and retrieving reports, 24 hours a day. TruView provides complete Client control over the access rights/level of each user in your organization. The system is secure—only those with permission to order or retrieve reports or invoices can do so.

**Ordering Reports:** Authorized users simply log in, enter the required information, and press submit to initiate the order. Both methods are encrypted and secure. TruView allows a Notification and Release form to be uploaded at the time the order is placed, or at any time prior to order delivery (as applicable).

QuickApp™ Order

City Transportation Authority  
MTA - B&T Level C (Phase I)

\* Reference:  Position/Title:  Employment State:  Employment County:  Employment City:

International:

Applicant

\* Last Name  \* First Name  Phone Number

☐ By checking the box and providing the applicant's phone number, I certify that the Applicant has consented to receive text messages for invites and disclosures.

\* To Applicant's E-mail Address

\* From Sender's E-mail Address  nmauletta@truviewbsi.com

Order Notes:

TruView's customized order form provides quick order entry tailored to your specific search criteria, and our system allows for automated rechecks on any subject in the system, without having to enter more data. TruView acknowledges receipt of requests via email. You receive order status updates in real time.

**Batch Processing:** TruView's batch upload feature converts Microsoft Excel data into HR-XML, enabling the bulk upload of applicant data at once, from one secure spreadsheet. For other Clients, TruView has utilized a customized web portal for Client to "drop" excel files through an encrypted portal to TruView. This portal has the ability to upload multiple documents and for user to select desired package and/or methodology to be used on each Excel document dropped into the portal.

**Real-Time Viewing of Any Screen/Report:** The TRU365 platform give authorized Client users electronic access to the status of any background screen. When a report is ready, TruView sends email notification to the authorized user(s). The email contains a link that takes the user directly to the reports page of the secure TruView website. Our customized reports contain a summary of all searches/screens performed and their level of completion. Each screening element in the process is listed separately, with verification points and specific information, as well as any discrepancies found. Authorized users can log in any time and view the status of any screen, whether partial or conclusive results, simply by clicking the Application link. The statuses of all orders, past and present, are always available for review. Authorized users can view complete background screening results on the Applications page by simply clicking on the View button.

The screenshot displays the TruView web portal interface. At the top, there is a navigation bar with the TruView logo, tabs for 'Order', 'Reports' (with a count of 3), 'Admin', and 'Utilities'. A search bar on the right contains the text 'Last Name' and a magnifying glass icon, followed by a circular button labeled 'NS'. Below the navigation bar, the main content area is titled 'Hit Ratio Report'. A descriptive text block explains that the 'Search Centric' template provides a list of searches completed within a selected date range, which can be grouped and sub-totaled by client, vendor, or processor. The report indicates the existence of a hit and the number of hits on a report. Below this text, there are two columns of form fields. The left column contains 'Report Type' with radio buttons for 'Search Centric' (selected) and 'Report Centric', '\* Start Date' with a text input 'Nov 1, 2018' and a calendar icon, '\* End Date' with a text input 'Nov 13, 2018' and a calendar icon, and 'Include Sub-Clients' with an unchecked checkbox. The right column contains 'Search Type' with radio buttons for 'Investigative Searches' (selected), 'Credential Searches', 'Verification Searches', 'Eviction Searches', 'Driving Records', and 'Substance Abuse'. Below these is an 'Investigative Searches' dropdown menu showing a list of search types: 'All Searches', 'County Civil Records Search', and 'County Criminal Records Search'.

**Red Flag Information:** Findings of criminal history, sex offender status, invalid or questionable Social Security Number, or other discrepancies/negative findings will be listed as "flagged" reports. If so directed, TruView will contact the relevant Client representative or authorized user immediately for direction on whether to continue the check or terminate the effort. If initial findings require additional research, TruView provides an estimate of when the entire check will be completed and any associated additional costs. The authorized user can log on at any point to stay informed on status.



### Criminal Case History: TruView's Analytical Approach

TruView distinguishes itself from the competition, in part, through our human analysis of the data obtained. Our Research Analysts and Team Leaders provide experienced human oversight to supplement comprehensive electronic data systems by interpreting or highlighting information critical to a complete report that provides maximum protection for our Clients.

Investigative			
County Criminal Records Search			
<b>RESULTS</b>		<b>Records Found</b>	
NAME SEARCHED	MILLER, SEAN R.	SEARCH DATE	09-24-2019 3:27 PM MDT
DOB SEARCHED	05-07-XXXX	SEARCH SCOPE	7 Years
JURISDICTION	AZ-MARICOPA		
<b>*** Abstract ***</b>			
NAME ON RECORD	MILLER, SEAN	CASE NUMBER	502008CF012155YXYXMB
DOB ON RECORD	XXXX-04-01	COURT	
OTHER IDENTIFIERS		FILE DATE	2010-02-10
OTHER INFO			
		<b>Count</b>	
TYPE	Felony	OFFENSE	Assault
DISPOSITION	Conviction		
DISPOSITION DATE	2010-09-15	OFFENSE DATE	
SENTENCE	24 Months Summary Probation; 5 Days Community Service; Restitution of \$100 + Court Fees		
OTHER INFO	On February 7, 2010 subject allegedly used force and violence upon person. Subject was convicted on September 15, 2010 and sentenced to 24 months summary probation, five days of community service, with written proof of enrollment due by October 6, 2010; to stay at least 100 yards away from the victim; and pay restitution of \$100 plus court fees by December 15, 2010.		
COMMENT	Probation was successfully completed and case was closed on July 13, 2012.		

### Client Control

**Control of User Access:** The Multi-Level User Rights functionality allows for secure ordering and retrieval of reports and invoices, with complete Client control of access for each user in their organization. Clients can tailor specific or restricted access per user role, to include multiple parent-child platforms, if required. This functionality allows for limited system access or partial/full access for any designated user. This feature can also limit access for viewing of invoices and/or reports on a user-by-user basis. "Parent" roles have the ability to view all reports and/or invoices over all users, affiliates, and/or cost centers.

Order 9
Reports 6
Admin
Utilities
Last Name
Filter

Draft Orders 0
Applicant Pending 5
Applicant Ready 4
XML Ready 0

#### Applicant Pending Reports

Reset Expiration Date
Resend Invitation
Cancel

Applicant	Detail	E-mail	Client Name	Requestor	Ordered	Notified	Emails Sent	Texts Sent	Days Left	
<input type="checkbox"/> TEST, LISA			lvorgull@gmail.com	City Transportation Authority	Lisa Jones	2020-03-24	2020-04-07	2	0	0
<input type="checkbox"/> TEST, LISA			lvorgull@gmail.com	City Transportation Authority	Lisa Jones	2019-11-05	2019-11-05	1	0	0
<input type="checkbox"/> TEST, LISA			bhernandez@truviewbsi.com	City Transportation Authority	Lisa Jones	2019-10-02	2019-10-04	2	0	0
<input type="checkbox"/> TES, NICHOLAS			summitbackgrounds@gmail.com	City Transportation Authority	Nick Smith	2019-09-20	2019-09-20	1	0	0
<input type="checkbox"/> AULETTA, NICHOLAS			nmauletta@truviewbsi.com	City Transportation Authority	Nick Smith	2019-07-03	2019-07-03	1	0	0



**Customized Documents for Electronic Signature:** TruView can program the Sign Required Documents page to include customized documents requiring subject signatures using Adobe Sign, based on Client needs. When the subject electronically signs the document, a dated, time-stamped copy is transmitted to the Client. Documents within the platform can be branded with Client logo and typeface.

**Customized Log-In:** The Client can customize the Log-In page with multiple access points, each with their own screening package, as required.

**Account Monitoring Tools:** With TruView, you always have the complete historical database from which we can run usage reports at any time and in any format requested, providing excellent Client monitoring tools. Usage reports contain clearly sorted information as per the request, such as invoice-specific detail or summary detail by item name, username, date, screens, etc. Using the platform's extensive search and sort capabilities, we can prepare detailed reports on an ad hoc basis. For example, we can create turnaround reports, showing the time from order submittal to delivery, calculated to the second. Likewise, we can provide a detailed revenue analysis report for any given date range, or list of all vendor screens sorted or graphed by virtually any data categories, such as by location, date range, type of screen, turnaround, positive or negative results, and so forth. TruView can deliver periodic customer service reports, if requested.

**Viewing Invoices:** Authorized Client users can view current and past invoices, with an export function allowing you to pull the data into an Excel spreadsheet for further analysis. TruView immediately sends email notification that an invoice has been posted for viewing. Invoices are tailored to Client preferences, such as by unique users/recipients or individual locations, regions, business units, and other requested variables. Only users with the appropriate level of authorization will have the ability to view invoices.

## **Protection of Consumer Rights**

**Applicant Disclosure and Authorization and Summary of Rights:** As a consumer reporting agency per the Fair Credit Reporting Act, 15 U.S.C. §1681 et seq. and other applicable state and federal laws, TruView obtains information on an individual consumer only upon the request of an end user (employer/TruView Client) who has a permissible purpose under the FCRA to request such information. All applicants/screening subjects are required to complete and sign the Disclosure and Authorization form. TruView utilizes electronic signature technology to streamline the process.

**Hyperlinked Pre-Adverse and Adverse Action Letters:** TruView's TRU365 background screening platform has automated the Pre-Adverse and Adverse Action delivery process through electronic notices. Clients have the ability to use TruView's sample best practices Pre-Adverse or Adverse Action notices, or upon approval (i.e., they legally meet FCRA), upload their own forms to TruView's platform. TRU365 has a unique feature that pre-populates pre-adverse and adverse letters using information from each applicant within the system. These letters are hyperlinked at the end of each completed report for easy printing on Client letterhead. We also can perform adverse action letter services, meeting all FCRA requirements, on behalf of our Clients.

**Dispute/Discrepancy Resolution:** As applicable and in compliance with FCRA laws, applicants can call our toll-free customer service hotline to dispute a result or ask questions about the screening process and subsequent reporting. Our dispute analysis practices are "industry best standard." TruView's Dispute Case Manager maintains the official log and records of all disputes and ensures that we meet federal and state legal requirements. TruView leads the industry in lowest disputes—and we are proud of it!

## **Customized MELJIF/Municipal Agency Background Check Program**

We understand that the MELJIF seeks a highly qualified partner to perform Background Screening Services in accordance with the descriptions and specifications listed in the solicitation. TruView has the

experience, resources, expertise, and customer-centric approach to perform these services for the Client at the highest level, meeting and exceeding your expectations.

TruView will assign a Team Leader/Account Supervisor as the Point of Contact for the MELJIF and its Municipal Agency representatives—along with a dedicated, integral team, with backup—who will be responsible for the coordination and administration under this agreement. The Team Leader will ensure that data security is maintained and will train Client staff on using the TruView platform.

As a full-service background investigative firm, TruView's capabilities encompass a full universe of search options. We have the platform technology, organizational resources, and expertise necessary to perform the highest-caliber background screens for the Client, as shown in our work plan below:

Investigative Requirements	TruView Investigative Methodology	Turnaround Time
<b>A. Part time summer employees and volunteers who will be interacting with minors, including but not limited to lifeguards, camp counselors, coaches, and instructors:</b>		
<b>Social Security Number Trace/Validation</b>	Confirmation of address history and Social Security number provided by applicant and the identification of jurisdictions for court searches; results may provide additional names, jurisdictions, and other personal identifiers not disclosed by the individual. Searches are initiated on the same day as received and subjects are verified through the SSN trace (identity verification), which also identifies the jurisdictions searched for criminal history. <b>TruView's SSN Trace includes identity fraud indicators.</b>	<b>Near Instant</b>
<b>National Criminal Database Search</b>	Search of multi-jurisdictional database compiled from state and county criminal record databases. Sources include court records, incarceration records, prison/inmate records, probation/ parole/release information, arrest data, and wants and warrants. Millions of records searched.	<b>Near Instant</b>
<b>National Sex Offender Registry Search</b>	Nationwide search of all registered adult sex offenders. Registration may be required for those convicted of crimes including criminal sexual misconduct in the first or second degree, criminal sexual misconduct with minors, or kidnapping. Primary and alias name searched.	<b>Near Instant</b>
<b>B. Full time employees in supervisory positions for programs involving minors:</b>		
<b>Social Security Number Trace/Validation</b>	Confirmation of address history and Social Security number provided by applicant and the identification of jurisdictions for court searches; results may provide additional names, jurisdictions, and other personal identifiers not disclosed by the individual. Searches are initiated on the same day as received and subjects are verified through the SSN trace (identity verification), which also identifies the jurisdictions searched for criminal history. <b>TruView's SSN Trace includes identity fraud indicators.</b>	<b>Near Instant</b>

<b>National Criminal Database Search</b>	Search of multi-jurisdictional database compiled from state and county criminal record databases. Sources include court records, incarceration records, prison/inmate records, probation/ parole/release information, arrest data, and wants and warrants. Millions of records searched.	<b>Near Instant</b>
<b>National Sex Offender Registry Search</b>	Nationwide search of all registered adult sex offenders. Registration may be required for those convicted of crimes including criminal sexual misconduct in the first or second degree, criminal sexual misconduct with minors, or kidnapping. Primary and alias name searched.	<b>Near Instant</b>
<b>Educational Degree Verification</b>	Comprehensive review that confirms institution attended, courses taken or degrees earned, diplomas, certificates earned and dates attended from universities, colleges, trade and vocational schools, and dates of graduation.	<b>1 – 4 Business Days</b>
<b>Employment Verification</b>	The past 3 employers or the last 10 years, with employment history and dates of employment, terminations, resignations, job titles, positions held, current or ending salary, and rehire eligibility. We follow the Rule of 3 in our verifications: three attempts over three days at three different times over three different mediums (email, fax, phone, secondary email).	<b>1 - 4 Business Days</b>
<b>Credit and Financial History</b>	Report that provides a snapshot of an individual's financial history, as of the date requested, and can help identify possible financial difficulties or pressures. The types of items reported include: Delinquent accounts; Accounts that have been sent to collection or have been written off as a bad debt; Maximum credit limits available; Court judgments; Bankruptcies; Tax liens; A listing of recent inquiries made about an individual's credit and/or employment.	<b>Near Instant</b>
<b>State DMV Records Check</b>	Status of an individual's driver's license, including traffic violations, failures to appear, and unpaid fines, as obtained through State DMV systems. The report may reveal a history of substance abuse or a pattern of irresponsible behavior. Includes commercial driving license history.	<b>Less than 1 Business Day</b>
<b>Reference Inquiries</b>	TruView conducts reference inquiries for each applicant. TruView will make and document three attempts. Mail inquiries will be sent after three failed attempts to contact by phone. Any returns received after the file has been submitted are returned for inclusion in the file.	<b>1 – 3 Business Days</b>

***Please Note: TruView is a full-service background screening and investigative services firm and can perform the complete universe of background screening, investigations, and risk based monitoring for MELJIF.***

**Optional International Screens:** We perform a full range of international searches, including verification of personal information, corporate filings, property ownership, civil litigation, criminal records, bankruptcy records, regulatory/professional licensing resources, employment verification, education verification, and government watch lists in over 200 countries and territories throughout the world. TruView is current in all international laws—as well as political developments—that impact international searches. We maintain a country-by-country index that contains specific details on record availability, local privacy issues/laws, requirements for information access (e.g., name in native script, signed releases, need for address history, etc.), estimated turnaround times, and pricing. **GDPR Compliance:** TruView is current in the new EU General Data Protection Regulation regarding international data transfer. Our consent forms have been updated to give applicants the ability to opt out, if so desired (that is, so their information will not be allowed to cross EU borders).

## Implementation Process and Timeline

Standard Project Implementation Plan	
Discussion with Client on Pricing Notes and Packages (as needed)	Upon Award
Background Screening Services Agreement and Notice to Users of Consumer Reports to Client	Upon Award
Credit Credentialing Documents (if applicable) Sent to Client	Upon Award
PO Generation Steps to Client (if applicable) for Cooperative Purchasing Agreements	24 Hours from Award
Background Screening Services Agreement Returned	Based on Client
Credit Credentialing Documents Returned	Based on Client
TruView Client Preferences Checklist Sent Out and Scheduling of Client Kick-Off Call	Within 24 Hours of Agreement
Client Kick-Off Call to Review Preferences Checklist	As soon as possible, pending Client availability
Finalization of Screening Packages/Additional Services	During Preferences Checklist Call
Schedule Discovery Call for ATS Integration (if applicable)	During Preferences Checklist Call
Email Introducing Operations Team and Team Leader	24-48 Hours after Kick-Off
Credit Credentialing Site Visit Set-up (if required)	24 – 48 Hours
TRU365 Migration	24 – 48 Hours after Kick-Off
Integration Discovery Call – Set-Up Roles, Responsibilities, and Timeline (if applicable)	As soon as within 48 Hours of Preferences Checklist Call; Dependent on Client Availability
Compliance Tool Kit sent to Client, including Best Practices Forms, such as Notification & Release Authorizations; FCRA Summary of Rights; Pre-Adverse and Adverse Action letters; appropriate College forms	Within 24 Hours of Preferences Checklist Call

Client Solutions Review Meeting: Review Modifications and Changes Discussed During Preferences Checklist Call	As soon as within 48 Hours of Preferences Checklist Call; Dependent on Client Availability
Weekly Integration Call Check-Ins / Check Status of Integration	Dependent on Client Availability; Integration Timeline Typically 4 - 8 Weeks
Training Meeting – TruView and Client Admins	As soon as within 48 Hours of Solutions Review; Dependent on Client Availability
Training Meeting – TruView and Client Users (Broken Into Departments or User Permission Levels) *48 Hours In Case Changes Are Needed From Admin Call*	As soon as within 48 Hours of Admin Training; Dependent on Client Availability
Send Username/Password(s) and Instructions to Client	Immediately After Training Meeting
Begin Processing Background Screening Requests *Client May Use Platform Pre-Integration*	Immediately after Platform Training and Completed Integration
Client Check-Up and Scheduling of Quarterly Business Reviews	On Initial Start-Up +90 and Periodically

### **Training Authorized Client Users**

As a value-add for MEL, TruView will meet regularly with the Human Resources Team to provide training and counsel, at no additional cost, and help ensure MEL remains aware of, and compliant with, FCRA, applicable state and local laws, industry trends, and case precedent, and ensure that MEL HR Team is able to comply through the use of our offered platforms. TruView will train MEL's authorized users in TRU365, as well as any additional authorized users over the duration of the contract. Furthermore, TruView's Director of Knowledge and Compliance Lisa Worgull, Co-Chair of the prestigious PBSA Education Committee and her team, will provide training in FCRA, background screening methods, concerns, and so forth, on a scheduled basis. TruView provides each Client with a TRU365 User Guide.

TruView has fully adapted to Virtual Instructor-Led Training (VILT) as our primary approach to on-boarding and ongoing training sessions. TruView has the complete capacity to conduct live training iterations via a variety of online platforms, such as Microsoft Teams, WebEx, Zoom, etc. Our presentations are detailed and succinct, with content averaging 45 minutes to an hour per session. We build extra time into training sessions to answer any questions or go over a particular topic again if need be. We are also happy to schedule multiple iterations of the same training presentation in order to accommodate our Client's calendar and ensure that all Client team members have the opportunity to receive the information.

Training for MEL's authorized users will include: log on/log off procedures; processing of application for background checks; retrieving background check results; how to review/read results of the background check; how to edit application requests through the portal. TruView will record our training sessions with your team, so that if an individual team member is not able to attend the live presentation, they can access the content on-demand through our platform utilizing their established log in credentials. TruView has a library of recorded training sessions, covering a wide range of topics, that increases with each training conducted. Recorded sessions include topics such as platform introduction and operation, the basics of FCRA compliance, required forms walkthrough, etc. We are happy to work directly with our Clients on their training requests and suggestions, generating new presentations tailor made to the Client's specific background screening parameters. In addition to our on-boarding training sessions, TruView also conducts ongoing Client trainings throughout the life of our contracts.



The Client & Consumer Resources tab on TruView's website, ([www.truviewbsi.com/resources](http://www.truviewbsi.com/resources)) provides a wide range of materials and articles that Clients can utilize to address common questions. From the Resources tab, Clients can access sections on Education, Frequently Asked Questions, and Helpful Documents. TruView's background screening offices operate from 8:00 am to 6:00 pm, providing extended normal business hours.

## C. Team Qualifications

Our partnerships flourish because our core values and commitment to excellence are embodied in our real-world operations and practices. We have leveraged a Team Approach to projects that takes advantage of TruView's deep competencies in pre-employment background screening services and customer-focused services management. TruView's Management Team and staff have the experience and professional credentials to expertly perform these services. We provide complete management accessibility; day-to-day questions, concerns, and requests are handled personally by an integral team, based in the U.S.

### **Nicholas M. Auletta, CPP, President**

Nicholas M. Auletta is President and Owner of TruView BSI, LLC, a Service-Disabled Veteran-Owned Business and a leader in background screening and investigative services. He is actively involved in leading operations and services for a portfolio of 1,200 clients across the United States.

Nick's successful business experience includes over 15 years in strategic leadership positions. Recently, he was selected to participate in the Small Business Administration's Emerging Leaders program for CEOs of established businesses that are job creators in their communities. He is a Class of 2018 graduate of the select Energeia Partnership at the Academy for Regional Stewardship, a leadership academy of respected business leaders dedicated to identifying and addressing complex issues challenging the Long Island region. Nick was named the 2022 New York Small Business Champion of the Year Award from the U.S. Small Business Administration.

For seven years prior to TruView, Nick served as Vice President of Summit Security Services, Inc., one of largest privately owned security and investigative services companies in the United States, founded in 1976 by his grandfather. Nick played a key role in growing company revenues by over 100 percent in less than five years, launching the firm into the U.S. top 10 largest in the industry.

Nick earned his Bachelor of Science in Leadership and Management from the United States Military Academy at West Point, graduating with the Superintendent's Award and winning the Eastern College Athletic Conference Merit Award for Excellence in Athletics and Scholarship. He is a former Captain in the United States Army, serving as an active-duty U.S. Army Infantry Officer and earning Airborne, Ranger, and Combat Infantryman qualifications. His military experience included three tours and 44 months of deployed time to the Iraq combat zone. Nick's military awards include two Bronze Star Medals and the Meritorious Service Medal, as well as numerous other commendations and achievement medals.

After entering the private sector, Nick earned the coveted Certified Protection Professional (CPP) designation. In 2011, he received a Postgraduate Certificate in Security Management from the University of Pennsylvania at Wharton. In 2014, Nick received the governor's appointment to the New York State Security Guard Advisory Panel, on which he continues to serve. In 2021 and 2022, he was a Committee Member for ASIS International's first-ever Preemployment Background Screening and Vetting (PBSV) Guideline, developed to assist employers in developing, implementing, and maintaining these programs; and in 2023, he received ASIS International certification for the PBSV program.

Nick is a tireless advocate for military veterans' issues and holds lifetime memberships with several military associations, to include the Veterans of Foreign Wars (VFW); Iraq and Afghanistan Veterans of America (IAVA); National Infantry Association; U.S. Army Ranger Association and the 1<sup>st</sup> Cavalry

Division Association. He serves on the Board of Directors for the United Way of Long Island and was a leadership coach for the Heroes-to-Heroes Foundation.

#### **Alfred J. Murphy, Vice President of Investigations**

Al Murphy has a record of success in operations management, investigations, and law enforcement, gained during his 20-year career with the New York City Police Department and more than 14 years in government agencies and the private sector. As the executive leader of TruView's Investigative Services Division, he directs over 150 TruView investigators and specialists in operations across the United States and internationally, ensuring investigative successes and the highest level of contract compliance. Prior to TruView, for three years, Al served as the New York City Regional Manager for Summit Security Services, Inc., then one of the 10 largest security firms in the United States, where he directed a security force of over 2,000 personnel in service of some of the most prestigious clients in the world, including ABC Disney, Columbia University, Rudin Management, and the Port Authority of New York and New Jersey. From 2006 to 2017, Al was the Operations Manager for the first-ever Investigative Consultative Unit for the New York City Administration for Children's Services, where he directed a staff of 165 former criminal investigators in investigating allegations of child abuse and neglect, citywide.

Al served in NYPD from 1984 to 2004, retiring at the rank of Lieutenant Commander of the Detective Squad, serving as the commanding officer of a precinct squad, with oversight of criminal investigations, to include those of homicide, assault, sexual abuse, robbery, domestic violence, and burglary cases. He supervised and performed high-profile investigations. Al has had extensive training from the New York City Police Academy and other governmental agencies, including in police science, law, social science, and comprehensive investigative techniques. He is an active member of the National Law Enforcement Associates, serving as its President in 2018 and as a member of the Board of Directors since 2019.

#### **Tara Krumholz, Managing Director – Background Screening Division**

Tara Krumholz has over 15 years of investigative, background screening, and project management experience. As TruView's Senior Director – Operations, Tara directs operations and services of TruView's Background Screening Division in fulfillment of Client contracts. She implements company policies to ensure streamlined, efficient workflows and compliance with federal, state, and local laws. Tara manages Team-based resources to ensure background screens exceed best practices and Client expectations for quality, accuracy, and speed; monitors Client relationships and that our operations teams maintain industry-leading Client responsiveness; and consults with the TruView's Executive Management Team on performance, technology, and best practices. Tara supports Team Leaders/Account Managers to ensure they have the tools needed for day-to-day operations that meet the highest standards. Prior to her role as Senior Director, Tara was for two years Senior Team Leader and Analyst for TruView's Due Diligence Division.

Before her return to the TruView Team in 2021, Tara served as a Project Manager for a government contract with the Department of State's Bureau of Talent Management, in which role she managed projects supporting DOS employees and cybersecurity. Prior to this, Tara held positions as an Investigative Program Leader and a Background Screening Operations Supervisor with Summit Security Services, TruView's prior parent organization. In these roles she managed an investigative caseload that included litigation support, fraud investigations, surveillance, undercover assignments, and worker's compensation investigations. Tara also performed analytical research using databases and social media to support her casework and close assigned background screens. Tara maintains Secret Clearance with the Department of State. Since 2014, she has been a member of the InfraGard Members' Alliance, Long Island Chapter. Tara holds a Master of Arts in International Security from the Josef Korbel School of International Studies, University of Denver and a Bachelor of Arts in Political Science from Loyola University Maryland. She is fluent in Spanish and is FCRA-Certified by PBSA.

### **José Lopez, Director – Operational Support**

José Lopez has over 15 years of experience in the background screening industry, with extensive experience in data analysis. Jose began his career with TruView in 2016 as a Team Leader and steadily progressed into senior management through his expertise, dedication to Clients, and commitment to ensure Team excellence. As Director of Operational Support, Jose acts as subject matter expert for TruView's Background Screening Division and has the primary responsibility of facilitating data analytics of operational performance; analyzing technology solutions that contribute to TruView's wide-ranging background screening and due diligence services; and ensuring product quality assurance, and compliance for the Division, in synch with the company's business plan and objectives. Jose delivers detailed data-driven reports and materials to support the President's goals and expectations for the Division. He develops and facilitates strategical goals, relationships, and processes to support the Division's operational teams and team members in compliance and quality assurance for domestic and international background screening services, vendor management, new product identification and development, and third-body accreditation and audits. He facilitates and implements technological advancements, platform integrations, and so forth to increase Division efficiency and overall performance. Jose is fluent in Spanish and studied engineering and computer science at California State University at Northridge. He is PBSA FCRA-Certified.

### **Lisa Worgull, Director – Knowledge and Compliance**

Lisa Worgull is a key subject matter expert in TruView's Background Screening Division, with over 25 years of background screening industry experience and expertise. She has served for over five years as the Co-Chair of the prestigious Professional Background Screeners Association (PBSA) Educational Committee. Lisa has been with the TruView for over 12 years, serving from 2017 to 2023 as Managing Director of its Background Screening Division and, from 2011 to 2017, as Director of Background Screening for the BSI Division of Summit Security Services, TruView's former parent company. During this time, Lisa was instrumental in assisting TruView's rise as a leader in the background screening industry. Lisa has extensive experience and expertise in background screening operations, legal compliance, client and vendor relationships, quality control, screening technologies and implementation, background screening database design and analysis, team building, and policy development. Lisa previously was a senior manager for a well-regarded West Coast background screening firm, specializing in background investigations for 25 of top 50 law and accounting firms in the United States, as well as banks, asset-based lenders, private equity entities, and other professional companies. She has a Bachelor of Science degree in Computer Information Systems from California State University at Los Angeles.

## **Representative Team Members**

### **James Rice, Team Leader, Background Screening**

Jim Rice has over 20 years of experience in the global and domestic pre-employment background screening industry. As a TruView Team Leader, he is the point at which TruView's technology is multiplied by human analysis and Client responsiveness. Jim trains, mentors, and supervises Research Analysts. He is on point for Client communications and continually audits TruView's process and work from a "line level" perspective to ensure the highest standards, compliance, and accuracy. Jim conducts more complex screens and reviews reports for quality, monitoring turnaround times and alerts management of potential problems. Prior to joining TruView, Jim serviced as the Director of the Public Records Unit at a large background screening firm, where he managed Fortune 500 accounts while overseeing a 50+ employee division. Jim served as the Deputy Director of the company's Public Service Unit, where he managed an operational budget exceeding \$1 million dollars. He has extensive experience in operations management, quality assurance, process improvement and performance management. Jim is PBSA Certified in the Fair Credit Reporting Act as is applies to employment screening. He has a Bachelor of Science in Sociology from Washington & Jefferson College in Pennsylvania.

### **Nicole Perkins – Supervisory Analyst in Charge**

Nicole Perkins has over 10 years of experience in the background screening industry. Prior to joining TruView, she worked for a large background screening firm, ascending through its operations division from processing specialist to criminal reviewer to Public Records Unit Supervisor, in which Nichole

managed a multidisciplinary team of 10 background screening specialists. She provided backup to other PRU supervisors; handled projects from the Senior Director; and was responsible for team supervision, discipline, and reviews. She also served as proposal writer for the company's sales division. As Supervisory Analyst in Charge for TruView, Nicole supervises a team of analysts dedicated to high priority accounts. She supports Team Leader Jim Rice by conducting initial case review, database searches, and recommendations on how to proceed; ensuring that appropriate databases are employed with maximum effectiveness in conducting initial case work, including, but not limited to, verifications, civil & criminal court searches; analyzing case results as investigation proceeds and providing recommendations; and supervising report QC. Nicole monitors case turnaround times and notify appropriate individuals as limits approach. She assists in account management, with oversight from Team Leader, to ensure contract compliance and policy implementation; and she trains new analysts in policies, procedures, and techniques. Nicole assists the Team Leader in ensuring that FCRA and all applicable laws are followed, while providing maximum possible accuracy in reportable records to the Client. Nicole has a Bachelor of Arts degree in English from the State University of New York at Stony Brook and is PBSA Certified in FCRA.

#### **Jessica Morales, Senior Research Analyst**

Jessica Morales is a TruView Senior Research Analyst with over 15 years of experience in background screening research and analysis, as well as quality assurance and customer service. She served as Verifications Supervisor and Quality Assurance Specialist for a respected background screening firm, supervising eight employees, designating assignments and workflows, managing and reviewing reports for over 100 clients. She has extensive experience in domestic and international criminal background checks. As Senior Research Analyst for TruView, Jessica administers to assigned contracts, working independently to support the Supervisory Analyst in Charge and Team Leader; conducts screens; delivers reports; provides workflow backup; interacts directly with courts and other information providers; and mentors junior staff. Jessica holds an associate degree in computer networking systems from ITT Technical Institute, and she is certified by the PBSA in the Fair Credit Reporting Act.

#### **LaShaunda Williams, Senior Research Analyst**

LaShaunda Williams joined TruView in 2022 and has become an integral member of our team for her reporting skills, work ethic, and customer service. She has held several forward-facing positions over her 15-year professional career, including four years of service as Background Screening Coordinator and Unit Staff Assistant with ChildNet, a private, community-based non-profit that protects abused, abandoned, and neglected children. Other experience includes positions with the Department of the Navy's Child Youth Program in Washington D.C. and, from 2005 to present, as Planning Committee Co-Chair/National Staff Member for a large faith-based group. LaShaunda has a Master of Social Work degree from Rutgers University and Bachelor of Arts degree in Psychology, Criminal Justice Minor from Kean University. She is PBSA-certified in FCRA and, like all TruView research analysts, excels in bringing human analysis and responsiveness to our services.

#### **Michelle Lambiaso, Research Analyst II**

Michelle Lambiaso has distinguished herself in her two years with TruView as an important member of the TruView Team, quickly earning promotions to the level of Research Analyst Level II. Michelle has demonstrated the highest level of customer service and strong analytical skills. Michelle monitors industry trends and regulatory updates and reports findings to internal teams. Michelle holds a Bachelor of Arts in Psychology with a minor in Forensic Psychology and Criminal Justice from Long Island University. She is PBSA-certified in FCRA and, like all TruView research analysts, excels in bringing human analysis and responsiveness to our services.

#### **Olivia Furnari, Research Analyst Level II**

Olivia Furnari has five years of experience as a background screening research analyst and has refined analytical skills. Olivia conducts comprehensive background investigations to assess candidate backgrounds and mitigate risks for Clients across various industry sectors, including those in regulated spaces. As a

TruView Research Analyst Level II, she collaborates with cross-functional teams to deliver actionable insights and recommendations and prepares detailed reports, using advanced investigative tools and diverse information sources. Prior to TruView, she served for four years with an international background screening firm, where she trained and supported associates to improve workflow and performance. Olivia has a Bachelor of Science degree in Criminal Justice from the College of Saint Rose in Albany, NY. She is PBSA certified in FCRA.

### **Hope Tischner, Research Analyst II**

Hope Tischner is a new member of the TruView Team but has 11 years of experience as a detail-oriented background investigator and research analyst, with a strong foundation and expertise in FCRA and regulatory compliance, investigative research, data analysis, background screening software, report writing and documentation, confidential data management, and client service. Hope is focused on delivering precise insights to support critical decision making and has an excellent track record of high accuracy rates, which aligns perfectly with the TruView mission. Hope has an Associate of Arts degree from Miami Dade College and is PBSA certified in FCRA.

## **D. Relevant Experience**

TruView's is a perfect record of contract completion. Our robust portfolio is comprised of a diverse mix of government and private sector Clients. We have earned the confidence of international companies, respected professional firms, financial institutions, large government agencies, healthcare institutions, public transportation agencies, and prestigious academic institutions. Some of our background screening and investigative services Clients include:

### **Representative New Jersey Clients**

- New Jersey Transit
- Ocean County
- Camden County College
- Middlesex County College
- Borough of North Caldwell
- Borough of Pennington
- Borough of Rockaway
- Burlington City High School
- City of Burlington
- Delanco Township School District
- Freehold Township Schools
- Garfield Public School District
- Green Brook Township Public Schools
- Haledon Public Schools
- Jersey City Public Schools
- Borough of Brielle
- Borough of Farmingdale
- Borough of Mantoloking
- Bernards Township School District
- Moonachie School District
- Mount Morris Central School District
- Passaic County Manchester Regional High School
- Plainfield Public Schools
- Randolph Public Schools
- Second River Purchasing Group
- Scotch Plains Fanwood Public Schools
- South Monmouth Regional Sewerage Authority
- Town of Boonton
- Township of Mendham
- Union Beach Public School District
- Waterford Township NJ
- Weehawken School District
- West Caldwell Township NJ
- Wood-Ridge School District

### **Select Public and Private Sector Clients**

- District of Columbia Office of Integrity
- New York MTA (All Agencies)
- New York State Insurance Fund
- New York Power Authority
- New York State Dept. of Financial Services
- Atlas Air
- Los Angeles Dept of Water & Power
- New York State Gaming Commission
- Columbia University
- New York City Law Department
- Suffolk County Law Department
- Canon USA
- Korn Ferry
- Roswell Park Comprehensive Cancer Ctr.
- City of Oklahoma City
- City University of New York
- Massachusetts Bay Transportation



- Authority
- Metropolitan Nashville Airport Authority
- Arlington County (VA) DHS
- Clearview Capital
- University of Louisiana System
- Colorado Department of Revenue
- Santa Clara County
- City of Fort Worth
- Voya Financial
- Huntington National Bank
- San Mateo County Sheriff's Office
- Pennsylvania Gaming Control Board
- Battery Park City Authority
- City of Las Vegas
- City of Milwaukee
- State of Minnesota Department of Administration
- Seattle City Light
- State of Wisconsin Department of Administration
- Kansas Department of Health
- Los Angeles City Employees Retirement System
- Tennessee Sports Wagering Council
- Electric Reliability Council of Texas
- Alaska Railroad
- Pierce County (WA)
- City of Phoenix Water Services Department

## Representative Successes

***New Jersey School Districts and Municipalities:*** TruView performs background screening and investigative services for over 40 New Jersey municipalities and school districts.

***New York Metropolitan Transportation Authority:*** In 2020, TruView was awarded the exclusive contract to perform pre-employment background investigations and verifications for all employees and agencies of North America's largest transportation system, including Long Island Railroad, Metro-North Railroad, NYC Transit, Triborough Bridge and Tunnel Authority, MTA Headquarters, and more. We developed 15 comprehensive, customized screening packages to meet the MTA's needs. TruView performs 7,000 screens per year.

***District of Columbia Office of Integrity:*** In 2021, TruView was awarded the contract to perform over 2,000 annual, comprehensive pre-employment background screens for the District of Columbia's Office of Integrity and Oversight to include domestic and international criminal checks, civil litigation searches, federal bankruptcy searches, a full complement of education, employment, and professional license verifications, tax lien searches, and more.

***New York Power Authority:*** Since 2015, TruView has performed over 3,000 comprehensive vendor and employment background screens annually for the New York Power Authority (NYPA), the nation's largest state-owned power organization. Screens comply with NERC standards for critical infrastructure protection to provide a cyber security framework for identification and protection of the bulk power system. TruView developed an original, completely customized, independent platform to handle to meet the demanding screening needs of the Authority's contracted workforce, necessitating contractors and vendors to register, electronically sign appropriate policy forms and authorizations, and enter data for background investigations, in compliance with prevailing laws and best practices.

***County of Santa Clara:*** TruView has performed background screening and investigative services for California's sixth largest county since 2016. The SCC Employee Services Agency manages the bulk of County's 21,000 government employees, including County Health and Hospital System employees; we perform over 4,000 screens per year plus continuous monitoring services for the County.

***City of Fort Worth:*** Since 2020, TruView has performed background screens and drug screens for this major Texas city. Following the City's timetable, TruView fully integrated the City's ATS with our TRU365 background screening platform and have completed customized Client screening packages and methodologies per City specifications. We conduct over 3,000 background screens per year for the City.



***State of Wisconsin Department of Administration:*** TruView was awarded the exclusive contract to perform background screening services for all statewide agencies and other eligible agencies participating in the consolidated purchasing contract.

***Voya Financial:*** TruView performs background screens and comprehensive due diligence investigations for this leading health, wealth, and investment company, with a \$15 billion portfolio of individual, workplace, and institutional clients.

***Huntington National Bank:*** TruView performs background investigations for the 26<sup>th</sup> largest bank in the United States.

***Teachers College, Columbia University—Office of Public Safety, Minors on Campus Program:*** Since 2015, TruView has performed pre-employment and vendor screening, including criminal and sex offender registry screens, with a complex, customized menu of a la carte screens from which the client adds to the check, as needed, to include education and employment verification, county and statewide criminal searches, federal criminal convictions, county and federal civil litigation searches, consumer credit reports, tax liens and judgment records, professional license verification, media repository searches, government watch lists and provider sanctions/exclusion lists, gap review, and drug testing.

***The City University of New York:*** Since 2015, TruView has performed pre-employment screening for CUNY. While the program is organized under the University's Central Office, TruView individually contracts with a number of the 28 constituent colleges, each with their own distinct campuses and service needs. Pre-employment screening includes for full- and part-time faculty, associates, deans, administrators, resident advisors, coaches and all athletic titles, and individuals who manage and participate in school programs involving minors.

***Roman Catholic Diocese of Albany:*** TruView performs over 1,000 annual screens for over 160 schools, parishes, and Catholic Charities programs of the Roman Catholic Diocese of Albany.

***Roswell Park Comprehensive Cancer Center:*** Since 2018, TruView has performed approximately 2,000 annual pre-employment and employment screens for positions at all levels for this renowned medical facility in Upstate New York. Screens encompass comprehensive domestic and international criminal records searches; Government Watch List/OFAC checks; credit reports; federal sanction checks, including New York State Office of the Medicaid Inspector General, System for Award Management, and Office of Inspector General; comprehensive employment and education verifications; Professional and Board Certification license/disciplinary verifications; and more.

***New York State Department of Financial Services:*** Since 2020, TruView has performed financial background investigations on entities and principals of banks, financial institutions, and insurance institutions as requested by New York State. DFS supervises and regulates the activities of nearly 3,000 financial institutions with assets totaling more than \$8.8 trillion.

## E. Additional (Optional) Services

### TRUVerification with AI Document Authenticator: The Next-Level Industry Best Practice for Employment and Education Verifications

TruView's AI Document Authenticator—the TruView Certification and Authentication Tool, or TCAT™—takes our industry best-practices TRUVerification employment and education verification services to a new level for accuracy, security, speed, and cost-savings.



Using TRUVerification, we verify approximately 80 percent of employment or education verifications through primary sources, following the “rule of three” for contact: three attempts over three days at three different times over three different media (email, fax, phone, secondary email). For the remaining 20 percent of verifications, in which we have

exhausted primary sources (as well as third-party verifiers), TruView Verification Specialists collect secondary-source documents from candidates—a college transcript, for example, or W-2, tax documents, or paystubs we believe collecting documents from the first and last year of any employment period is best practices). Unfortunately, with available technologies, document manipulation and fraud has become easier to accomplish and more difficult to detect with the human eye. It is a growing problem for employers.

TCAT is TruView's response to the growing problem of document fraud. It is critical in answering a question of growing importance that employers must ask: Is your candidate a fraud or a deepfake? With TCAT, integrated with AI-based forensic document authentication technology, TruView Verification Specialists can scan a document in seconds to verify its authenticity. The technology analyzes documents using over 500 different detectors—analyzing metadata, internal structures, image consistencies, fonts in use, and so forth—for signs of fraud. It delivers clear, actionable verdicts (not “risk scores”); we can tell immediately if a document is authentic and can be trusted, or if it shows modification and needs further review, or if it likely is fraudulent and should be declined. TCAT will ensure that documents collected—employment documents and education transcripts/records—are authentic, eliminating a growing problem in security while increasing verification efficiency.

Further, because TCAT delivers real security and peace of mind against fraudulent documents, the TRUVerification process is the clear choice and preferred option over the exorbitant fees and inconsistent results of third-party verification services like The Work Number—the employer bears as much as \$125 *per employer*, whether the verification is completed or delivers an “incomplete” result. TCAT is the cost-effective choice; moreover, weighing the potential security implications of unauthenticated vs. authenticated employment documents to your organization against the cost of TCAT is not a fair comparison.

With TRUVerification and our TCAT AI solution, TruView has eliminated all arguments for staying with the old, costly, less effective way of conducting employment and education verifications.

## TruView360 Continuous Monitoring Services

TruView distinguishes itself from the competition, in part, through our human analysis of the data obtained. TruView's continuous monitoring services go beyond database scraping and algorithmic search, using the best in data sources and new technology and combining human review of all potentially adverse information collected to ensure compliance with the FCRA's maximum possible accuracy mandate.

### Continuous Criminal (Arrest, Incarceration, and Booking) Monitoring

Beyond standard national criminal database and arrest database locators, this unique interface provides TruView-adjudicated data from direct interfaces with Department of Correction facilities and jails throughout the country. According to the Bureau of Justice Statistics, two-thirds of all felony arrests are pending disposition after six months later and a third are still pending after twelve months, leaving business exposed for months, if not years. The solution covers more than 90% of the country's population. Results are populated dynamically in real-time to allow TruView analysts to alert the Client to pending court information. All potentially adverse information is adjudicated at the local level directly by TruView.

### Enhanced Continuous Criminal (Arrest PLUS Direct Court) Monitoring

Enhanced Continuous Criminal Monitoring is the most advanced criminal monitoring solution available in the background screening industry. The Enhanced Monitoring solution includes direct interfaces for arrest, incarceration, and booking information but also includes DIRECT and PRIMARY court record information (not a database or scraped data). Similar to the Continuous Criminal Monitoring solution, Enhanced Monitoring covers more than 90% of the population (to include 96.25% of the New York population and 75% of all court jurisdictions). The solution also includes nationwide, *direct* federal court coverage, traffic court violation, and national sex offender registry data.

## Other Optional Continuous Monitoring Services

TruView uses the latest monitoring technologies and practices for "finding the needle" to deliver enhanced risk intelligence that protects against contemporaneous threats.

### Global Watch List/OFAC Monitoring

Often coupled with our criminal database monitoring, TruView monitors its Global Watch List products on a dynamic basis. Results are obtained from a search of over 175 databases covering U.S. and foreign regulatory sanctions, enforcement, and watch lists, including (but not limited to) the Office of Foreign Assets Control (OFAC) Specially Designated Nationals (SDN) List, Bank of England Consolidated List, European Union Consolidated List, FBI and Interpol Most Wanted Lists, and other international fraud and Politically Exposed Persons (PEP) databases. Potential "hits" are adjudicated at the direct source level before reported.

### OSINT + Social Media Screens for Reputational Risk

Combining best practices of AI technology, analytic algorithms, and expert human analysis, TruView performs open source intelligence (OSINT) and/or social media screens for reputational risk. Keyword searches are customized and implemented for categories. Quarterly refreshes ensure that the most relevant user profiles/names are monitored. Integrated with the back-end of the TruView platform, it is available for both one-time screening and monitoring.

## TRU365 Integrated, Nationwide Drug Screening Network

TruView integrates three of the largest medical testing labs in the United States—Quest Diagnostics, LabCorp/Medtox, and Alere eScreen—into our TRU365 background screening platform, giving Clients and applicants real-time web access to a vast network of collection sites and testing laboratories, including after-hours collection sites, clinics with extended hours coverage, and mobile collectors. The TRU365 drug screening platform offers greater usability and manageability, with quick service times and comprehensive coverage for all screens, anywhere in the United States.

TruView provides one convenient, web-based portal for easy registration and viewing. All stages of a drug test transaction can be viewed, from initial report to result reporting. The system provides automated data pre-fill for forms, easy user access controls and a self-serve feature for applicants to schedule tests, real-time status updates, online dashboard views, email updates, online support, and transparent compliance. Our system ensures secure electronic information transfer between with authorized users.

**Full Coverage:** TruView provides drug testing coverage throughout the United States, its territories, and the District of Columbia. With 13,000 testing facilities, and with mobile coverage available in some areas, over 98% of screening locations are 60 miles or less from any project site or future project site. TruView provides for screening locations within 30 miles of almost all locations.

**Fast Exchange of Test Results:** TruView partners with the lab to ensure secure, confidential, and fast exchanges of results for drug tests. This product uses an electronic chain of custody that are online and real-time. It automatically sends instructions about the drug screen to the donor with all the details about the event. Missed appointments are tracked. The time of collection, as well as specimen status, can be monitored online, 24/7, from any Internet connection. TruView manages the process. Turnaround times are improved and the student does not have to bring a chain-of-custody form to the clinic. The electronic chain of custody is secure and transparent, bringing our Clients peace of mind.

The TRU365 Drug Screening Platform provides: online test scheduling; additional opioids testing, if required/desired; paperless drug test collections; rapid tests with real-time tracking of status and results ; medical review officer oversight and review of every exam; built-in compliance reports and management tools; instant, customized electronic reports and statistical documents; immediate notification of expired events and no-show donors.

**Medical Review Officers:** Medical Review Officers (MROs) assisting in this contract will be responsible for notifying applicants of positive, substitute, or adulterated test results, scrutinizing lab results, and verifying legitimate medical explanations for the substance(s) present. Average turnaround times for negative results is 24 to 48 hours. Positive tests are confirmed using the laboratory's standard procedures. In the event of a positive drug screen, the MRO will contact the specimen donor to discuss the results of the test. The MRO will release the result as a non-contact positive if they cannot reach the donor, if they do not return calls. The donor can always then call if a prescription could have caused this result. MROs remain current with SAMHSA guidelines and industry best practices.

**Employee Qualifications & Compliance Software:** TRU365 offers employee/applicant qualification file management software to help manage specific compliance requirements. The system assigns documents based on specific Client parameters; reviews electronic files and assigns a score to determination compliance; and provides a variety of reporting options to help view compliance status, as well as create charts and statistical documents for management review. Field managers can securely access files online whenever they need them. Features include real-time notification of exemptions and expirations.

**Text Invitations:** The TruView Platform allows for texting invitations to candidate, at no additional cost.

**Real-Time Viewing of Any Screen/Report:** The TruView platform give authorized Client users electronic access to the status of test results. When a report is ready, TruView sends email notification to the authorized user(s). The email contains a link that takes the user directly to the reports page of the secure TruView website. Our customized reports contain a summary of all screens performed and their level of completion. Each screening element in the process is listed separately, with verification points and specific information, as well as any discrepancies found. Discrepancies are color-coded in red assist in the review process. Authorized users can log in any time and view the status of any screen, whether partial or conclusive results, simply by clicking the Application link.

## **Electronic Employment Eligibility Verification (I-9) Integrated with E-Verify**

Using TruView's TRU365 Platform, Client users or applicants can submit completed I-9 information to complete E-Verify process through Department of Homeland Security. As a federally designated E-Verify agent, TruView's platform is pre-integrated with the Department of Homeland Security's E-Verify system, providing robust security and real-time results.

TruView's electronic I-9/E-Verify integrated, instant verification includes secure single sign-on, easy-to-navigate dashboard interface, and customizable alerts, with customized reporting and user permissions functions. TruView's TRU365 Platform is integrated with Form I-9 Compliance, a leader in employment eligibility verification. Web-based Form I-9 compliance software gives you 24/7 access with no onsite software to install or maintain. Using a step-by-step process, applicants can complete Section 1 on their own. Error-checking algorithms ensure that the data entered is correct and complete. The process limits the amount of information a user enters at one time and prevents them from proceeding if any required information is missing or invalid. Click-to-Sign and Mouse-to-Sign electronic signature methods are offered.

Completing Section 2 is just as easy, providing a list of acceptable documents, and citizenship status options, electronic signatures, and the ability to directly submit your new Form I-9 to E-Verify with a single click. This solution reduces I-9 processing times by up to 75%. Cost and time saving features built into our solutions include:

- **Data-Validation:** Ensures accuracy of data by validating information for each form field as the information is typed.
- **Standardized Process:** Helps to ensure compliance with federal requirements for the employment eligibility, along with anti-discrimination policies and procedures for employees conducting I-9 verification or E-Verify confirmation.
- **Seamless Integration and Single Sign-On:** Integrates with HR platforms using a REST API to access reports and employee records with a single click.
- **Data Tracking:** Automatically tracks critical items and auto delete expired information.
- **Accessibility:** Manages multiple company locations and users from one account and allows secure dissemination of information throughout your entire organization.
- **Instant E-Verify Submission:** Simplifies and streamlines the verification process and enable immediate response of work authorizations, step-by-step guidance, and notifications and alerts for re-verifications and TNCs.
- **Digital Conversion and Correction of Paper I-9s:** Converts paper I-9s to web-based format.

## **Remote Hiring**

Remote hiring is becoming increasingly popular with the modern workforce. TruView's TRU365 accommodates onboarding remote hires with employment eligibility verification and Form I-9 compliance.

- 100% cloud based—complete remote I-9s via tablets, smartphones, and laptops
- Access to a partner network of over 14,000 notarized Form I-9 experts



- Option to sign the Form I-9 using a mouse, stylus, or finger (if using a tablet), or click to sign to attest the information is correct
- Reduce the I-9 process from days to minutes

## Social Media Monitoring

Social Media Monitoring is a scalable background screening solution utilizing web and social data. We help companies leverage bias-free public content in their employment decisions without a messy, complicated workflow, all while remaining FCRA, EEOC, and data privacy law compliant.

Discrimination, (racism/bigotry/sexism) inappropriate content and sexually explicit material, illicit drug use, terrorism, illegal activity, toxic employee and proclivity to violence are leading concerns at all levels of the employee lifecycle. Our Social Media Monitoring report summarizes problematic online behavior and complements existing background screening programs to identify trustworthy contributors for safe and productive workplaces.

Apply Social Media Monitoring to accomplish compliant screening practices with values-based goals. Our operational process combines technology with human review. Starting with the verification process, a subject's personally identifying information is run through proprietary artificial intelligence that scans social media sites for flagged content. Then, combining best practices of AI technology, analytic algorithms, and expert human analysis, TruView performs open source intelligence (OSINT) and/or social media screens for reputational risk. Keyword searches are customized and implemented for categories. Quarterly refreshes ensure that the most relevant user profiles/names are monitored. Integrated with the back-end of the TruView platform, it is available for both one-time screening and monitoring.

- **Basic Level:** The report involves a combination of technology and human expert analytics to correctly identify a subject's online presence on the websites where adverse content is most likely to be uncovered: Facebook, Twitter, Instagram, Pinterest, and LinkedIn. The report provides insight into a subject's online behavior and appropriateness as a fit for a company's basic code of conduct, values, or social media policy, while limiting the risk of a negligent hire and preventing employers from unintentionally applying bias to an employment decision.
- **Advanced Level:** A background check that involves a combination of technology and human expert analytics to identify a subject's online presence. Once the subject's risk profile is correctly identified, seven years of publicly available content is reviewed for unwanted tendencies and behaviors. A report is then created with a summary of screenshot examples of flagged, actionable material. The last step provides a unique method for redacting protected class information pertaining to the subject.
- **Social Intelligence Monitoring:** After the Basic or Advanced Report is completed, we continue to monitor the employee per Client time requirements. Existing confirmed sites as well as any newly discovered sites/profiles are reviewed and flagged for workplace potential safety issues.

Results are then viewed by human analysts to verify any potential matches to the subject. Flagged content is passed through a Protected Class Safety feature in order to ensure FCRA compliance.