

MEL RISK MANAGEMENT FOR MANAGERS & SUPERVISORS



MEL



NOW AVAILABLE THROUGH ON-DEMAND MSI NOW



The 2025 NJ MEL Risk Management for Managers & Supervisors course is **MANDATORY** for all managers and supervisors in every department within your agency. This course is designed to provide a general understanding of the legal principles pertaining to governmental operations.

PLEASE NOTE: If you have taken the course through MSI LIVE via Zoom in 2025, **YOU DO NOT NEED** to take the on-demand course. If you are unsure, please check your learning history in the MSI LMS.

1. Log into the [MEL Safety Institute Learning Management System \(MSI LMS\)](#).
2. If you have previously taken MSI classes, enter your username and password.
3. If you do not know your username/password, ask your Senior Reporting Manager to send an LMS activation email.
4. Once logged into the LMS, go to the [Request Training](#) button for a list of online courses.
5. Select the [MEL Risk Management for Managers & Supervisors](#) and **Submit** at the bottom of the screen.
6. Your course will now show in the [Assigned](#) section of your dashboard. Click the title to launch the course or video.
7. Learning transcripts are automatically updated in the MSI LMS and show in the completed section of your homepage.

When you successfully complete the course as a single attendee, your learning history will be automatically updated, and the class will show in your completed courses. Certificates of Attendance are immediately available.

For group attendance, your Senior Reporting Manager can record attendance in the MSI LMS by following MSI NOW Group Sign-in Sheet Instructions.

QUESTIONS?

Call: MSI Helpline at 866-661-5120

Email: MSI@jamontgomery.com

For additional MSI information and resources, go to the [MEL Safety Institute](#).