**MODEL RESOLUTION OF FINAL APPROVAL OF PLAN/DESIGN  
OF PUBLIC IMPROVEMENT**

**RESOLUTION NO.\_\_\_\_\_\_ [insert number]**

**A RESOLUTION OF THE [TYPE OF GOVERNING BODY] OF THE [TYPE OF ENTITY] OF [NAME OF PUBLIC ENTITY], COUNTY OF [INSERT AS APPLICABLE], STATE OF NEW JERSEY, APPROVING THE [INSERT DESCRIPTION OF PLAN] FINAL PLANS AND DESIGNS FOR THE [INSERT DESCRIPTION/NAME OF PROJECT].**

WHEREAS, the [Type of Entity] of [Name of Entity] has undertaken the construction/renovation of a public improvement at Block(s)\_\_\_\_\_\_, Lot(s)\_\_\_\_\_\_ , and commonly referred to as\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ; and

WHEREAS, the project plans and designs for said public improvement were previously reviewed and approved by the [ Type of Governing Body] of the [Type of Entity], including [insert a sufficient description of the work comprising of the plan/design for the project, such as “the siting and creation of a new employee/visitor parking lot, inclusive of the location, number, size and type of all vehicle and pedestrian exit and entrance ways; lanes for traffic circulation; roadway markings/striping; parking stalls; traffic control devices and signage related thereto] (hereinafter collectively referred to as the “proposed project plans and designs”) by Resolution No [insert applicable resolution numbers] adopted on [insert dates]; and

WHEREAS, during the construction phase of the project certain changes to the original plans and designs and specifications have been made with the knowledge and approval of the [Type of Governing Body], including change orders and field changes [include dates of change orders/field change design plans]; and

WHEREAS, the project has now been completed and the [insert name of professional/employee assigned to supervise/coordinate/oversee project] has since provided the [Type of Entity] of [Type of Governing Body] with the final “as built” drawings/plans and designs for the project for review, approval and acceptance; and

WHEREAS, the [Type of Entity]’s  [insert Professional Engineer or Construction Official] have reviewed the final “as built” drawings/plans and designs for the project as described above, which such final drawings, plans and designed is/are reflected on the following plan: “\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_” , and completed an inspection of the improvements with respect to same and have opined that the work was performed and improvements installed in accordance with the approved plans, designs and specifications.

NOW, THEREFORE, BE IT RESOLVED, by the [Type of Governing Body] of [Type of Public Entity] of the [insert name of public entity], County of [\_\_\_\_\_], State of New Jersey, as follows:

(1)           The of the [Type of Public Entity], has reviewed the final design plans, including the final “as built” drawings, plans and design features, last dated [insert date of as built plans etc] prepared by [insert name of applicable professionals/employees]” depicting the construction and installation of all improvements, design features, conditions, materials, products, lighting and signage in accordance with the final approved design plans, specifications, drawings, and any such field changes and change orders for the public improvement project known as the [insert name of project], generally described as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ located on Block(s)\_\_\_\_\_\_\_\_\_, Lot(s)\_\_\_\_\_\_\_\_\_; and

(2)           To the extent such “as built” drawings plans and design features, last dated [insert date of as built plans etc.] prepared by [insert name of applicable professionals/employees]” depict the construction and/or installation of any improvements, design features, conditions, materials, products, lighting and signage that was otherwise due to a field change and change orders for the public improvement, such filed changes and change orders are hereby further approved in accordance with the recommendations and opinions of the [insert the name of the Construction Code Official, Sub-code Official and/Professional, as applicable]; and

(3)           Based upon such review the [Type of Governing Body] does hereby formally approve the aforementioned final “as built” drawings, plans, designs, specifications and designs features, and which are reflected on the following plan(s): [insert date of as built plans etc.] prepared by [insert name of applicable professionals/employees]” and which such plan does accurately depict the construction and installation of all improvements, design features, conditions, materials, products, lighting and signage in accordance with the approved design plans, specifications, drawings, field changes and change orders for the aforementioned public improvement project as described above; and

(4)           A certified copy of this Resolution shall be placed in the permanent project file together with one copy of the project plans and designed referred to above with a notation referring to the Resolution of Approval placed thereon.

This Resolution shall take effect immediately.

Type of Public Entity] {Name of Public Entity}

                                                                                            \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                                 [Insert name and official name/title as applicable]

I hereby certify the above to be a true copy of a resolution passed by the [Type of Entity] [Type of Governing Body] of [Name of Entity] at a duly convened meeting held on \_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                                                                                              [Insert name] [Type of Entity] Clerk