

**JUNE 9, 2025 - FORSGATE COUNTY CLUB,
MONROE, N.J.
11:30 AM**

Meeting of Executive Committee called to order by Commissioner Clarke who read the Statement of Compliance with Open Public Meetings Act and led the Commissioners in the Pledge of Allegiance.

ROLL CALL OF 2025 EXECUTIVE COMMITTEE/FUND COMMISSIONERS:

Megan Champney Kweselait	Chairwoman	Suburban Municipal	Absent
Joe Criscuolo	Secretary	Central	Present
Paul Tomasko	Executive Committee	Bergen	Present
Tom Nolan	Executive Committee	Monmouth	Present
Joseph Wolk	Executive Committee	Camden	Absent
Brian Bigler	Executive Committee	NJUA	Present
Sherry Sims	Executive Committee	NJ PHA	Present
Veronica Laureigh	Alternate #1	Ocean	Present
Meghan Jack	Alternate #2	Burlco	Present
Brian McNeilly	Alternate #3	Morris	Present
Michael Razze	Alternate #4	Trico	Present
Gregory Franz	Alternate #5	South Bergen	Present
John Clarke	Alternate #6	MEL	Present
Susan Danson	Alternate #7	PMM	Present
James Pacanowski	Alternate #8	Atlantic	Present
Vincent Quatrone	Alternate #9	Suburban Metro	Present

Executive Director

PERMA Risk Management Services
Joseph Hrubash

Deputy Executive Director

A. J. Gallagher - RPA, Inc.
Paul Forlenza

Attorney

Dorsey & Semrau
Fred Semrau, Esq.

Treasurer

Charles Cuccia

Claims Supervisor

CB Claims

Laura Sable

Actuary

The Actuarial Advantage

Jaime Shooks

Auditor

Bowman & Company
Dennis Skalkowski
Kaleigh Sawers

ALSO PRESENT:

Adam Brewer, Pequannock, Morris JIF
 Casey Wagner, Woodbridge, Central JIF
 Cathleen Kiernan, Perma Risk Management
 Dave Grubb, Perma Risk Management
 Steve Sacco, Perma Risk Management
 Brad Stokes, Perma Risk Management
 Pauline Kontomanolis, Perma Risk Management
 Candy Leonard, Perma Risk Management
 Robyn Walcoff, Perma Risk Management
 Jennifer Conicella, Perma Risk Management
 Nancy Ghani, Perma Risk Management
 Sandra Cantwell, Perma Risk Management
 Nick Wall, Dorsey & Semrau
 Barbara Murphy, RLM
 Chuck Hartsoe, PEGAS
 Ed Cooney, Conner, Strong & Buckelew
 Jonathon Tavares, Conner, Strong & Buckelew
 Muhammad Hernandez, Conner, Strong & Buckelew
 Kamini Patel, RPA
 Kathy Kissane, Qual-Lynx
 Charles Casagrande, Danskin Agency
 John Casagrande, Danskin Agency
 Alison Kelly, Danskin Agency
 Ezio Altamura, GJEM-Otterstedt Agency
 Amy Pieroni, Acrisure
 Don Sciolaro, PIA

APPROVAL OF MINUTES: March 21, 2025 Open Session

MOTION TO APPROVE MARCH 21, 2025, OPEN MINUTES:

Moved: Commissioner McNeilly
 Second: Commissioner Nolan
 Vote: 8 Aye, 0 Nay, 6 Abstentions (Commissioners Tomasko, Bigler, Sims, Jack, Razze and Clarke)

CORRESPONDENCE:

None.

TREASURER:**RESOLUTION 14-25, CONFIRMATION OF PAYMENT – APRIL 2025**

2025	\$38,491.17
TOTAL	\$38,491.17

RESOLUTION 15-25, CONFIRMATION OF PAYMENT – MAY 2025

2025	\$52,541.95
TOTAL	\$52,541.95

RESOLUTION 16-25 – JUNE 2025 BILLS LIST

2025	\$38,475.09
TOTAL	\$38,475.19

Motion To Confirm Bills Lists Resolutions 14-25 April 2025 and 15-25 May 2025 and to Adopt Resolution 16-25 Approving the June 2025 Voucher List, As Submitted:

Moved: Commissioner Laureigh
 Second: Commissioner Danson
 Roll Call Vote: Unanimous with Commissioner Quatrone recuse on Conner Strong payments.

EXECUTIVE DIRECTOR:

AUDIT YEAR-END REPORTS: Executive Director said the Audit Report as of December 31, 2024 and the Actuarial Valuation as of December 31, 2024 were enclosed separately from the agenda.

Auditor Report: Fund Auditor reviewed the Statement of Revenues, Expenses and Change in Net Position. The deficit was reduced from last year by \$128,314. Comments and Recommendations are consistent with previous years and noted no findings.

Actuary Report: Fund Actuary reviewed the claim liabilities and discounted reserves as of December 31, 2024. The Fund's loss development for all coverages totaled \$166 million as of 12.31.2024. In his report, the two components are case reserves and Incurred But Not Reported Reserves (IBNR). Fund Actuary reported the loss reserves are consistent with their estimate of unpaid claim liabilities and the opinion determination is stated as 'Reasonable', which is the preferred of the five options of determination.

Motion to Approve Year-End Financials and Adopt Resolution 17-25 and Execute Group Affidavit Indicating that Members of the Executive Committee have read the General Comments Section of the Audit Report

Moved: Commissioner Laureigh
 Second: Commissioner Sims
 Roll Call Vote: Unanimous

2024 Budget Amendment: Executive Director said annually the Fund approves an amendment to the prior year's budget to accept the transfer of liabilities for another Fund Year as of December 31st. The amended 2024 budget reflects the transfer of outstanding liabilities of member JIFs for Fund Year 2020 into the RCF.

Motion to Introduce on First Reading the Amended 2024 Budget totaling \$28,978,282 and to Schedule the Public Hearing on September 8, 2025 at 11:30 A.M. at The DoubleTree by Hilton, Jamesburg, New Jersey.

Moved: Commissioner Sims
 Second: Commissioner Laureigh
 Roll Call Vote: Unanimous

Supplemental Assessment for Various Fund Years: Executive Director said the Board of Commissioners is asked to consider Resolution 18-25 Authorizing a Supplement Assessment. The total assessment is \$10,389,606 and brings the RCF financials for year end 2024 to "flat" except for the unrealized loss of \$4,639,702 (as reflected in the year-end Audit Report). The Department of Banking & Insurance expects joint insurance funds to issue additional

assessments if there is a negative balance but does not require unrealized loss as part of the supplemental assessment calculation.

Motion To Adopt Resolution 18-25 of The Municipal Excess Liability Residual Claims Fund Authorizing Supplemental Assessment for:

Fund Year 2008 Workers' Compensation for \$274,874,

Fund Year 2011 Liability for \$73,400,

Fund Year 2012 Workers' Compensation for \$203,288,

Fund Year 2013 Liability for \$1,537,070,

Fund Year 2014 Workers' Compensation for \$4,884,209,

Fund Year 2016 Workers' Compensation for \$3,021,0+09, and

Fund Year 2017 Workers' Compensation for \$395,756.

Moved: Commissioner Nolan

Second: Commissioner Laureigh

Roll Call Vote: Unanimous

Executive Director said since 2019 the RCF has issued \$38.2m in supplemental assessments and during that same period the MEL budget increased by 100%. The ongoing factors we have discussed over the last couple of years have had an impact and even more so for the RCF, due to the nature of the claims. At the MEL Audit Committee meeting held on June 2nd there was a discussion about forming an RCF Taskforce to perform a more comprehensive analysis of losses and how the claims are being handled and defended. The RCF Taskforce would work to develop best practices for all aspects of the process. The Audit Committee was in favor of this concept and Executive Director asked if there were any questions or concerns. Hearing none, Executive Director said he would share more information on this when it's formed.

Updated Signatory to the 2025 Fiscal Management Plan: Executive Director said an additional signatory from Claims Resolution Corporation (CRC), claims administrator, was requested.

Motion To Adopt Resolution 19-25 to Update the Signatories on the 2025 Fiscal Management Plan to Add Robert Schiller, CRC as an Additional Signatory:

Moved: Commissioner Nolan

Second: Commissioner Sims

Roll Call Vote: Unanimous

Competitive Contract/Procurement Process – Numerous professional contracts with the RCF expire on December 31, 2025. The Fund will begin the competitive contracting/procurement process for the professional positions. At the March meeting the Board adopted Resolution 13-25 which authorized the hiring of the various fund professionals.

Financial Disclosures: All JIF Commissioners completed the online filing of the Financial Disclosure forms by the filing deadline, which was April 30th.

Joint Cash Management and Investment Program (JCMI): The April 30, 2025 report for the JCMI from the asset manager, Eagle Management was enclosed in the agenda for informational purposes.

Claims Committee: The Claims Review Committee met via Zoom on March 18, 2025, May 7, 2025 and June 4, 2025. Minutes of the March and May meetings were enclosed under separate cover.

Executive Director said our next meeting is scheduled for September 8, 2025 at 11:30AM at

the DoubleTree by Hilton, Jamesburg, NJ.

ATTORNEY:

Fund Attorney recognized the legislative effort being done on the Haddonfield stormwater claim and the training being offered. He will continue to update us on this significant claim. Fund Attorney introduced Nick Wall from his office who has worked on several cases for the MEL and the RCF including land use and vacant property registration.

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE.

PUBLIC COMMENT:

NONE

MOTION TO ADJOURN:

Moved:	Commissioner Bigler
Second:	Commissioner Sims
Vote:	Unanimous

MEETING ADJOURNED: 11:43 AM

Sandra Cantwell, Assisting
Secretary for
Joseph Criscuolo, SECRETARY

MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND

BILLS LIST

Resolution No. 14-25

April 2025

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:
BE IT RESOLVED that the Municipal Excess Liability Residual Claim Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and
FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2025

<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
PERMA RISK MANAGEMENT SERVICES	POSTAGE 03/25	4.83
PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEES 04/25	18,825.67
		18,830.50
THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES 04/25	3,882.16
		3,882.16
ARTHUR J GALLAGHER LLC dba	DEPUTY ADMINISTRATOR 04/25	6,363.89
		6,363.89
CHARLES CUCCIA	TREASURER FEE 04/25	3,681.18
		3,681.18
CB CLAIMS, LLC	CLAIMS ADMINISTRATION FEE 04/25	5,667.92
		5,667.92
ACCESS	INV 11420427 DEPT 809 2/28/25	58.11
		58.11
GANNETT NEW YORK NJ LOCALIQ	A# 1513385 INV 7014991-11102435 3/7/25	7.41
		7.41

Total Payments FY 2025 **38,491.17**

TOTAL PAYMENTS ALL FUND YEARS **38,491.17**

Chairperson: _____

Attest: _____

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND BILLS LIST

Resolution No. 15-25

May 2025

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:
BE IT RESOLVED that the Municipal Excess Liability Residual Claim Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and
FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2025

<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
PERMA RISK MANAGEMENT SERVICES	POSTAGE 04/25	5.80
PERMA RISK MANAGEMENT SERVICES	ADMIN FEES 05/25	18,825.67
		18,831.47
THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES 05/25	3,882.16
		3,882.16
DORSEY & SEMRAU	ATTORNEY FEE Q2 2025 05/25	11,199.69
		11,199.69
ARTHUR J GALLAGHER LLC dba	DEPUTY ADMINISTRATOR 05/25	6,363.89
		6,363.89
CHARLES CUCCIA	TREASURER FEE 05/25	3,681.18
		3,681.18
NJ ADVANCE MEDIA	A# 52612 INV 3011076-10974722 3/14/25	21.50
NJ ADVANCE MEDIA	A# 52612 INV 3011076-10972822 3/7/25	58.48
		79.98
MUNICIPAL EXCESS LIABILITY JIF	WC CLAIM LOCKBOX ERROR 3/25	2,782.86
		2,782.86
CB CLAIMS, LLC	CLAIMS ADMINISTRATION FEE 05/25	5,667.92
		5,667.92
ACCESS	INV 11475323 DEPT 809 3/31/2025	52.80
		52.80
	Total Payments FY 2025	52,541.95
	TOTAL PAYMENTS ALL FUND YEARS	52,541.95

Chairperson: _____

Attest: _____

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer _____

MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND BILLS LIST

Resolution No. 16-25

June 2025

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:
BE IT RESOLVED that the Municipal Excess Liability Residual Claim Fund's Executive Board, hereby
authorizes the Fund treasurer to issue warrants in payment of the following claims; and
FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2025

<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
PERMA RISK MANAGEMENT SERVICES	ADMIN FEES 06/25	18,825.67 18,825.67
THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES 06/25	3,882.16 3,882.16
ARTHUR J GALLAGHER LLC dba	DEPUTY ADMINISTRATOR FEE 06/25	6,363.89 6,363.89
CHARLES CUCCIA	TREASURER FEE 06/25	3,681.18 3,681.18
CB CLAIMS, LLC	CLAIMS ADMINISTRATION FEE 06/25	5,667.92 5,667.92
ACCESS	INV 11526786 DEP 809 4/30/25	54.27 54.27
	Total Payments FY 2025	38,475.09
	TOTAL PAYMENTS ALL FUND YEARS	38,475.09

Chairperson: _____

Attest: _____

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer _____

RESOLUTION NO. 17-25

**Resolution of Certification
Annual Audit Report for Period Ending December 31, 2024**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2024 has been filed by the appointed Fund Auditor with the Secretary of the Fund as per the requirements of N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36, and a copy has been received by each member of the Executive Committee, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the Executive Committee of the Fund shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the Executive Committee have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
and
Recommendations

and

WHEREAS, the members of the Executive Committee have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
and
Recommendations

as evidenced by the group affidavit form of the Executive Committee.

WHEREAS, such resolution of certification shall be adopted by the Executive Committee no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all members of the Executive Committee have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the Executive Committee to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, that the Executive Committee of the Municipal Excess Liability Residual Claims Fund, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON JUNE 9, 2025.

Joseph Criscuolo, Fund Secretary

**RESOLUTION 18-25
OF THE
MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND
AUTHORIZING SUPPLEMENTAL ASSESSMENTS FOR WORKER'S
COMPENSATION AND LIABILITY FOR SPECIFIED FUND YEARS**

WHEREAS, the Municipal Excess Liability Residual Claims Fund has experienced increases in worker's compensation and liability claims costs for Fund Year 2008, 2011, 2012, 2013, 2014, 2016, and 2017 that has put pressure on the financials, resulting in the need for supplemental assessments; and

WHEREAS, the FUND has obtained a calculation from its Actuary and Executive Director that:

the Fund's 2008 Workers' Compensation has a deficit of \$274,874,
the Fund's 2011 Liability has a deficit of \$73,400,
the Fund's 2012 Workers' Compensation has a deficit of \$203,288,
the Fund's 2013 Liability has a deficit of \$1,537,070,
the Fund's 2014 Workers' Compensation has a deficit of \$4,884,209,
the Fund's 2016 Workers' Compensation has a deficit of \$3,021,009, and
the Fund's 2017 Workers' Compensation has a deficit of \$395,756,

NOW, THEREFORE, BE IT RESOLVED by the Executive Committee of the Municipal Excess Liability Residual Claims Fund, as follows:

1. That the Executive Director be and hereby is authorized and directed to bill the member local units pursuant to Schedule A, which is attached and incorporated as part of this resolution, which participated in the 2008, 2011, 2012, 2013, 2014, 2016 and 2017 Fund Years, a total supplemental assessment of \$10,389,606 which shall be apportioned in the same rates as said member local units were assessed for Property, Liability and Workers' Compensation for Fund Year 2008, 2011, 2012, 2013, 2014, 2016, and 2017.

2. The Executive Director is authorized and directed to submit such documents as the regulations require to the Department of Insurance and the Department of Community Affairs for the approval of the supplemental assessment in the amount set forth above.

Adopted on the 9th day of June 2025.

MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND

Chairwoman

Secretary