

AMUSEMENTS CHECKLIST

REQUIREMENTS	PENDING/APPROVED/DENIED
Signed Contract in Full	
Hold Harmless	
GL COI w/AI	
Auto COI w/AI	
WC & Employers Liability	
Permitted by DCA	

MEMBER:

JIF:

VENDOR:

DATE OF EVENT:

RAIN DATE (IF APPLICABLE):

RMC OR MUNICIPALITY E MAIL ADDRESS:

PERMITTED BY DCA: Proof of registration of amusement ride equipment, as well as, a copy of the contractors permit application for the rides being utilized for the member sponsored event. Once the equipment is delivered to the event site, the member should confirm that the actual permit is affixed to the equipment. Copy and paste the following link in to your tool bar to see the list of vender who are registered with the State of NJ. (https://www.state.nj.us/dca/divisions/codes/publications/pdf_rides/permitted_rides.pdf)

The contract or an addendum must include the responsibility statement from the vendor regarding setup, care, operation and take down of the amusements.

The amuesment ride submission should be emailed to MELrequest@connerstrong.com for review and approval no later than one week prior to the event. If you have any questions please contact the MEL Underwriting Team Manager, Ed Cooney, ecooney@connerstrong.com.