

**NOTICE TO BIDDERS**  
**NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND**

Notice is hereby given by the New Jersey Municipal Excess Liability Joint Insurance Fund that in accordance with N.J.S.A. 40A:11-4.1, proposals will be received by the Fund on **Tuesday, June 16, 2026, at 11:00 a.m. EST** through an electronic platform, in accordance with N.J.A.C. 5:34-1 et seq., on BidNet at <https://www.bidnetdirect.com/new-jersey/meljif>. Proposals will be opened publicly on Zoom at that time using the following access information:

<https://us04web.zoom.us/j/95827730012>

Meeting ID: 958 2773 0012

Passcode: 202512

At that time, sealed proposals will be received for the following:

CC #26-01A – MANAGER & SUPERVISORY SAFETY TRAINING CONSULTANT

*The Municipal Excess Liability Joint Insurance Fund is seeking a proposal for a Management & Supervisory Training Consultant to develop a program tailored to New Jersey public-sector, non-law enforcement organizations, including municipalities, counties, authorities, schools, and state-affiliated agencies. The training focuses on personal accountability, disciplined leadership, effective communication, and teamwork while operating within statutory, civil service, labor, and governance requirements unique to public service.*

Bidders must comply with the requirements of N.J.S.A. 10:5-31 et seq. (Affirmative Action Law), N.J.A.C. 17:27 et seq., and submit the required Affirmative Action documents (AA-302 or a current Certificate of Employee Information Report).

The Fund will award these contracts through the Competitive Contracting Process in accordance with N.J.S.A. 40A:11-4.1 et seq. and N.J.A.C. 5:34-4.1 et seq. This solicitation is a reissuance of a previously advertised Competitive Contracting Request for Proposals. On May 5, 2026, the Safety & Education Evaluation Committee determined that the prior submissions were non-responsive and recommended reissuance of the RFP. The MEL Management Committee accepted that recommendation at its publicly advertised meeting on May 5, 2026. A resolution memorializing this action will be presented to the Executive Board at its June 15, 2026, regular meeting.

Note: It is the bidder's responsibility to ensure that the bid package is uploaded electronically by the bid opening date and time. No physical or email submissions will be accepted.

Report of Competitive Contract: In accordance with N.J.S.A. 40A:11-4.4(d), the summary report will be posted on the Fund's website at <http://www.njmel.org> at least 48 hours before the commissioners take action on the award.

This procurement has been advertised on a "Fair and Open Basis" in compliance with N.J.S.A. 19:44A-20.7 (Pay-to-Play), and no further action is required under this legislation.

Matthew Cavallo, MPA, CMFO  
Qualified Purchasing Agent

Posted: Tuesday, May 26, 2026  
<https://njmel.org/public-legal-notices/>